

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MAY 10, 2016
9:00 A.M.

COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;
Bill Avery; Larry Hudkins; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. The public comment period will be limited to one (1) hour. These time limits may be extended at the discretion of the County Board Chair.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

PLEDGE OF ALLEGIANCE (please stand)

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, May 3, 2016.
- 2) **CLAIMS:** Approval of all claims processed through May 10, 2016.
- 3) **SPECIAL PRESENTATION:**
 - A. Declaration of May 15-21, 2016 as Police Week in Lancaster County – Sheriff Terry T. Wagner (See correlating item 6A)
- 4) **PUBLIC HEARING:**
 - A. Amendment of the [Lancaster County General Assistance Guidelines](#).
- 5) **OLD BUSINESS:**
 - A. Reconsideration of an agreement with Great Plains Appraisal Company to provide referee coordinator services for the 2016 tax year.

OLD BUSINESS CONTINUED:

- B. Agreement with Great Plains Appraisal Company, on behalf of Wayne Kubert and Tom Kubert, to provide the services of a referee coordinator to coordinate referees who will hear all property tax protests for the 2016 tax year before the Lancaster County Board of Equalization. The referee coordinator shall be reimbursed at a rate of \$95 per hour, with the total compensation not to exceed \$180,000. (C-16-0198)

6) **NEW BUSINESS:**

- A. Resolution in the matter of declaring May 15-21, 2016 as Police Week in Lancaster County. (R-16-0027)
- B. Set the annual salary for Chief Deputy Sheriff Todd Duncan at \$112,323 effective May 12, 2016.
- C. Special designated license application from Broken Arrow Cellars, LLC for the Cattlemen's Ball of Nebraska on June 4, 2016 at 26969 Homestead Expressway, Princeton, Nebraska.
- D. Special designated license application from Deer Springs Winery, LLC for a reception on June 13, 2016 at 16255 Adams Street, Lincoln, Nebraska.
- E. Recommendation from the Purchasing Department and the County Sheriff to award and execute a purchase order for sheriff uniform clothing and accessories. We recommend Alamar Uniforms be awarded as the lowest, responsive, responsible vendor meeting the specifications. The total amount of the order is \$25,770.50. (B-16-0015)
- F. Recommendation from the Purchasing Department and the Emergency Management to award a contract to Schmader Electric Construction, Inc. to provide and install an outdoor warning siren in the amount of \$26,575.00. (B-16-0016)
- G. Recommendation from the Purchasing Department and County Sheriff to award and execute a purchase order for telecommunications analysis software, maintenance and support. We recommend Pen-Link, LTD as a sole source vendor. Total amount of the order is \$26,400.00. (B-16-0017)
- H. Grant contract with Volunteer Partners to provide funding of \$68,400 for resource coordination of local partners and volunteers who will provide parenting and relationship instruction to current Adult Drug Court participants. Term of the grant contract is April 1, 2016, through September 30, 2017. (C-16-0203)
- I. Cooperative purchasing contract between JVCKenwood USA Corporation and Lancaster County to supply and deliver Public Safety Communications Equipment (Radios) for Lancaster County Engineering. Term of the contract is from execution through June 30, 2016. Cost to County not to exceed \$3,000. (C-16-0204)

NEW BUSINESS CONTINUED:

