

**MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
TUESDAY, APRIL 8, 2014  
COUNTY-CITY BUILDING, ROOM 112  
10:30 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 4, 2014.*

Commissioners present: Larry Hudkins, Chair  
Brent Smoyer, Vice Chair  
Roma Amundson  
Jane Raybould  
Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:32 a.m. and the location of the Nebraska Open Meetings Act was announced.

1) **PLEDGE OF ALLEGIANCE**

2) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 1, 2014.**

Amundson entered the meeting at 10:34 a.m.

**MOTION:** Smoyer moved and Raybould seconded approval of the minutes. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

3) **CLAIMS: Approval of all claims processed through Tuesday, April 8, 2014.**

**MOTION:** Raybould moved and Smoyer seconded approval of the claims. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

4) **NEW BUSINESS:**

A. **Amusement license renewal application for Capital City Horse & Pony Club, 12900 N. 14<sup>th</sup> Street, Raymond, on August 16, 2014.**

**MOTION:** Raybould moved and Smoyer seconded approval of the amusement license renewal. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

**NEW BUSINESS CONTINUED:**

- B. Recommendation from the County Engineer to award contracts to Western Sand, Lyman-Richey, Gana Trucking and Westover Trucking in the total amount of \$150,030 for spring gravel hauling to County stockpiles. (B-14-0018)**

Pam Dingman, County Engineer, said traditionally rock and gravel have been bid in two parts – one for the rock and one for the hauling. She said she is looking at collaborating with other entities, such as Saunders County or the City of Lincoln, to do one large bid for a better price.

**MOTION:** Raybould moved and Smoyer seconded approval of the recommendation. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

Amundson exited the meeting at 10:35 a.m.

- C. Amendment to County Contract C-12-0155 with VSA, Inc., for the annual supply of cassette tapes. The amendment renews the agreement for an additional one-year term from March 27, 2014, to March 26, 2015. (C-14-0175)**

**MOTION:** Schorr moved and Raybould seconded approval of the amendment. Schorr, Raybould, Smoyer and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- D. Amendment to County Contract C-09-0160 with Whitehead Oil Company for the annual requirements of fuel (point of sale). The amendment extends the term of the agreement from March 31, 2014, to May 30, 2014. (C-14-0176)**

Amundson returned to the meeting at 10:37 a.m.

**MOTION:** Smoyer moved and Raybould seconded approval of the amendment. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- E. Agreement between Steve McClatchey and Lancaster County, on behalf of the Lancaster County Election Commissioner, for the delivery of voting machines and other miscellaneous equipment to several polling locations for the primary election to be held on Tuesday, May 13, 2014. The agreement shall continue until May 16, 2014. The County will pay \$53 per polling location for the delivery service. (C-14-0177)**

**MOTION:** Smoyer moved and Schorr seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- F. Agreement between Justin Coleman and Lancaster County, on behalf of Lancaster County Community Corrections, to provide psycho-educational class instruction to participants of Lancaster County's Pretrial Diversion Program. The County shall pay \$20 per hour, not to exceed 20 hours per week, for the services provided. Term of the agreement is April 1, 2014, to June 30, 2014. (C-14-0178)**

**MOTION:** Raybould moved and Smoyer seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

**NEW BUSINESS CONTINUED:**

**G. Business associate agreement with Centerpointe for the protection and safeguarding of protected health information. (C-14-0179)**

**MOTION:** Raybould moved and Smoyer seconded approval of the agreement. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

**H. Deposit placement agreement and custodial agreement with Cornhusker Bank for certificate for deposit account registry services. (C-14-0181)**

Bill Jarrett, Deputy County Treasurer, said Cornhusker Bank is being added to the list of banks that can provide insured cash sweep (ICS) and certificate of deposit account registry service (CDARS). He introduced Kevin Deaver, Cornhusker Bank Senior Vice President, who expressed his appreciation for the opportunity to provide the services.

