

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 3, 2015
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 27, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery and Todd Wiltgen

Commissioner absent: Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 10:33 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 24, 2015.

MOTION: Hudkins moved and Wiltgen seconded approval of the minutes. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.

2) CLAIMS: Approval of all claims process through March 3, 2015.

MOTION: Wiltgen moved and Avery seconded approval of the claims. Hudkins, Wiltgen, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

3) SPECIAL PRESENTATION:

A. Commissioners' Award of Excellence

January Winner – Barbi Loschen, County Engineering, in the category of Productivity

The Clerk read the nomination for the record.

Wiltgen presented a plaque to Barbi Loschen. Pam Dingman, County Engineer, commented that there are many dedicated employees, but Loschen goes above and beyond the call of duty. Loschen expressed her thanks to the Board.

4) **PUBLIC HEARING:**

- A. **Amusement license application from LEEANN, Inc., d/b/a Merle's Food and Drink, to hold the Cinco De Mayo Poker Run at 8250 West O Street, Lincoln, on Saturday, May 2, 2015. (See correlating items 5A and 5B)**

The Chair opened the public hearing.

Benjamin Lynch, Merle's Food and Drink, was administered the oath. Lynch informed the Board that Merle's is the last stop in the Cinco De Mayo poker run with entertainment planned. He will be contacting the Sheriff's Department to arrange for additional security as well as enlist the help of volunteers that are familiar with liquor regulations to check ID's. Lynch addressed the issue of parking explaining that generally, two bikes can park in one parking stall and he has contacted the neighboring business for permission to use their ground for overflow parking.

No one else appeared to testify in support, opposition or in a neutral position regarding the event.

The Chair closed the public hearing.

5) **NEW BUSINESS:**

- A. **Amusement license application from LEEANN, Inc., d/b/a Merle's Food and Drink, to hold the Cinco De Mayo Poker Run at 8250 West O Street, Lincoln, on Saturday, May 2, 2015.**

MOTION: Hudkins moved and Avery seconded approval of the amusement license. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- B. **Special designated license application from LEEANN, Inc., d/b/a Merle's Food and Drink, to hold the Cinco De Mayo Poker Run at 8250 West O Street, Lincoln, on Saturday, May 2, 2015.**

MOTION: Hudkins moved and Avery seconded approval of the special designated license. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- C. **Recommendation from the Purchasing Department and the County Sheriff to award a bid per Bid No. 15-050 to Personal Protection Group, for Night Vision Equipment in the amount of \$10,729.40. (B-15-0009)**

Sheriff Terry Wagner informed the Board that they would use seizure funds to purchase the equipment and not general funds.

MOTION: Hudkins moved and Wiltgen seconded approval of the recommendation. Wiltgen, Hudkins, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

NEW BUSINESS CONTINUED:

- D. Recommendation from the Purchasing Department and the County Sheriff to award a bid per Bid No. 15-050 to Personal Protection Group, for Night Vision Equipment in the amount of \$6,922.90. (B-15-0010)**

MOTION: Wiltgen moved and Hudkins seconded approval of the recommendation. Hudkins, Avery, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- E. Recommendation from the Purchasing Department and the County Sheriff to award a bid per Bid No. 15-050 to Alamar Uniforms, for Night Vision Equipment in the total amount of \$8,099.00. (B-15-0011)**

MOTION: Wiltgen moved and Hudkins seconded approval of the recommendation. Hudkins, Avery, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- F. Contract between the City of Lincoln, Lancaster County and All Road Barricades, Inc. for the annual requirements of emergency incident management rental device services. Term of the agreement is four years from the date of execution by all parties. (C-15-0102)**

MOTION: Hudkins moved and Avery seconded approval of the contract. Avery, Wiltgen, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- G. Contract between D&K Products, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0103)**

MOTION: Avery moved and Hudkins seconded approval of the contract. Wiltgen, Hudkins, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- H. Contract between Floratine Central Turf Products, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0104)**

MOTION: Wiltgen moved and Hudkins seconded approval of the contract. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.

