

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 13, 2015
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 9, 2015.

Commissioners present: Roma Amundson, Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Commissioner absent: Larry Hudkins, Vice Chair

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk and Cori Beattie, Deputy County Clerk

The Chair called the meeting to order at 10:32 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 6, 2015.

MOTION: Schorr moved and Wiltgen seconded approval of the minutes. Avery, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

2) CLAIMS: Approval of all claims process through January 13, 2015.

MOTION: Schorr moved and Avery seconded approval of the claims. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

3) SPECIAL PRESENTATION:

A. Commissioners' Award of Excellence for December, 2014 to Mike Mueller, Corrections.

Mike Thurber, Corrections Director, introduced Mike Mueller. The Clerk read the nomination for the record. Commissioner Schorr presented Mueller with a plaque in appreciation for his dedication to the County. Mueller thanked the County Board for the recognition and he introduced his family in attendance.

4) PUBLIC HEARINGS:

A. Amendment of various sections of County Resolution No. R-13-0062, procedures for the regulation of on-site wastewater treatment systems in Lancaster County, and rescinding County Resolution No. R-02-31. (See 5E for correlating item.)

PUBLIC HEARINGS CONTINUED:

The Chair opened the public hearing.

Judy Halstead, Director of the Lincoln-Lancaster County Health Department, was administered the oath. Halstead gave an overview of the changes, noting the document can also be viewed online (see County Clerk web site). She said the Board of Health and City Council approved the changes.

The Chair closed the public hearing.

B. County Text Amendment No. 14020, an amendment to Article 10 of the Lancaster County Zoning Resolution on Personal Wireless Telecommunications Facilities. (See 5F for correlating item.)

The Chair opened the public hearing.

Brian Will, Planning Department, was administered the oath. He provided an overview of the changes, noting the renewal component has been eliminated. The proposed changes were unanimously approved by the Planning Commission and an identical text amendment is now moving through the City process. Will added that no opposition to the amendment was received.

The Chair closed the public hearing.

5) NEW BUSINESS:

A. Election of Lancaster County Board Officers for 2015.

The Chair explained that while officers were approved informally at the January 8, 2015 staff meeting, formal action was required today.

MOTION: Schorr moved and Wiltgen seconded that Roma Amundson serve as Chair and Larry Hudkins as Vice Chair of the Lancaster County Board for 2015. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

B. Approval of Lancaster County Board committee assignments for 2015.

MOTION: Schorr moved and Avery seconded approval of the 2015 committee assignments. Wiltgen, Schorr, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

C. Special Events Permit application for the 2015 Animal Run on Saturday, February 7, 2015.

Jeff Bliemeister, Chief Deputy County Sheriff, said the Animal Run is a recurring event and their office had no objections to the application. Schorr also pointed out that the event is typically a fundraiser for local charities.

MOTION: Schorr moved and Wiltgen seconded approval of the application. Schorr, Avery, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

NEW BUSINESS CONTINUED:

- D. Recommendation from the Purchasing Agent and the selection committee to award a bid to CBM Food Service, Inc., in the amount of \$5,700,000 for correctional food services. (B-15-0005)**

Bob Walla, Assistant Purchasing Agent, said the contract would cover meals for the Adult Detention Facility (jail), Youth Services Center and Crisis Center. CBM is the current vendor and, out of four proposals submitted, they scored the highest. Walla added that the selection committee was satisfied with the quality of the food provided by CBM, as well as their service.

Schorr said CBM has also been providing food handler classes to inmates which is beneficial. Walla verified that this requirement is included in the new contract.

In response to Avery's inquiry, Walla said the per meal price will actually decrease from \$1.89 to \$1.63 and this is attributed to the use of inmate labor. Walla confirmed the contract terms. He said an escalation clause, based on the Kansas City Producer Price Index (PPI), is included in the contract as is a termination clause.

MOTION: Avery moved and Wiltgen seconded approval of the recommendation. Avery, Wiltgen, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- E. Resolution in the matter of amending various sections of County Resolution No. R-13-0062, procedures for the regulation of on-site wastewater treatments systems in Lancaster County, as provided in Attachment "A," and rescinding County Resolution No. R-02-31. (R-15-0004)**

MOTION: Schorr moved and Wiltgen seconded approval of the resolution. Avery, Wiltgen, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- F. Resolution in the matter of County Text Amendment No. 14020, an amendment to Article 10 of the Lancaster County Zoning Resolution on Personal Wireless Telecommunications Facilities. (R-15-0005)**

MOTION: Schorr moved and Avery seconded approval of the resolution. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- G. Resolution in the matter of Elected Official Chief Deputy salary increases for the 2015 calendar year. (R-15-0006)**

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516, felt the salary increases were not prudent policy. He indicated that he had a number of questions he would like to direct to the Chair. The Chair clarified that the purpose of public comment on items is to present one's viewpoint(s) and asked Mr. Aldridge to submit his questions in writing. Aldridge said the reason for his approach is to have some of the questions and answers on the record. The Chair added that the allotted five (5) minutes may not be an adequate amount of time to hear and answer all questions, therefore, she invited anyone with questions to present them to staff for a response. Since Aldridge had no further comments, only questions, the Chair asked him to submit them in writing and to be seated.