**MOTION:** Amundson moved and Raybould seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

**I. Deposit placement agreement and custodial agreement with Cornhusker Bank for insured cash sweep options. (C-14-0182)**

**MOTION:** Smoyer moved and Schorr seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

**J. Political subdivision tort claim filed against Lancaster County Corrections by Robert E. Partee for lost property in the amount of \$35.99.**

**MOTION:** Smoyer moved and Raybould seconded approval of the tort claim for \$21 based on the Corrections Director's recommendation. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

**K. Political subdivision tort claim filed against Lancaster County Corrections by Jeffrey Skog for stolen property in the amount of \$39.30.**

**MOTION:** Smoyer moved and Raybould seconded denial of the tort claim based on the Corrections Director's recommendation. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

**L. Political subdivision tort claim filed against Lancaster County Corrections by Darin L. Beckley for lost property in the amount of \$250.**

**MOTION:** Smoyer moved and Amundson seconded denial of the tort claim based on the Corrections Director's recommendation. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

**M. Reappointment of Dr. Jacquelyn Miller to the Lincoln-Lancaster County Board of Health for a new term to expire on April 15, 2017.**

**NEW BUSINESS CONTINUED:**

**MOTION:** Amundson moved and Raybould seconded approval of the reappointment. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- N. Request from the Human Resources Department to change the pay grade for Land Records Technician II from C06 (\$34,919.04 - \$44,726.24) to C08 (\$37,475.36 - \$48,008.48).**

**MOTION:** Smoyer moved and Amundson seconded approval of the request. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- O. Request from the Human Resources Department to revise the Overtime Pay Policy Bulletin.**

**MOTION:** Raybould moved and Smoyer seconded approval of the request. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- P. Request from the Human Resources Department to revise the Catastrophic Illness Leave Donation Policy Bulletin.**

**MOTION:** Amundson moved and Raybould seconded approval of the request. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- Q. Request from the Human Resources Department to amend Rule 7.6 of the Personnel/Human Resources Rules – On-Call Appointment.**

**MOTION:** Smoyer moved and Raybould seconded approval of the request. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- 5) CONSENT ITEMS: *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:***

- A. Right-of-way contract between the County Engineer and Dwayne and Joan Wittstruck, W. Saltillo Road and SW 56<sup>th</sup> Street, as a donation. (C-14-0180)**

- B. Receive and place on file the following reports for March 2014:**

- 1. Clerk of the District Court**
- 2. County Clerk**
- 3. County Assessor/Register of Deeds**

**MOTION:** Raybould moved and Smoyer seconded approval of the consent items. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 10, 2014, at 8:30 a.m., in the Bill Luxford Studio of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, April 15, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. A public hearing will be held on Tuesday, April 15, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) regarding expansion of Lancaster County Public Rural Transit transportation services for which financial assistance is being sought from the Federal Transit Administration pursuant to the Federal Transit ACT (FTA).
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) **ADJOURNMENT**

**MOTION:** Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:47 a.m. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

  
\_\_\_\_\_  
Dan Nolte  
Lancaster County Clerk



**MINUTES  
LANCASTER COUNTY BOARD OF EQUALIZATION  
TUESDAY, APRIL 8, 2014  
COUNTY-CITY BUILDING, ROOM 112  
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY  
BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 4, 2014.*

Commissioners present: Larry Hudkins, Chair  
Brent Smoyer, Vice Chair  
Roma Amundson  
Jane Raybould  
Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds  
Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:47 a.m. and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, April 1, 2014.**

**MOTION:** Smoyer moved and Raybould seconded approval of the minutes. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

**MOTION:** Schorr moved and Raybould seconded approval of the additions and deductions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**City Impact  
Goodwill Industries Serving Southeast Nebraska  
Madonna Rehabilitation Hospital  
Union College**

**MOTION:** Amundson moved and Smoyer seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

**MOTION:** Schorr moved and Raybould seconded to adjourn the Board of Equalization meeting at 10:49 a.m. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

*Dan Nolte*

---

**Dan Nolte**  
**Lancaster County Clerk**

