

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113 - BILL LUXFORD STUDIO
THURSDAY, DECEMBER 3, 2015
8:30 A.M.**

Commissioners Present: Roma Amundson, Chair
Larry Hudkins, Vice Chair
Deb Schorr
Bill Avery
Todd Wiltgen

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and provided to the media on December 2, 2015.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:35 a.m.

AGENDA ITEM

1 APPROVAL OF MINUTES OF THE NOVEMBER 19, 2015 STAFF MEETING

MOTION: Avery moved and Wiltgen seconded approval of the minutes of the November 19, 2015 Staff Meeting. Avery, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent from voting. Motion carried 4-0.

Hudkins arrived at 8:38 a.m.

2 ADDITIONS TO THE AGENDA

- A. County Annual Report
- B. Invitation to Senators to Legislative Breakfast on January 11, 2016
- C. Software License Exchange Agreement

- D. Correspondence from Rick DeBoer, American Federation of State, County & Municipal Employees (AFSCME) 2468 Union President (Exhibit A)
- E. Railroad Transportation Safety District (RTSD) Meetings

MOTION: Wiltgen moved and Schorr seconded approval of the additions to the agenda. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3 DISTRICT ENERGY CORPORATION (DEC) OVERVIEW - Dan Dixon, District Energy Corporation (DEC) Manager

NOTE: The DEC was formed by the City and County in 1989 for the purposes of constructing, financing, furnishing and operating thermal energy facilities and related services for providing heating and cooling to governmental entities.

Dan Dixon, District Energy Corporation (DEC) Manager, presented DEC Energy Overview, noting the following (Exhibit B):

- Definition of District Energy (DE)
- Typical DE Heating System
- Typical DE Cooling System
- DEC Definition and Services
- DEC Time line and Square Footage Served
- DEC Locations within Lincoln
- Cost of Service
- Financials
- Governance
- Board of Directors
- Management Agreement
- DEC Organization Chart

Dixon said potential DEC projects include the Nebraska State Penitentiary, State Correctional Facilities on West Van Dorn Street, and the Robert V. Denney Federal Building and United States Courthouse. He said DEC has decided to put together a broad strategic plan to see how it can incorporate its downtown plants and start serving a greater customer load and has hired a consultant to help it plan for those activities.

In response to a question from Avery, Dixon said a new energy system is being installed for the State Capitol. He said it will lighten the DEC load but will still require steam heat from DEC. Dixon noted the State Capitol receives chilled water from the University of Nebraska-Lincoln (UNL) and said DEC is looking at ways to maintain the connection and to use the energy to make that system run more efficiently.

Wiltgen inquired about the usage rate in the West Haymarket area. Dixon said DEC's rates are based on debt service, operations and maintenance and commodity expenses. He said the West Haymarket Joint Public Agency (JPA) receives one aggregate bill and in turn separates those costs for all the facilities in the area. Dixon said each building is billed based on usage of the commodity, adding costs decrease as more buildings are connected. He said all of the buildings in the West Haymarket control area are connected to DEC and there is interest from buildings to the east.

Dixon also provided copies of an article on District Energy that was in the December, 2014 edition of the Prairie Fire Newspaper and a chart showing entities served by DEC (Exhibits C & D).

Also present for the presentation were Tom Davlin, Projects Engineering Manager, Lincoln Electric System (LES) and Jason Fortik, Vice President, Power Supply, LES.

4 NATIONAL STEPPING UP INITIATIVE SUMMIT (APRIL 17-19, 2016) - Kim Etherton, Community Corrections Director; Mike Thurber, Corrections Director

Kim Etherton, Community Corrections Director, requested authorization to submit an application for funding to attend the National Summit on Reducing the Prevalence of Individuals with Mental Illnesses in Jails in Washington D.C. She said Phil Tegeler, Executive Director, The Bridge Behavioral Health (alcoholism treatment program) has asked her and Mike Thurber, Corrections Director, to also be involved with the National Council's Health Justice Learning Collaborative, which is working to strengthen relationships between county jails and community behavioral health providers to reduce recidivism and improve health outcomes for criminal justice populations.

Avery exited the meeting at 9:10 a.m.

Etherton said five individuals may represent the County at the Summit, noting three participants are identified: 1) Jail Administrator; 2) Commissioner; and 3) Behavioral Health Administrator. Etherton suggested the County send Thurber, Tegeler, and a commissioner who is familiar with the Region V Systems Governing Board. She said she would also like to attend and suggested the fifth individual should be from the County Attorney's Office.

Thurber noted his staff has also been participating in a series of National Stepping Up Initiative webinars which have addressed how to get jail inmates mental health care.

MOTION: Schorr moved and Hudkins seconded to authorize Kim Etherton, Community Corrections Director, and Mike Thurber, Corrections Director, to submit the application. Wiltgen, Hudkins, Schorr and Amundson voted aye. Avery was absent from voting. Motion carried 4-0.

Schorr said Mary Ann Borgeson, Douglas County Board Commissioner and a member of the National Association of Counties (NACo) Mental Health in Jails Initiative, may be willing to write a letter of support for the application.

5 AMENDMENT OF LANCASTER COUNTY AGRICULTURAL SOCIETY VISITORS IMPROVEMENT FUND GRANT - Amy Dickerson, Lancaster Event Center Managing Director

Amy Dickerson, Lancaster Event Center Managing Director, said the Lancaster County Agricultural Society is in the fourth year of a five-year Visitors Improvement Fund grant for funding to make improvements to the Lancaster Event Center. She disseminated copies of Lincoln Convention and Visitors Bureau (CVB) Grant Projects 2015 (Exhibit E).

Avery returned to the meeting at 9:18 a.m.

Dickerson requested authorization to move the remaining 2015 funds (\$104,101.25) to 2016, explaining it took additional time to put the design and specifications together for the street sign project. She said the entrance gate project has also been delayed but said the projects will be completed in 2016.

Schorr inquired about the additional grant indicated for the paver system for grass parking lots. Dickerson said they are working with the Nebraska State Arboretum for the paver system.

Wiltgen asked whether an issue with Ritchie Bros. Auctioneers has been resolved. Dickerson said no, there was a scheduling conflict for the date they wanted to hold another auction.

MOTION: Hudkins moved and Wiltgen seconded to approve the request to move the remaining 2015 funds of \$104,101.25 to 2016.

Eagan said it will require an addendum to the grant contract to extend the completion date of Phase 4 (2015). He noted there was partial completion of the Phase 4 work and said the contract allows for partial payments at the Board's discretion.

AMENDMENT: The maker of the motion and the seconder agreed to amend their motion to direct that a contract addendum be drafted to move the completion date for Phase 4 to December 31, 2016.

ROLL CALL ON THE MOTION AS AMENDED: Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

6 COUNTY DIRECTOR PRESENTATIONS

NOTE: See agenda packet for information submitted by the two directors regarding their duties and responsibilities and future issues (Pages 19-30).

A) KERRY EAGAN, CHIEF ADMINISTRATIVE OFFICER

Kerry Eagan, Chief Administrative Officer, gave an overview of his primary duties and responsibilities, which include:

- Administering the County's Legislative Program
- Ex-Officio Member of the Visitors Promotion Committee (VPC)
- Several roles in administration of the County's General Assistance (GA) Program
- Administering the Lancaster County Employees Retirement and Deferred Compensation Plans
- Facilitating the County Board Staff Meetings
- Administrative Services Department Head
- Overseeing Legal Opinion Policy
- Member of the Joint Budget Committee (JBC)
- Emergency Management Liaison

Avery exited the meeting at 9:35 a.m.

Wiltgen inquired about the appeals from the denial of GA. Eagan said they often involve complex legal issues and require a great deal of research. He said he acts in a quasi-judicial capacity in deciding the appeals. Eagan said his decisions may be appealed with a petition-in-error to the District Court. He said he has been appealed to the District Court five times and was upheld in all cases. One decision was then appealed to the Supreme Court and overturned.

Avery returned to the meeting at 9:38 a.m.

Eagan also outlined future challenges. Amundson noted another goal is to codify some of the different practices. Eagan said he has made a good start on the project and suggested having the majority of it in an electronic format would be the most cost effective method.

Wiltgen exited the meeting at 9:57 a.m.

B) GWEN THORPE, DEPUTY CHIEF ADMINISTRATIVE OFFICER

Item was held until later in the meeting.

7 CHIEF DEPUTY AND NEW ATTORNEY - Joe Nigro, Public Defender

Joe Nigro, Public Defender, introduced Paul Cooney, who he has selected to be the new Chief Deputy Public Defender. He said Scott Helvie, who is currently serving as Chief Deputy, is retiring in February, 2016, although his last day in the office will be December 31, 2015.

Nigro said he would like to hire a new attorney by early January, 2016 so there will be some overlap of salaries. He felt there would be sufficient funds in the department's budget to cover that expense, adding he budgeted for Helvie's retirement.

Eagan suggested Nigro ask the County Attorney for a legal opinion on whether Cooney could assume the position of Chief Deputy earlier if Helvie is willing to abdicate the position. He said it wouldn't impact Helvie's salary if he agreed to do so. He also explained the County Board will need to set Cooney's salary and said Nigro can submit a recommendation.

8 UNCLASSIFIED EMPLOYEE SALARIES - Doug McDaniel, Human Resources Director

Doug McDaniel, Human Resources Director, asked whether the Board would like the Human Resources Department to perform a comparability survey for the unclassified employees. Board members indicated they would like that information. A listing of the union contracts, the amounts allocated to each group, and the length of the contracts was also requested.

McDaniel also agreed to bring an array of percentages and the cost to the County to the December 17th Staff Meeting for the Board's consideration.

ADDITIONS TO THE AGENDA

- D. Correspondence from Rick DeBoer, American Federation of State, County & Municipal Employees (AFSCME) 2468 Union President (Exhibit A)

Schorr said DeBoer distributed information regarding insurance comparability to the Board at the October 27, 2015 County Board of Commissioners Meeting and is requesting follow-up. She suggested the Board designate a small group to meet with DeBoer to review the information.

McDaniel said the information DeBoer provided showed different health insurance plan designs and costs for other counties. He said self-insured plans are comprised of stop-loss, administrative costs and claims and since that information was not provided, it is difficult to determine whether it is comparable. McDaniel added what another county pays for health insurance is irrelevant.

Schorr said the union represents a significant number of employees and said she believes the Board owes them the courtesy of a response in some format. Hudkins concurred.

MOTION: Schorr moved and Wiltgen seconded to have Roma Amundson, County Board Chair; Bill Avery, County Commissioner; Kerry Eagan, Chief Administrative Officer; Pam Dingman, County Engineer; and Doug McDaniel, Human Resources Director or his representative, meet with Rick DeBoer, American Federation of State, County & Municipal Employees (AFSCME) 2468 Union President as follow-up to recent correspondence. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

C. Software License Exchange Agreement

Thorpe said an agreement with Hewlett Packard to convert software licenses from HP TRIM to HP Records Manager will be scheduled on the December 8, 2015 County Board of Commissioners Meeting agenda.

Hudkins said he would like the County Attorney's Office to explore reducing the number of software licenses.

Thorpe explained it is merely a name change and said Dave Derbin, Deputy County Attorney, has reviewed the document. She said the issue of the number of software licenses will be addressed prior to renewal of the agreement with Tower Software for TRIM product support.

A. County Annual Report

Amundson said she approached Eagan about doing a State of the County Address.

Eagan noted the County issues an annual budget statement and said past Boards have discussed issuing an annual report. He shared copies of County of Marin, California, Budget-in-Brief, 2007-2008 (Exhibit F) and said the County could issue a similar report but it would be costly. Eagan said a State of the County Address would "mesh" with an annual report.

Amundson inquired about an intern that worked for the County in 2012. Eagan said the intern's work product was of no use to the County. Thorpe said the intern agreed to prepare an annual report for the County but did not do so.

There was consensus to explore securing another intern with a journalism, public administration, political science or business major to work on an annual report.

B. Invitation to Senators to Legislative Breakfast on January 11, 2016

There was consensus to send an invitation to the Lancaster Senate Delegation, with signature by the Chair.

9 ACTION ITEMS

There were no action items.

10 CONSENT ITEMS

There were no consent items.

RETURNING TO ITEM 6

B) GWEN THORPE, DEPUTY CHIEF ADMINISTRATIVE OFFICER

Gwen Thorpe, Deputy Chief Administrative Officer, said her duties include serving in the following capacity for the County:

- Health Insurance Portability and Accountability Act (HIPAA) Privacy and Security Officer
- Limited English Proficiency (LEP) Plan Coordinator
- Title VI Americans with Disabilities Act (ADA) Officer
- Equal Employment Opportunity Plan (EEOP) Officer

In response to a question from Amundson, Thorpe said information on the EEOP is provided to employees.

Thorpe said she also works with County departments, prepares and monitors the annual budgets for the Board and Administrative Services, responds to constituents, represents the Board in meetings or on committees as requested, performs the duties of the Chief Administrative Officer when he is out of the office, writes policies at the direction of the Board, provides grant oversight, serves as the County Website Coordinator and County TRIM Administrator, writes press releases, and serves as media contact.

Thorpe also reviewed special projects and future challenges and opportunities.

11 ADMINISTRATIVE OFFICER REPORT

- A. Renewal of National Association of Government Defined Contribution Administrators (NAGDCA) Membership (\$300 from Retirement Expense Account)

MOTION: Schorr moved and Wiltgen seconded approval. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

B. Legislative Priorities With Douglas and Sarpy Counties

There was consensus to identify the following common legislative priorities to present to State Senators at the Legislative Breakfast on January 11th:

- Property Tax Relief
- Monitor Adult and Juvenile Justice Reform
- Support Medicaid Reform

Staff was asked to make sure that Larry Dix, Nebraska Association of County Officials (NACO) Executive Director, is also invited to the Legislative Breakfast.

C. Directors Manual

There was consensus to create an on-line resource for directors and elected officials that includes:

- County Government Structure
- Role of Administrative Staff
- County Board Meeting Structure
- Policies and Procedures
- Applicable State Statutes
- How Personnel Policy Board Works
- Differences Between Represented and Unrepresented Employees and Classified and Unclassified Employees

D. Reappointment of Martha Shulski and Appointment of Piyush Srivastav to the Air Pollution Control Advisory Board

The Board scheduled the reappointment and appointment on the December 8, 2015 County Board of Commissioners Meeting agenda.

E. Amend Visitors Improvement Fund Grant Agreement with Abbott Motocross Track to Extend Grant Period

Eagan said the Abbott Motocross Park is seeking another extension of its grant deadline because of delays and additional requirements needed to get their building permit approved. It is now projected that Phase One will not be completed until next spring.

It was noted this item will be forwarded to a Tuesday County Board of Commissioners Meeting for action.

F. Update of County Board's Web Page

Schorr disseminated copies of the County Board of Commissioner's webpage: <http://lancaster.ne.gov/commiss/index.htm> (Exhibit G) and expressed concern that some of the information is outdated. She also suggested inclusion of information on how to apply for non-profit grants through the Human Services Department and links to the County Board's agendas and minutes, County Board Committee Assignments, Lancaster County Agricultural Society, One and Six Year Road and Bridge Improvement Program; Legislative Agenda, County Employee of the Month, recent press releases and information on the Board of Equalization (BOE). Schorr asked Board members to look at the Board's webpage over the next couple weeks and bring forward any additional suggestions regarding revisions.

12 PENDING

There were no pending items.

13 DISCUSSION OF BOARD MEMBER MEETINGS

A. Lincoln Metropolitan Planning Organization (MPO) - Hudkins

Hudkins reported an additional delay in the Southwest 40th Street project. He noted there was a briefing on the South Beltway Project and said Pam Dingman, County Engineer, appeared and said the South Beltway will not alleviate all the traffic problems in that area, citing issues with Saltillo Road as an example. Hudkins said some at the meeting were frustrated with the timing of her comments. Schorr said she supports advocating for County issues at the MPO, noting the focus seems to be on City issues.

B. Juvenile Justice Review Committee (JJRC) - Amundson

Amundson said 35 different organizations that receive funding discussed how that funding will be applied to programs.

C. Lancaster County Fairgrounds Joint Public Agency (JPA) - Wiltgen/Avery

Wiltgen said the JPA approved disbursements.

D. Emergency Medical Services Oversight Authority (EMSOA) - Avery

Avery said Dr. Jason Kruger, Medical Director, gave a report noting Lincoln/Lancaster County has improved in the amount time it takes to get patients to treatment following cardiac events.

E. Lincoln Independent Business Association (LIBA) Monthly Meeting - Avery

Avery said he received positive remarks regarding the Board's "transparency" and how it manages resources. He said he relayed the suggestion that LIBA members talk with youth detained at the Youth Services Center (YSC) about fundamental job skills.

F. Lancaster Correctional Facility Joint Public Agency (JPA) - Amundson/Hudkins

Hudkins indicated the JPA paid claims totaling \$69,417.55.

G. Chamber Coffee - Amundson

Amundson said there were updates on the North, Central America and Caribbean (NORCECA) Women's Olympic Qualification Tournament that will take place at the Pinnacle Bank Arena on January 7-9, 2016, Lincoln's new cable franchisee, Lincoln Public Schools (LPS) graduation rates and the search for a new University of Nebraska-Lincoln (UNL) Chancellor.

ADDITIONS TO THE AGENDA

E. Railroad Transportation Safety District (RTSD) Meetings

Schorr reported on two meetings involving the RTSD. She said an update on the RTSD project at the North 33rd and Cornhusker Highway and North 35th and Adams Street crossings was provided at the first meeting. An update on the Village of Denton's "quiet zone" (a railroad grade crossing at which trains are prohibited from sounding their horns in order to decrease the noise level for nearby residential communities) was provided at the second meeting.

RETURNING TO ITEM 5

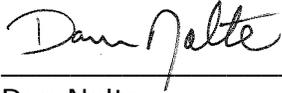
Eagan disseminated copies of two letters from Amy Dickerson, Lancaster Event Center Managing Director, regarding the request to carryover Visitor Improvement Fund grant funds which were to be expended in 2015 to 2016 (Exhibits H & I).

14 EMERGENCY ITEMS AND OTHER BUSINESS

There were no emergency items or other business.

