

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 24, 2014
COUNTY-CITY BUILDING, ROOM 112
10:30 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 20, 2014.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould
Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Richard Grabow, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:31 a.m. and the location of the Nebraska Open Meetings Act was announced.

1) **PLEDGE OF ALLEGIANCE**

2) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, June 17, 2014.**

MOTION: Smoyer moved and Raybould seconded approval of the minutes. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

3) **CLAIMS: Approval of all claims processed through Tuesday, June 24, 2014.**

MOTION: Raybould moved and Amundson seconded approval of the claims. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

4) **SPECIAL PRESENTATION:**

- A. **Introduction of Martin Neal for appointment to the Lancaster County Veterans Service Committee – Gary Chalupa, County Veterans Service Officer/General Assistance Director. (See 5A for correlating item.)**

Item was held until later in the meeting.

5) **NEW BUSINESS:**

- A. **Appointment of Martin Neal to the Lancaster County Veterans Service Committee, effective July 1, 2014, for a five-year period.**

Item was held until later in the meeting.

- B. **Resolution in the matter of transferring appropriations from the General Fund Miscellaneous Budget to the General Fund Veterans Services Budget. The amount to be transferred is \$3,000. (R-14-0031)**

Dennis Meyer, Budget & Fiscal Director, explained that the \$3,000 being transferred would cover cost of living raises for the Veterans Service budget.

MOTION: Raybould moved and Amundson seconded approval of the resolution. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- C. **Resolution in the matter of amending the policy governing the expenditure of public funds for payment or reimbursement of actual and necessary expenses incurred by County elected officials, appointed officials, employees and volunteers. This resolution revises the period for filing mileage claims for reimbursement. (R-14-0032)**

MOTION: Amundson moved and Raybould seconded approval of the resolution. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- D. **Resolution in the matter of directing the County Engineer to conduct a study regarding vacating the thirty foot wide S. 10th Street, lying contiguous and adjacent to the west line of Block 18, Princeton, Lancaster County, Nebraska. (R-14-0033)**

Pam Dingman, County Engineer, said the right-of-way on the western edge of Princeton is only 35 feet rather than 70 feet as the other right-of-way locations. She noted that one adjacent property owner wants the right-of-way vacated while one on the other side does not.

MOTION: Raybould moved and Smoyer seconded approval of the resolution. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- E. **Agreement with B.I. Incorporated using cooperative purchasing with the City and County of Denver for electronic monitoring. The agreement is effective upon execution through January 31, 2017. (C-14-0294)**

MOTION: Raybould moved and Smoyer seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- F. **Amendment to County Contract C-13-0217 with Schmader Electric Construction, Inc. The amendment reflects a change order for the installation of solar panels at four locations previously scheduled for standard installation with a revised contract total of \$136,654. (C-14-0295)**

NEW BUSINESS CONTINUED:

Raybould questioned the original contract total. Mark Hosking, Interim Emergency Management Director, said the original amount was \$122,514 and the final amount was \$137,534.02. He explained that the FEMA (Federal Emergency Management Agency) hazard mitigation funds were originally approved for \$140,000 and NEMA (Nebraska Emergency Management Agency) has signed off on the change. Hudkins noted the difference was due to variables such as length of trenching and the amount of wire used.

MOTION: Schorr moved and Smoyer seconded approval of the amendment. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

G. Amendment #2 to County Contract C-04-0208 with Tyler Technologies, Inc., formerly Cole Layer Trumble Company, for software and professional services for the Lancaster County Assessor/Register of Deeds Office. (C-14-0296)

MOTION: Amundson moved and Smoyer seconded approval of the amendment. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

H. Agreement with Great Plains Appraisal, Inc., to provide referees to hear valuation protests and transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations. Great Plains Appraisal will provide the services of Wayne Kubert, Cay Lacey, Thomas Kubert, Cody Gerdes, Richard Keith, Lori Johnson, Jason Pickerel, Cathy Briley, Shawn Fleck, Jill Henle, Jay Seiffert and Carlos Lopez. The County will pay \$50 to \$85 per hour for referee service, \$30 per hour for clerical support and \$35 per hour for security service. (C-14-0297)

MOTION: Amundson moved and Raybould seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

I. Agreements with the following individuals for referee services provided to hear valuation protests filed for the 2014 tax year and to transmit information to the Lancaster County Board of Equalization.

<i>Referee</i>	<i>Rate</i>		<i>Referee</i>	<i>Rate</i>	
Robert Anderson	\$70	(C-14-0298)	John McVay	\$55	(C-14-0310)
Jeffrey Danek	\$75	(C-14-0299)	Jan Moore	\$60	(C-14-0311)
Richard Danek	\$75	(C-14-0300)	Barbara Ramm	\$80	(C-14-0312)
John Haney	\$75	(C-14-0301)	Ethel Skinner	\$50	(C-14-0313)
Greg Heinzmann	\$50	(C-14-0302)	Shana Sprackling	\$80	(C-14-0314)
Jane Hermsmeyer	\$30	(C-14-0303)	Larry Swanson	\$75	(C-14-0315)
Bret Hollingsworth	\$50	(C-14-0304)	Marilyn Tabor	\$55	(C-14-0316)
Michael Hollingsworth	\$75	(C-14-0305)	Joel Walker	\$50	(C-14-0317)
Benjamin Hynek	\$75	(C-14-0306)	Sally Webster	\$70	(C-14-0318)
Joel Kirby	\$70	(C-14-0307)	Joe Wilson	\$85	(C-14-0319)
Traci Kirby	\$65	(C-14-0308)	Larry Wrasse	\$65	(C-14-0320)
Bill Lange	\$60	(C-14-0309)			

