

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 3, 2015
10:30 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 30, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Todd Wiltgen

Commissioner absent: Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 10:33 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners (Human Services Administrator interviews) held on Tuesday, January 20, 2015.

MOTION: Hudkins moved and Wiltgen seconded approval of the minutes. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

B. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 27, 2015.

MOTION: Wiltgen moved and Hudkins seconded approval of the minutes. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

2) CLAIMS: Approval of all claims process through February 3, 2015.

MOTION: Wiltgen moved and Hudkins seconded approval of the claims. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

3) SPECIAL PRESENTATION:

A. Lancaster County Audit Report for the Year Ended June 30, 2014 - Shelley Hammond, Allen, Gibbs, & Houlik, L.C.

Shelley Hammond, of the accounting firm of Allen, Gibbs, & Houlik, L.C., reported the 2014 audit findings for Lancaster County. She noted that they follow the general and government audit standards when conducting an audit. Due to the new regulations involving grants, a

SPECIAL PRESENTATION CONTINUED:

recommendation of the audit was to assign a cost center or grant numbers for the purpose of tracking and identifying grant projects. Accounting staff and those involved with grant projects attended training meeting regarding these new regulations.

Hammond indicated that improvement in communication between departments was apparent. Dennis Meyer, County Budget & Fiscal Officer, commented that meetings have been ongoing to improve communication between departments.

The overall audit was satisfactory with very few adjustments. A copy of the complete audit findings is on file in the County Clerk's Office.

4) OLD BUSINESS:

- A. Contract with CBM Managed Services to provide food service for various Lancaster County departments. The County will pay for products according to the Enhanced Menu Pricing. The term of the agreement is a four-year term beginning February 1, 2015. (C-15-0062)**

MOTION: Hudkins moved and Wiltgen seconded approval of the contract. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

5) NEW BUSINESS:

- A. Addendum to County Contract C-14-0224, between Lancaster County and Milliman, Inc., extending the agreement for professional actuarial services for one additional year beginning February 1, 2015 and ending January 31, 2016. (C-15-0065)**

MOTION: Wiltgen moved and Hudkins seconded approval of the addendum. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- B. Service and support agreement with Renovo Software for the video visitation system at the Lancaster County Department of Corrections. (C-15-0066)**

MOTION: Wiltgen moved and Hudkins seconded approval of the agreement. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- C. Contract with Surface Sealers, Inc. for broadcast system flooring at the Lancaster County Department of Corrections. Cost to the County is \$7,500. (C-15-0067)**

MOTION: Hudkins moved and Wiltgen seconded approval of the contract. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

NEW BUSINESS CONTINUED:

- D. Grant contract with the Lincoln-Lancaster County Child Guidance Center, in the amount of \$50,000, for funding of outpatient mental health services. Term of the grant contract is July 1, 2014 to June 30, 2015. (C-15-0068)**

MOTION: Wiltgen moved and Hudkins seconded approval of the contract. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- E. Grant contract with OMNI Behavioral Health in the amount of \$30,000 to provide funding for Functional Family Therapy Services. Term of the contract is March 1, 2014 to June 30, 2015. (C-15-0069)**

MOTION: Hudkins moved and Wiltgen seconded approval of the contract. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- F. Amendment to County Contract C-13-0399 with OMNI Behavioral Health to provide funding for Functional Family Therapy Services. The amendment extends the grant term to December 31, 2014 to coincide with an extension of the grant. (C-15-0070)**

MOTION: Wiltgen moved and Hudkins seconded approval of the amendment. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- G. Release of Property Damage Claims for Bob and Don's Plumbing, LLC. (C-15-0071)**

MOTION: Wiltgen moved and Hudkins seconded approval of the claim. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- H. Grant application and grant agreement with the Nebraska Department of Environmental Quality for the Lancaster County Engineering Department's implementation of litter reduction and recycling programming. The County will receive grant funds in an amount up to \$5,000. (documentation forthcoming) (C-15-0072)**

Pam Dingman, County Engineer introduced Ron Bohaty, Shop Supervisor, County Engineering Department. Ron reported that with the grant funds they could purchase 150 new vests as well as signs, sign stands, and trash bags for the Adopt-A-Road program. There are currently 85 miles of county roads that are in the program with 35 groups of 5 to 20 people per group helping to keep the county roads litter free.

MOTION: Hudkins moved and Wiltgen seconded approval of the grant. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

NEW BUSINESS CONTINUED:

- I. **Appointment of Sara Hoyle to the position of Lancaster County Human Services Director at an annual salary of \$75,000, effective February 5, 2015, and subject to a six-month review with a potential annual salary increase not to exceed \$80,000.**

Sara Hoyle thanked County board members for the opportunity to serve as the county Human Services Director.

MOTION: Hudkins moved and Wiltgen seconded approval of the appointment and salary. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- 6) **CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. **Receive and place on file the County Attorney's quarterly report for October 1, 2014 through December 31, 2014.**

MOTION: Hudkins moved and Wiltgen seconded approval of the consent items. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

- 7) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

- 8) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 5, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 10, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- D. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

9) **ADJOURNMENT**

MOTION: Wiltgen moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 11:05 a.m. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.



Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 3, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 30, 2015.

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Todd Wiltgen

Commissioner absent: Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Scott Gaines, County Assessor/Register of Deeds Office; Brittany Behrens, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 11:05 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 27, 2015.**

MOTION: Hudkins moved and Wiltgen seconded approval of the minutes. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

MOTION: Hudkins moved and Wiltgen seconded approval of the additions and deductions. Hudkins, Wiltgen and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

1. Catholic Social Services
2. Connecting Pointe Church of The Nazarene
3. Nebraska Conference United Church of Christ
4. Nebraska Crop Improvement Association

MOTION: Wiltgen moved and Hudkins seconded approval of the exemptions. Wiltgen, Hudkins and Amundson voted aye. Avery and Schorr were absent. Motion carried 3-0.

4) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Wiltgen moved and Hudkins seconded to adjourn the Lancaster County Board of Equalization meeting at 11:07 a.m. Wiltgen, Hudkins and Amundson voted aye. Motion carried 3-0.

Dan Nolte

Dan Nolte, County Clerk

