

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, NOVEMBER 24, 2015
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 20, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice-Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 17, 2015.

MOTION: Avery moved and Wiltgen seconded approval of the minutes. Avery, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

2) CLAIMS: Approval of all claims process through November 24, 2015.

MOTION: Schorr moved and Avery seconded approval of the claims. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

Hudkins entered the meeting at 9:05 a.m.

3) SPECIAL PRESENTATION:

- A. Introduction of prospective appointees to the Lancaster County Extension Board: Jim Bauman, Patricia Heather and Jim Pinkerton – Karen Wobig, Lancaster County Extension Unit Leader and Department Head.
(See correlating Item 4A)**

Karen Wobig, Lancaster County Extension Unit Leader and Department Head, introduced the prospective new County Extension Board members and recommended approval from the Board.

Jim Pinkerton told the Board that he is from a rural background. He said he currently works at the State of Nebraska as a construction project manager and has a Master's Degree in Community Planning.

SPECIAL PRESENTATION CONTINUED:

Patricia Heather stated that she is from a farm background as well. She said that 4-H and County Extension has always been a part of her life. Heather said that her children were also involved in 4-H and noted that over 25,000 youth are involved in Lancaster County 4-H.

Hudkins commented that Lancaster County has the highest 4-H enrollment in the State of Nebraska and thanked Pinkerton and Heather for accepting their positions on the Board.

Amundson also expressed her appreciation to the appointees for their willingness to be a part of the County Extension Board.

4) NEW BUSINESS:

- A. Appointment of Jim Bauman, Patricia Heather and Jim Pinkerton to the Lancaster County Extension Board for three-year terms from January 1, 2016 to December 31, 2018.**

MOTION: Hudkins moved and Avery seconded approval of the appointments. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- B. Resolution directing the County Engineer to conduct a study regarding vacating portions of South 54th Street, more particularly described in "Exhibit A", and located in Lancaster County, Nebraska.**

Pam Dingman, County Engineer, informed the Board this portion of land is along 54th Street just outside of Hickman. She explained that state statute requires the Board to direct the County Engineer to conduct a study of the proposed vacation within two weeks of the date of receipt by the County Clerk's Office.

MOTION: Schorr moved and Hudkins seconded approval of the resolution. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

Hudkins and Amundson commended Dingman on her presentation called the "Bridges of Lancaster County" at the Kiwanis Farm City Breakfast.

- C. Recommendation from the Purchasing Department and the County Sheriff to award a purchase order to SAS R & D Services, Inc. for one (1) enhanced contraband detection kit. The total amount of the purchase order is \$32,150. (B-15-0046)**

MOTION: Hudkins moved and Wiltgen seconded approval of the purchase order. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- D. Modification to County Contract No. C-15-0533, as amended by County Contract No. C-15-0597, the 2015 Sub-Recipient Agreement for the Southeast Region's State Homeland Security Program (SHSP) from Nebraska Emergency Management Agency (NEMA), decreasing the grant amount from \$412,119 to \$261,600 under a Memo of Understanding to fund the State of Nebraska's Fusion Center. (C-15-0608)**

Jim Davidsaver, Emergency Management Director, informed the Board that NEMA is the entity responsible for administering the federal program grant. He added that each year NEMA determines the amount that will be returned to the state for the operation of the Nebraska Fusion Center. Davidsaver explained that the Fusion Center is responsible for the collection, analysis and dissemination of intelligence information.

Schorr asked if the Fusion Center is a physical location or a concept. Davidsaver said it is both with the physical location administered by the Nebraska State Patrol and information is shared with law enforcement and first responders throughout the state.

Amundson noted that Davidsaver did an outstanding job with the recent Threat and Hazard Identification and Risk Assessment (THIRA) exercise.

MOTION: Schorr moved and Avery seconded approval of the modification. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

- E. Agreement with the Lincoln League of Women Voters to assist with voter registration sites in Lancaster County. The County shall pay \$4,000 for the services provided. Term of the agreement is September 1, 2015 to August 31, 2017. (C-15-0609)**

MOTION: Hudkins moved and Avery seconded approval of the agreement. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

- F. Federal Equitable Sharing Agreement and Annual Certification Report for the Lancaster County Attorney's Office regarding equitable sharing activity of drug forfeiture funds for the fiscal year ending June 30, 2015. (C-15-0610)**

Dave Derbin, Deputy County Attorney, informed the Board the certification report describes how funds were utilized in the past fiscal year and outlines the guidelines for using the shared federal forfeited cash proceeds.

MOTION: Schorr moved and Hudkins seconded approval of the agreement. Avery, Schorr, Hudkins and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

NEW BUSINESS CONTINUED:

- G. Addendum to a memorandum of agreement between the Department of Homeland Security and Lancaster County, on behalf of Lancaster County General Assistance, for the Systematic Alien Verification for Entitlements (SAVE) program. The addendum renews the agreement through June 30, 2016 and verifies the County's anticipated collections for the new term. (C-15-0611)**

Sara Hoyle, Human Services Director, said this allows General Assistance to utilize the SAVE database for verification of citizenship and immigration status.

MOTION: Hudkins moved and Schorr seconded approval of the addendum. Hudkins, Avery, Schorr and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

- H. Contract with Brockmann, Inc. in the amount of \$2,800 for mold removal (Quote 5204). Term of the contract is thirty days from notice to proceed. (C-15-0612)**

Pam Dingman, County Engineer, said the following two contracts are for mold removal at County shops.

MOTION: Avery moved and Hudkins seconded approval of the contract. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- I. Contract with New Horizons, LLC in the amount of \$1,620 for mold removal (Quote 5204). Term of the contract is thirty days from notice to proceed. (C-15-0613)**

MOTION: Wiltgen moved and Avery seconded approval of the contract. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- J. Amendment to County Contract No. C-12-0682 with Sapp Brothers Petroleum for the annual supply of absorbents floor dry. The amendment renews the contract for an additional one-year term from December 11, 2015 to December 10, 2016. Cost to the County is not to exceed \$1,000. (C-15-0614)**

MOTION: Schorr moved and Hudkins seconded approval of the amendment. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- 5) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, November 26, 2015 due to the Thanksgiving holiday. The next regular scheduled staff meeting will be on Thursday, December 3, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 1, 2015 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:24 a.m. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, NOVEMBER 24, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 20, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice-Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:24 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, November 17, 2015.

MOTION: Hudkins moved and Wiltgen seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) PUBLIC HEARINGS:

A. Motor Vehicle Tax Exemption Applications

**Developmental Services of Nebraska, Inc.
Nebraska Crop Improvement Association
Saint Paul United Methodist Church
School Sisters of Christ the King**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

MOTION: Wiltgen moved and Hudkins seconded approval of the exemptions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

PUBLIC HEARINGS CONTINUED:

B. Proposed Change in Exemption Status

**Catholic Bishop of Lincoln
Educational Environments (2 parcels)**

The Chair opened the public hearing.

Scott Gaines, Deputy Assessor/Register of Deeds, recommended the properties be placed back on the tax roll as they have sold and the use is no longer classified as non-exempt.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

MOTION: Wiltgen moved and Hudkins seconded approval of the change in property tax exemption status. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

3) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

4) ADJOURNMENT

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Equalization meeting at 9:26 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk

