

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 24, 2015
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 20, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 10:33 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 17, 2015.

MOTION: Hudkins moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) CLAIMS: Approval of all claims process through February 24, 2015.

MOTION: Schorr moved and Wiltgen seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) SPECIAL PRESENTATION:

- A.** Engineers' Week (February 22 - 28, 2015) – Pam Dingman, Lancaster County Engineer; Jacqueline K. McCullough, Executive Director of the American Council of Engineering Companies (See 5A for correlating item)

Virgil Dearmont, County Engineer's Office, introduced Jacqueline K. McCullough of the American Council of Engineering Companies and Lanlit Jha of JEO Consulting. McCullough gave a brief history of Engineer's Week which began in 1951 in conjunction with George Washington's birthday. President Washington is considered the nation's first engineer.

SPECIAL PRESENTATION CONTINUED:

- B.** 2014 Lancaster County Treasurer's Office Employee of the Year – Duc Nguyen, Motor Vehicle Clerk

Andy Stebbing, Lancaster County Treasurer, presented Duc Nguyen with a plaque. Nguyen expressed his gratitude for being able to serve Lancaster County as well as the Vietnamese community.

The Deputy Clerk read the nomination into the record.

4) PUBLIC HEARINGS:

- A.** Automatic renewal of retail liquor licenses issued in Lancaster County and outside the corporate limits of any city for which the County Clerk has received no protests:

Branched Oak Marina, Casey's General Store 2721, Casey's General Store 2967, Country Pines Vineyard, Deer Springs Winery, Emerald Mini Mart, Firethorn Golf Club, Hidden Valley Golf Course, Hillcrest Country Club, Himark Golf Course, James Arthur Vineyard, Kramer Bar & Grill, Lincoln Izaak Walton League, Merle's Food & Drink, MJ Catering, Pla Mor Ballroom, Prairie Plate Restaurant, Prime Country Winery, Raymono's Pizza Plus, Shoemaker's South Truck Stop, Silver Spoke Saloon, Toni's Corner, VFW 3606, West Nine and Learning Center, Windcrest Winery and Wunderrosa Winery

The Chair opened the public hearing.

The Deputy Clerk informed the Board that West Nine and Learning Center had notified the Clerk's office that they would not be renewing their license. (Exhibit A)

The Chair closed the public hearing, noting that official Board action has usually been taken on renewals in the past, although it is not required.

MOTION: Hudkins moved and Wiltgen seconded approval of the liquor license renewals. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

5) NEW BUSINESS:

- A.** Resolution in the matter of declaring the Week of February 22 through 28, 2015 as Engineers' Week. (R-15-0008)

The Deputy Clerk read the resolution into the record.

MOTION: Schorr moved and Hudkins seconded approval of the resolution. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- B.** Special events permit application from the UNL Cycling Club to hold the Tour de Husker Bike Race on Saturday March 21, 2015.

MOTION: Hudkins moved and Avery seconded approval of the special event permit. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- C.** Resolution authorizing the installation of the following traffic signs at the following locations in Lancaster County: On West Springview Road install a "Speed limit 25 M.P.H." sign (R2-1) 75 feet east of SW 40th Street for eastbound traffic and on West High Ridge Road install a "Speed limit 25 M.P.H." sign (R2-1) 75 feet east of SW 40th Street for eastbound traffic. (R-15-0009)

MOTION: Hudkins moved and Schorr seconded approval of the resolution. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

- D.** Utility relocation agreement with Norris Public Power District, to relocate power line facilities for a road grading project on North 27th Street, Arbor Lake to Waverly Road; Project No. C55-G-402(2). (C-15-0094)

MOTION: Hudkins moved and Wiltgen seconded approval of the agreement. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

- E.** Agreement between NECO Security, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for fire alarm and security system monitoring services at various City and County locations. Term of the agreement is one year from the date of execution. (C-15-0095)

MOTION: Avery moved and Hudkins seconded approval of the agreement. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

- F.** Master services agreement with U.S. Bank for banking services provided to the office of the Lancaster County Clerk. (C-15-0096)

MOTION: Avery moved and Hudkins seconded approval of the agreement. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

- G.** Master services agreement with U.S. Bank for banking services provided to the office of Lancaster County Treasurer. (C-15-0097)

MOTION: Schorr moved and Wiltgen seconded approval of the agreement. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- H.** Master services agreement with U.S. Bank for banking services provided to the office of the Lancaster County Clerk of the District Court. (C-15-0098)

MOTION: Wiltgen moved and Hudkins seconded approval of the agreement. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- I. Addendum to County Contract C-14-0126 with Frontier Bank for certification of deposit account registry services. (C-15-0099)

MOTION: Avery moved and Hudkins seconded approval of the addendum. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- J. Amendment to County Contract C-14-0576 with Sharon Knaub for clinic trauma treatment supervision for Community Corrections. The amendment changes the name of the entity providing services to Knaub Counseling Services, Inc. (C-15-0100)

MOTION: Hudkins moved and Avery seconded approval of the amendment. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- K. Amendment to County Contract C-11-0529 with Teknion, LLC, for the annual requirements of Teknion office furniture. The amendment extends the agreement for a six month period from January 1, 2015 to June 30, 2015. (C-15-0101)

MOTION: Schorr moved and Hudkins seconded approval of the amendment. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516, appeared and commented that he did not feel there was sufficient information available for the public regarding the location of the County's Mid-Year Budget Retreat held on Thursday, February 5, 2015 at Nebraska Association of County Officials building (NAC0), 1335 H Street, as opposed to the County-City Building.

7) ANNOUNCEMENTS:

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 26, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 3, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- D. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

8) **ADJOURNMENT**

MOTION: Wiltgen moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 10:57 a.m. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 24, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 20, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 10:57 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES**: Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 17, 2015.

MOTION: Schorr moved and Wiltgen seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**: (See attached additions and deductions)

MOTION: Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**:

Community Action Partnership of Lancaster and Saunders Counties
Lighthouse
Northern Lighthouse

MOTION: Hudkins moved and Avery seconded approval of the exemptions. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Equalization meeting at 11:01 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk

