

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MARCH 17, 2015**  
**10:30 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 13, 2015.*

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 10:30 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 10, 2015.**

**MOTION:** Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

**2) CLAIMS: Approval of all claims process through March 17, 2015.**

**MOTION:** Schorr moved and Wiltgen seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

**3) SPECIAL PRESENTATIONS:**

**A. Commissioners' Award of Excellence – February Winner – Dawn Delp, Corrections, in the category of Valor.**

The Clerk read the nomination for the record.

Schorr presented a plaque to Dawn Delp. Delp credited the excellent training that she received as a new employee for her quick reaction. She expressed her thanks to the Board.

**B. Lancaster County Visitors Improvement Fund Grant in the amount of \$35,000 to the City of Lincoln to purchase portable fencing for use at outdoor special events – Julie Lattimer, Visitors Improvement Committee Chair; Jeff Maul, Lincoln Convention & Visitors Bureau Executive Director; and Tom Lorenz, SMG Lincoln General Manager. (See correlating item 5A)**

## **SPECIAL PRESENTATIONS CONTINUED:**

Jeff Maul, Lincoln Convention & Visitors Bureau Executive Director, commented on Pinnacle Bank Arena and what an asset it has been to the community. He noted the successful working relationship established between the Convention & Visitors Bureau and SMG Lincoln continues to bring new events to the area.

Tom Lorenz, SMG Lincoln General Manager, told the Board that fencing ensures sponsors can capture revenue, provides a safe environment, and meets alcohol sales and food vending requirements. The current process is to rent fencing from a Kansas City based company at a cost of \$2.50 to \$4.50 per foot for three to six months at a time. With expanding event needs and timeframes, the purchase of portable fencing is more cost effective. The fencing would be available to rent for other area events. Neither the City nor SMG/Pinnacle Bank Arena would profit from the rental, but they could recover the cost of making the fence available.

Julie Lattimer, Visitors Improvement Committee Chair, said the Committee voted to recommend approval of the grant to the County Board.

### **4) OLD BUSINESS:**

- A. Resolution in the matter of relaxing the design standards for rehabilitation of Upper Salt Creek Dam, 3-A, in the area of West Stagecoach Road in the vicinity of Southwest 2<sup>nd</sup> Street, Lancaster County, Nebraska. (R-15-0010)**

**MOTION:** Schorr moved and Hudkins seconded approval of the resolution. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

### **5) NEW BUSINESS:**

- A. Lancaster County Visitors Improvement Fund Grant contract in the amount of \$35,000 between Lancaster County (sponsor) and the City of Lincoln (grantee) to purchase portable fencing to be used for outdoor special events. Term of the contract is March 3, 2015 to April 30, 2015. (C-15-0127)**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the grant contract. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- B. Amusement license renewal application for Capital City Horse & Pony Club, 12900 N. 14<sup>th</sup> Street, Raymond, on August 15, 2015.**

**MOTION:** Hudkins moved and Avery seconded approval of the amusement license. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- C. Resolution authorizing the issuance of Healthcare Revenue Bonds (Tabitha, Inc. Project) Series 2015C, in an aggregate principal amount not to exceed \$6,500,000. (R-15-0011)**

**NEW BUSINESS CONTINUED:**

Scott Keene, Vice President and Managing Director for Ameritas Investment Corp, noted issuance of healthcare revenue bonds would benefit Tabitha as it allows them to borrow funds on a tax-exempt basis. Keene said Tabitha expects to open bids on the project in June.

Mike Rogers, Gilmore & Bell P.C., stated that under Nebraska law the County is allowed to serve as an issuer for a project outside of their jurisdiction as long as a reasonable relationship exists between the County and the borrower. The location of Tabitha's administrative offices in Lancaster County establishes this relationship. Rogers addressed the question regarding why the City of Crete and Saline County were not issuing the bonds. Currently both entities have a number of financing needs that prevents them from issuing the qualifying bonds. Rogers said repayment of the bonds would lie solely with Tabitha, Inc. and not be the responsibility of the County.

Darci Brink, Chief Financial Officer of Tabitha Healthcare Services, indicated this is a replacement project. Two new living facilities each containing seventeen skilled nursing beds will replace the existing forty-four bed hospital.

**MOTION:** Schorr moved and Wiltgen seconded approval of the resolution. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

**D. Interlocal Agreement with the Village of Firth for one Sheriff's Deputy for law enforcement services within the corporate limits of the Village of Firth. Term of the agreement is April 1, 2015 to March 31, 2016. (C-15-0128)**

Sheriff Terry Wagner informed the Board the agreement would be for approximately 10-15 hours per month for law enforcement coverage. The Village of Firth will reimburse the County for the deputy's wages and cost of vehicle use.

