

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 25, 2014
COUNTY-CITY BUILDING, ROOM 112
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 20, 2014.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould

Commissioners absent: Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:30 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 18, 2014.**

MOTION: Smoyer moved and Raybould seconded approval of the minutes. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, February 25, 2014.**

MOTION: Amundson moved and Raybould seconded approval of the claims. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

3) **SPECIAL PRESENTATION:**

A. **County Treasurer "Employee of the Year" awards.**

Andy Stebbing, County Treasurer, and Bill Jarrett, Chief Deputy County Treasurer, presented the awards (Exhibit A).

- Rosie Gansemer received the Dedication Service Award for 2013.
- Teri Wright received the Employee of the Year Award for 2013.
- Candace Meredith received the Employee of the Year Award for 2013.

4) **PUBLIC HEARINGS:**

- A. **Class Y liquor license application for Country Pines Vineyard, 6305 West Adams Street, Lancaster County, Nebraska. (See 5A for correlating item.)**

The Chair continued the public hearing from last week. Since no one appeared, the Chair closed the public hearing and continued to Item 5A.

- B. **Automatic renewal of retail liquor licenses issued in Lancaster County and outside the corporate limits of any city for which the County Clerk has received no protests: Branched Oak Marina, Branched Oak Marina Sandbar & Grill, Casey's General Store 2721, Casey's General Store 2967, Deer Springs Winery, Emerald Mini Mart, Firethorn Golf Club, Hidden Valley Golf Course, Hillcrest Country Club, Himark Golf Course, James Arthur Vineyard, Kramer Bar & Grill, Lincoln Izaak Walton League, Merle's Food & Drink, MJ Catering, Pla Mor Ballroom, Prime Country Winery, Raymono's Pizza Plus, Shoemaker's South Truck Stop, Silver Spoke Saloon, Toni's Corner, VFW 3606, West Nine & Learning Center, Windcrest Winery and Wunderrosa Winery.**

The Chair opened the public hearing. Since no one appeared, the Chair closed the public hearing, noting that official Board action has usually been taken on renewals in the past, although it is not required.

MOTION: Smoyer moved and Raybould seconded approval of the liquor license renewals. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

5) **NEW BUSINESS:**

- A. **Resolution in the matter of a Class Y liquor license for Country Pines Vineyard and a limited liability company liquor license application for Country Pines Vineyard, LLC, in connection with the Class Y liquor license for Country Pines Vineyard, located at 6305 West Adams Street, Lincoln, Lancaster County, Nebraska. (R-14-0010)**

MOTION: Smoyer moved and Amundson seconded approval of the resolution. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- B. **Resolution in the matter of adopting benefits for Lancaster County employees in the unclassified service. (R-14-0011)**

Item was held per the County Attorney's Office.

- C. **Resolution in the matter of setting the contribution rates for the Post Employment Health Plan (PEHP) for all eligible unrepresented classified and unclassified employees. (R-14-0012)**

Item was held per the County Attorney's Office.

NEW BUSINESS CONTINUED:

- D. Amendment to County Contract C-10-0101 with Konica Minolta Business Solutions USA, Inc., for the annual requirements of cost per copy services. (C-14-0099)**

MOTION: Raybould moved and Amundson seconded approval of the amendment. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- E. Easement agreement with Lincoln Electric System (LES) for a permanent easement at S. 40th Street and Saltillo Road for the Southwest Reliability Project. Total compensation from LES is \$27,800. (C-14-0100)**

MOTION: Raybould moved and Smoyer seconded approval of the agreement. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- F. 2012 sub-recipient agreement for the Southeast Region in the amount of \$45,553 for the 2012 State Homeland Security Program from the Nebraska Emergency Management Agency (NEMA). Term of the agreement is September 1, 2012, to August 31, 2014. (C-14-0101)**

Mark Hosking, Emergency Management Deputy Director, said the money would be used for training of first responders within Lancaster County and the City of Lincoln.

MOTION: Raybould moved and Smoyer seconded approval of the agreement. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- G. Agreement with the 70th and O Neighborhood Pharmacy for the services of a licensed pharmacist to relabel and package patient assistance medications at the Community Mental Health Center. (C-14-0102)**

MOTION: Amundson moved and Raybould seconded approval of the agreement. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- H. Grant contract with Lincoln Public Schools in the amount of \$27,390 to fund the Truancy Diversion Programs at Goodrich and Culler Middle Schools. Term of the grant contract is January 1, 2014, to June 30, 2014. (C-14-0103)**

MOTION: Smoyer moved and Raybould seconded approval of the contract. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- I. Grant contract with Cedars Youth Services, Inc., in the amount of \$83,333 to fund six additional slots in the Cedars' Day and Evening Reporting Centers Program. Term of the grant contract is November 1, 2013, to June 30, 2014. (C-14-0104)**

MOTION: Smoyer moved and Raybould seconded approval of the contract. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- J. Political subdivision tort claim filed against Lancaster County Corrections by Kirk Botts in the amount of \$100,000.**

NEW BUSINESS CONTINUED:

MOTION: Smoyer moved and Raybould seconded denial of the tort claim based on the Corrections Director's recommendation. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

6) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

- A. Receive and place on file the County Engineer's report for October to December 2013.
- B. Setting of public hearings for Tuesday, March 11, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln), regarding the following:
 - 1. Class IK liquor license for Prairie Plate Restaurant, 10405 Branched Oak Road, Waverly.
 - 2. Amusement license for Prairieland Dairy, 13000 Pella Road, Firth.