15 ADJOURNMENT

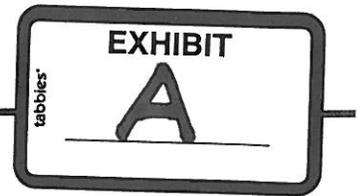
MOTION: Schorr moved and Wiltgen seconded to adjourn the meeting at 11:43 a.m. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



Ann C. Taylor



From: Todd J. Wiltgen
Sent: Thursday, December 03, 2015 10:16 AM
To: Ann C. Taylor
Subject: Fwd: Follow up
Attachments: 1442367259759.png

Sent from my iPhone

Begin forwarded message:

From: Commish <Commish@lancaster.ne.gov>
Date: December 2, 2015 at 7:34:29 AM CST
To: 'Bill Avery' <wavery06@yahoo.com>, "Bill P. Avery" <BAvery@lancaster.ne.gov>, "Deb E. Schorr" <DSchorr@lancaster.ne.gov>, "Deb Schorr (debschorr@aol.com)" <debschorr@aol.com>, 'Roma Amundson' <Roma.amundson@Homerealestate.com>, "Roma B. Amundson" <RAmundson@lancaster.ne.gov>, "Todd J. Wiltgen" <TWiltgen@lancaster.ne.gov>, 'Todd Wiltgen' <todd.wiltgen@gmail.com>
Cc: "Kerry P. Eagan" <KEagan@lancaster.ne.gov>, "Gwen K. Thorpe" <GThorpe@lancaster.ne.gov>
Subject: FW: Follow up

Hardcopy – Larry H

From: afscme2468@yahoo.com [<mailto:afscme2468@yahoo.com>]
Sent: Tuesday, December 01, 2015 9:22 PM
To: Commish
Subject: Follow up

Dear Commissioners,

Several weeks ago I was before you thanking you for an overall good contract for AFSCME Engineering.

If you remember I also said there were some concerns that we felt the Board needed to look at. Rather than talk about them at a public meeting like many of the members wanted me too, I chose to put it in a private letter addressed to each one of you.

In that letter I explained how Lancaster County was paying way more in health insurance premiums compared to other County's in our array. I also included a comparable wage for surrounding County Commissioners.

In the letter I also clearly left my contact information wanting the Board to contact me with information, after you had a chance to check into the health insurance situation.

That was several weeks ago, and I must say that I am more then a little disappointed, that I have not received one email, text message, or phone call from any one of you.

I really didn't put it in letter form, just so it could be ignored, I put it letter form, out of respect to you as a Board.

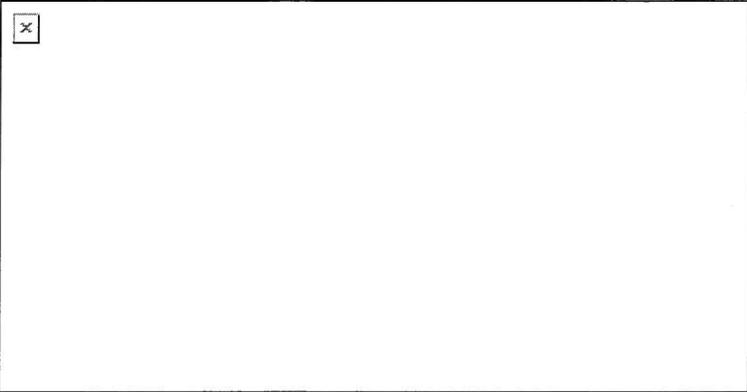
I really hope you as a Board have at least checked into our insurance plan. Maybe it's a better plan than the others, and if so that would explain it. However if it's not, it's costing the employees and the tax payers a lot of money.

As for the wage comparability I will admit, we are pretty close to where we should be. The thing we struggle with the most is that we don't get the same benefits as the unrepresented. These are the benefits that the Union fought for. I really believe that if we could ever get those back, it would make negotiations a walk in the park.

Thank you for your service, and I will look forward to hearing from you. I can be reached at :
afscme2468@yahoo.com, or at
402 304 0140

Respectively,

Rick DeBoer
AFSCME 2468



Union President



Lincoln Electric System

DEC Energy Overview

for

Lancaster County Board of Commissioners

December 3, 2015



District Energy

2

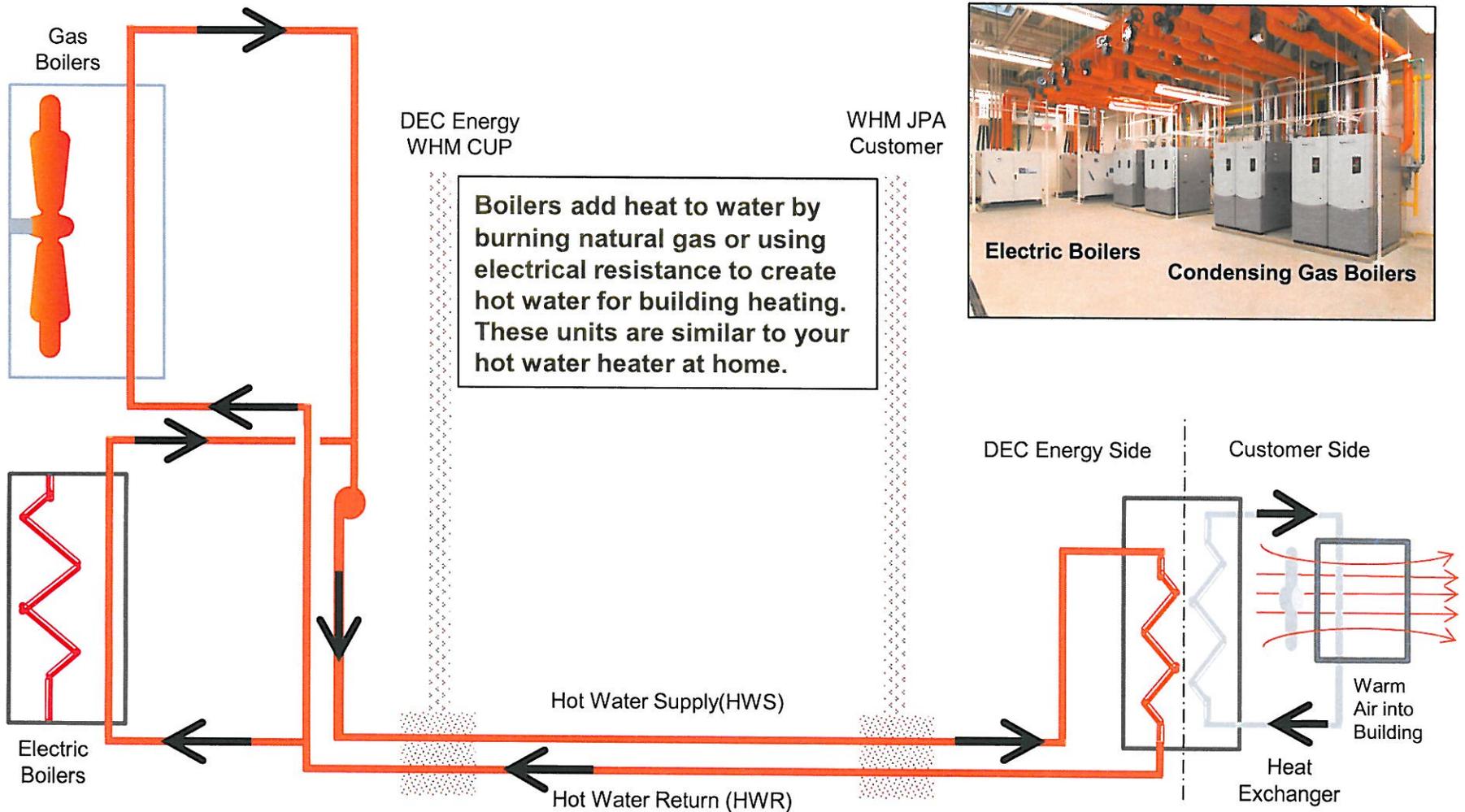
- **District Energy (DE)** is the local production and distribution of thermal energy and comprises of two main elements*
 - A **central energy plant** containing equipment that produces thermal energy in the form of steam or hot water for heating, or chilled water for cooling. The central plant may also incorporate combined heat and power (CHP) units which produce electricity and useful thermal energy
 - A **network of pipes** to distribute the thermal energy from the central plant to the buildings. This network of underground pipes can carry hot water, steam, or chilled water
- DE is a long-term investment to improve the physical infrastructure of the community it serves*
- DE systems are commonly found at universities, downtown business centers, hospital campuses, and industrial parks

* *Community Energy: Planning, Development, and Delivery*, International District Energy Association, 2012



Typical DE Heating System

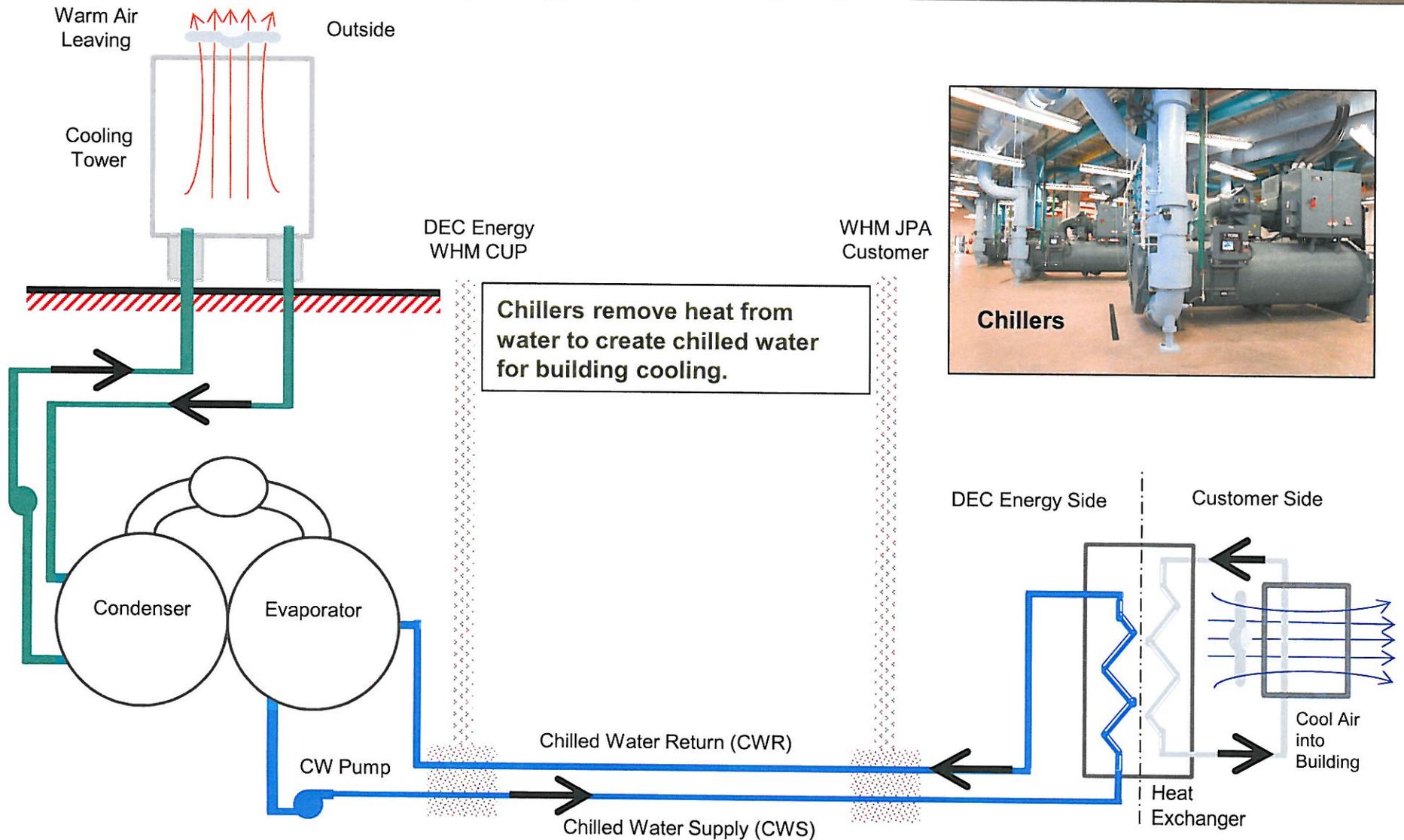
3





Typical DE Cooling System

4





District Energy Corporation

5

- ❑ District Energy Corporation (DEC) is a nonprofit corporation and City of Lincoln and Lancaster County inter-local agency organized pursuant to
 - ❑ The Nebraska Nonprofit Corporation Act
 - ❑ The Nebraska Interlocal Cooperation Act
- ❑ DEC Energy is a political subdivision created and existing under the laws of the State of Nebraska



Services

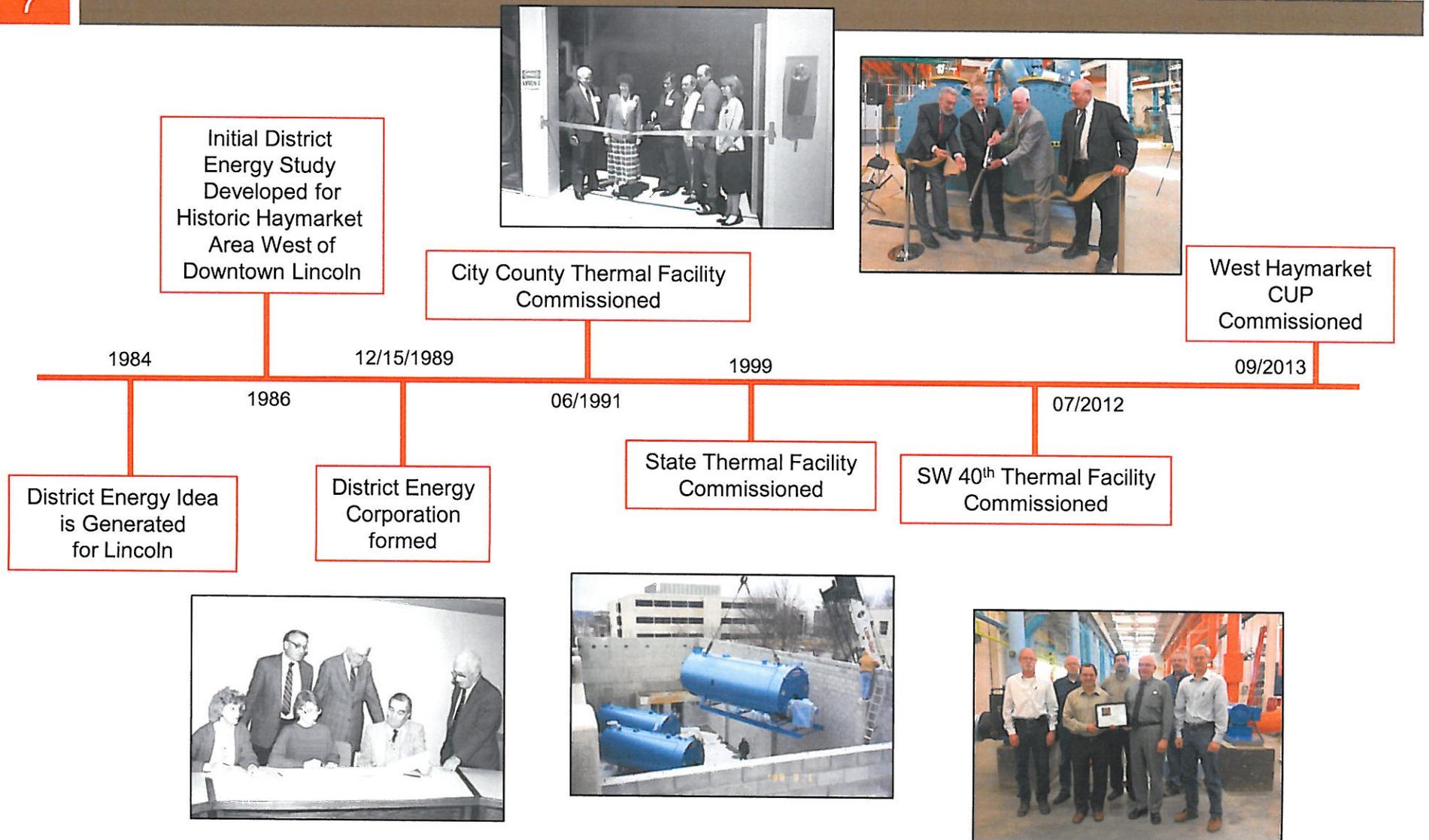
6

- ❑ DEC Energy was formed in 1989 by the City of Lincoln and Lancaster County for purposes of:
 - ❑ Constructing
 - ❑ Financing
 - ❑ Furnishing
 - ❑ Operating thermal energy facilities and related services for providing heating and cooling to governmental entities
- ❑ Initiated because of a County project to build a then new detention facility at 605 South 10th Street