**MOTION:** Schorr moved and Avery seconded approval of the agreement. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

**E. Agreement with Journal Star Printing Co. (Lincoln Journal Star) for advertising sample ballot and absentee ballot applications. Term of the agreement is March 1, 2015 to February 28, 2016. (C-15-0129)**

**MOTION:** Avery moved and Wiltgen seconded approval of the agreement. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

**F. Agreement between Lancaster County, on behalf of the Lancaster County Election Commissioner, and Steve McClatchey for the delivery of voting machines and other miscellaneous equipment to several polling locations for the City Primary Election to be held on Tuesday, April 7, 2015. The County will pay \$55 per polling location for the delivery service. (C-15-0130)**

**NEW BUSINESS CONTINUED:**

Dave Shively, Election Commissioner, said 150 machines are delivered that assist persons with disabilities in the voting process. Brittany Behrens, Deputy County Attorney, informed the Board that McClatchey is required to carry the same insurance as all contractors with the County.

**MOTION:** Schorr moved and Avery seconded approval of the agreement. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

- G. Agreement between Lancaster County, on behalf of the Lancaster County Election Commissioner, and Steve McClatchey for the delivery of voting machines and other miscellaneous equipment to several polling locations for the City General Election to be held on Tuesday, May 5, 2015. The County will pay \$55 per polling location for the delivery service. (C-15-0132)**

**MOTION:** Avery moved and Wiltgen seconded approval of the agreement. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- H. Contract with Great Plains Appraisal, Inc., in the amount of \$2,700, for appraisal services on a project at N. 27<sup>th</sup> Street from Arbor Lake to Waverly Road, Project No. C55-G-407(2). (C-15-0131)**

**MOTION:** Schorr moved and Wiltgen seconded approval of the contract. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- I. Contract between Moore Medical LLC, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for durable medical goods, first aid and safety related supplies, equipment and services. The County will pay for goods according to NJPA Contract #080614-MML. Term of the agreement is March 15, 2015 through August 18, 2018. (C-15-0133)**

**MOTION:** Hudkins moved and Avery seconded approval of the contract. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- J. Utility permit No. 1253 for Windstream Nebraska, Inc., to perform cable installation approximately 3 ½ miles along West Sprague Road from SW 58<sup>th</sup> Street to SW 29<sup>th</sup> Street. Then north along SW 29<sup>th</sup> Street to West Martell Road. Then east on West Martell Road. (C-15-0134)**

**MOTION:** Avery moved and Hudkins seconded approval of the utility permit. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

**NEW BUSINESS CONTINUED:**

- K. Utility permit No. 1254 for Windstream Nebraska, Inc., to perform cable installation approximately 2 ½ miles along West Sprague Road from SW 58<sup>th</sup> Street west to just west of SW 86<sup>th</sup> Street and a portion of West Sprague Road at SW 140<sup>th</sup> Street. (C-15-0135)**

**MOTION:** Avery moved and Wiltgen seconded approval of the utility permit. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- L. Utility relocation agreement with Norris Public Power District, to relocate power line facilities for a road grading project on South 54<sup>th</sup> Street from Hickman Road to Roca Road; Project No. C55-S-405(3). (C-15-0136)**

**MOTION:** Schorr moved and Hudkins seconded approval of the agreement. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- M. Amendment to County Contract C-14-0193 with All Needs Computer & Mailing Services, Inc. for the annual requirements of mailing services. The amendment renews the agreement for an additional one year term from April 15, 2015 to April 14, 2016. (C-15-0137)**

**MOTION:** Wiltgen moved and Avery seconded approval of the amendment. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- N. Amendment to County Contract C-14-0093 with HUB-Central Access Point for the implementation of an evidence-based juvenile offender reentry program. The amendment extends the end date of the grant contract to June 30, 2015. (C-15-0138)**

**MOTION:** Hudkins moved and Avery seconded approval of the amendment. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

- O. Political subdivision tort claim filed against Lancaster County Corrections by Marion P. Stanley for lost property in the amount of \$150.**

**MOTION:** Schorr moved and Hudkins seconded denial of the tort claim. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

6) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following monthly report for February, 2015:

1. Lancaster County Sheriff

**MOTION:** Schorr moved and Wiltgen seconded approval of the consent item. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Gary Aldridge, 7112 S. 45<sup>th</sup> Street, Lincoln, NE 68516, appeared and commented on the salary adjustments discussed and voted on at previous meetings held in January and March 2015.

8) **ANNOUNCEMENTS:**

B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 19, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).

C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 24, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.

D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).

E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

**MOTION:** Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Commissioners meeting at 11:17 a.m. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

*Dan Nolte*

Dan Nolte, County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MARCH 17, 2015**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 13, 2015.*

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Scott Gaines, Deputy Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 11:17 a.m., and the location of the Nebraska Open Meetings Act was announced.*

1) **MINUTES**: Approval of the minutes of the Board of Equalization meeting held on Tuesday, March 10, 2015.

**MOTION:** Wiltgen moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**: (See attached additions and deductions)

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) **PUBLIC HEARING**:

A. Motor Vehicle Tax Exemption Applications

Catholic Social Services  
CEDARS Youth Services  
Christian Record Services, Inc.  
Nebraska United Methodist Foundation  
Tabitha, Inc.

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

**PUBLIC HEARING CONTINUED:**

The Chair closed the public hearing.

**MOTION:** Hudkins moved and Wiltgen seconded approval of the exemptions. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

4) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

**MOTION:** Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Equalization meeting at 11:21 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

*Dan Nolte*

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Dan Nolte, County Clerk