NEW BUSINESS CONTINUED:

MOTION: Raybould moved and Amundson seconded approval of the agreements. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- J. **Agreement with Eastman Park Micrographics, Inc., and Lancaster County, on behalf of Records and Information Management, for equipment maintenance. The County will pay \$1,057.75 for the services. Term of the agreement is July 1, 2014, to September 30, 2014. (C-14-0321)**

MOTION: Amundson moved and Smoyer seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- K. **Agreement with Kissel/E&S Associates for legislative and lobbying services. Term of the agreement shall be two years, beginning November 1, 2014, and ending October 31, 2016. The County will pay \$60,000 for each year of the agreement. (C-14-0322)**

MOTION: Raybould moved and Amundson seconded approval of the agreement. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr abstained. Motion carried 4-0 with one abstention.

- L. **Contract with the Administrative Office of Probation for additional slots in the Day, Evening and Weekend Reporting Center Program through CEDARS Youth Services, Inc. The Administrative Office of Probation will pay the County up to \$150,000 for the additional slots. Term of the agreement is July 1, 2014, to June 30, 2015. (C-14-0323)**

MOTION: Schorr moved and Smoyer seconded approval of the contract. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- M. **Cooperative agreement with the Nebraska Department of Health and Human Services for child support enforcement (Lancaster County Child Support Referee) for the period of October 1, 2014, to September 30, 2015. (C-14-0324)**

MOTION: Amundson moved and Raybould seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- N. **Subgrant agreement with the State of Nebraska Department of Health and Human Services for child support enforcement services provided by the Lancaster County Attorney's Office for the period of October 1, 2014, to September 30, 2015. The County shall be reimbursed an estimated amount of \$1,820,713.27 for the services. (C-14-0325)**

MOTION: Schorr moved and Raybould seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- O. **Amendment to County Contract C-12-0332 with the Nebraska Department of Health and Human Services. The amendment extends the term of the agreement to August 30, 2014. (C-14-0326)**

MOTION: Raybould moved and Smoyer seconded approval of the amendment. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- P. **Licensing agreement with Swank Motion Pictures, Inc., for showing videocassette movies at the Youth Services Center. The County will pay \$300 for the license. Term of the agreement is July 1, 2014, to June 30, 2015. (C-14-0327)**

MOTION: Schorr moved and Smoyer seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- Q. **Refund request of personal property tax from NebraskaLink.**

Scott Gaines, Deputy County Assessor/Register of Deeds, recommended approval of the refund based on NebraskaLink's amended federal tax return.

MOTION: Schorr moved and Smoyer seconded approval of the refund request based on the County Assessor's recommendation. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- 6) **CONSENT ITEMS: *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:***

- A. **Receive and place on file the May 2014 report for the County Sheriff.**
- B. **Setting of a public hearing on Tuesday, July 1, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding County Change of Zone No. 14014, AG Agricultural District to AGR Agricultural Residential District, on property generally located at SW 29th Street and Martell Road.**

MOTION: Raybould moved and Amundson seconded approval of the consent items. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

RETURNING TO ITEM 4A:

Rick Ringlein, Assistant County Veterans Service Office, introduced Martin Neal for appointment to the Lancaster County Veterans Service Committee. Neal discussed his background.

RETURNING TO ITEM 5A:

MOTION: Smoyer moved and Raybould seconded approval of the recommendation. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- 7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

8) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, June 26, 2014, at 8:30 a.m., in the Bill Luxford Studio of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, July 1, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

MOTION: Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:52 a.m. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, JUNE 24, 2014
COUNTY-CITY BUILDING, ROOM 112
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 20, 2014.

Commissioners present: Larry Hudkins, Chair
 Brent Smoyer, Vice Chair
 Roma Amundson
 Jane Raybould
 Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
 Kerry Eagan, Chief Administrative Officer
 Gwen Thorpe, Deputy Chief Administrative Officer
 Richard Grabow, Deputy County Attorney
 Dan Nolte, County Clerk
 Cori Beattie, Deputy County Clerk
 Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:52 a.m. and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, June 17, 2014.**

MOTION: Raybould moved and Amundson seconded approval of the minutes. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**

MOTION: Raybould moved and Smoyer seconded approval of the additions and deductions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

Cathedral of the Risen Christ
Christian Heritage Children's Home
Christian Retirement Homes
College View Academy
Indian Hills Community Church
Priestly Fraternity of St. Peters
Radiant Church
Resources for Human Development

MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:

**St. Mark's United Methodist Church
Trinity Lutheran Church and School**

MOTION: Schorr moved and Smoyer seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Smoyer moved and Raybould seconded to adjourn the Board of Equalization meeting at 10:54 a.m. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.



**Dan Nolte
Lancaster County Clerk**