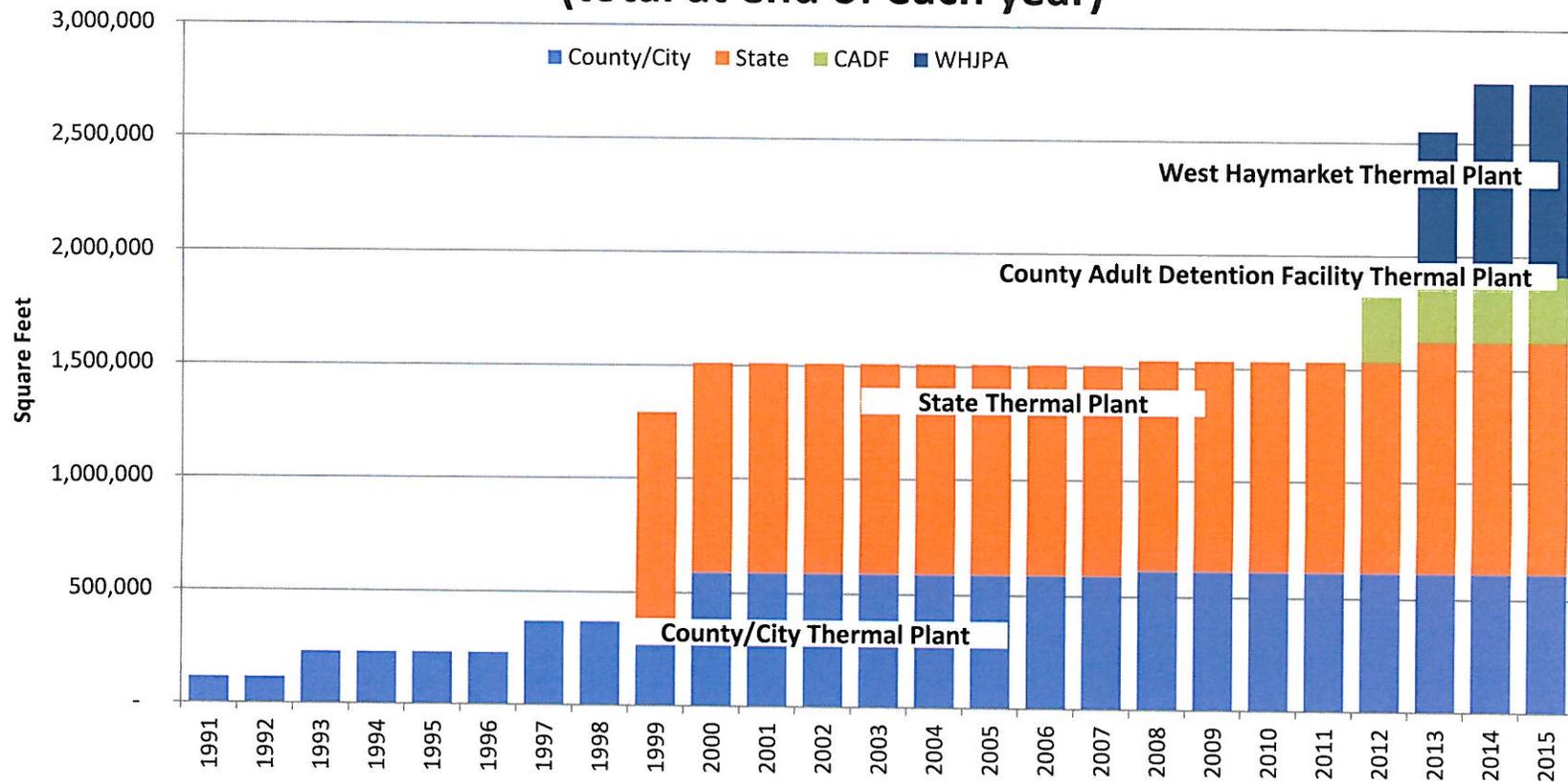
DEC Timeline

7



Square Footage Served Timeline

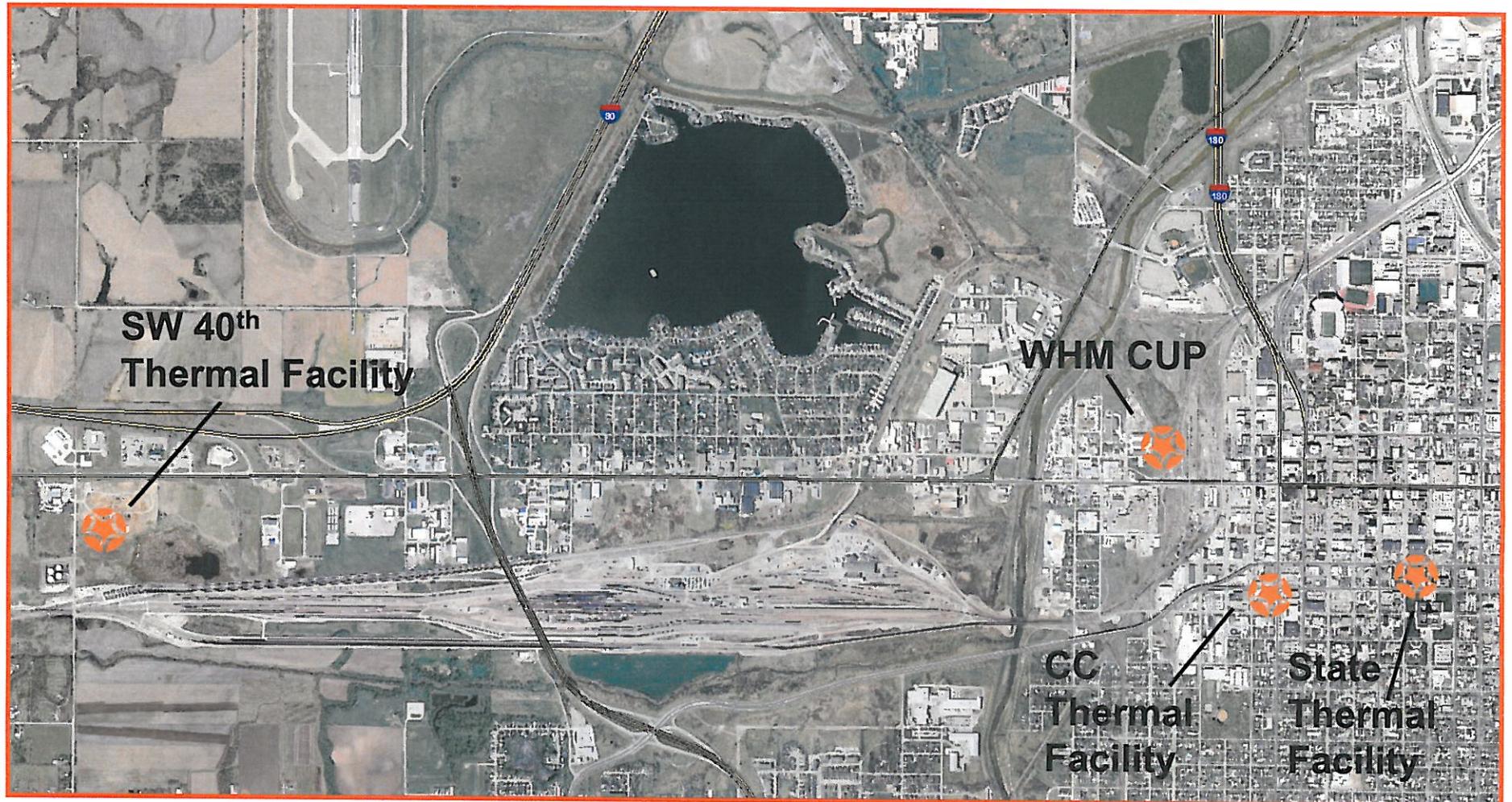
**Total Square Footage of Buildings Served by Each DEC plant
(total at end of each year)**





DEC Locations within Lincoln, NE

9





Cost of Service

10

- ❑ **Energy Services Agreement General Rate Principles**
 - ❑ **Cost of Service; non-profit**
 - ❑ **Through its General Bond Resolution, DEC is obligated to set rates sufficient to collect funds to meet**
 - **All Debt**
 - **Operations & Maintenance**
 - **Commodity Expenses**



Financials (Year End 2014)

11

- ❑ Total Original Cost of Plant in Service = \$40.8M

- ❑ Total Annual Revenue = \$5.7M



Governance

12

- ❑ DEC Energy is governed by a 5 member Board of Directors
 - ❑ 2 county commissioners
 - ❑ 2 city representatives
 - Council member
 - Mayor appointee
 - ❑ 1 LES Board member

- ❑ Board members serve two-year terms and are eligible for reappointment



Board of Directors

13



Left to Right: Larry Hudkins – Vice Chair, County Commissioner; W. Don Nelson – LES Board; Deb Schorr – County Commissioner; Jon Camp – City Council; Mike Lang –City of Lincoln (Mayor’s Office)



Management Agreement

14

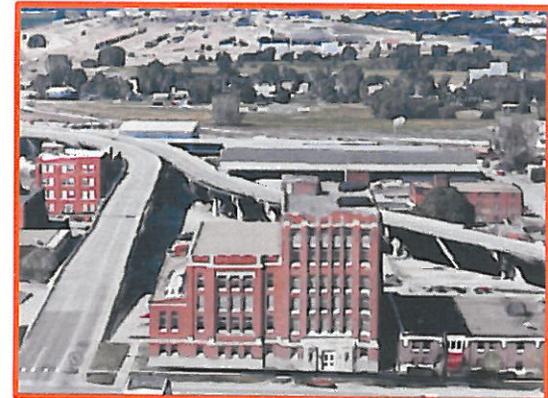
- ❑ Pursuant to a Management Agreement between LES and the Corporation, LES manages DEC's systems and affairs:
 - ❑ LES is responsible for the overall operation, maintenance and administration resulting in the equivalent labor of 5 full time positions (nearly 8 budgeted for 2016, depending on whether two new plants move forward)
 - ❑ Initial term of 20 years; now effective for 5 year periods
 - ❑ LES is not responsible for any liabilities of the Corporation, including its indebtedness, and the Corporation has agreed to indemnify LES



Management Agreement

15

- ❑ **Why does LES manage DEC?**
 - ❑ LES was instrumental in its creation
 - ❑ Synergy between LES and DEC Energy allows for mutual benefits
 - ❑ Focus on reliability, efficiency, sustainability, robustness, value justified on life cycle cost analysis; profits are not a motive for either LES/DEC Energy
 - ❑ LES had experience operating a CHP in downtown Lincoln
 - ❑ Aligns with LES Vision and Mission Statements





Management Agreement

16

LES Mission: “LES is a progressive leader, **partnering with the community to maximize energy value** and quality of life in an environmentally-responsible manner”

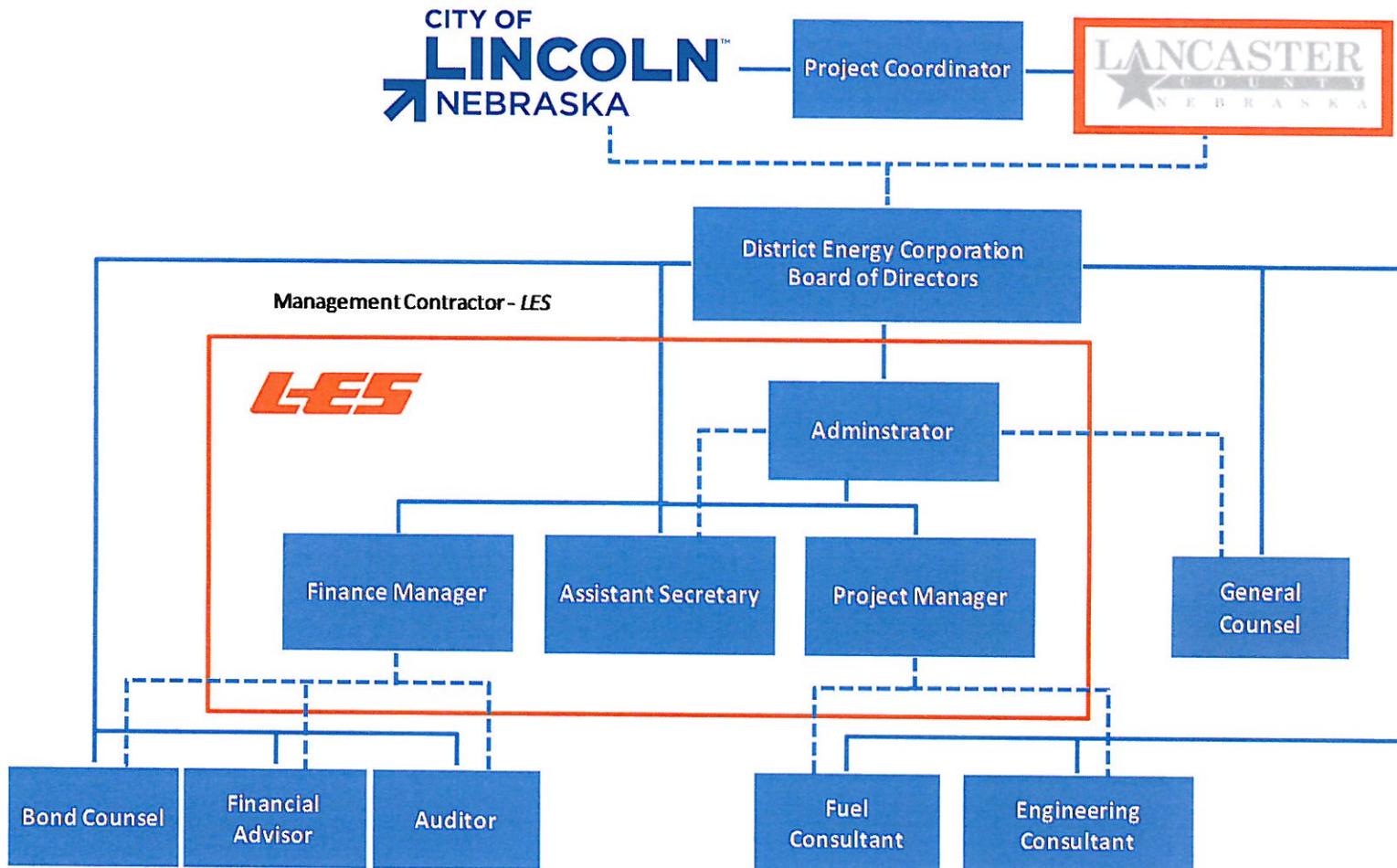
LES Vision: “Striving to be the world’s best energy company”

DEC Mission: “Provide low-cost, reliable and efficient thermal energy services to enhance and **enable economic development** of the Lincoln **community**”

DEC Vision: “Striving for energy excellence”



DEC Energy Organization Chart



A Look at District Energy

By DANIEL DIXON

IMAGINE eating popcorn at Lincoln's Pinnacle Bank Arena and cheering on the Huskers as they take the basketball court on a frigid January afternoon, or applauding your favorite band as they return to the stage for an encore on a muggy July evening. Thousands of people already have enjoyed such events. If you're like most of them, you would focus on the action in front of you and wouldn't give much thought to the source of energy that keeps you comfortable during these events.

But for the folks behind the scenes, delivering that energy is of utmost importance. Just a few blocks from the arena, nestled between newly constructed parking garages in Lincoln's West Haymarket development, is a centralized district energy plant that produces enough energy to heat 500 and cool 1,800 typical residential homes. That

facility is the District Energy Corporation's West Haymarket Central Utility Plant, and it delivers the energy needed to heat and cool the Pinnacle Bank Arena and surrounding buildings in the West Haymarket. A district energy system is a bit different from traditional heating and cooling systems and can provide additional benefits, as well.

What is district energy?

District energy enables local production and distribution of energy for space heating, domestic hot water heating, and/or cooling for buildings. It includes a central plant and a distribution system, which is an underground network of insulated pipes that run from the plant to the buildings served. Equipment at the plant produces steam, hot water, and/or chilled water that is pumped from the plant through the distribution system to the end user. Buildings served by

a district energy system do not use the boilers, furnaces, chillers, or air conditioners that are required by traditional systems. District energy does that work instead, providing valuable benefits. They include improved energy efficiency, high reliability, enhanced environmental protection, fuel flexibility, ease of operation and maintenance, decreased capital and life cycle costs, and improved architectural design flexibility that includes more usable floor space in buildings served.

District energy systems are typically located in urban areas where a high concentration of large buildings can easily be served from a central location. Often, large facilities such as an arena, government office building, or industrial processing plant serve as "anchor" loads for the system, allowing smaller retail or residential buildings to connect, as well. By combining multiple customer building loads and taking advantage of

the resulting diversity, a district energy system can operate its equipment more efficiently than a traditional system. This higher efficiency results in lower fuel consumption, fewer air emissions, and lower energy costs, which benefit customers and the community.

District energy plants can provide both heating and cooling, or just one or the other. District heating uses boilers, closed vessels that heat water to a desired temperature or generate steam, to provide heat. District cooling uses chillers, machines that remove heat from water using a refrigeration cycle, to provide cold or "chilled" water. Diagrams that show the basic configuration of district heating and cooling systems are shown in the figures.

Boilers often burn natural gas. However, many district energy plants have a variety of fuel options. Standard combustion boilers can use fossil fuels

CONTINUED ON PAGE 8

Immigration History from page 6
something has happened since 1875! You've lived through the Depression, you've lived through war ... and now we come to school consolidation.

"In the last year [this interview was in 2007], Henderson is no longer the school it once was. Assimilation has taken place, with non-Mennonite children from other school districts. And the whole character of that school has been altered. I'm just saying it's different. It's truly different.

"Here's another place that I've really had a good time, mainly because one of the requests that came to me was from teachers who got involved with National History Day. And there is a Catholic, parochial elementary school in Columbus; [one of the teachers] was in my class at the University of Nebraska. Periodically she would call me and say, 'We are stumped for a topic. Would you come up and talk to my kids at St. Isidore School?' One time I chose to talk to them about the Irish Catholic Colonization Association. At that time I was doing some work for Selection Research, and they had started a rest home in Spalding, Nebraska. They bought that land. I am an

inveterate investigator of documents. And when one of our people went to the courthouse to get the documents for the land that this rest home stood on, I noticed that the land was originally deeded by the railroad to the Irish Catholic Colonization Society.

"I was talking to the kids about how this organized process brought Irish immigrants to Nebraska. It was started in New York and Chicago by several Catholic bishops who wanted to take the Irish Catholics out of the cities and put them on the land, thinking that by doing this, they would escape the anti-Irish, anti-immigrant feelings in the east. So I'm telling the kids these stories, and I had each one stand up and tell me their names. They were Irish. So I said, 'Why don't you find out how your ancestors came here?' The next week, I got a call from their teacher, and she was really excited. 'It turns out I have six kids whose great-grandparents came as part of the Irish Catholic Colonization movement that brought them to Greeley County and settled them around the church.' I asked her what they were going to do, and [the teacher] said, 'Well, we're going to interview and develop a program on how these Irish immigrants

responded to America.' I went up a couple of times to help them and encourage them. They won number one in the nation with that presentation; the theme that year was immigration. And here these little kids got up and played the role of their great-grandparents coming to America as part of the Irish Catholic Colonization Society.

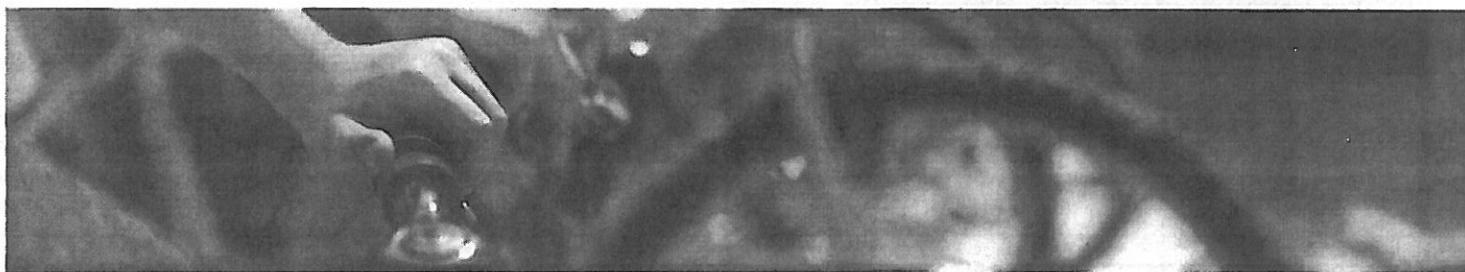
"We tend to give unity to the immigrants where there was no unity. You can't speak about German immigrants in the 1870s. You've got to talk about Schleswig-Holsteiners, Bavarians, Oldenburgers, because they came as products of a little state in Germany and that's how they identified themselves. Every time I go to a community to work with the community that's facing an influx of immigrants—there's one thing I tell them that they don't believe, and five years later, they say I was right—immigrants come in with internal tensions, and many of the problems that are coming from a new immigrant group result from the tensions within that group.