NEW BUSINESS CONTINUED:

- I. Contract between Grass Pad, Inc., the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0105)**

MOTION: Avery moved and Hudkins seconded approval of the contract. Hudkins, Wiltgen, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- J. Contract between John Deere Landscapes, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0106)**

MOTION: Avery moved and Wiltgen seconded approval of the contract. Avery, Wiltgen, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- K. Contract between Nebraska Turf Products, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0107)**

MOTION: Avery moved and Hudkins seconded approval of the contract. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- L. Contract between Turf Supply Co., Inc., the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0108)**

MOTION: Avery moved and Hudkins seconded approval of the contract. Hudkins, Wiltgen, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- M. Contract between Van Diest Supply Company, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0109)**

MOTION: Avery moved and Hudkins seconded approval of the contract. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

NEW BUSINESS CONTINUED:

- N. Contract between Zimco Supply Company, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for the annual supply of turf fertilizers and chemicals. The County will pay for the line items as specified in sections 1 and 2 of the contract. Term of the agreement is one year from the date of execution by all parties. (C-15-0110)**

MOTION: Avery moved and Wiltgen seconded approval of the contract. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- O. Contract between W. W. Grainger, Inc., Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for facilities maintenance, repair and operating supplies. The County will pay for products and services according to the pricing in the National Joint Powers Alliance Agreement #091214. The contract is effective upon execution through October 21, 2015. (C-15-0111)**

MOTION: Hudkins moved and Avery seconded approval of the contract. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- P. Utility Permit No. 1249 allowing Windstream Communications to perform cable installation approximately 1 ¼ miles along Wittstruck Road, west from Highway 77. (C-15-0112)**

Hudkins inquired if someone was monitoring the project to ensure proper installation. Ken Schroeder, County Surveyor, informed the Board that the district supervisor receives a copy of the permit and will do a spot check for compliance.

MOTION: Wiltgen moved and Hudkins seconded approval of the utility permit. Hudkins, Wiltgen, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- Q. Utility Permit No. 1249 allowing Windstream Communications to perform cable installation approximately 1 ¼ miles along Wittstruck Road, west from Highway 77. (C-15-0112)**

MOTION: Hudkins moved and Wiltgen seconded approval of the utility permit. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

NEW BUSINESS CONTINUED:

- R. Interlocal agreement with the City of Lincoln for cooperation on various road grading, road paving, road maintenance, restoration, resurfacing and rehabilitation projects involving sections of roadway located both inside the corporate limits of the City of Lincoln and outside said limits and therefore solely within the County. (C-15-0114)**

Pam Dingman, County Engineer, reported that the County had an agreement with the City of Lincoln that the City could do projects in the County's jurisdiction but it was not reciprocal. This agreement would allow the two entities to do projects together such as road repairs more efficiently.

MOTION: Wiltgen moved and Hudkins seconded approval of the agreement. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- 6) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Receive and place on file the following report for January:**

- 1. January 2015 report for the Lancaster County Sheriff's Office**

MOTION: Hudkins moved and Wiltgen seconded approval of the consent items. Wiltgen, Hudkins, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

- 7) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516, appeared and commented on the procedures and policies that apply to the Nebraska Open Meetings Act. He referenced the January 8, 2015 staff meeting and the executive session called during the meeting.

- 8) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 5, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 10, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**

ANNOUNCEMENTS CONTINUED:

- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

MOTION: Wiltgen moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 11:07 a.m. Hudkins, Avery, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.



Dan Nolte

Dan Nolte, County Clerk

MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 3, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 27, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery and Todd Wiltgen

Commissioner absent: Deb Schorr

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 11:07 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 24, 2015.**

MOTION: Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr was absent. Motion carried 4-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

Scott Gaines, County Assessor/Register of Deeds Office, noted a correction to the second to the last item on the first page (Voucher 412-15 Goodwin, Betty J.). The item should state "removed" and not "added".

MOTION: Wiltgen moved and Avery seconded approval of the correction to the additions and deductions. Hudkins, Wiltgen, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

MOTION: Avery moved and Hudkins seconded approval of the additions and deductions as amended. Wiltgen, Hudkins, Avery and Amundson voted aye. Schorr was absent. Motion carried 4-0.

3) **PUBLIC HEARING:**

A. Motor Vehicle Tax Exemption Application

Catholic Social Services

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

MOTION: Hudkins moved and Wiltgen seconded approval of the exemption. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

4) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Wiltgen moved and Avery seconded to adjourn the Lancaster County Board of Equalization meeting at 11:10 a.m. Wiltgen, Avery, Hudkins and Amundson voted aye. Schorr was absent. Motion carried 4-0.

Dan Nolte

Dan Nolte, County Clerk

