

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 1, 2015
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 25, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice-Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 9:04 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 24, 2015.

MOTION: Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins and Amundson voted aye. Schorr and Wiltgen were absent from voting. Motion carried 3-0.

B. Approval of the minutes of the joint meeting with the Lancaster County Agricultural Society held on Thursday, November 19, 2015.

MOTION: Avery moved and Hudkins seconded approval of the minutes. Hudkins, Avery and Amundson voted aye. Schorr and Wiltgen were absent from voting. Motion carried 3-0.

Wiltgen arrived at the meeting at 9:06 a.m.

2) CLAIMS: Approval of all claims process through December 1, 2015.

MOTION: Avery moved and Hudkins seconded approval of the claims. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent from voting. Motion carried 4-0.

3) NEW BUSINESS:

- A. Resolution in the matter of Comprehensive Plan Conformance No. 15030: Adopting the One and Six-Year Road and Bridge Construction Program for Lancaster County, Fiscal Years 2016 and 2017-2021. (R-15-0063)**

MOTION: Hudkins moved and Avery seconded approval of the resolution.

Hudkins said he would like to add letters from the Village of Malcolm and the Malcolm School District explaining the two bodies are making the same request they have made in the past. **NOTE:** The County Clerk's Office was not provided copies of the letters. He said Pam Dingman, County Engineer, has agreed to accept the letters.

ROLL CALL: Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent from voting. Motion carried 4-0.

- B. Resolution in the matter of declaring projects under Neb. Rev. Stat. §23-120, as amended, and imposing levy for the costs and indebtedness for such projects. (R-15-0064)**

Dennis Meyer, Budget and Fiscal Officer, appeared and said the County will levy \$204,000 for the Building Fund this year, which equates to 0.0897 cents of the 5.2 cents the County may levy for construction and improvement of buildings. The County did not levy for debt service this year.

MOTION: Hudkins moved and Avery seconded approval of the resolution. Wiltgen, Hudkins, Avery and Amundson voted aye. Schorr was absent from voting. Motion carried 4-0.

- C. Resolution amending the Limited English Proficiency Plan for Lancaster County. The amended Plan, Exhibit "A", updates the U.S. Census Data, provides for private interpreter services through Lancaster County contracts, and updates the list of documents and information available by County Agency. (R-15-0065)**

Gwen Thorpe, Deputy Chief Administrative Officer and Limited English Proficiency (LEP) Coordinator, explained the County's Limited English Proficiency (LEP) Plan is being updated with U.S. Census Bureau information regarding the languages that are spoken in our community. She said it will also update the list of documents departments have available for individuals who may need language assistance, noting County webpages also have translate buttons.

Hudkins asked how many languages are used. Thorpe said she does not have an exact number but said departments are asked to annually compile information regarding the different languages they encounter and for which may need assistance.

Amundson referenced Section V of the LEP Plan, which addresses language assistance measures and asked Thorpe to explain why use of informal interpreters, such as family or friends of the person seeking service is discouraged. Thorpe said it is allowed if that is the only option for interpretation available but said it is best to have an interpreter in situations involving legal or medical information. She said the County currently has two contracts with interpreters and hopes to expand that number.

NEW BUSINESS CONTINUED:

Amundson asked how individuals could let staff know they need an interpreter. Thorpe said language identification cards or Census bureau "I speak cards" are available to help individuals communicate their language needs to staff. She added one interpreter contract will be available by video or telephone on a 24 hours/7 days a week basis.

Schorr arrived at the meeting at 9:13 a.m.

Amundson noted Section V also states no staff may suggest or require that an LEP person provide an interpreter in order to receive services. Thorpe said it is the County's responsibility to provide for them. Amundson asked Thorpe to make sure signs are posted in public areas to indicate that language assistance is available.

MOTION: Hudkins moved and Avery seconded approval of the resolution. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen abstained from voting. Motion carried 4-0, with one abstention.

D. Grant contract with The Mediation Center, Inc. in the amount of \$40,000 for their Restorative Justice Practices Program. Term of the contract is from July 1, 2015 to June 30, 2016. (C-15-0615)

Sara Hoyle, Human Services Director, appeared and said the contract allows The Mediation Center to provide restorative justice programming for the Early Diversion Program. The Mediation Center has on-call staff who can assist students with mediation in schools. The Mediation Center will also provide training to detention center staff who are interested in doing mediation within the detention facility. She said there is also a restorative justice component within the Lincoln Public Schools (LPS).

MOTION: Wiltgen moved and Schorr seconded approval of the grant contract. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

E. Contract with Great Plains Appraisal, Inc. in the amount of \$1750, for appraisal services for Project No. C55-G-407(2) at North 27th Street and Arbor Road. (C-15-0616)

MOTION: Hudkins moved and Wiltgen seconded approval of the contract. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

F. Amendment to County Contract No. C-13-0597 with Otte Oil and Propane for the annual supply of propane. The amendment renews the agreement for an additional one-year term from January 1, 2016 to December 31, 2016. The cost to the County is not to exceed \$6,080. (C-15-0617)

MOTION: Schorr moved and Avery seconded approval of the amendment to the contract. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- G. Amendment to County Contract No. C-09-0515 with Mike's Towing for towing and storage of towed vehicles for the Lancaster County Sheriff's Office. The amendment extends the contract beginning on December 1, 2015 to January 31, 2016. (C-15-0618)**

MOTION: Wiltgen moved and Avery seconded approval of the amendment to the contract. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- H. Amendment to County Contract No. C-14-0606, an Interlocal Agreement with Sarpy County, to provide microfilming and scanning services. The amendment extends the term of the agreement from February 1, 2016 to January 31, 2017. (C-15-0619)**

MOTION: Schorr moved and Hudkins seconded approval of the amendment to the contract. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- I. Amendment to County Contract No. C-13-0273 with Lawmen's & Shooters' Supply, Inc. for corrections uniform accessories. The amendment provides for price increases per Attachment A of approximately \$457 for the remainder of the contract term. (C-15-0620)**

MOTION: Wiltgen moved and Hudkins seconded approval of the amendment to the contract. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- 4) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Right-of-Way contract between Lancaster County and Roland L. Meyer, South 176th Street and Roca Road, in the amount of \$799. (C-15-0621)**

MOTION: Hudkins moved and Wiltgen seconded approval of the consent item. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- 5) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

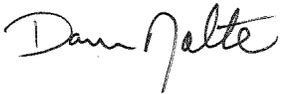
Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516, appeared and commented on a recent article in the Lincoln Journal Star regarding an increase in demolition costs for the former Lancaster County jail.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 3, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 8, 2015 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

MOTION: Schorr moved and Hudkins seconded to adjourn the meeting at 9:26 a.m. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.



Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 1, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 25, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice-Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Ann Taylor, County Clerk's Office

The Chair called the meeting to order at 9:27 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, November 24, 2015.

MOTION: Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) PUBLIC HEARING:

A. Motor Vehicle Tax Exemption Applications

**Capital City Christian Church
Lincoln Katz Youth Group
MiddleCross Church
Pius X High School**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

MOTION: Schorr moved and Wiltgen seconded approval of the applications. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

4) **ADJOURNMENT**

MOTION: Wiltgen moved and Hudkins seconded to adjourn the meeting at 9:28 a.m. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.



Dan Nolte, County Clerk