"When we lived in Scottsbluff, we lived in the country, and our neighbors were known as 'Roo-shuns' (Germans from Russia). And they loved to tell

the story of how they came out to pick beets. The Germans from Russia in Lincoln were brought here by the railroad, given winter domicile in Lincoln, then they'd be taken to pick beets in Scottsbluff. That's why they were here; the railroad brought them in order to work the beet fields. The Germans from Russia would tell me they picked beets, and they worked, and finally they got a little piece of ground. Now, the largest beet producers in the valley tend to be these guys who, a few generations ago, were picking and weeding [the beets] and coming out from Lincoln on the train. And I remember my good friend, my neighbor, said, 'These Mexicans think they can do this without going through it.' And I said, 'What makes you think they aren't going through it?' And [my neighbor] said, 'We'll make sure they never get land out here.'

"Denying to the next generation what had been opened to the previous generation. It still happens."

Mary Garbacz is a freelance writer who has spent many years researching immigration issues and talking with people about the challenges of immigrants throughout history.



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Great Plains
Trails Network

District Heating System

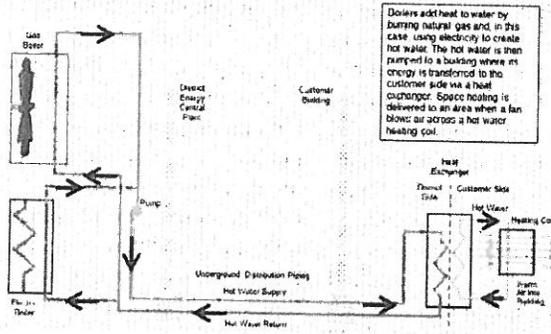


Fig. 1. Heating system. (Randy Hampton)

West Haymarket Development

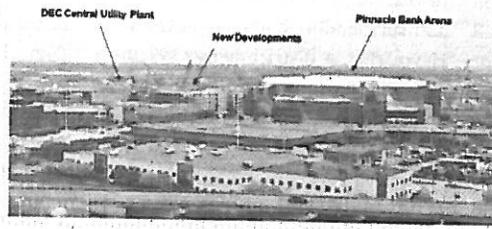


Fig. 3. West Haymarket development. (Randy Hampton)

District Cooling System

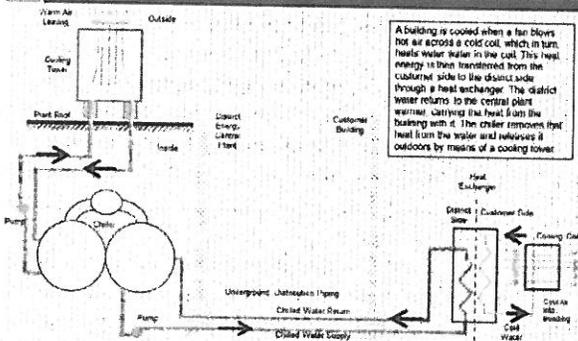


Fig. 2. Cooling system. (Randy Hampton)

Energy from page 7

such as coal or oil, or renewable materials such as biomass from tree or other plant waste material. Methane gas recovered from landfills or wastewater treatment processes also can

be burned by boilers. Burning waste material, such as refuse, is another alternative. Other heat sources used by district heating systems include electricity, geothermal and solar energy, and waste heat that is

commonly derived from low-grade steam or exhaust gases used in industrial processes or electrical generating stations. The simultaneous use of heat energy for electric power production and district heating is called combined heat and power. It improves efficiency by 30 to 50 percent.

Chillers are most commonly driven by electricity. Some electrically driven chillers can be used as heat pumps to provide cooling in summer and heating in winter. If coupled with geothermal energy, system efficiency is improved. When steam and chilled water are needed simultaneously to provide heating and cooling throughout the year, the water is cooled by a steam absorption chiller or a steam turbine-driven chiller. Often, the steam

used for these types of chillers would otherwise be released into the atmosphere, wasting useful energy. But when used by the district system to produce chilled water, overall efficiency increases. As in the case with CHP, this decreases exhaust emissions, and maximizes the money spent on fuel. Thus, large-scale district energy systems have the potential to get the most out of every energy source available, providing a benefit to the environment and an economic benefit to users.

What Is District Energy Corporation?

DEC is a nonprofit, interlocal corporation located in Lincoln, Nebraska. It provides innovative, efficient, and low-cost utility services to facilities owned by the city of Lincoln, Lancaster County, the State of Nebraska, and facilities in Lincoln's West Haymarket District. Due to DEC's cost-of-service-based structure and use of efficient equipment, its overall energy rates are low. In addition, DEC manages a fuel purchase program that is structured to reduce the volatility of natural gas prices, which stabilizes heating expenses. This, too, helps keep energy rates low and helps DEC and its customers plan and predict their energy budgets.

The City of Lincoln and Lincoln Electric System, the local municipal electric utility, began investigating the district energy concept in 1984. Studies were conducted to determine the feasibility of district energy systems for downtown Lincoln and the Historic Hay-

market District. On December 15, 1989, the city of Lincoln and Lancaster County formed and organized DEC under the State of Nebraska's Interlocal Corporation Act and the Nebraska Nonprofit Corporation Act. It is governed by a volunteer, five-member board of directors with two city representatives, two county representatives, and an LES representative.

Since DEC had no employees, a mechanism was needed to enable access to the technical and professional expertise needed to manage the corporation and operate thermal energy plants. The solution was identified in LES, which had experience operating a CHP plant that provided district steam heat to many commercial buildings in downtown Lincoln. A management agreement between DEC and LES was signed in 1989. The agreement directs LES "to supervise, operate, and manage the system and business affairs of the Corporation." This arrangement provides DEC the resources needed to operate a utility, including equipment operators, financing specialists, accountants, rate analysts, engineers, administrative support, and general management. LES is fully reimbursed for the costs of these services.

Why Was DEC Formed and Why Did It Continue to Grow?

The formation of DEC provided a vehicle that allowed the city and county to make investments in the heating and cooling infrastructure needed to support a significant expansion of the county/city government complex along Ninth Street between H and K streets. This included the upgrade of an existing boiler plant, which at the time provided heat to a single county/city building, and the construction of a new chiller plant. The chiller plant was added to the west side of the boiler plant. When the project was completed in 1991, the DEC County/City Plant provided chilled and hot water to the then new corrections facility and the then County/City Building (now the Hall of Justice building).

CONTINUED ON PAGE 9

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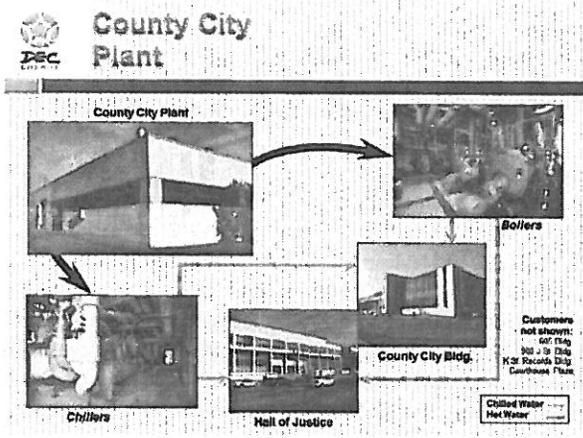


Fig. 4. County/City Plant. (Randy Hampton)



Fig. 7. West Haymarket Central Utility Plant. (Randy Hampton)

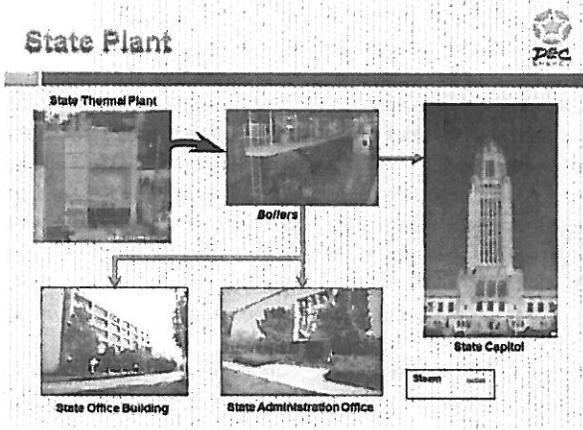


Fig. 5. State Plant. (Randy Hampton)

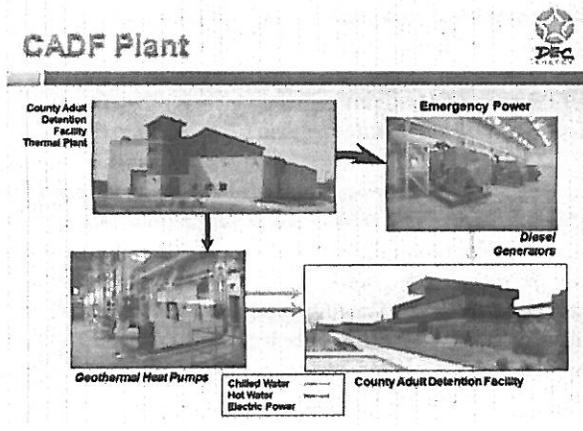


Fig. 6. CADF Plant. (Randy Hampton)

Energy from page 8

In 1997 significant corrosion was identified in the pipes that transported steam heat from the University of Nebraska-Lincoln City Campus to the Nebraska State Capitol. Due to the high cost of replacing these pipes, the State of Nebraska asked DEC to evaluate options for providing heating service. It was determined DEC could build a dedicated plant and associated distribution piping for much less than the cost of replacing the pipes. Construction of the DEC State Plant began in early 1999.

In 2008 Lancaster County residents voted to construct a new 779-bed County Adult Detention Facility west of downtown Lincoln. County officials asked DEC to evaluate energy production options for serving the facility. After evaluating ten different energy production technologies, DEC determined a geothermal-based heat pump system had the lowest life cycle cost. Construction on the DEC CADF Plant began in 2009.

In 2010 the citizens of Lincoln voted to construct a sixteen thousand-seat arena on the site of an old railyard located next

to the Haymarket District. The proposed West Haymarket development was underway and, in addition to the arena, would include several private properties. The city asked DEC to evaluate the feasibility of constructing a district energy system to serve the development. After DEC completed the analysis, the city, represented by the Joint Public Agency, an interlocal organization created by the city and the University of Nebraska to manage the WHM development, decided constructing a district energy system was feasible. Construction began on DEC's CUP in early 2012.

DEC Facilities

DEC meets the heating and cooling needs of its customers with four energy plants, three in various parts of downtown

Lincoln and one a few miles west. These facilities incorporate efficient energy management technologies to reduce the impact on the environment and minimize fuel costs. Examples include

- Thermal storage, where ice is produced on summer nights when electrical demand is low and then is stored until it is melted and used for cooling during the day when demand is high.
- Geothermal heat pumps, where energy is exchanged through a ground water loop, resulting in a higher efficiencies and lower energy consumption.
- Condensing boilers that burn 10 percent less natural gas than standard boilers.
- Economizer-mode cooling that uses outdoor air in the winter for system cooling instead of much more energy intensive chiller-produced energy.

Four buildings have been added to the County/City Plant system since it was commissioned. It now provides energy to the Lancaster County and City of Lincoln government complex, with 612,000 square feet of office and records storage space spread over six buildings. The plant uses a combination of chillers and thermal

CONTINUED ON PAGE 16

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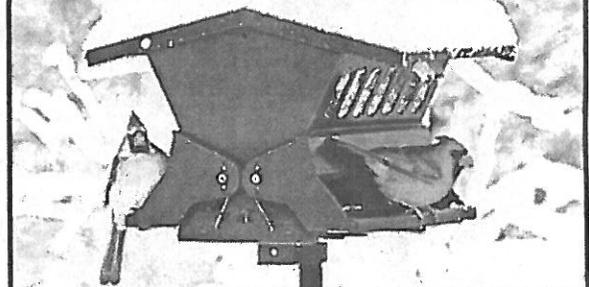
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Graze Master

By **KERRY HOFFSCHNEIDER**
DEL Ficke isn't calling himself the Graze Master™, but he does use this now trademarked title to describe his family's composite cattle herd. It's a herd that is five generations in the making and is now making serious headway into a more holistic approach.

"After being in the jaws of industrialized agriculture and all their minions, it certainly gets your focus back to what's important," Ficke said, standing confident with a mindset forever changed on the family farm nestled near Pleasant Dale.

Ficke's story is one of change and challenges. He has experienced the "conventional"

route, but now he, his wife, Brenda, and their entire family are quickly adopting a holistic approach that is bringing back the wisdom of the past and weaving in modern innovation.

"We've been wrong and we've been right," Ficke openly admitted. "What's important to me today is God, family, and the farm. To be truly successful all three have to be tied up in a very holistic manner. I have an obligation to the land and my Lord to do the right thing."

"Along with the cattle operation, there was a time I farmed seven thousand acres of dryland wheat, corn, and soybeans, including the family's pasture ground," Ficke said. "We farmed ninety-two

miles from point A to point B. I was working for everyone but myself—the chemical dealer, the seed dealer, the equipment dealer, and the banker. Everyone was making a great living off of me running my ass into the ground. Thank God we've changed."

To understand Ficke, those around him have said one needs to know about his great-grandfather, H. F. Ficke. "H. F. was a consummate cattleman with a no-nonsense attitude. I guess I have been told I am like him. H. F. searched high and low all over the country for just the right cattle. He also sold draft horses to Zelda James, the legendary Frank and Jesse James's mother.

Through the years he would travel to Missouri many times to see Zelda at their farm near Kearney, Missouri."

"My Graze Master philosophy today was born in the words of my great-grandfather H. F. He would say, 'I never starved any animal to death, but I dang sure fed a lot of them to death.' To this day we take how and what our herd is fed seriously," Ficke said.

Ficke himself began burying his nose in cattle magazines in kindergarten. Not long after, he started his own cowherd with the help of his grandpa Adolph Ficke. "I traded Grandpa Adolph one very poor quality Hereford cow for two Hereford

CONTINUED ON PAGE 17

Energy from page 9

ice storage to produce chilled water for cooling. For heating, the plant uses dual fuel boilers capable of burning natural gas

or oil to provide hot water and steam heat.

The State Plant became operational in 1999. It, too, uses dual fuel boilers, capable of burn-

ing natural gas or oil, and its boilers produce high-pressure steam heat to the State Capitol, Nebraska State Office Building, and State Administrative Office

for a total of 1,010,000 square feet served.

The DEC CADF Plant was commissioned in 2012. It provides heating and cooling ener-

gy, as well as backup electrical service, to the new seven hundred-bed detention facility. The plant uses 667 geothermal bore holes drilled three hundred feet deep that supply energy to twenty-five heat pumps for heating and cooling.

Commissioned in September 2013 and dedicated in May 2014, the DEC CUP provides heating and cooling to 845,500 square feet of space in the newly developed West Haymarket district, which includes the Pinnacle Bank Arena (home to Nebraska basketball teams), retail stores, apartments/condominiums, hotel and office space. The CUP uses condensing boilers to produce hot water, high-efficiency chillers to produce chilled water, and economizer-mode heat exchangers to provide chilled water in the winter.

DEC, Streamlined Government

DEC, through LES, is continuously evaluating opportunities to improve customer service while minimizing costs and environmental impacts. It is an excellent example of efficiency in government, providing innovative, efficient, and low-cost utility services to government agencies in Lincoln. DEC is an example of how a community can pool its resources to develop economical, environmentally sound energy infrastructure that will benefit the community for years to come.

Daniel Dixon has been with Lincoln Electric System since 2000 when he received his BS in mechanical engineering from the University of Nebraska-Lincoln. He is supervisor of Inter-Local Projects where he serves as project manager for District Energy Corporation.

Nebraska Prescribed Burn Training Workshops

DATE	TITLE AND DESCRIPTION	LOCATION	TIME
January 15, 2015	Prescribed Fire Basics — Learn why, when and how to plan and complete a safe and effective prescribed fire.	UNL Extension Lancaster County 444 Cherry Creek Road, Suite A • Lincoln	9:00 am - 4:00 pm CST
January 20, 2015	Prescribed Fire Basics — Learn why, when and how to plan and complete a safe and effective prescribed fire.	United Methodist Church 340 Miller St. • Hay Springs	9:00 am - 4:00 pm MST
January 21, 2015	Prescribed Fire Basics — Learn why, when and how to plan and complete a safe and effective prescribed fire.	North Platte NRD 100547 Airport Road • Scottsbluff	9:00 am - 4:00 pm MST
January 27, 2015	Prescribed Fire Basics — Learn why, when and how to plan and complete a safe and effective prescribed fire.	North Platte Community College 1101 Halligan Drive • North Platte	9:00 am - 4:00 pm CST
January 28, 2015	Prescribed Fire Basics — Learn why, when and how to plan and complete a safe and effective prescribed fire.	UNL Extension - Hall County 3180 West US Hwy 34 • Grand Island	9:00 am - 4:00 pm MST
February 4, 2015	Prescribed Fire Basics — Learn why, when and how to plan and complete a safe and effective prescribed fire.	Life Long Learning Center • Northeast Community College 801 E Benjamih Ave • Norfolk	9:00 am - 4:00 pm CST
February 10, 2015	Fire Weather — Understand and predict fire behavior based on weather. Use tools to determine a good burn day. Presented by National Weather Service Meteorologists.	Wild Bills Wings & Bowling 1100 S Jeffers St • North Platte	8:00pm - 8:00pm CST
February 11, 2015	Fire Weather — Understand and predict fire behavior based on weather. Use tools to determine a good burn day. Presented by National Weather Service Meteorologists.	Mid-Plains Community College West Hwy 2 • Broken Bow	1:00 pm - 5:00 pm CST
March 3, 2015	Tree Pile Burning — Learn the tips and tricks of burning tree piles. Timing, surrounding vegetation, ignition, and safety will be presented.	Guide Rock Community Center 120 W Douglas • Guide Rock	6:00pm - 8:00pm CST
March 12, 2015	Fire Weather — Understand and predict fire behavior based on weather. Use tools to determine a good burn day. Presented by National Weather Service Meteorologists.	Homestead National Monument 8523 W State Hwy 4 • Beatrice	1:00 pm - 5:00 pm CST
March 18, 2015	Firebreak Management — See different firebreak methods and the uses and benefits of each. Live fire will occur weather permitting.	Ponca State Park Visitors Center 88090 Nebraska 26E Spur • Ponca	12:00 pm - 3:00pm CST
August 13, 2015	Fire Ecology and Results — Learn how fire can increase native plant quality, quantity, and diversity. Take a tour to see the effects of fire after the growing season.	The Gathering Place 612 Howard Avenue • St. Paul	10:00 am - 3:00pm CST

Prescribed Burn Workshops provide guidance and instruction for people with or without prescribed burning experience.

