

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, APRIL 5, 2016
9:00 A.M.

COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;
Bill Avery; Larry Hudkins; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. The public comment period will be limited to one (1) hour. These time limits may be extended at the discretion of the County Board Chair.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

PLEDGE OF ALLEGIANCE (please stand)

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, March 22, 2016.
- 2) **CLAIMS:** Approval of all claims processed through April 5, 2016.
- 3) **SPECIAL PRESENTATION:**
 - A. Proclaiming April 5, 2016 as National Service Recognition Day – Cathy Plager, Executive Director, ServeNebraska - Nebraska Volunteer Service Commission (See correlating item 5A)
- 4) **PUBLIC HEARINGS:**
 - A. Amusement license application from Trevor and Torri Lienemann to hold the Cattlemen's Ball of Nebraska on Saturday, June 4, 2016 at 26969 Homestead Expressway, Princeton, Nebraska. (See correlating items 5B and C)
 - B. Request from Lancaster County Public Rural Transit for financial assistance from the Federal Transit Administration pursuant to the Federal Transit Act (FTA). (See correlating items 5D and E)

PUBLIC HEARINGS CONTINUED:

- C. [County Change of Zone No. 16003](#), from AG Agricultural District to R Residential District, on property generally located at 21805 South 96th Street. (See correlating item 5F)
- D. Placement of certain [10H-5 Voting Precinct](#) voters in either County Commissioner Voting District 3 or County Commissioner Voting District 4.

5) **NEW BUSINESS:**

- A. Resolution proclaiming April 5, 2016 as National Service Recognition Day. ([R-16-0019](#))
- B. Amusement license application from [Trevor and Torri Lienemann](#) to hold the Cattlemen's Ball of Nebraska on Saturday, June 4, 2016 at 26969 Homestead Expressway, Princeton, Nebraska.
- C. Special designated license application from [Cattlemen's Ball of Nebraska](#) for an event on June 4, 2016 to be held at 26969 Homestead Expressway, Princeton, Nebraska.
- D. Resolution instructing Lancaster County Public Rural Transit to apply for federal funds available under Section 5311 of the Federal Transit Act and to use said funds to provide public transportation in Lancaster County and the bordering communities of Adams, Cortland, Ceresco and Greenwood. ([R-16-0020](#))
- E. Application for public transportation operating assistance for [Lancaster County Public Rural Transit](#).
- F. Resolution in the matter of County Change of Zone No. 16003, requesting a change of zone from AG Agricultural District to R Residential District, on property generally located at 21805 South 96th Street. ([R-16-0021](#))
- G. Resolution in the matter of witness fees paid by Lancaster County, which have remained unclaimed for six months or more. ([R-16-0022](#))
- H. Agreement between Lancaster County, on behalf of the Lancaster County Election Commissioner, and Steve McClatchey for the delivery of voting machines and other miscellaneous equipment to several polling locations for the Primary Election to be held on Tuesday, May 10, 2016. The County will pay \$58 per polling location for the delivery service. ([C-16-0141](#))
- I. Request for an exceptional circumstances award under Personnel Rule 17.9(b) for [Don Arp](#), Motor Vehicle Manager, for a one-step pay increase.
- J. Mini-grant contract application and award with the Nebraska Office of Highway Safety in the amount of \$8,002.50 for the County Sheriff to perform selective overtime enforcement geared toward safety belt and child restraint violations as part of the "Click It or Ticket" mobilization. ([C-16-0142](#))

NEW BUSINESS CONTINUED:

- K.** Mini-grant contract application and award with the Nebraska Office of Highway Safety in the amount of \$1,150.00 to provide funding assistance for two Lancaster County Deputy Sheriffs to attend the Understanding Legal Marijuana Conference. (C-16-0143)
- L.** Mini-grant contract application and award with the Nebraska Office of Highway Safety in the amount of \$3,301.33 to provide funding assistance for three Lancaster County Deputy Sheriffs to attend the 2016 Annual IACP DRE Conference. (C-16-0144)
- M.** Mini-grant contract application and award with the Nebraska Office of Highway Safety in the amount of \$3,234.00 to provide funding assistance for a Lancaster County Deputy Sheriff to attend the Robert F. Borkenstein Drug Course. (C-16-0145)
- N.** Grant contract with Men with Dreams in the amount of \$15,000.00 to establish the Brick by Brick Mentoring Program for two pods at the Youth Services Center. Term of the contract is from July 1, 2015 through June 30, 2016. (C-16-0146)
- O.** Utility permit No. 1392 allowing Windstream Communications to replace defective underground cable in the area of Panama Road and South 176th Street. There is no cost to the County. (C-16-0147)
- P.** Utility permit No. 1393 allowing Windstream Communications to provide new service line for a residence in the area of West Wittstruck Road and Southwest 114th Street. There is no cost to the County. (C-16-0148)
- Q.** Contract with Speece-Lewis Engineers to provide professional engineering services to the County for erosion control repair of County Bridges K-144, S-65 and G-2 to be completed on or before May 3, 2016. The County will pay a lump sum fee of \$12,440.00 for preliminary survey, hydraulic design and research and related permitting services. (C-16-0149)
- R.** Acceptance of proposal from Felsburg, Holt and Ullevig to conduct an Operations Study of Saltillo Road from 27th Street to 68th Street. (C-16-0150)
- S.** Acceptance of proposal from Felsburg, Holt and Ullevig to conduct a Safety Study of Saltillo Road from 27th Street to 68th Street. (C-16-0151)
- T.** Agreement between Bugeaters Pest Control, LLC, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for annual pest control services (Bid No. 16-031). Pricing will be according to the contractor's response. The term of the contract is from April 11, 2016 through April 10, 2017. There is no cost to the County without Board approval. (C-16-0152)
- U.** Agreement between Guardian Pest Solutions, Inc., the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for annual pest control services (Bid No. 16-031). Pricing will be according to the contractor's response. The term of the contract is from April 11, 2016 through April 10, 2017. Cost to the County is not to exceed \$6,000.00. (C-16-0153)