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Avery seconded approval of the resolution. Avery, Schorr and Amundson voted aye. Wiltgen voted no. Hudkins was absent. Motion carried 3-1.

- H. Grant contract with the Lincoln/Lancaster County Human Services Federation in the amount of \$5,000 to fund the Human Services Federation's case manager program. Term of the agreement is July 1, 2014 to June 30, 2015. (C-15-0027)**

MOTION: Schorr moved and Wiltgen seconded approval of the grant contract. Wiltgen, Schorr, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- I. Grant contract with Lancaster County as the Sponsor and The Stage Theater as the Grantee for a grant of \$6,057 from the Lancaster County Visitors Improvement Fund for the purpose of making improvement to the Grantee's theater located in Hickman, Nebraska. The grant period is December 1, 2014 to December 1, 2015. (C-15-0028)**

Kerry Eagan, Chief Administrative Officer, indicated the grantee was unable to attend today but would like to make a presentation on the project at a future meeting.

MOTION: Avery moved and Schorr seconded approval of the grant contract. Schorr, Avery, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- J. Approval of a Grant Contract Amendment for County Contract No. C-13-0605, changing the grant term to January 1, 2014 through June 30, 2015. The original Grant Contract provides funding from the Lancaster County Visitors Improvement Fund to the City of Lincoln for improvement of the City's airport entry corridor. (C-15-0029)**

MOTION: Schorr moved and Wiltgen seconded approval of the amendment. Avery, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

Schorr explained that Visitors Improvement Grants are funded through lodging tax dollars not property tax.

- K. Amendment to County Contract C-13-0041 with Walker Tire Company for preventative maintenance services for auto and light trucks. The amendment extends the agreement for an additional one-year term from February 7, 2015 to February 6, 2016. (C-15-0030)**

MOTION: Avery moved and Schorr seconded approval of the amendment. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- L. Amendment to County Contract C-13-0040 with Metzger's Auto Service & Lincoln Lube for preventative maintenance services for auto and light trucks. The amendment extends the agreement for an additional one-year term from February 7, 2015 to February 6, 2016. (C-15-0031)**

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Wiltgen seconded approval of the amendment. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- M. Amendment to County Contract C-14-0155 with Hood Masters, Inc. for kitchen exhaust hood and equipment cleaning services. The amendment renews the agreement for an additional one-year term from January 24, 2015 to January 23, 2016. (C-15-0032)**

MOTION: Avery moved and Schorr seconded approval of the amendment. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- N. Amendment to County Contract C-14-0009 with Rixstine for the annual supply of trophies, plaques, awards and promotional items. The amendment renews the agreement for an additional one-year term from January 7, 2015 to January 6, 2016. (C-15-0033)**

MOTION: Schorr moved and Wiltgen seconded approval of the amendment. Avery, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- O. Maintenance agreement with Microfilm Imaging Systems, Inc., in the amount of \$922 for a Cannon scanner located in the Clerk of the District Court's office. Term of the agreement is February 1, 2015, through January 31, 2016. (C-15-0034)**

MOTION: Avery moved and Wiltgen seconded approval of the maintenance agreement. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- P. Amendment to County Contract C-14-0019 with True Power Electric, Inc., for audio and visual repairs and replacements on as needed basis. The amendment renews the agreement for an additional one-year term from January 14, 2015 to January 13, 2016. (C-15-0035)**

MOTION: Schorr moved and Avery seconded approval of the amendment. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- Q. Amendment to County Contract C-14-0020 with BMI/Bizco Technologies for audio and visual repairs and replacements on as needed basis. The amendment renews the agreement for an additional one-year term from January 14, 2015 to January 13, 2016. (C-15-0036)**

MOTION: Wiltgen moved and Avery seconded approval of the amendment. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- R. Amendment to County Contract C-14-0021 with Midwest Sound & Lighting for audio and visual repairs and replacements on as needed basis. The amendment renews the agreement for an additional one-year term from January 14, 2015 to January 13, 2016. (C-15-0037)**

NEW BUSINESS CONTINUED:

MOTION: Avery moved and Avery seconded approval of the amendment. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- S. Utility Permit No. 1238 allowing Windstream Communications to install approximately 1/2 mile of underground cable along Saltillo Road from South 77th Street to South 84th Street. There is no cost to the County. (C-15-0038)**

MOTION: Avery moved and Wiltgen seconded approval of the utility permit. Schorr, Avery, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- T. Adopt recommendations from the Lancaster County Pension Review Committee: (1) Add Vanguard Selected Value Fund (VASVX) to the investment arrays for the 401(a) and 457 Programs; eliminate the Mid Cap Value/Systematic and Perkins Value T Funds and map their assets to the Vanguard Selected Value Fund (VASVX); and (2) Retain the Core Plus Bond/PIM Fund.**

MOTION: Schorr moved and Wiltgen seconded approval of the recommendations.