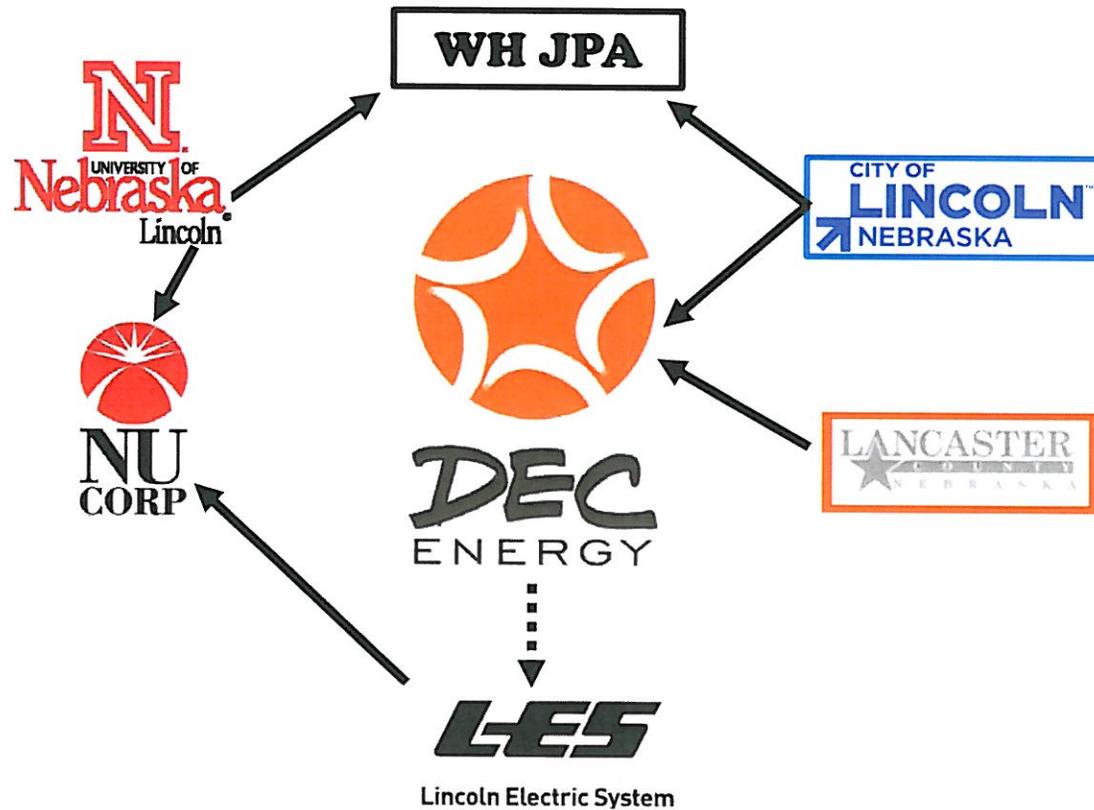
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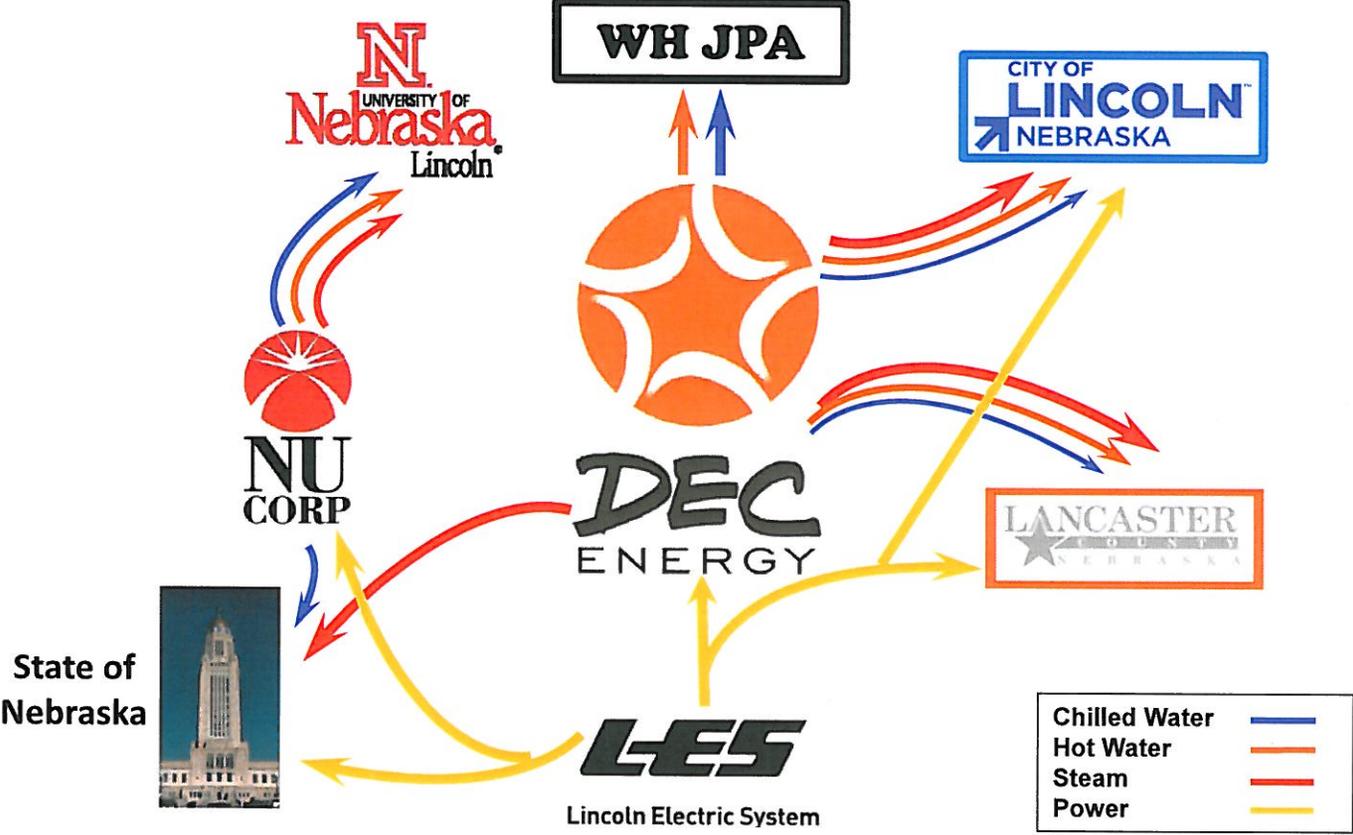


Community, Streamlined Gov't

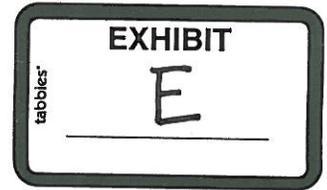
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Efficient Use of Energy



CVB grant projects 2015



Project	Original Estimate	Final cost
Parking lot lights	\$110K	\$115K
Fencing	\$75K	\$82K
Parking lot maintenance (gravel, asphalt patch)	\$48K	\$55K
Add 2 site entrance metal gates	\$12K	\$0K
Lincoln Room floor refinish	\$71K	\$65K
Street sign remodel, new screens (portion)	\$115K	\$0 still in bid process
TOTAL	\$422, 549	\$318,447.75



Lincoln Room—newly polished, stained concrete floor as of Nov 2015 (previously painted grey)

Dec 3rd Co. Board staff:
 Request to move remaining 2015 funds of **\$104,101.25** to 2016 due to design, bidding time

CVB grant projects 2016

Project	Original estimate	Revised estimate
Street sign remodel, new screens	\$0K (\$115K in 2015)	\$280K
Renovate Pavilion 1/other parking lots	\$65K	\$35K
Landscaping	\$25K	\$20K
Paver system for N of P1 grass parking lots	\$50K	\$0 (see other grant)
Indoor/outdoor way-finding signage system	\$271K	\$180K
TOTAL	\$411,324	\$515,425.25

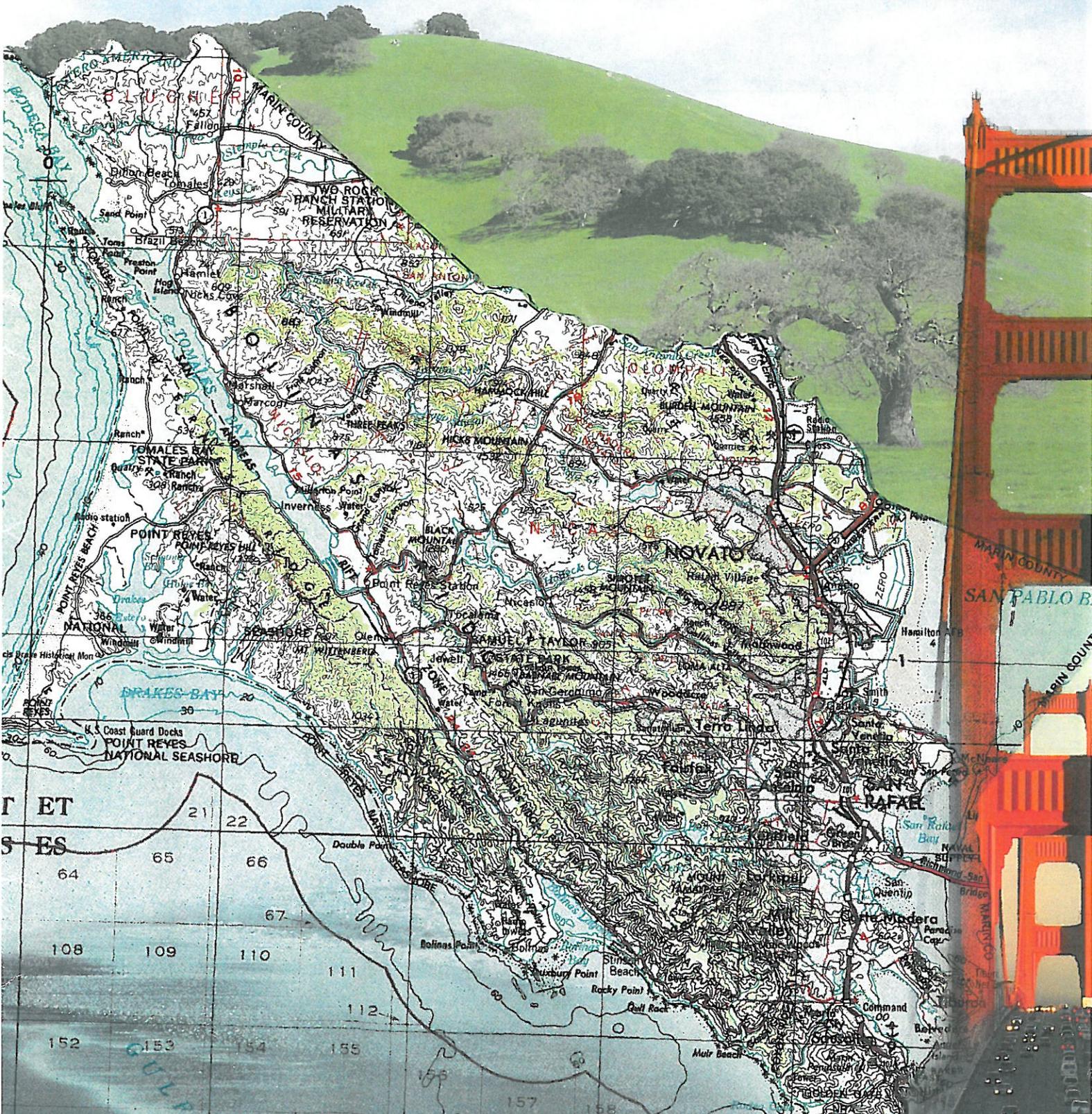
Projects yet to be finally designed, estimated or bid so above budgets may be adjusted accordingly across projects.

Dec 3rd Co. Board staff:
Request to move remaining 2015 funds of **\$104,101.25** to 2016 due to design, bidding time



County of Marin Budget-in-Brief 2007-2008

EXHIBIT
F



ET	21	22			
ES	64	65	66	67	
	108	109	110	111	112
	152	153	154	155	156

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District 2

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District 5



County of Marin

Dear Marin County Community Members:

On behalf of the Marin County Board of Supervisors, I am pleased to present our first-ever Budget-in-Brief. This document provides a summary of the County's budget for the fiscal year beginning July 1, 2007 and ending June 30, 2008. The County's \$430 million budget is balanced and will fund County services, capital investments, and reserves.

Adopting the County's annual budget is a key responsibility of the Board of Supervisors. Our budget choices are guided by the County's mission, community priorities and State law as we work to develop a balanced budget. Although the County is in good financial condition, our Board must be very careful about expanding services to address community needs within our resources. I am confident the County will work together to address these needs and continue to allocate your tax dollars in the most effective and efficient manner.

Your County government provides a wide range of important services every day, such as public health services, cultural and recreational facilities, and community safety programs. For example, the County conducts elections for local, state, and federal offices, maintains over 14,000 acres of open space lands, and provides law enforcement and emergency response services for unincorporated areas. Our 2,200 employees are committed to providing excellent services to improve the lives of our residents, businesses, and visitors.

I encourage you to learn more about the incredible breadth of services that your County government provides. There are many ways to find out more and get involved in County government, including volunteering through the Civic Center volunteers program, participating on an advisory board or commission, joining the County workforce, and attending a Board of Supervisors meeting (or watching online). To learn more about these opportunities, please visit the County's website at www.co.marin.ca.us

Thank you for your interest and support of our community and your County government.

Sincerely,

Supervisor Steve Kinsey
President, Marin County Board of Supervisors

County Mission *and* Goals

The County's Mission identifies the overall purpose of Marin County government and demonstrates the County's commitment to supporting healthy, safe, and sustainable communities and encouraging thoughtful input of all residents. Following the adoption of the County's Mission in 2000, the County created a Strategic Plan to guide the development of the County organization.

The Countywide Goals are based on the County's Mission and Strategic Plan and articulate specific community and organizational goals of County government. These goals represent priorities for County government in order to develop an effective organization that provides high-quality services to the community.

MISSION

The mission of the County of Marin is to provide excellent services that support healthy, safe and sustainable communities; preserve Marin's unique environmental heritage; and encourage meaningful participation in the governance of the County by all.

	Healthy Communities	Safe Communities	Sustainable Communities	Environmental Preservation	Community Participation
COMMUNITY GOALS	<ul style="list-style-type: none"> Public Health Services Culture and Lifelong Learning Resources Healthy Lifestyles Pollution Prevention 	<ul style="list-style-type: none"> Crime Prevention Emergency Response Social Justice Safe Roadways Emergency Preparedness 	<ul style="list-style-type: none"> Affordable Housing Diverse Modes of Transportation Sustainable Economy Efficient Resource Use Energy Conservation 	<ul style="list-style-type: none"> Environmental Stewardship and Enhancement Agricultural Heritage Waste Management Land Use Planning 	<ul style="list-style-type: none"> Accessible Public Facilities Public Service Opportunities Voter Participation Diversity in Government
ORGANIZATIONAL GOALS	Excellent Customer Service <ul style="list-style-type: none"> Responsive Knowledgeable Accountable Respectful Nondiscriminatory 	Employer of Choice <ul style="list-style-type: none"> Recruitment and Retention Employee Recognition Work-Life Balance Training Career Opportunities 	Effective Communication <ul style="list-style-type: none"> Employee and Interdepartmental Communication Two-Way Public Communication 	Managing for Results <ul style="list-style-type: none"> Results-Based Decision-Making Outcome Measurement Continuous Improvement 	Financial Responsibility <ul style="list-style-type: none"> Fiscal Management Sustainable Resource Management Goal-Directed Resource Allocation Accountability

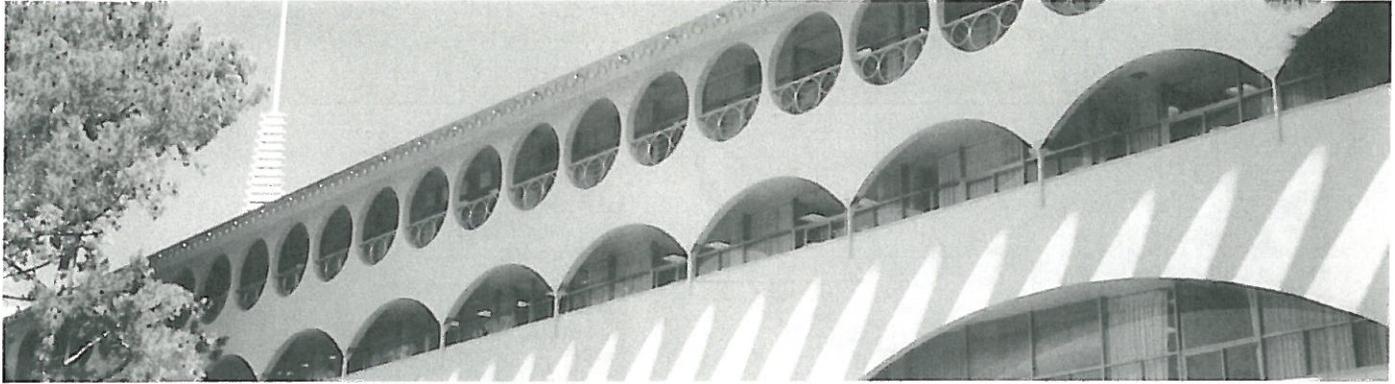
Countywide Initiatives

In 2005, the Board adopted six countywide Priority Initiatives (listed below) to identify the Board's highest priorities for the County to implement over the following 12-18 months. These initiatives will continue this year and informed the development of the FY 2007-08 budget.

