

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JANUARY 20, 2015**  
**10:30 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 16, 2015.*

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk and Cori Beattie, Deputy County Clerk

*The Chair called the meeting to order at 10:32 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 13, 2015.**

**MOTION:** Schorr moved and Wiltgen seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

**2) CLAIMS: Approval of all claims process through January 20, 2015.**

**MOTION:** Hudkins moved and Avery seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

**3) NEW BUSINESS:**

**A. Election of Vice Chair for the Lancaster County Board of Corrections**

Schorr noted that this assignment was overlooked last week and that she is currently serving as Chair of the Board of Corrections.

**MOTION:** Schorr moved and Hudkins seconded to nominate Todd Wiltgen to serve as Vice Chair of the Lancaster County Board of Corrections. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

**B. Resolution in the matter of vacating SW 31<sup>st</sup> Street from the south right-of-way line of West Denton Road to the north right-of-way line of West Covered Bridge Road, The Bridges Addition, Lancaster County, Nebraska. (R-15-0007)**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the resolution. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

**NEW BUSINESS CONTINUED:**

- C. Recommendation from the County Sheriff and the Purchasing Department to issue a purchase order to WatchGuard Video LLC for in-car camera systems from HGAC Contract EF04-13. Total cost of the purchase is \$74,878. (B-15-0006)**

Jeff Bliemeister, Chief Deputy Sheriff, said historically in-car cameras have never been purchased with general funds, but rather with grant funds and other miscellaneous funds. He noted this purchase is being made with equitable sharing funds, although, recent changes to the program will come with greater restraints. He provided a brief overview of the equitable sharing program, as well as specifics on the cameras. Hudkins said losing access to these funds could place an additional burden on taxpayers. Wiltgen suggested the County monitor equitable sharing as Nebraska will be adversely impacted by these changes.

**MOTION:** Hudkins moved and Wiltgen seconded approval of the recommendation. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- D. Recommendation from the Emergency Management Director and the Purchasing Department to issue a sole source purchase order to Northrop Grumman for a RONS Robot upgrade. Total cost of the purchase is \$82,819. (B-15-0007)**

James Davidsaver, Emergency Management Director, and Inspector Don Gross, Lincoln Bomb Squad, appeared. Davidsaver said this purchase is not a direct cost to taxpayers as federal funds are being channeled through the Nebraska Emergency Management Agency (NEMA) and the Southeast Region (Southeast Nebraska Emergency Management Group). It was noted that Lancaster County serves as the fiscal agent for the latter.

Gross explained that the current robot, which is 20 years old, would be completely refitted. The upgrade will provide for such things as a new motor, cameras and updated technology.

**MOTION:** Avery moved and Schorr seconded approval of the recommendation.

Wiltgen noted that given his outside employment with Congressman Fortenberry's office, he would be abstaining from the vote to avoid the appearance of a conflict of interest since federal funds are involved.

**ROLL CALL:** Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

- E. Maintenance agreement with Heubel Material Handling in the amount of \$2,160 for three power files located in the Clerk of the District Court's Office. Term of the agreement is February 1, 2015 to January 31, 2016. (C-15-0039)**

**MOTION:** Hudkins moved and Avery seconded approval of the agreement. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

**NEW BUSINESS CONTINUED:**

- F. Amendment to an Administrative Services Agreement between Lancaster County and the Prudential Retirement Insurance and Annuity Company (Plan No. 006371) for the 401(a) Lancaster County Employees Retirement Plan. The amendment reduces the revenue requirement for Prudential from 19 basis points to 10 basis points. (C-15-0040)**

**MOTION:** Schorr moved and Hudkins seconded approval of the amendment. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

- G. Amendment to an Administrative Services Agreement between Lancaster County and the Prudential Retirement Insurance and Annuity Company (Plan No. 06672) for the 457(b) Lancaster County Employees Deferred Compensation Program. The amendment reduces the revenue requirement for Prudential from 19 basis points to 10 basis points. (C-15-0041)**

