

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JUNE 16, 2015
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 12, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 10:30 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, June 9, 2015.

MOTION: Hudkins moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) CLAIMS: Approval of all claims process through June 16, 2015.

MOTION: Wiltgen moved and Hudkins seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) SPECIAL PRESENTATION:

A. Commissioners' Award of Excellence – May Winner – Adam Powers, Corrections, in the category of Productivity

The Clerk read the nomination for the record. Mike Thurber, Corrections Administrator, thanked the Board for the opportunity to be able to nominate and present employees with this award. Schorr presented Powers with a plaque and thanked him for his service and dedication to the County. Powers thanked his coworkers for the nomination as well as their support. He also thanked his family for their support.

4) NEW BUSINESS:

A. Amusement license renewal application from Community CROPS to hold an event on August 1, 2015, at 3130 North 112th Street, Lincoln.

MOTION: Schorr moved and Avery seconded approval of the amusement license renewal. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- B. Resolution in the matter of transferring appropriations from the General Fund Miscellaneous Budget to various General Fund Agencies. The amount to be transferred is \$615,351. (R-15-0027)**

Dennis Meyer, Budget and Fiscal Officer, informed the Board there was a correction to the resolution as Juvenile Court does not need additional appropriations. He noted this reduced the appropriation transfer to \$577,851. Meyer said the reason for additional appropriations is largely due to salary increases and health insurance cost.

MOTION: Schorr moved and Wiltgen seconded approval of the amended resolution. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- C. Recommendation from the Purchasing Department and the County Engineer to award a contract for four (4) Topps brand FMQH model road shoulder retriever/conditioners to Bruellman Blading & Road Maintenance. The total cost of the purchase is \$71,960.00. (B-15-0025)**

Pam Dingman, County Engineer, stated the original budget included two gravel retrievers but that heavy equipment estimates came in under budget. This would allow the purchase of two additional retrievers for a total of four. Dingman said additional retrievers are essential due to the recent flooding events. She noted a major gravel retrieval project could save an estimated half million dollars.

MOTION: Hudkins moved and Wiltgen seconded approval of the recommendation. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- D. Recommendation from the Purchasing Department and the County Engineer to award a contract for pavement striping to Straight-Line Striping, Inc. The total cost is \$194,476.00. (B-15-0026)**

Pam Dingman, County Engineer, said Lancaster County in the past has done the paint striping. She noted the current paint truck is an older model and it has become unsafe for employees and the environment due to the amount of exhaust and oil expelled. Dingman stated contracting the service at this time would be a cost savings to the County.

MOTION: Hudkins moved and Schorr seconded approval of the recommendation. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

Amundson praised Dingman for the outstanding work done during the major flooding events. Dingman credited her staff and noted that because of a combined effort with the City of Lincoln all road closures in major events will now be located on one map.

- E. Recommendation from the Purchasing Department and the Public Building Commission to award a contract to Midwest Floor Covering for the supply and installation of carpet at the 46th Street and R DMV Office, Spec No. 15-127. The total cost to the County is not to exceed \$30,000. (B-15-0027)**

NEW BUSINESS CONTINUED:

MOTION: Avery moved and Schorr seconded approval of the recommendation. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

- F. Agreement with the Nebraska Administrative Office of the Courts to provide \$6000 to Lancaster County for a portion of the purchase and installation of video conferencing equipment for all courts. (C-15-0264)**

Jennifer Kulwicky, District Court Administrator, informed the Board this is money from the State of Nebraska for video conferencing equipment.

MOTION: Wiltgen moved and Avery seconded approval of the agreement. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

- G. Agreement with Great Plains Appraisal, Inc., to provide referees to hear valuation protests and transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations. Great Plains Appraisal will provide the services of Wayne Kubert, Cay Lacey, Thomas Kubert, Cody Gerdes, Lori Johnson, Jason Pickerel, Shawn Fleck, Cathy Briley, Jill Henle, Carlos Lopez and Jay Sieffert. The County will pay \$50 to \$85 per hour for referee service, \$30 per hour for clerical support and \$35 per hour for security service. (C-15-0265)**

Avery questioned the pay rate variations of the appraisers. Kerry Eagan, Chief Administrative Officer, said the rates are based on appraisal experience of the individual. He noted all appraisers are qualified and the County has worked with Great Plains for several years. Avery suggested the County go out for bid for future appraisal services.

MOTION: Schorr moved and Wiltgen seconded approval of the agreement. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

- H. Agreements with the following individuals for referee services provided to hear valuation protests filed for 2015 tax year and to transmit information to the Lancaster County Board of Equalization.**

<i>Referee</i>	<i>Rate</i>		<i>Referee</i>	<i>Rate</i>	
Robert Anderson	\$70	(C-15-0266)	Daniel McKenzie	\$60	(C-15-0276)
Barry Couch	\$75	(C-15-0267)	John McVay	\$55	(C-15-0277)
Jeffrey Danek	\$75	(C-15-0268)	Ethel Skinner	\$55	(C-15-0278)
Gregory Heinzman	\$55	(C-15-0269)	Larry Swanson	\$75	(C-15-0279)
Bret Hollingsworth	\$50	(C-15-0270)	Marilyn Tabor	\$55	(C-15-0280)
Michael Hollingsworth	\$75	(C-15-0271)	Joel Walker d/b/a		
Joel Kirby	\$70	(C-15-0272)	A Plus Appraisal	\$50	(C-15-0281)
Traci Kirby	\$65	(C-15-0273)	Sally Webster	\$70	(C-15-0282)
Bill Lange	\$60	(C-15-0274)	Larry Wrasse	\$65	(C-15-0283)
John Layman	\$75	(C-15-0275)	John Wurdeman	\$70	(C-15-0284)

