

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 10, 2015
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 6, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery; Deb Schorr; and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 10:33 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 3, 2015.

MOTION: Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr abstained. Motion carried 4-0 with one abstention.

2) CLAIMS: Approval of all claims process through February 10, 2015.

MOTION: Schorr moved and Hudkins seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) NEW BUSINESS:

A. Request from the Human Resources Department to delete the classification of Registered Nurse I.

Doug McDaniel, Human Resources Director, indicated that this classification is no longer used.

MOTION: Hudkins moved and Wiltgen seconded approval of the request. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

B. Request from the Human Resources Department to revise the classification and class title of Registered Nurse II to Registered Nurse.

Doug McDaniel noted that Human Resources consolidated the two classifications.

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Hudkins seconded approval of the request. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- C. Request from the Human Resources Department to change the pay grade of Court Services Supervisor from \$34,713.12 - \$44,468.32 to \$35,967.36 - \$46,067.84.**

MOTION: Hudkins moved and Schorr seconded approval of the request. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- D. Request from the Human Resources Department to revise and change the pay grade of Motor Vehicle Manager from \$46,067.84 - \$59,011.68 to \$54,978.56 – \$70,424.64.**

Hudkins questioned if an increase this large was necessary. Andy Stebbing, Lancaster County Treasurer, noted that the Motor Vehicle Manager and Real Estate Manger salaries were not comparable with those in communities of similar size. The Motor Vehicle Manager is currently overseeing thirty employees in three locations. The Real Estate Manager has a revised job description that includes additional duties. Stebbing indicated that there are funds in the budget from savings to cover the increase.

MOTION: Hudkins moved and Schorr seconded approval of the request. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

- E. Request from the Human Resources Department to revise and change the pay grade of Real Estate Manager from \$46,067.84 - \$59,011.68 to \$54,978.56 - \$70,424.64.**

MOTION: Hudkins moved and Schorr seconded approval of the request. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

- F. Request from the Human Resources Department to amend Rule 8.3 – Separation During Probationary Period.**

MOTION: Wiltgen moved and Avery seconded approval of the request. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

- G. Request from the Human Resources Department to revise the Overtime Pay Policy Bulletin.**

MOTION: Schorr moved and Hudkins seconded approval of the request. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- H. Resolution authorizing installation of the following traffic sign in Lancaster County: a Stop Ahead Sign (W3-1) on Pennsylvania Avenue approximately 550 feet west of N 7th Street, for eastbound traffic. (R-15-0012)**

MOTION: Hudkins moved and Avery seconded approval of the resolution. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- I. Utility relocation agreement between Lancaster County and Lancaster Rural Water District No. 1, in an estimated amount of \$105,080.80, to relocate water lines for a road grading project on South 54th Street from Hickman Road to Roca Road; Project No. C55-S-405(3). (C-15-0086)**

Avery questioned if funds were in the budget for this project. Pam Dingman, County Engineer, indicated the funds were not originally budgeted. The project is turning out to be bigger than expected and that was the reason for the additional appropriations request. She added delay in completing the project might be required in order to stay within the budgeted amount.

MOTION: Hudkins moved and Wiltgen seconded approval of the agreement. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- J. Agreement with the National Association for Children of Alcoholics to conduct training on March 16-17, 2015 for Lancaster County Community Corrections. The County will expend federal grant funds in the amount of \$7,600 to cover the cost of the training. (C-15-0087)**

Kim Etherton, Community Corrections Director, commented that the program curriculum works with parents who are recovering alcoholics. It begins with a family meal followed by separate activities for the parents and children. This also includes training for individuals to lead the curriculum once the grant is completed.