- Adopt the Countywide Plan, and Initiate First Phase of Implementation
- Secure Stable Funding Sources for Children's Health Initiative for Low-Income Residents
- Develop a Countywide Community Wildfire Management Plan
- Review Americans with Disabilities Act (ADA) Policies/Procedures and Revise ADA Transition Plan
- Develop a Community Justice Strategic Plan
- Successfully Implement Managing for Results, including the New MERIT system

In addition, the County has recently taken on other ambitious policy initiatives, including:

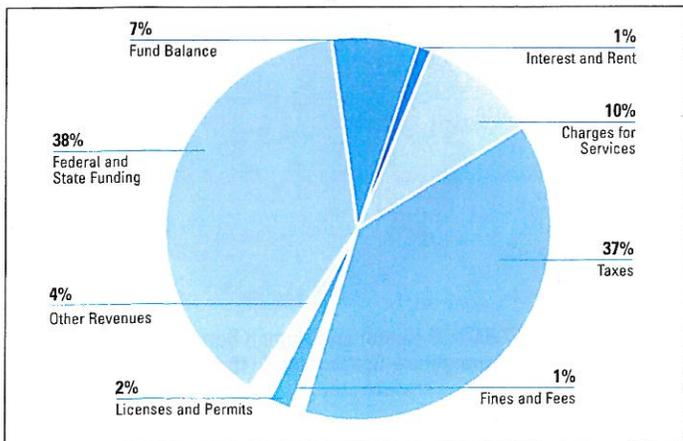
- Enhance the Employee Commute Alternatives Program (ECAP)
- Implement the Non-Motorized Transportation Pilot Program
- Implement a Telework Policy
- Conduct Community Choice Aggregation Feasibility Analysis
- Draft a Library Strategic Plan
- Enhance the New Management Academy
- Explore the Private/Public Funding Opportunities for the Marin Center Renaissance Project
- Initiate Planning and Design of the Public Safety Building Project
- Draft a Parks and Open Space Strategic Plan
- Implement a Watershed Management Program
- Implement the Results of the Community Development Organizational Assessment
- Complete the Workforce Planning Study
- Implement the Updated Management Evaluation Process
- Design and Construct the County Health and Wellness Campus
- Complete the County Health Safety Net Study



Where Does County Funding Come From?

- 38% Federal and State Funding** Funding for mandated services including public assistance (welfare, food stamps, etc.), health and medical care, public safety, and other services
- 37% Taxes** Revenue from property taxes, sales and use taxes and special assessments. The County receives 18% of all collected property taxes and distributes the remaining portions to schools, cities, special districts and redevelopment agencies.
- 10% Charges for Services** Revenue generated by County fees for park facilities, election services, land surveying, and other services
- 7% Fund Balance** Funding from carryover savings from the prior year's budget
- 4% Other Revenues** Miscellaneous grants and reimbursements
- 2% Licenses and Permits** Sale of business licenses, franchise fees, permit fees and other fees
- 1% Fines and Fees** Vehicle Code Fines, Court and Miscellaneous fines, and penalties assessed by County departments
- 1% Interest and Rent** Earnings on bank deposits, rental fees, and depreciation charges for County assets

FY2007-08 Total County Revenues \$429.2 Million

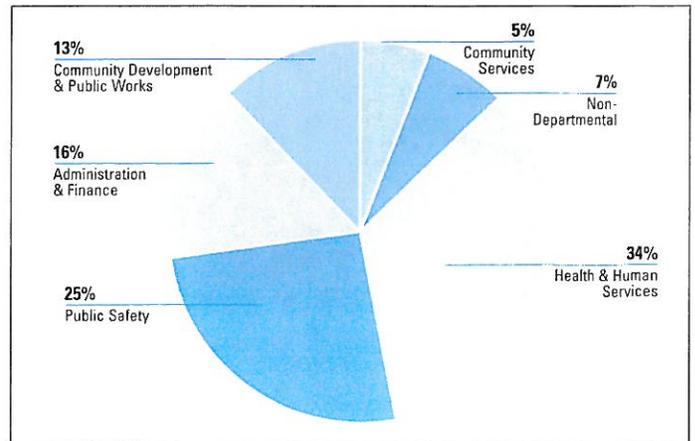


How Does County Funding Get Spent?

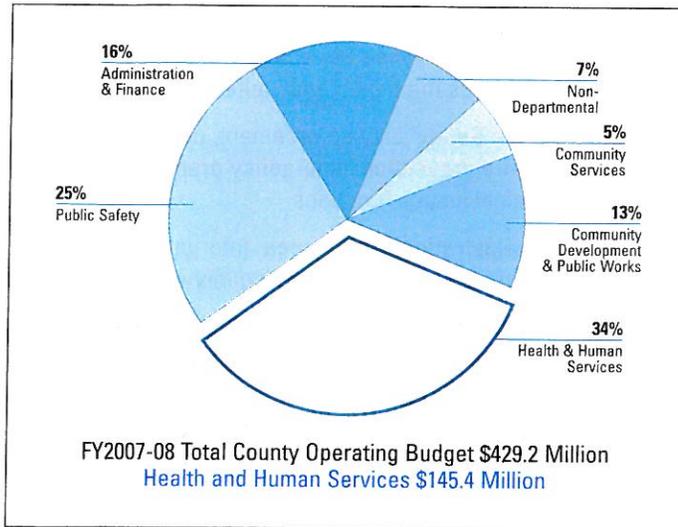
- 34% Health and Human Services** "Safety net" services to address the health and welfare needs of residents.
- 25% Public Safety** Law enforcement, crime prevention, wildfire prevention, emergency preparedness, and criminal justice functions
- 16% Administration and Finance** Internal support services to County departments and countywide management
- 13% Community Development and Public Works** Land use planning, maintenance of County infrastructure, and sustainability programs
- 5% Community Services** "Quality of Life" resources and services such as parks, libraries, cultural facilities, and agricultural support
- 7% Non-Departmental** Countywide contracts, capital projects for County infrastructure, and other non-department services

County Service Area	Employees
Health and Human Services	647.50
Public Safety	718.97
Administration and Finance	364.12
Community Development & Public Works	318.08
Community Services	158.62
Total Number of County Employees	2,207.29

FY2007-08 Total County Expenditures \$429.2 Million



Health and Human Services

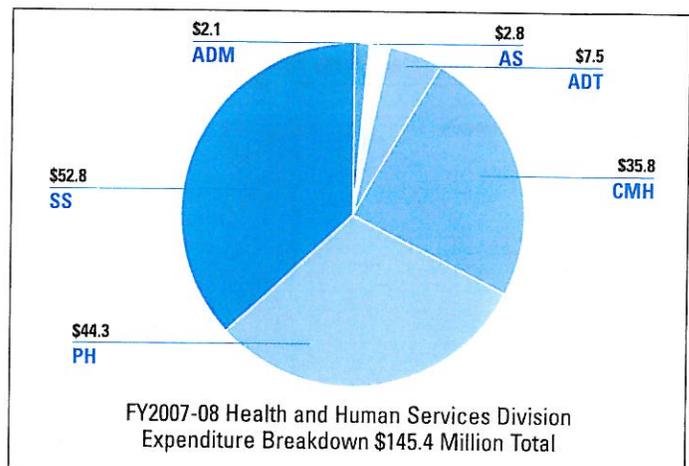


Introduction

The Health and Human Services Service Area includes six divisions within the Department of Health and Human Services that deliver, coordinate, and administer a range of federal, state, and local programs that address the County's health and welfare needs. Through this service area, the County is committed to ensuring healthy communities through progressive health policies and practices that allow residents to achieve an optimal level of health and well-being.

Health and Human Services Divisions:

- **Administration [ADM]** – Planning, Fiscal Operations, Department Management
- **Aging Services [AS]** – Assistance to Older and Disabled Persons
- **Alcohol, Drug and Tobacco [ADT]** – Prevention of Alcohol, Tobacco, and Other Drug Related Problems
- **Community Mental Health [CMH]** – Mental Health Services to Adults and Children
- **Public Health [PH]** – Prevention and Addressing of Public Health Problems
- **Social Services [SS]** – Public Assistance and Employment Training Programs



HEALTH AND HUMAN SERVICES BUDGET SUMMARY

All Funds	FY 2006-07 Approved	FY 2007-08 Approved	FY 2007-08 Change	Allocated Positions
Division Expenditures				
Administration	\$2,136,536	\$2,126,188	(\$10,348)	47.25
Aging Services	\$2,783,201	\$2,835,741	\$52,540	11.28
Alcohol, Drug, Tobacco	\$7,291,413	\$7,523,906	\$232,493	10.75
Community Mental Health	\$31,860,755	\$35,835,214	\$3,974,459	145.91
Public Health	\$40,534,276	\$44,348,987	\$3,814,711	188.61
Social Services	\$49,743,296	\$52,805,736	\$3,062,440	243.70
Total Service Area Expenditures	\$134,349,477	\$145,475,772	\$11,126,295	647.50

Highlights of Accomplishments FY2006-07

- Passed no-smoking ordinance that prohibits smoking in outdoor areas near County buildings and Social Host Ordinance that imposes fines against persons responsible for gatherings where alcohol is served to minors
- Expanded Dental Clinic and began planning for expansion of community mental health services under Proposition 63 approved by voters in 2004
- Achieved a 15 percent reduction in the number of incidents where alcohol establishments sell to underage or intoxicated patrons
- Worked with the District Attorney's Office and Commission on Aging to initiate an elder abuse fraud prevention campaign
- Assisted in the planning and development of the Health and Wellness Campus, a "one-stop" location for providing many key public health services
- Achieved a five percent increase in the percent of eligible children retained annually in low-income health insurance
- Partnered with criminal justice departments to expand restorative and therapeutic justice approaches with health and human services programs

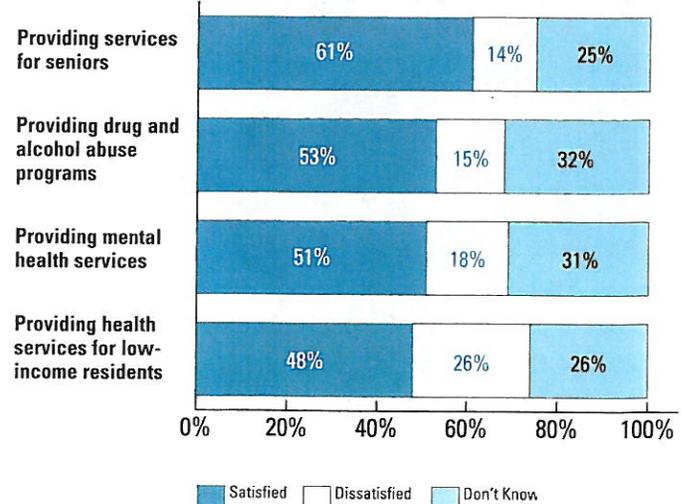


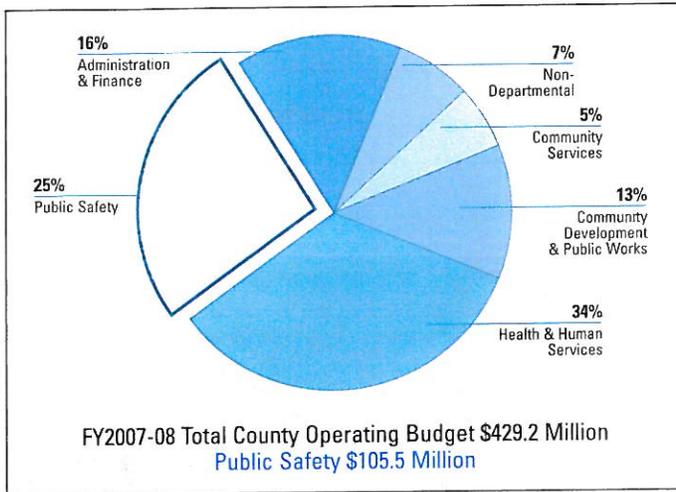
Lead Responsibility for Countywide Initiatives

- Secure Stable Funding Sources for the Children's Health Initiative for Low-Income Residents
- Design and Construct the County Health and Wellness Campus
- Complete the Health Safety Net Study

Satisfaction with Select Health and Human Services Programs

Based on 2005 Community Survey



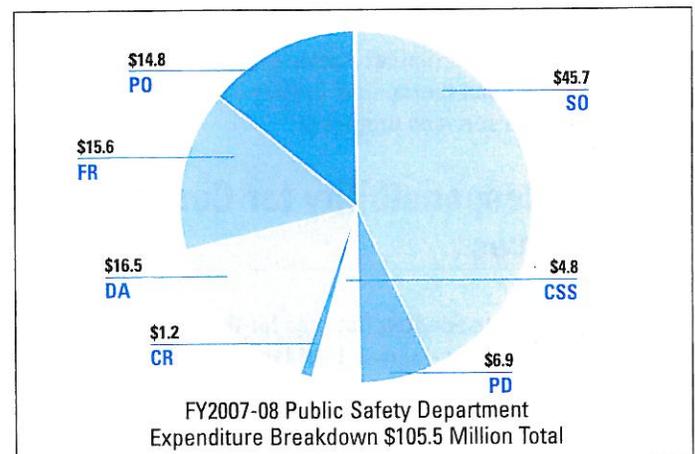


Introduction

The Public Safety Service Area includes seven departments that help ensure safe communities throughout Marin County. These departments provide a diverse array of programs and services including law enforcement and crime prevention, wildfire prevention, emergency preparedness, and the criminal justice system. Through this service area, the County helps maintain a level of safety for all county residents.

Public Safety Departments:

- **Child Support Services [CSS]** – Enforcement and Collection of Child Support Orders
- **Coroner [CR]** – Investigation of Sudden and Unexpected Deaths within County
- **District Attorney [DA]** – Prosecution, Consumer Protection, Victim-Witness Services
- **Fire [FR]** – Fire Protection, Prevention, and Emergency Medical Services in Unincorporated Areas
- **Probation [PO]** – Juvenile Hall, Adult and Juvenile Probation Services
- **Public Defender [PD]** – Legal Services for Indigent Clients
- **Sheriff [SO]** – Patrol, Communication, Court Security, Investigations, Emergency Services



PUBLIC SAFETY BUDGET SUMMARY

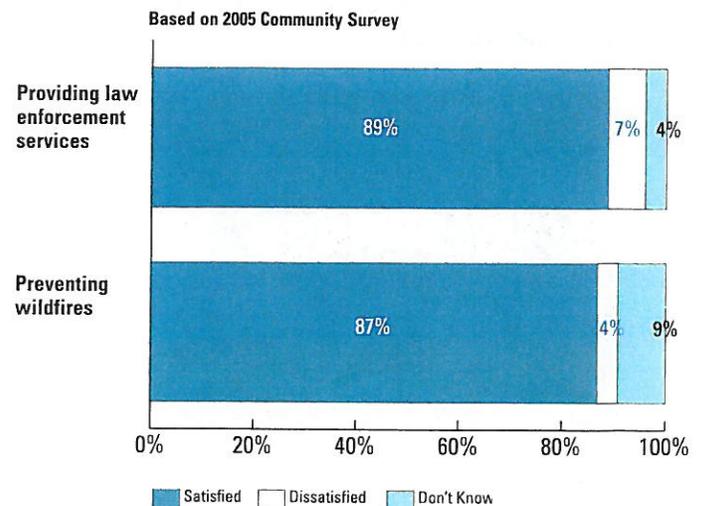
All Funds	FY 2006-07 Approved	FY 2007-08 Approved	FY 2007-08 Change	Allocated Positions
Department Expenditures				
Child Support Services	\$4,196,599	\$4,830,885	\$634,286	42.00
Coroner	\$1,051,037	\$122,552	(\$928,485)	7.00
District Attorney	\$15,682,534	\$16,451,537	\$769,003	95.75
Fire	\$17,656,135	\$15,561,581	(\$2,094,554)	88.00
Probation	\$13,482,825	\$14,829,369	\$1,346,544	122.74
Public Defender	\$6,419,668	\$6,879,489	\$459,821	45.68
Sheriff	\$42,445,457	\$45,739,390	\$3,293,933	317.80
Total Service Area Expenditures	\$100,934,255	\$104,414,803	\$3,480,548	718.97

Highlights of Accomplishments FY2006-07

- Recognized by the State as having one of the highest performing child support collection programs in California
- Closed 98 percent of cases in the Coroner's office within two weeks
- Conducted bilingual education and outreach to establish trust in the criminal justice system with the Spanish-speaking community
- Opened new Throckmorton Ridge fire station, which was constructed with environmentally-friendly materials and uses solar power and geothermal heating
- Received State funding to help Probation offenders with mental illness and substance abuse problems
- Continued innovative restorative and therapeutic approaches in the criminal justice system, including Juvenile and Adult Drug Courts, Mental Health Court, and Youth Court
- Received and dispatched over 130,000 calls for service for the Sheriff's Patrol Bureau and 18 other local law enforcement and fire agencies

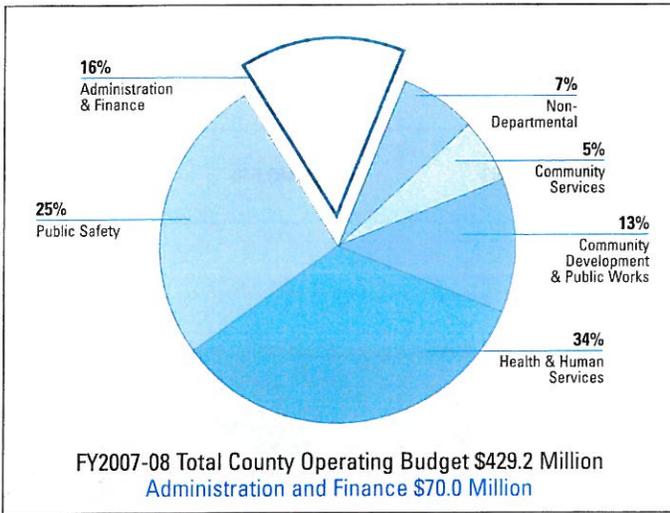


Satisfaction with Select Public Safety Programs



Lead Responsibility for Countywide Initiatives

- Develop and Adopt a Countywide Community Wildfire Management Plan
- Develop and Adopt a Community Justice Strategic Plan
- Initiate Planning and Design of the Public Safety Building Project



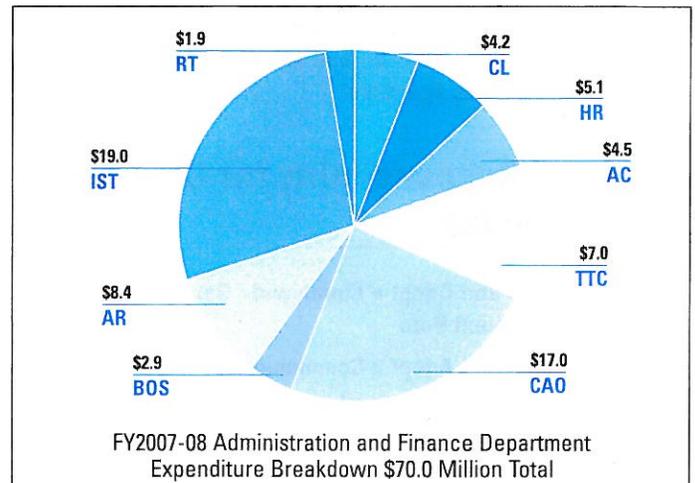
Introduction

The Administration and Finance Service Area includes nine departments that primarily provide internal services to the County organization. These internal services include county-wide management, human resources administration, information technology, legal representation, and financial management. Public services provided through this service area include, licenses and certificates, elections, and tax assessment and collection.