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Wiltgen seconded approval of the agreements. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- I. Utility permit No. 1295 for Black Hills Energy for the installation of approximately $\frac{3}{4}$ mile of 12-inch natural gas pipe line along the north side of Alvo Road from 11th Street to 1st Street (Lancaster County's jurisdiction). There is no cost to Lancaster County. (C-15-0285)**

MOTION: Hudkins moved and Schorr seconded approval of the utility permit. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- J. Contract between Yant Equipment and Lancaster County for a fuel management system upgrade at the Lancaster County Engineering Department. The County will pay \$11,106 for the products and services. The work shall be completed within 90 days of execution of the agreement. (C-15-0286)**

Pam Dingman, County Engineer, said the current fuel management system is an older unit and the company is no longer servicing the equipment. Dingman indicated it was in the current budget.

Bob Walla, Assistant Purchasing Agent, informed the Board a cooperative bid was done with the City of Lincoln in order to get the best price.

Ron Bohaty, Shop Supervisor, explained that the new process is more efficient and there is less chance of entering incorrect information into the system. He noted with the City and County on the same system in cases of emergencies it would be convenient to be able to access the closest available pump.

MOTION: Wiltgen moved and Hudkins seconded approval of the contract. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- K. Contract with Schmader Electric Construction, Inc., in the amount of \$25,140 for outdoor warning sirens. (C-15-0287)**

Jim Davidsaver, Emergency Management Director, informed the Board this is the final approval required for installation of the new warning siren at Raymond Central High School. He noted this was the newest version of outdoor warning sirens and it has a one-mile radius.

MOTION: Hudkins moved and Avery seconded approval of the contract. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- L. Contract between D and D Communications and Lancaster County for GPS fleet software. (C-15-0288)**

Pam Dingman, County Engineer, said this GPS software and maintenance agreement is for the radios that were approved at a prior meeting approximately six weeks ago.

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Wiltgen seconded approval of the contract. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- M. Contract between Teknion, LLC, the City of Lincoln and Lancaster County for furniture and installation. The County will pay for products and services on an as-needed basis in accordance with TCPN Contract R142214. The agreement is effective upon execution through April 30, 2018. (C-15-0289)**

MOTION: Schorr moved and Hudkins seconded approval of the contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- N. Amendment to County Contract C-14-0328 with Logan Contractors Supply, Inc., for annual requirements of polypatch applicator rental and mastic pave patch. The amendment renews the agreement for an additional one-year term from July 1, 2015 to June 30, 2016. (C-15-0290)**

Pam Dingman, County Engineer, said mastic patch is the type of asphalt used to repair cracks that extend all the way across the road. She noted it has a special applicator to lay these patches. Wiltgen inquired if a cost analysis was performed between renting the equipment and purchasing. Dingman said a cost analysis had not been done but added that the equipment is used only a couple weeks a year.

MOTION: Schorr moved and Avery seconded approval of the amendment. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- O. Amendment to County Contract C-14-0329 with Right Pointe Co. for annual requirements of polypatch applicator rental and mastic pave patch. The amendment renews the agreement for an additional one-year term from July 1, 2015 to June 30, 2016. (C-15-0291)**

MOTION: Wiltgen moved and Schorr seconded approval of the amendment. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- P. Political Subdivision Tort Claim filed by James Sleight in the amount of \$1,565.20.**

MOTION: Schorr moved and Hudkins seconded approval of the tort claim. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- 5) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

CONSENT ITEMS CONTINUED:

- A. Right-of-way contracts between the County Engineer and the following:
1. Brian J. and Rita J. McAllister, South 176th Street and Pioneer's Boulevard, in the total amount of \$682.00. (C-15-0292)
 2. Kenneth W. and Rosalie R. Seemann, Northwest 126th Street and Little Salt Road, in the total amount of \$825.50. (C-15-0293)
 3. Leo Benes and Alyson Dreyer-Benes, Northwest 126th Street and Little Salt Road, in the total amount of \$527.50. (c-15-0294)

MOTION: Avery moved and Hudkins seconded approval of the consent items. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, June 18, 2015 at 8:30 a.m. in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, June 23, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) **ADJOURNMENT**

MOTION: Wiltgen moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 11:10 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JUNE 16, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 12, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Scott Gaines, Deputy Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 11:10 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, June 9, 2015.

MOTION: Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)

MOTION: Schorr moved and Avery seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) PUBLIC HEARING:

A. Motor Vehicle Tax Exemption Applications

**Christ Lutheran Church
Union College**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

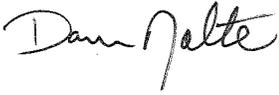
MOTION: Schorr moved and Avery seconded approval of the exemptions. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Equalization meeting at 11:15 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.



Dan Nolte, County Clerk

