

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JULY 12, 2016
9:00 A.M.

COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;
Bill Avery; Larry Hudkins; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

PLEDGE OF ALLEGIANCE (please stand)

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, July 5, 2016.
- 2) **CLAIMS:** Approval of all claims processed through July 12, 2016.
- 3) **PUBLIC HEARING:**
 - A. Regarding the proposed sale of property generally located at 2201 South 17th Street, Lincoln, Nebraska. (See corresponding item 5A)
- 4) **UNFINISHED BUSINESS:**
 - A. Recommendation from the Purchasing Agent and County Sheriff to award a contract for the annual supply of Sheriff uniform clothing and accessories, Quote 5387 to Alamar Uniforms as the lowest, responsive, responsible bidder meeting the specifications. The estimated amount is \$17,000. ([Quote 5387](#))

5) **NEW BUSINESS:**

- A. Resolution regarding the proposed sale of property generally located at 2201 South 17th Street, Lincoln, Lancaster County, Nebraska, including declaring that the proposed property no longer serves a County purpose, determining fair market value and setting the date for sale of the property. (R-16-0037)
- B. Resolution authorizing the installation of the following sign in Lancaster County: Install a "Driveway Warning" sign (W2-1mod) on West Pella Road 500 feet east of 3240 West Pella Road for westbound traffic. (R-16-0038)
- C. Resolution in the matter of County Special Permit No. 16021, expanded home occupation for Hillside Events on property generally located at 12400 West Denton Road, Lancaster County, Nebraska. (R-16-0039)
- D. Resolution in the matter of witness fees paid by Lancaster County, which have remained unclaimed for six months or more. (R-16-0040)
- E. Setting the annual salary for [Captain Joshua Clark](#) in the amount of \$91,436.96, effective July 7, 2016.
- F. Acceptance of proposal from Felsburg Holt and Ullevig (FHU) by the County Engineer to prepare wetlands reports and permitting materials in support of twenty-six culvert replacements. All reports and applications to be completed and submitted on or before July 29, 2016. Cost the County is \$72,800. (C-16-0362)
- G. Adoption of [Whistleblower Protection Policy](#) for Lancaster County, Nebraska. As a sub-recipient of several federal awards, Lancaster County is required to comply with the provisions of 41 U.S.C. 4712 and inform its employees that it is subject to whistleblower rights and remedies.
- H. Agreement between Southeast Community College and Lancaster County on behalf of the Juvenile Youth Services Center to establish an internship program through the Youth Services Center. Term of the agreement is from July 1, 2016 through June 30, 2017. (C-16-0363)
- I. Agreement between Parallels and Lancaster County, on behalf of the Lancaster County Drug Court, for substance use evaluation services for persons placed in the Adult Drug Court. The County will pay \$175 per participant. Term of the agreement is July 1, 2016 through June 30, 2017. (C-16-0364)
- J. Request from [Russell D. Smith](#) for refund of real property tax.

6) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports for June, 2016:

1. [Assessor/Register of Deeds](#)
2. [Clerk of the District Court](#)
3. [Records and Information Management](#)

B. Setting a public hearing for Tuesday, July 19, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding a manager application for Craig Keaschall in connection with a Class I liquor license for Izaak Walton League Chapter 65, 10801 South 134th Street, Bennet, Nebraska.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

8) **ANNOUNCEMENTS:**

A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, July 14, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).

B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, July 19, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.

C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, July 19, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding an amusement license application for the Nebraska Land Improvement Contractors Association Construction Expo & Field Day, July 28, 2016 at 18060 Old Cheney Road, Walton, Nebraska.

D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.

E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JULY 12, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;
Bill Avery; Larry Hudkins; and Deb Schorr

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- 1) **MINUTES**: Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, July 5, 2016.
- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**: (See [attached additions and deductions](#).)
- 3) **NOTICE OF ASSESSED VALUATION CHANGE FOR PROPERTY TAXATION PURPOSES**:
 - A. [Russell D. Smith](#)
- 4) **PUBLIC HEARING**:
 - A. [Motor Vehicle Tax Exemption Applications](#)
 - American Red Cross
 - Fellowship Baptist Church
 - Our Savior's Lutheran Church
 - Second Baptist Church
 - St. Monica's Home
 - Villa Marie School

- 5) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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