NEW BUSINESS CONTINUED:

- V.** Agreement between Orkin, LLC, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for annual pest control services (Bid No. 16-031). Pricing will be according to the contractor's response. The term of the contract is from April 11, 2016 through April 10, 2017. There is no cost to the County without Board approval. [\(C-16-0154\)](#)
- W.** Amendment to County Contract C-15-0185 between Stericycle, the City of Lincoln and Lancaster County for infectious waste pickup and disposal on an as needed basis. The amendment extends the agreement from April 14, 2016 through April 13, 2017 and increases the price from \$25.00 per box to \$26.25 per box. The cost to the County during this term is not to exceed \$1,575.00. [\(C-16-0155\)](#)
- X.** Amendment to County Contract C-15-0150 between Thermo King Christensen, Inc., the City of Lincoln and Lancaster County for the annual supply of anti-freeze, coolants and windshield washer fluid. The amendment extends the agreement from April 10, 2016 through April 9, 2017. The cost to the County is not to exceed \$1,000.00. [\(C-16-0156\)](#)
- Y.** Amendment to County Contract C-15-0151 between Sapp Bros Petroleum, Inc., the City of Lincoln and Lancaster County for the annual supply of anti-freeze, coolants and windshield washer fluid. The amendment extends the agreement from April 10, 2016 through April 9, 2017. The cost to the County is not to exceed \$5,500.00. [\(C-16-0157\)](#)
- Z.** Amendment to County Contract C-12-0181 with Kohll's Pharmacy & Homecare, Inc. for pharmacy services for Lancaster County General Assistance. The amendment extends the term of the agreement from April 17, 2016 through April 16, 2017. The cost to the County is not to exceed \$450,000.00. [\(C-16-0158\)](#)
- AA.** Amendment to unit price County Contract C-14-0217 between Campbell's Nurseries & Garden Centers, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for miscellaneous landscape installation and maintenance service. The amendment renews the agreement for an additional one-year term, beginning May 1, 2016 through April 30, 2017 and reflects a price increase of 5%. The cost to the County shall not exceed \$3,000.00. [\(C-16-0159\)](#)
- BB.** Amendment to unit price County Contract C-14-0219 between Lanoha Nurseries, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for miscellaneous landscape installation and maintenance service. The amendment renews the agreement for an additional one-year term from May 1, 2016 through April 30, 2017. The cost to the County shall not exceed \$1,000.00. [\(C-16-0160\)](#)

NEW BUSINESS CONTINUED:

CC. Amendment to unit price County Contract C-14-0218 between Nebraska Nursery and Color Gardens, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for miscellaneous landscape installation and maintenance services. The amendment renews the agreement for an additional one-year term from May 1, 2016 through April 30, 2017. The cost to the County shall not exceed \$3,000.00. (C-16-0161)

DD. Contract with Allan Enterprises for the annual supply of microfilming supplies. The County shall pay for products according to the pricing as listed in the contractor's proposal on an as needed basis. The cost to the County is not to exceed \$7,500.00. The term of the contract is one year from the date of execution by both parties. (C-16-0162)

6) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports:

1. [County Sheriff](#) - February, 2016
2. [County Clerk](#) – March, 2016

B. A right-of-entry contract between Lancaster County and Watermark Investments, LLC., 130th Street and Dovers Street, Waverly, Nebraska, in the amount of \$1,000.00. (C-16-0163)

C. Setting of a public hearing on Tuesday, April 12, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding a Class K liquor license application for Hillcrest Country Club, 9401 O Street, Lincoln, Nebraska.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per County Board Resolution No. 5465 (amended September 22, 2009), the public comment period is limited to sixty (60) minutes in duration and each speaker is limited to five (5) minutes. These time limits may be extended at the discretion of the County Board Chair.

8) **ANNOUNCEMENTS:**

A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 7, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).

- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, April 12, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The Lancaster County Board of Commissioners will conduct agency tours on Tuesday, April 12, 2016 of Purchasing and Records and Information Management at 440 South 8th Street, Lincoln, Nebraska at 10:00 a.m. or immediately following the Lancaster County Board of Equalization meeting.
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance. Telex Sound Masters are also available for audio enhancement during the meeting.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, APRIL 5, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

COMMISSIONERS: Roma Amundson, Chair; Todd Wiltgen, Vice Chair;
Bill Avery; Larry Hudkins; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, March 22, 2016.
- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS:** (See [attached additions and deductions.](#))
- 3) **PUBLIC HEARING:**
 - A. [Motor Vehicle Tax Exemption Applications](#)

Catholic Bishop of Lincoln d/b/a Calvary Catholic Cemetery & Mausoleum
Christian Church (DOC) in Nebraska
Developmental Services of Nebraska, Inc.
Lincoln Baptist Church
Lutheran Family Services of Nebraska, Inc.
Messiah Lutheran Church and School
Nebraska United Methodist Foundation
School Sisters of Christ the King
- 4) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

Per County Board Resolution No. 5465 (amended September 22, 2009), the public comment period is limited to sixty (60) minutes in duration and each speaker is limited to five (5) minutes. These time limits may be extended at the discretion of the County Board Chair.

5) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance. Telex Sound Masters are also available for audio enhancement during the meeting.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)