MOTION: Schorr moved and Avery seconded approval of the agreement. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

- K. Agreement with Community Alternatives to provide microfilming and scanning services to the Records and Information Management Department. The County will pay up to \$36,000 for these services. Term of the agreement is January 1, 2015 to December 31, 2015. (C-15-0088)**

MOTION: Schorr moved and Wiltgen seconded approval of the agreement. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- L. Amendment to County Contract C-11-0169 with Dell Marketing, LP, for computer equipment, peripherals and related services. The amendment extends the contract for an additional three months from January 1, 2015 to March 31, 2015. (C-15-0089)**

MOTION: Hudkins moved and Avery seconded approval of the amendment. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- M. Interlocal Agreement between the City of Lincoln and Lancaster County for maintenance and improvement of the Communications Center through replacement of the 911 public safety communications system. (C-15-0090)**

MOTION: Schorr moved and Hudkins seconded approval of the agreement. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- 4) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

A. Right of Way Contracts:

- 1.** Lujan Boller, West Yankee Hill Road and Southwest 84th Street, in the amount of \$967.00. (C-15-0073)
- 2.** Gregory S. & Celeste M. Hall, Northwest 98th Street and West Rock Creek Road, in the amount of \$18.00 (C-15-0074)
- 3.** Charles L. Bussart Jr., Northwest 140th Street and West Agnew Road., as a donation. (C-15-0075)
- 4.** Gery Benes, Luke Benes, Leo Benes, Chris Benes and John C. Barry, Co-Trustees of the Leonard E. and Marlene Benes Charitable Trust, Northwest 140th Street and West Agnew Road, in the amount of \$336.00. (C-15-0076) (C-15-0077)
- 5.** Jeremy J. Leiting and Cheryl Sterns, Northwest 98th Street and West Rock Creek Road, in the amount of \$378.00. (C-15-0078)
- 6.** Lindmark Investments, LLC, West Bennet Road and Southwest 2nd Street, in the amount of \$820.50. (C-15-0079)
- 7.** Obbink Farms, Inc., Firth Road and South 134th Street, in the amount of \$42.00 (C-15-0080) (C-15-0085)
- 8.** Ricky L. and Kimberly A. Woods, West Yankee Hill Road and Southwest 84th Street, in the amount of \$100.00. (C-15-0081)
- 9.** John W. and Teresa K. Hendricks, South 82nd Street and Olive Creek Road, as a donation. (C-15-0082)
- 10.** Shannon Vogler, South 82nd Street and Olive Creek Road, in the amount of \$271.00. (C-15-0083)
- 11.** Virgil H. Oldemeyer Revocable Trust, South 134th Street and Panama Road, in the amount of \$2,022.75. (C-15-0084)

CONSENT ITEMS CONTINUED:

- B. Receive and place on file the following reports for January 2015:**
 - 1. County Assessor/Register of Deeds
 - 2. Clerk of the District Court
 - 3. County Clerk's Office

- C. Receive and place on file the Lancaster County, Nebraska, financial statements with supplementary information and independent auditor's report for year ended June 30, 2014.**

MOTION: Schorr moved and Hudkins seconded approval of the consent items. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

5) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516, appeared and commented that he did not feel there was sufficient information available for the public regarding the location of the County's Mid-Year Budget Retreat held on Thursday, February 5, 2015 at Nebraska Association of County Officials building (NACO), 1335 H Street, as opposed to the County-City Building.

6) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 12, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**

- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 17, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**

- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**

- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

7) **ADJOURNMENT**

MOTION: Hudkins moved and Schorr seconded to adjourn the Lancaster County Board of Commissioners meeting at 11:15 a.m. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 10, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 6, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery; Deb Schorr; and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Scott Gaines, County Assessor/Register of Deeds Office; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 11:15 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES**: Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 3, 2015.

MOTION: Hudkins moved and Schorr seconded approval of the minutes. Avery, Hudkins, Wiltgen and Amundson voted aye. Schorr abstained. Motion carried 4-0 with one abstention.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**: (See attached additions and deductions)

MOTION: Schorr moved and Wiltgen seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**:

AdventSource, Inc.
Bryan Medical Center
Madonna Rehabilitation Hospital
The Catholic Bishop of Lincoln

MOTION: Wiltgen moved and Hudkins seconded approval the exemptions. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Equalization meeting at 11:18 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte, County Clerk