Administration and Finance Departments:

- **Board of Supervisors [BOS]** – Governing Body of Marin County Government
- **County Administrator's Office [CAO]** – County Budget, Strategic Planning, Intergovernmental Relations, Risk Management, Facilities Planning
- **Assessor-Recorder [AR]** – Property Assessment, Recording of Deeds and Records
- **Auditor-Controller [AC]** – Audits, Property Taxes, Special Districts
- **County Counsel [CL]** – Legal Counsel to Board of Supervisors, County Departments, and Other Clients
- **Human Resources [HR]** – Employee Staffing/Recruitment, Training and Development, Labor Relations, Workforce Planning
- **Information Services and Technology [IST]** – Technology Infrastructure and Planning, Telephone Services, County Website
- **Retirement [RT]** – Retirement System Administration
- **Treasurer-Tax Collector/Registrar of Voters/Clerk [TTC]** – Tax Collection, Central Collections, Public Administrator, Elections, Marriage Licenses, Death Certificates, Passports



ADMINISTRATION AND FINANCE BUDGET SUMMARY

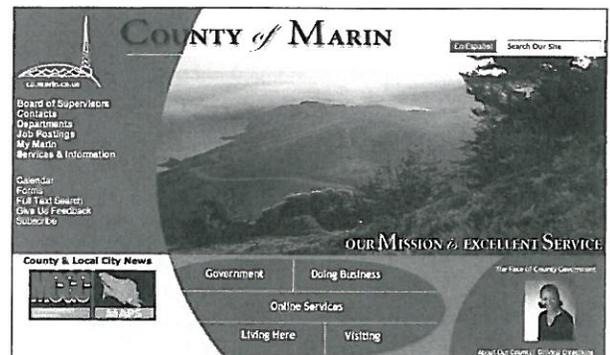
All Funds	FY 2006-07 Approved	FY 2007-08 Approved	FY 2007-08 Change	Allocated Positions
Department Expenditures				
Board of Supervisors	\$2,710,969	\$2,871,950	\$160,981	21.25
County Administrator's Office	\$10,589,298	\$16,996,905	\$6,407,607	19.00
Assessor-Recorder	\$8,025,472	\$8,422,033	\$396,561	82.00
Auditor-Controller	\$5,839,872	\$4,475,258	(\$1,364,614)	36.00
County Counsel	\$3,974,726	\$4,215,988	\$241,262	23.70
Human Resources	\$4,164,718	\$5,069,777	\$905,059	37.30
Information Services and Technology	\$14,628,584	\$19,046,615	\$4,418,031	97.80
Retirement	\$1,537,342	\$1,886,279	\$348,937	11.00
Treasurer-Tax Collector/ Registrar of Voters/Clerk	\$5,050,929	\$7,037,603	\$1,986,674	36.07
Total Service Area Expenditures	\$56,521,910	\$70,022,408	\$13,500,498	364.12

Highlights of Accomplishments FY2006-07

- Created Marin County Government Channel (G-Channel) on the County's website to communicate news and information about County government
- Reduced the number of "lost days" related to accepted workers' compensation claims countywide by 37 percent
- Began digitizing all official County records and provided public access to digital records recorded since 1974
- Led countywide implementation of the County's new MERIT financial and administration system to replace obsolete systems and improve business processes
- Recruited and coordinated volunteers who provided 200,000 hours of work for County programs, an equivalent of 96 full-time employees
- Maintained 99 percent availability of County technology systems and networks
- Installed voting machines compliant with the Americans with Disabilities Act and enhanced training for poll workers

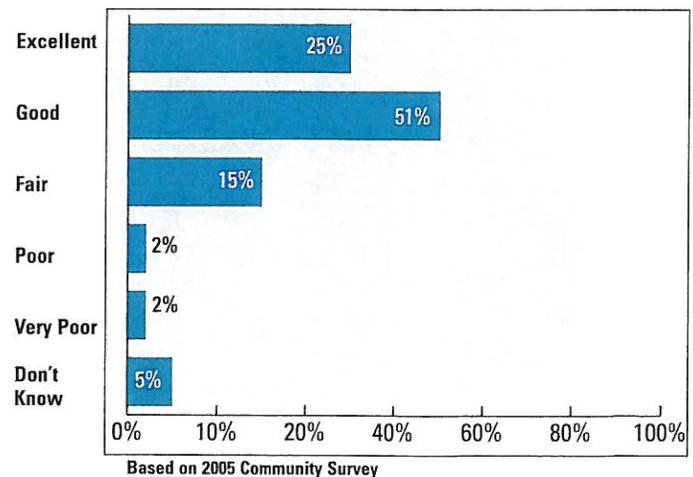
Lead Responsibility for Countywide Initiatives

- Successfully Implement Managing for Results, including the New MERIT system
- Implement a Telework Policy
- Complete the Workforce Planning Study
- Implement the Updated Management Evaluation Process
- Enhance the New Management Academy

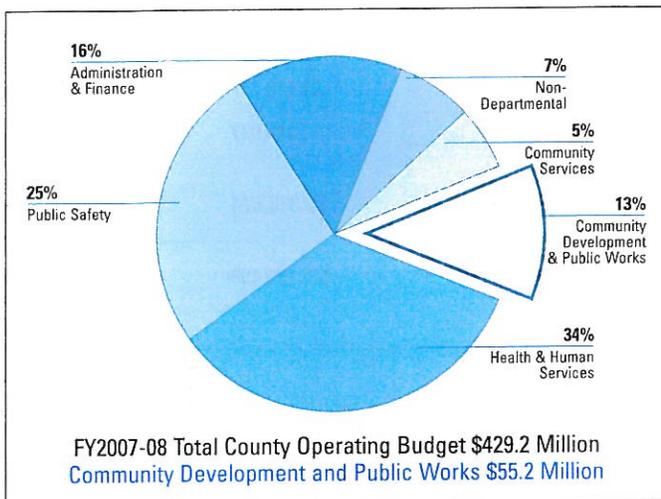


Customer Service Rating for County Services

76% Rating of Good or Excellent



Community Development *and* Public Works

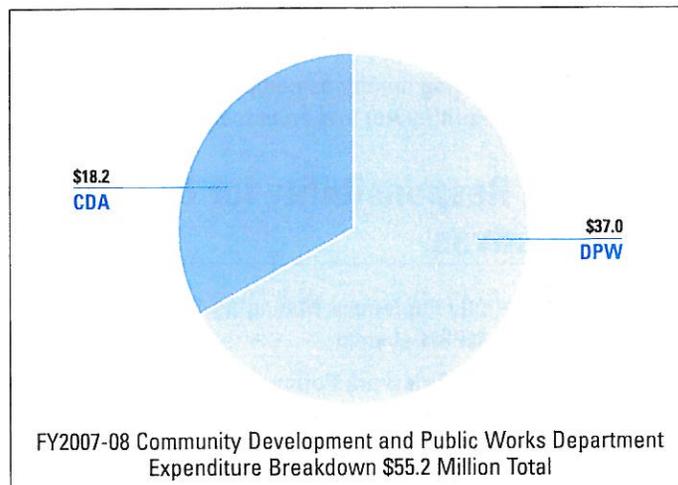


Introduction

The Community Development and Public Works Service Area includes the Community Development Agency and Department of Public Works. This service area provides land-use planning services and maintains County infrastructure such as roads and bridges. In addition, the departments in this service area lead many of the County's award-winning programs in promoting sustainability such as green businesses, bikeways, and other efforts. Through this service area, the County is dedicated to ensuring sustainable communities throughout Marin County.

Community Development and Public Works Departments:

- **Community Development Agency [CDA]** – Planning, Sustainability Team, Building Permits, Affordable Housing, Redevelopment Agency, Environmental Health Services
- **Department of Public Works [DPW]** – Flood Control and Water Quality, Engineering, Road Maintenance, Americans with Disabilities Act Coordination, Traffic Operations, Transit District



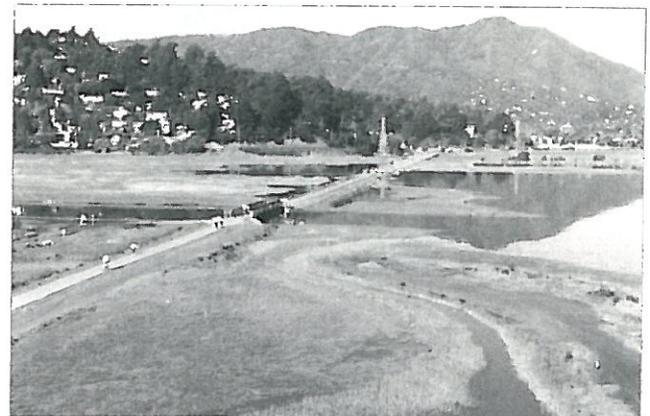
Community Development *and* Public Works

COMMUNITY DEVELOPMENT AND PUBLIC WORKS BUDGET SUMMARY

All Funds	FY 2006-07 Approved	FY 2007-08 Approved	FY 2007-08 Change	Allocated Positions
Department Expenditures				
Community Development Agency	\$13,959,646	\$18,186,561	\$4,226,915	90.55
Department of Public Works	\$31,611,502	\$36,990,370	\$5,378,868	227.53
Total Service Area Expenditures	\$45,571,148	\$55,176,931	\$9,605,783	318.08

Highlights of Accomplishments FY2006-07

- Carried out award-winning sustainability programs, including promotion of green building practices and certification of green businesses
- Worked with community partners to promote solar energy projects, leading to the installation of 450 kilowatts of solar energy and reduction of 500 tons of greenhouse gases
- Completed Draft Environmental Impact Report for the Countywide Plan and conducted initial public hearings into the Plan's recommendations
- Diverted 76 percent of waste countywide from landfills through recycling, reuse, and composting, which is the highest diversion rate in the state
- Resurfaced 275,000 square feet (approximately four lane miles) of roadway in unincorporated areas of the county
- Initiated a Watershed Management program to consider habitat restoration and environmental sustainability when working on flood control and water quality issues
- Initiated \$25 million non-motorized transportation pilot program and selected 40 specific projects across the county, including bikeways, sidewalks and other projects

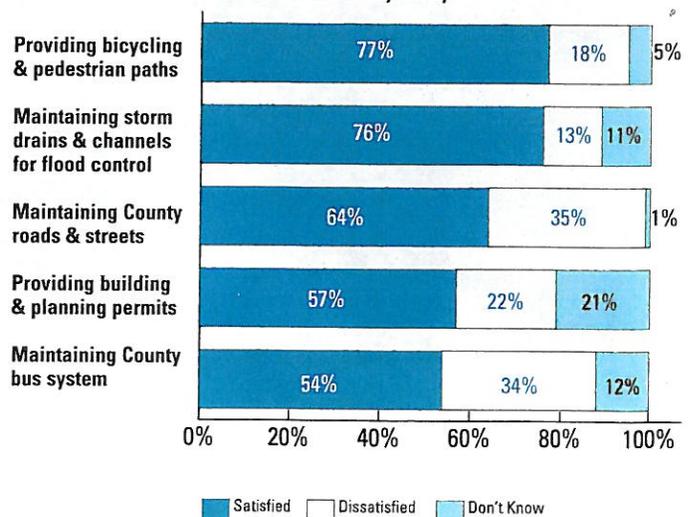


Lead Responsibility for Countywide Initiatives

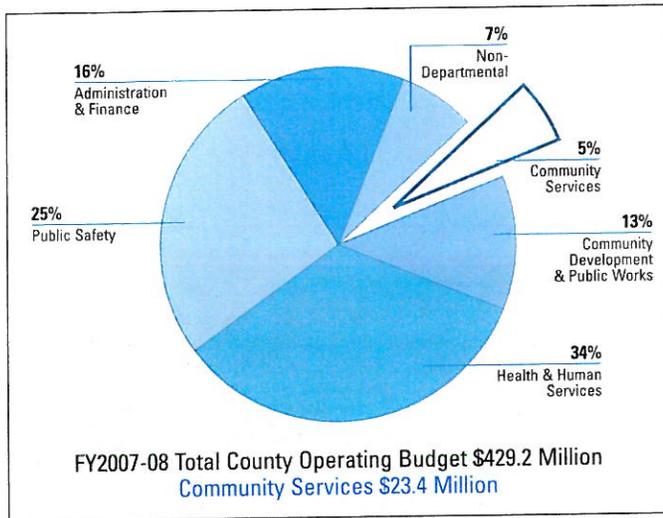
- Adopt the Countywide Plan, and Initiate First Phase of Implementation
- Review Americans with Disabilities Act (ADA) Policies/Procedures and Revise ADA Transition Plan
- Enhance the Employee Commute Alternatives Program (ECAP)
- Implement the Non-Motorized Transportation Pilot Program
- Conduct the Community Choice Aggregation (CCA) Feasibility Analysis
- Implement a Watershed Management Program
- Implement the Results of the Community Development Organizational Assessment

Satisfaction with Select Community Development and Public Works Programs

Based on 2005 Community Survey



Community Services

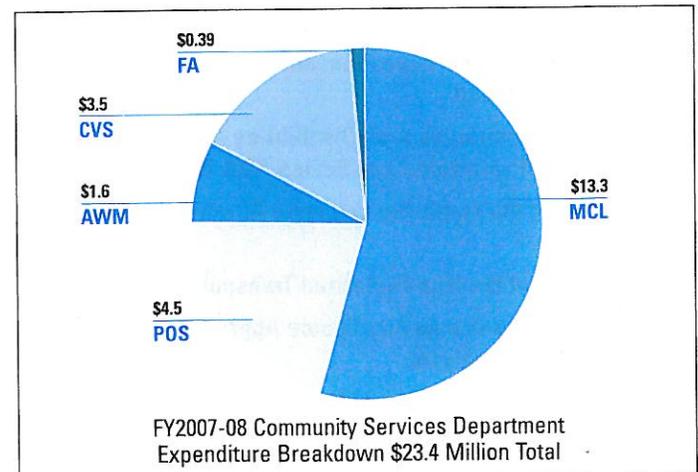


Introduction

The Community Services Service Area includes five departments that provide a variety of direct services to the community. These services range from parks and open space facilities to agricultural assistance to youth development. This service area also provides cultural and learning resources through numerous library branches and the Marin Center performing arts, event, and conference facility. Through this service area, the County helps maintain a high quality of life for all Marin County residents.