- J.** Contract with Great Plains Appraisal, Inc., in the amount of \$2,700 for appraisal services on a project on North 27th Street (Arbor Lake to Waverly Road); Project No. C55-G-407(2), Tract 1. [\(C-16-0202\)](#)
- K.** Space rental agreement between the Lancaster Event Center and Lancaster County, on behalf of the Lancaster County Clerk, for meeting space within the Event Center to be used for hearings between July 6 and July 15, 2016. [\(C-16-0205\)](#)
- L.** Amendment to Contract No. C-13-0542 between Nebraska Printing Center, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for envelope supply and printing. The amendment increases the County's maximum expenditures by \$14,000 for the remainder of the current term to a total estimated expenditure of \$30,000. [\(C-16-0206\)](#)
- M.** Amendment to Contract No. C-14-0255 between Vulcan Aluminum, Lancaster County and the City of Lincoln, for the annual supply of traffic signs and sign faces. The amendment renews the agreement from May 20, 2016 through May 19, 2017, and reflects a price increase as described in Attachment A. Cost to the County is not to exceed \$4,500. [\(C-16-0207\)](#)
- N.** Amendment to Contract No. C-15-0215 between Beatrice Lawn Care, Inc. and Lancaster County for the annual requirements of noxious weed control including spraying and mowing. The amendment renews the contract for an additional one (1) year term beginning May 19, 2016 through May 18, 2017. Cost to County not to exceed \$10,000. [\(C-16-0208\)](#)
- O.** Amendment to Contract No. C-15-0218 between DeAngelo Brothers and Lancaster County for the annual requirements of noxious weed control including spraying and mowing. The amendment renews the contract for an additional one (1) year term beginning May 19, 2016 through May 18, 2017. Cost to County not to exceed \$5,000. [\(C-16-0209\)](#)
- P.** Amendment to Contract No. C-15-0217 between Gary's Lawn & Landscape and Lancaster County for the annual requirements of noxious weed control including spraying and mowing. The amendment renews the contract for an additional one (1) year term beginning May 19, 2016 through May 18, 2017. Cost to County not to exceed \$10,000. [\(C-16-0210\)](#)
- Q.** Amendment to Contract No. C-15-0216 between Mr. Yards and More, LLC, and Lancaster County for the annual requirements of noxious weed control including spraying and mowing. The amendment renews the contract for an additional one (1) year term beginning May 19, 2016 through May 18, 2017. Cost to County not to exceed \$10,000. [\(C-16-0211\)](#)
- R.** Assignment of rights under Contract No. C-15-0520 for Electronic Monitoring Equipment and Services from Alcohol Monitoring Systems, Inc., to Vigilnet America LLC, effective March 21, 2016. [\(C-16-0212\)](#)

NEW BUSINESS CONTINUED:

- S. Request to create the classification of [Facilities and Properties Assistant Director](#) (C23) at the proposed pay grade of \$67,258.88 to \$86,147.36.
 - T. Reappointment of Valdeen Nelsen to the Keno Human Services Prevention Fund to a three-year term commencing July 1, 2016 and ending June 30, 2019.
 - U. Determination of employment status of Lancaster County Corrections Director Mike Thurber.
- 7) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:
- A. Receive and place on file the following reports for April, 2016:
 - 1. [Clerk of the District Court](#)
 - 2. [County Clerk](#)
 - 3. [Records & Information Management](#)
 - B. Right-of-way contracts between Lancaster County and the following:
 - 1. Gery Benes, Luke Benes, Leo Benes, Chris Benes and John C. Barry, Co-Trustees of the Leonard E. and Marlene Benes Charitable Trust, Northwest 126th Street and West Agnew Road, in the amount of \$395.20. [\(C-16-0213\)](#)
 - 2. Michael A. and Jenny G. Minchow, North 162nd Street and Raymond Road, in the amount of \$472.50. [\(C-16-0214\)](#)
 - 3. Robert E. J. Retzlaff, South 190th Street and Olive Creek Road, in the amount of \$748.00. [\(C-16-0215\)](#)
 - 4. Margaret E. Smail, Northwest 126th Street and West Mill Road, in the amount of \$373.60. [\(C-16-0216\)](#)
 - 5. David J. and Manana N. Weiler, Northwest 126th Street and West Agnew Road, in the amount of \$546.40. [\(C-16-0217\)](#)
- 8) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per County Board Resolution No. 5465 (amended September 22, 2009), the public comment period is limited to sixty (60) minutes in duration and each speaker is limited to five (5) minutes. These time limits may be extended at the discretion of the County Board Chair.

9) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Tuesday, May 10, 2016 at 7:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).

ANNOUNCEMENTS CONTINUED:

- B.** The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, May 12, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- C.** The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, May 17, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- D.** The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E.** The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

10) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MAY 10, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;
Bill Avery; Larry Hudkins; and Deb Schorr

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- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, May 3, 2016.
- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS:** (See [attached additions and deductions.](#))
- 3) **PUBLIC HEARING:**
 - A. [Motor Vehicle Tax Exemption Applications:](#)

Catholic Bishop of Lincoln d/b/a Calvary Catholic Cemetery & Mausoleum
Fellowship Baptist Church
- 4) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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