In response to Avery's question, Eagan said the Pension Review Committee was created to help oversee the County's defined contribution pension plan. It includes union representatives and other County employees with an interest or expertise in this area. Eagan said while the Committee only makes recommendations to the County Board, it does have a high fiduciary responsibility and access to other financial experts outside of the County. Schorr added the minutes of past Pension Review Committee meetings are also available.

ROLL CALL: Avery, Wiltgen, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- U. Approval of an annual salary of \$48,023 for Pauline Balta, Bailiff I, effective January 12, 2015.**

MOTION: Schorr moved and Avery seconded approval of the salary. Avery, Wiltgen, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- V. Political subdivision tort claim filed against Lancaster County Corrections by Jon Johnson for lost property in the amount of \$17.**

MOTION: Schorr moved and Wiltgen seconded to deny the tort claim based on the Corrections Director's recommendation. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- W. Political subdivision tort claim filed against Lancaster County Corrections by Melvin Williams for lost property in the amount of \$0.43.**

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Wiltgen seconded to deny the tort claim based on the Corrections Director's recommendation. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- X. Political subdivision tort claim filed against Lancaster County Corrections by Mandy Wendland for lost property in the amount of \$3.48.**

MOTION: Schorr moved and Avery seconded to deny the tort claim based on the Corrections Director's recommendation. Wiltgen, Schorr, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- 6) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Receive and place on file the following reports for December, 2014:**
 - 1. County Assessor/Register of Deeds**
 - 2. Records and Information Management**

MOTION: Schorr moved and Wiltgen seconded approval of the consent items. Schorr, Avery, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

- 7) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

Gary Aldridge, 7112 S. 45th Street, Lincoln, NE 68516, appeared and confirmed that, based on previous comments from today, he is to direct any questions to Kerry Eagan (Chief Administrative Officer) for a written response. The Chair said Mr. Eagan or another staff person would respond.

Aldridge discussed his observations from the January 8, 2015 County Board Staff Meeting and said he met with Commissioner Amundson the following day to discuss various events and interests.

- 8) ANNOUNCEMENTS:**

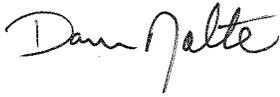
- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 15, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, January 20, 2015, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**

ANNOUNCEMENTS CONTINUED:

- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

MOTION: Schorr moved and Wiltgen seconded to adjourn the Lancaster County Board of Commissioners meeting at 11:20 a.m. Avery, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.



Dan Nolte, County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 13, 2015
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 9, 2015.

Commissioners present: Roma Amundson, Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Commissioner absent: Larry Hudkins, Vice Chair

Others present: Scott Gaines, Deputy Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk and Cori Beattie, Deputy County Clerk

The Chair called the meeting to order at 11:20 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) **ELECTION OF OFFICERS:** Election of 2015 Officers for the Lancaster County Board of Equalization.

MOTION: Schorr moved and Avery seconded that the same persons serving as Chair (Amundson) and Vice Chair (Hudkins) of the Lancaster County Board of Commissioners for 2015 serve as Chair and Vice Chair of the Board of Equalization. Avery, Schorr, Wiltgen and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

2) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 6, 2015.

MOTION: Wiltgen moved and Avery seconded approval of the minutes. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

3) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS:** (See attached additions and deductions)

MOTION: Schorr moved and Avery seconded approval of the additions and deductions. Schorr, Wiltgen, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

4) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

Corporation of the Presiding Bishop of The Church of Jesus Christ of Latter-Day Saints
Nebraska Lutheran Campus Ministry Corporation

MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:

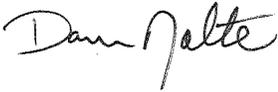
MOTION: Schorr moved and Wiltgen seconded approval of the exemptions. Wiltgen, Avery, Schorr and Amundson voted aye. Hudkins was absent. Motion carried 4-0.

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

6) **ADJOURNMENT**

MOTION: Wiltgen moved and Schorr seconded to adjourn the Lancaster County Board of Equalization meeting at 11:24 a.m. Wiltgen, Schorr, Avery and Amundson voted aye. Hudkins was absent. Motion carried 4-0.



Dan Nolte, County Clerk