Community Services Departments:

- **Agriculture, Weights, and Measures [AWM]** – Integrated Pest Management, Weights and Measures, Organic Food Production, Sudden Oak Death
- **Cultural and Visitor Services [CVS]** – Marin Center Events, County Fair, Civic Center Tours
- **Farm Advisor [FA]** – Organic Food Certification, 4-H Youth Development, Dairy Advisor, Master Gardeners
- **Marin County Free Library [MCL]** – County Library Branches, Special Collections
- **Parks and Open Space [POS]** – Regional and Community Park Facilities, Open Space District



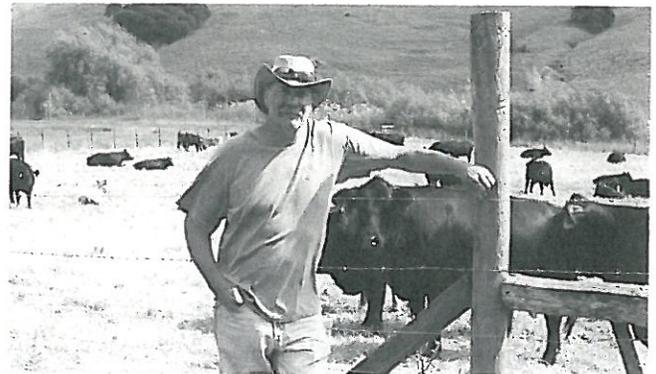
COMMUNITY SERVICES BUDGET SUMMARY

	FY 2006-07 Approved	FY 2007-08 Approved	FY 2007-08 Change	Allocated Positions
Department Expenditures				
Agriculture, Weights and Measures	\$1,788,332	\$1,626,526	(\$171,806)	12.00
Cultural and Visitor Services	\$3,437,410	\$3,520,891	\$83,481	17.50
Farm Advisor	\$313,995	\$385,202	\$71,207	2.00
Marin County Free Library	\$11,781,401	\$13,344,816	\$1,563,415	94.12
Parks and Open Space*	\$4,203,754	\$4,477,178	\$273,424	33.00
Total Service Area Expenditures	\$21,534,892	\$23,354,613	\$1,819,721	158.62

*Does not include Open Space District expenditures

Highlights of Accomplishments FY2006-07

- Increased the number of certified organic agricultural acreage in the county by 17,000 acres
- Increased the number of organic producers in the county by 10%
- Worked with the schools and community partners to provide healthy nutrition education to over a thousand children in Marin County at 11 community sites
- Put on award-winning 2006 Marin County Fair, the largest community event in the county, and planned 2007 Marin County Fair
- Initiated a Library Facilities Master Plan process to review current and potential library facilities and held 27 community meetings, nine focus groups, and a visioning workshop to gather public input
- Completed repairs to seawall at Paradise Beach Park
- Created 45 new acres of fuelbreaks on Open Space District to reduce wildfire danger near urban areas

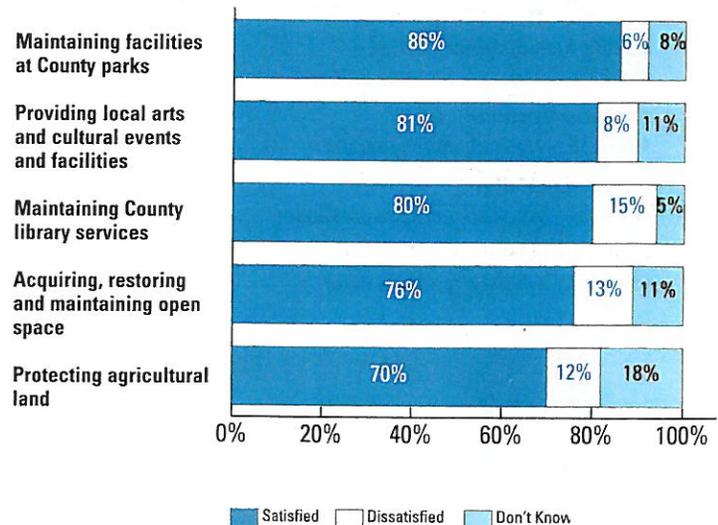


Lead Responsibility for Countywide Initiatives

- Draft a Library Strategic Plan
- Draft a Parks and Open Space Strategic Plan
- Explore Private/Public Opportunities for the Marin Center Renaissance Project

Satisfaction with Select Community Services Programs

Based on 2005 Community Survey



Health and Human Services

Administration

499-3696 – www.co.marin.ca.us/hhs

Aging Services

499-7396 – www.co.marin.ca.us/aging

Alcohol, Drug and Tobacco

499-3030 – www.co.marin.ca.us/adt

Community Mental Health

499-6835 – www.co.marin.ca.us/mh

Public Health

499-3707 – www.co.marin.ca.us/hs

Social Services

499-6970 – www.co.marin.ca.us/ss

Public Safety

Child Support Services

507-4068 – www.co.marin.ca.us/cs

Coroner

499-6043 – www.co.marin.ca.us/coroner

District Attorney

499-6450 – www.co.marin.ca.us/da

Fire

499-6717 – www.co.marin.ca.us/fire

Probation

499-6705 – www.co.marin.ca.us/probation

Office of Emergency Services

499-6584 – www.co.marin.ca.us/disaster

Public Defender

499-6321 – www.co.marin.ca.us/pd

Sheriff's Office

499-7250 – www.co.marin.ca.us/sheriff

Administration and Finance

Board of Supervisors

499-7331 – www.co.marin.ca.us/bos

County Administrator's Office

499-6358 – www.co.marin.ca.us/cao

Assessor-Recorder

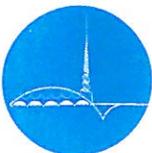
499-7215 – www.co.marin.ca.us/ar

Auditor-Controller

499-6154 – www.co.marin.ca.us/auditor

County Counsel

499-6117 – www.co.marin.ca.us/cl



County Clerk

499-6415 – www.co.marin.ca.us/clerk

Human Resources

499-6104 – www.co.marin.ca.us/hr

Information Services and Technology

499-6309 – www.co.marin.ca.us/ist

Registrar of Voters

499-6456 – www.co.marin.ca.us/elections

Treasurer-Tax Collector

499-6146 – www.co.marin.ca.us/taxes

Community Development and Public Works

Community Development Agency

499-6269 – www.co.marin.ca.us/comdev

Department of Public Works

499-6528 – www.co.marin.ca.us/pw

Community Services

Agricultural Weights and Measures

499-6700 – www.co.marin.ca.us/agriculture

Cultural and Visitor Services

499-6400 – www.co.marin.ca.us/cu

Farm Advisor

499-4204 – www.co.marin.ca.us/farm

Marin County Free Library

499-6051 – www.co.marin.ca.us/library

Parks and Open Space

499-6387 – www.co.marin.ca.us/pos

General

General Information Line

415-499-7000

Internet Home Page

www.co.marin.ca.us

Calendar of Events

www.co.marin.ca.us/sysapps/calendar

Services and Information Index

www.co.marin.ca.us/services

Job Postings List

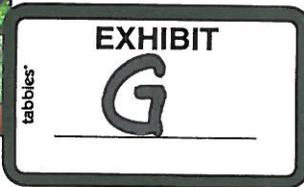
www.co.marin.ca.us/jobs

Boards and Commissions

www.co.marin.ca.us/depts/bs/main/brds_comm.cfm

Volunteer Opportunities

www.co.marin.ca.us/volunteer



- Board of Commissioners**
- Frequently Asked Questions
- Contact Us
- Building Map
- Rural Business Address
- General Information ▶
- Policies & Resolutions
- Prescription Discount Card
- Motorsports Task Force ▶
- Adult Detention Facility ▶
- County Board Meetings ▶
- County Budget Information ▶
- Links to Other Sites ▶

Translate Page SHARE

Lancaster County Board of Commissioners

The primary responsibilities of the County Board of Commissioners are: the management of county funds; care for county property; adoption of the county budget; setting of tax levies and salaries of elected and appointed county officials; administration of several programs established by state law.



Commissioners Deb Schorr, Roma Amundson (Chair), Todd Wiltgen, Larry Hudkins (Vice Chair), Bill Avery



Mailing and physical address:
 Lancaster County Commissioners
 County-City Building
 555 South 10th Street, Room 110
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December 2, 2015

Kerry Eagan
Chief Administrative Officer
Lancaster County Board of Commissioners
email: keagan@lancaster.ne.gov

Dear Kerry:

RE: CVB Grant Contract C-13.0084

The Lancaster County Agricultural Society is requesting an additional change to the spend of the remaining two years of the 5-year Visitors' Promotion Committee grant from the 1% Capital Improvement Fund awarded to the Lancaster Event Center in 2012 through 2016. This change is requested after taking time to do design and getting competitive bids all projects were not able to be completed in 2015 and we are requesting the 2015 balance of \$104,101.25 be rolled over to be spent in 2016 during final year 5 of the grant. **Below are the revised requests for the year 4 of the grant (2015) which originally was budgeted for spend of \$422,549, with actual spend to be a total of \$318,447.75.**

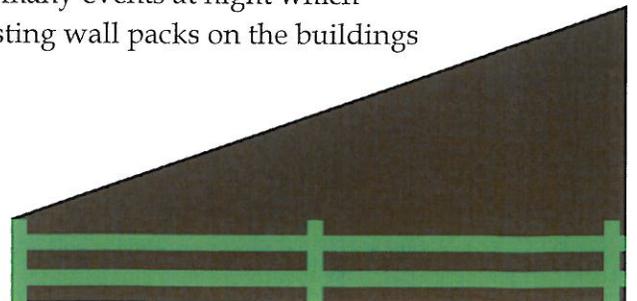
All dollar values are the latest estimate and subject to final bidding process. Though not required by the grant, Lancaster Event Center has adopted new purchasing procedure effective Fall of 2014 where the same rules for bond funds are being followed for purchases in excess of \$5,000 (informal multiple bids required) and purchases in excess of \$20,000 (sealed bids using new eBid system set up for Lancaster Event Center). This will ensure the visitor improvement funds' use is maximized as well as all local businesses have an opportunity to bid.

2015 BUDGET ALLOCATIONS

Existing Parking Lot Lighting Upgrade

est. \$110,900
actual \$114,876

Originally planned for Year 5, plan to implement in Year 4 (2015). The existing parking lot lighting is not sufficient to provide visibility for the many events at night which causes safety concerns for people and animals. The existing wall packs on the buildings



and the existing light poles will have their fixtures switched out with brighter and more efficient LED lighting which will also cut operating costs for this public facility. This project will go to sealed bid.

Fencing for street property boundaries and parking lot entrances est. \$75,000
actual \$82,434.68

Originally planned as “Grounds-wide fencing” of chain link style for Year 3, the plan has been updated to finish this project with 3-rail white vinyl ranch fence to be installed in Year 4. This fence has lifetime expectancy over 20 years to be installed on the property boundaries on both 84th Street and Havelock Avenue to deliver a welcoming, fairground aesthetic for the Lancaster Event Center while helping keep visitor cars from jumping the curb to enter and loose livestock from crossing over major streets. This project will go to sealed bid.

Gravel for Existing Parking Lots & Campground est. \$28,000
actual \$30,686.65

Adding gravel is critical to keep the existing parking lots and campground usable, all the more important given recent rains. Parking and camping are both key to attracting event visitors from out of county. This project will go to multiple informal bids.

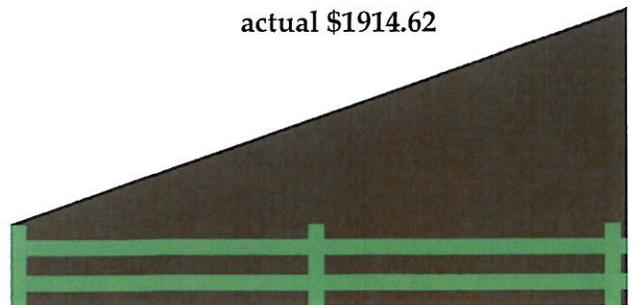
Existing Asphalt Parking Lot Maintenance est. \$20,000
actual \$23,960.80

Seal and stripe existing asphalt lots as needed will maintain the asphalt for longer as well as enhance ability of visitors to easily park in orderly fashion. This project will go to multiple informal bids.

Site Entrance Metal Gates est. \$11,877
actual \$0 – project moved to 2016

Metal swinging gates will be installed for Gate Entrance 2 (West-most driveway on Havelock Avenue) and Gate Entrance 4 (East-most driveway on Havelock Avenue) to match the existing gates at Gate Entrance 1 (84th Street) and Gate 3 (middle driveway on Havelock Avenue) which will increase ability to manage vehicle traffic safely in a manner faster and more cost effectively vs. moving concrete bunkers today. The project will go to multiple informal bids.

Parking Lot Pedestrian Bridge est. \$15,000
actual \$1914.62



A pedestrian bridge will be installed across the ditch to enable visitors parking in the SW front corner of the property to safely access events on the facility and increase the utility of that critical parking space. This project will go to multiple informal bids.

Lincoln Room Floor Refinish est. \$71,324
actual \$64,575

The Lincoln Room is the main banquet hall for up to 1100 guests, one of the largest if not largest in the county, and currently has a painted concrete floor that needs constant repainting as it is damaged under normal use by equipment and event move in/out. The floor cannot be maintained to provide sufficient quality appearance for banquets, including regional/national banquets drawing visitors from out of the county, when also used for trade shows such as the NE Power Farming Show and other trade shows/events. The plan is to go to a polished concrete that will maintain a better looking appearance even when worn and require less maintenance to save cost and time. This project will go to sealed bid.

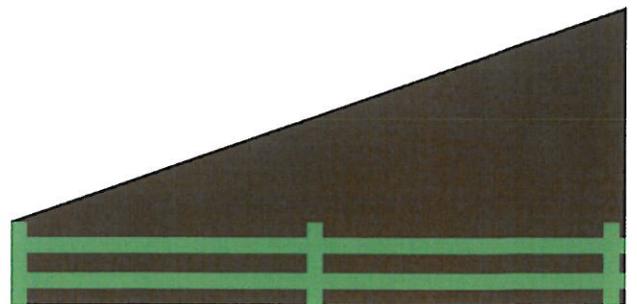
84th Street Facility Sign Maintenance est. \$115,000
(including \$90,000 double-sided color digital sign)
actual \$0 to date – project moved to 2016

The existing facility sign is in need of maintenance to update its appearance with painting, material application to match the latest branding as well as the red letters only digital sign has reached the end of its technical life with the software no longer being supported and has lights that are not fixable. Given the sign is the “face” of the Lancaster Event Center inviting visitors and the community to attend events, a new digital sign with ability to feature messages in color with pictures/graphics to communicate Lancaster Event Center events and services is needed. This project will go to sealed bid.

TOTAL to not exceed original budget of \$422, 549 (original estimates of \$447,101 so projects will be reduced via bidding or reduced scope or other sources of funds will be identified) Final actual spend \$318,447.75 with rollover requested of balance of \$104,101.25 to 2016 year 5 of grant.

Sincerely,

Amy Dickerson
Managing Director



December 2, 2015

Kerry Eagan
Chief Administrative Officer
Lancaster County Board of Commissioners
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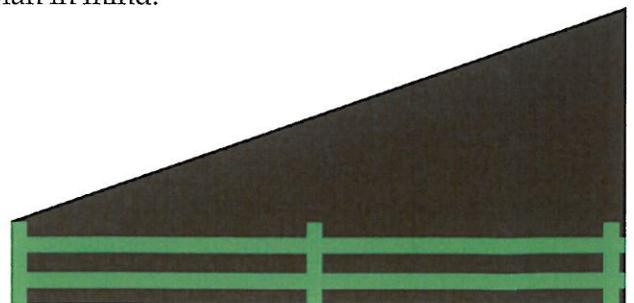
Dear Kerry:

The Lancaster County Agricultural Society is requesting a change to the spend of the remaining two years of the 5-year Visitors' Promotion Committee grant from the 1% Improvement Fund awarded to the Lancaster Event Center in 2012 through 2016. This change is requested after after taking time to do design and getting competitive bids all projects were not able to be completed in 2015 and we are requesting the 2015 balance of \$104,101.25 be rolled over to be spent in 2016 during final year 5 of the grant. . Below are the revised requests for the year 2016 which originally was budgeted for spend of \$411,324 with an additional \$104,101.25 requests to be rolled over from 2015 grant funds for a total 2016 spend of \$515,425.25.

All dollar values are latest estimate and subject to final bidding process. Though not required by the grant, Lancaster Event Center has adopted new purchasing procedure since Fall of 2014 where the same strict rules for bond funds are being used for all purchases \$5,000 and over (informal multiple bids required) and \$20,000 and over (sealed bids using new eBid system set up for Lancaster Event Center). This will ensure the visitor improvement funds' use is maximized as well as all local businesses have an opportunity to bid.

Repairing North of Pavilion 1 Parking Lots est. \$65,000
& Restriping all parking lots Revised estimate \$35,000

These two lots north of Pavilion 1 are most utilized parking area for all trade shows & spectator events in Pavilion 1 & Pavilion 4 and has high foot traffic during shows and the Lancaster County Super Fair and currently is the poorest repair of all existing parking lots and needs repairs. All parking lots need to be restriped to aid in parking efficiency & ease of use for all events. This parking lot repair continues to be planned for Year 5 so that it can be done with the updated master plan in mind.



Landscaping

est. \$25,000

Revised estimate \$20,000

Landscaping of the facility and fairgrounds was originally largely put on hold while Phase 3 was being planned. Since the new Managing Director arrived there has been a new partnership with the Nebraska State Arboretum with the goal to have the Lancaster Event Center and fairgrounds to be designated as an official Nebraska Arboretum site. With that, the Nebraska State Arboretum, as well as the Nebraska Forestry Service which hosts the NSA in their organization, intend to help the Lancaster Event Center establish a landscaping plan and help secure volunteers and plant materials to lower the cost of installation.

The landscaping is planned to provide Lancaster County residents and visitors from around the country with examples of the best in Nebraska landscaping from urban and suburban to rural and native landscapes, water management and other environmentally-friendly demonstrations which will provide another reason for visitors to come to Lancaster County. These funds are reserved to support the install of this new landscaping plan though donations, volunteers and grants will be sought first.

Paver System for Existing Grass Lot to North of Pavilion 1

est. \$50,000

Revised estimate \$0 – will seek grant funds

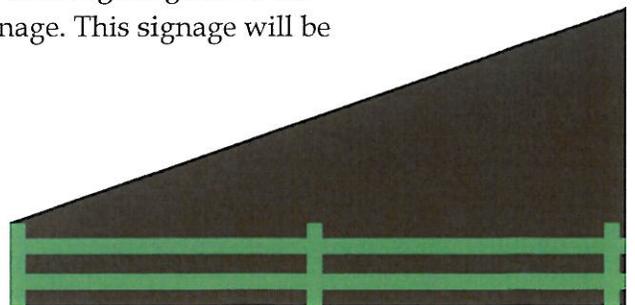
Our master plan has been updated to try to maintain grass parking lots along the property lines as parking is key to attracting events and the look of grass is critical to create a unique, inviting facility that attracts both events and visitors. Instead of asphalt remaining grass lots, we are hoping to secure grants to be demonstration of more environmentally-friendly paver systems that can be embedded in the grass to improve the stability of our grass parking in all weather while allowing the grass to still grow and water to drain more naturally. These funds are reserved in case the grant cannot pay for the entire cost of the project.

Indoor/Outdoor Way-Finding Signage

est. \$271,324

Revised estimate \$180,324.00

This is signage planned indoors and outside to start to address the way-finding needs of visitors to help them find the right parking and right buildings which is critical to their experience. It is also highly valued by event promoters to ensure that traffic is directed to their shows when there are multiple events or multiple activities in their show across the facility. Plans include implementing a new color-coding labeling system to guide visitors from parking lots to entrance of right buildings to navigating inside the buildings with cost-effective digital and non-digital signage. This signage will be



planned for the maximum effectiveness to help the current facility operate while keeping in mind the long-term master plan where the way-finding system would be updated and completed.

84th Street Facility Sign Maintenance **est. \$115,000 in 2015**
(including \$90,000 double-sided color digital sign)
actual \$0 to date – project moved to 2016
revised estimate for 2016: \$280,101.25

The existing facility sign is in need of maintenance to update its appearance with painting, material application to match the latest branding as well as the red letters only digital sign has reached the end of its technical life with the software no longer being supported and has lights that are not fixable. Given the sign is the “face” of the Lancaster Event Center inviting visitors and the community to attend events, a new digital sign with ability to feature messages in color with pictures/graphics to communicate Lancaster Event Center events and services is needed. This project went to sealed RFP in November 2015 and a contract is under negotiation with one of two bidders.

TOTAL to not exceed original budget of \$411,324 with an additional \$104,101.25 requested to be rolled over from 2015 grant funds for a total 2016 spend of \$515,425.25.

Sincerely,

Amy Dickerson
Managing Director