**MOTION:** Hudkins moved and Schorr seconded approval of the amendment. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

- H. Public Employer Retirement Plan Annual Report for the Lancaster County, Nebraska 401(a) Employees Retirement Plan, as required under Neb.Rev.Stat. §23-1118(5)(a).**

**MOTION:** Schorr moved and Hudkins seconded approval of the report. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

- I. Amendment to County Contract C-12-0110 with Vogel Paint and Wax Company, Inc., for the annual supply of traffic paint. The amendment renews the agreement for an additional one-year term from January 1, 2015 to December 31, 2015. (C-15-0042)**

**MOTION:** Wiltgen moved and Schorr seconded approval of the amendment. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- J. Amendment to County Contract C-13-0042 with Block and Company, Inc., for the annual supply of property bags. The amendment renews the agreement for an additional one-year term from January 22, 2015 to January 21, 2016. (C-15-0043)**

**MOTION:** Schorr moved and Hudkins seconded approval of the amendment. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- K. Amendment to County Contract C-13-0597 with Otte Oil & Propane for the annual supply of propane. The amendment renews the agreement for an additional one-year term from December 10, 2014 to December 9, 2015. (C-15-0044)**

**NEW BUSINESS CONTINUED:**

**MOTION:** Schorr moved and Wiltgen seconded approval of the amendment. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- L. Utility Permit No. 1241 allowing Windstream Communications to perform cable installation for 170 West Sprague Road. (C-15-0045)**

**MOTION:** Wiltgen moved and Schorr seconded approval of the utility permit. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- M. Utility Permit No. 1242 allowing Windstream Communications to perform cable installation to replace a bad section of cable on South 96<sup>th</sup> Street just north of Panama Road in Holland. (C-15-0046)**

**MOTION:** Schorr moved and Wiltgen seconded approval of the utility permit. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- N. Utility Permit No. 1243 allowing Windstream Communications to perform cable installation to replace bad cable near 705 West Sprague Road. (C-15-0047)**

**MOTION:** Wiltgen moved and Avery seconded approval of the utility permit. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- O. Agreement with Christian Heritage for implementation of relationship workshops and parental involvement training at the Lancaster County Department of Corrections. The County will pay \$24,270 per year for the services. Term of the agreement is January 1, 2015 to December 31, 2016. (C-15-0048)**

**MOTION:** Schorr moved and Wiltgen seconded approval of the agreement. Avery, Hudkins, Schorr, Wiltgen, and Amundson voted aye. Motion carried 5-0.

- P. Contract between NMC, Inc., Lancaster County and the Lincoln-Lancaster County Public Building Commission for mobile electric generators for emergency and non-emergency use. Term of the agreement is one year from the date of execution by all parties. (C-15-0049)**

**MOTION:** Hudkins moved and Wiltgen seconded approval of the contract. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- Q. Contract between Inteconnect, Inc., d/b/a Inteconnex, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for security camera equipment. The agreement is effective upon execution until November 30, 2015 in accordance with University of Nebraska-Lincoln Contract #2307-14-4617. (C-15-0050)**

**NEW BUSINESS CONTINUED:**

**MOTION:** Hudkins moved and Avery seconded approval of the contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- R. Contract between A Street Auto Parts, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for vehicle/equipment maintenance parts. Term of the agreement is one year from the date of execution by all parties. (C-15-0051)**

**MOTION:** Schorr moved and Wiltgen seconded approval of the contract. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

- S. Contract between Carquest Auto Parts, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for vehicle/equipment maintenance parts. Term of the agreement is one year from the date of execution by all parties. (C-15-0052)**

**MOTION:** Wiltgen moved and Hudkins seconded approval of the contract. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

- T. Contract between Factory Motor Parts, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for vehicle/equipment maintenance parts. Term of the agreement is one year from the date of execution by all parties. (C-15-0053)**