MOTION: Amundson moved and Raybould seconded approval of the consent items. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

8) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 27, 2014, at 8:30 a.m., in the Bill Luxford Studio of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 4, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

MOTION: Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:54 a.m. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, FEBRUARY 25, 2014
COUNTY-CITY BUILDING, ROOM 112
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 20, 2014.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould

Commissioners absent: Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:54 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 18, 2014.**

MOTION: Smoyer moved and Raybould seconded approval of the minutes. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

MOTION: Amundson moved and Raybould seconded approval of the additions and deductions. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**Alzheimer's Association-Great Plains Chapter
Cornhusker Place of Lincoln-Lancaster County**

MOTION: Raybould moved and Smoyer seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

4) **ADJOURNMENT**

MOTION: Smoyer moved and Raybould seconded to adjourn the Board of Equalization meeting at 10:56 a.m. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk

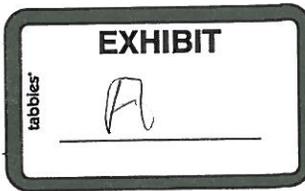




LANCASTER COUNTY TREASURER
ANDY STEBBING

555 South 10th Street
Lincoln, NE 68508

William
Chief



Phone (402) 441-7425
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County Treasurer Dedication Service Award for 2013

Rosie Gansemer receives the Dedication Service Award for 2013. Rosie has been a loyal, dedicated, motivated, team player for the County Treasurer's Office. Rosie's has been involved with many different responsibilities within the office over the span of twenty four years. Rosie is best known for being the Assessment Specialist at the Motor Vehicle Division. She stays very busy and is a true problem solver.

Rosie is a very dedicated and loyal employee and is well known for her wonderful polite demeanor. Rosie also has held the designation of being the Motor Vehicles Office "activities" coordinator. Rosie organizes the all important food days as well as showers, memorials, and holiday dinners. The organization of these events are what brings our staff together to build stronger employee relationships and brings a unity among all of us.

Rosie has announced her plan to retire in the spring. We are reluctant to let her retire and she leaves big shoes to fill. All of us within the County Treasurer's Office wish her well and thank her for being an outstanding public service employee since 1990. Thank you Rosie.



LANCASTER COUNTY TREASURER
ANDY STEBBING

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County Treasurer Employee of the Year 2013

Teri Wright has been nominated as Employee of the Year for 2013. She has been a dedicated employee since 2006. Teri is very dependable, seldom uses sick leave and is very pleasant to colleagues and the public. Teri's has proven to go the extra mile with a great ability in problem solving for this office and the public.

Teri has shown a real willingness to learn new areas of the office as well as take on new work challenges. Teri exhibits confidence and dedication in her ability through her excellent job performance. Teri has shown a true skill to find the "needle in the haystack", while at the same time being a team leader by teaching and aiding coworkers with balancing procedures.

Teri is calm, patient, encouraging and courteous. She works daily with public concerns, as well as with the State of Nebraska for records correction or fee distributions. Teri is always helpful, knowledgeable and an excellent representative of our office to those she contacts daily. Teri is a valuable asset to our office and is deserving of the 2013 Employee of the year.



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I'd like to take this opportunity to nominate Candace Meredith as employee of the year for the Lancaster County Treasurers Office.

Candace came to the Treasurer's Office in July of 2005 as an Account Clerk II and was shortly thereafter promoted to Account Clerk III. In May of 2010, Candace was again promoted to Real Estate Supervisor. Candace is one of the most visionary, driven, organized, and goal orientated persons I have ever worked with. Her calmness while working with employees and citizens is unmatched. Candace leads by example processing the daily hundreds of letters we receive, taking phone calls, and assisting citizens at the front counter all while getting her work done on time. She is a team player never asking employees to do anything she can't do!

When I started with the Treasurer's Office as Chief Deputy in December of 2012, I wasn't sure what to expect. I must say I have been extremely pleased with Candace and the job she does for the Treasurer's Office. She goes way above the call of duty in the job she does.

Just prior to my starting with the Office Candace was promoted to Office Manager a job I have seen her grow into taking on more and more of the Offices daily responsibilities. Candace not only manages our Real Estate Division making sure all the tax evaluations get mailed out but also helps arrange the annual tax sale making sure all the parcels that need to go to sale get there and all done in a timely manner all this while overseeing the Real Estate office personnel putting out daily fires and answering any questions that may arise. I've often seen her holding impromptu office meetings addressing changes in legislation, office policy, or updates in the Tax System making sure employees are kept up to date.

Candace holds an abundance of information and has become my Treasures Office dictionary. When I need to know what a term and or abbreviation means all I need to do is ask Candace. I can assure you there are many in the banking world! Candace just recently took over as our Personnel Manager as well becoming our liaison with Human Resource making sure all the evaluations and updating all the employees paperwork gets done and turned in on time.

Candace also worked on getting the new Tax System up and running, worked on the Banking RFP Committee, the Standard Operating Procedure Committee and all while overseeing the day to day operations within the Treasurer's Office. In the short time I've been here it is easy to see that Candace is an integral part of the Treasurers and is most deserving of Employee of the Year. Great Job Candace!

Respectfully Submitted,

William E. Jarrett (Bill)
Chief Deputy County Treasurer