**MOTION:** Avery moved and Schorr seconded approval of the contract. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

- U. Contract between Utility Parts Service, d/b/a NAPA Nebraska, the City of Lincoln, Lancaster County and the Lincoln-Lancaster County Public Building Commission for vehicle/equipment maintenance parts. Term of the agreement is one year from the date of execution by all parties. (C-15-0054)**

**MOTION:** Avery moved and Wiltgen seconded approval of the contract.

Pam Dingman, County Engineer, appeared and said these contracts relate to their parts inventory which can run \$200,000-\$300,000. She said these companies have agreed to deliver which should help minimize the number of items needed onsite.

**ROLL CALL:** Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- V. Banquet contract with Green Gateau Reception Center at Windsor Stables for the Lancaster County Employee Recognition Breakfast on May 19, 2015. The County will pay a \$200 room charge. (C-15-0055)**

**MOTION:** Schorr moved and Avery seconded approval of the banquet contract.

**NEW BUSINESS CONTINUED:**

Hudkins felt the fee was excessive but appreciated the close proximity and availability of parking.

**ROLL CALL:** Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

**W. Political Subdivision Tort Claim filed against Lancaster County Corrections by Hank Arkulari for improper medical treatment in the amount of \$40,000.**

**MOTION:** Schorr moved and Hudkins seconded to deny the tort claim based on the Corrections Director's recommendation. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

**X. Political Subdivision Tort Claim filed against Lancaster County Corrections by Lawrence Harris in the amount of \$37.50.**

**MOTION:** Schorr moved and Avery seconded to deny the tort claim based on the Corrections Director's recommendation. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

**Y. Political Subdivision Tort Claim filed against Lancaster County Corrections by Wesley K. Morris for lost or destroyed property in the amount of \$45.**

**MOTION:** Schorr moved and Wiltgen seconded to deny the tort claim based on the Corrections Director's recommendation. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

**Z. Political Subdivision Tort Claim filed against Lancaster County Corrections by Michael Renschler for improper medical treatment in the amount of \$17.66.**

**MOTION:** Schorr moved and Avery seconded to deny the tort claim based on the Corrections Director's recommendation. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

**4) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

**A. Receive and place on file the County Sheriff's monthly reports for December, 2014.**

**MOTION:** Schorr moved and Wiltgen seconded approval of the consent items. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

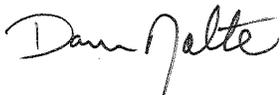
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 22, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, January 27, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 11:06 a.m. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.



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Dan Nolte, County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JANUARY 20, 2015**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 16, 2015.*

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Scott Gaines, Deputy Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk and Cori Beattie, Deputy County Clerk

*The Chair called the meeting to order at 11:06 a.m., and the location of the Nebraska Open Meetings Act was announced.*

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 13, 2015.**

**MOTION:** Hudkins moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-Day Saints  
Nebraska Lutheran Campus Ministry Corporation

**MOTION:** Hudkins moved and Wiltgen seconded approval of the exemptions. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

4) **APPEAL OF PERSONAL PROPERTY TAX PENALTY:**

Kristin Dobski d/b/a KMD Flurries

Scott Gaines, Deputy Assessor/Register of Deeds, appeared and said the Board's authority in this matter is limited to adjusting penalties that were wrongly imposed or improperly calculated. Since neither was the case, he recommended denial of the appeal.

**APPEAL OF PERSONAL PROPERTY TAX PENALTY (CONTINUED):**

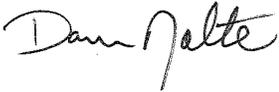
**MOTION:** Hudkins moved and Schorr seconded to deny the appeal based on the recommendation of the County Assessor/ Register of Deeds. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

**MOTION:** Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Equalization meeting at 11:10 a.m. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.



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Dan Nolte, County Clerk

