

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 4, 2014
COUNTY-CITY BUILDING, ROOM 112
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 31, 2014.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould
Deb Schorr

Others present: Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:32 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 28, 2014.**

MOTION: Smoyer moved and Schorr seconded approval of the minutes. Schorr, Amundson, Smoyer and Hudkins voted aye. Raybould abstained. Motion carried 4-0 with one abstention.

2) **CLAIMS: Approval of all claims processed through Tuesday, February 4, 2014.**

MOTION: Raybould moved and Amundson seconded approval of the claims. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **NEW BUSINESS:**

A. **Recommendation of the Purchasing Agent and the County Sheriff to award a bid to CDW in the amount of \$25,581.43 for seven laptops. (B-14-0007)**

MOTION: Amundson moved and Smoyer seconded approval of the recommendation. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

B. **Recommendation from the County Engineer to award a bid to Midwest Coatings Company, Inc., in the amount of \$74,700 for crack sealing bituminous pavement for Project 14-25. (B-14-0008)**

NEW BUSINESS CONTINUED:

MOTION: Smoyer moved and Raybould seconded approval of the recommendation. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- C. **Contract with The Office Pal for the annual supply of toner cartridges. Term of the contract is four years from the date of execution. (C-14-0056)**

MOTION: Schorr moved and Smoyer seconded approval of the contract. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- D. **Contract with iPrint Technologies for the annual supply of toner cartridges. Term of the contract is four years from the date of execution. (C-14-0057)**

MOTION: Smoyer moved and Amundson seconded approval of the contract. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- E. **Amendment to County Contract C-09-0636 with Cornerstone Printing & Imaging for business card and letterhead printing. The amendment renews the agreement from January 14, 2014, to February 28, 2014. (C-14-0058)**

MOTION: Smoyer moved and Raybould seconded approval of the amendment. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- F. **Amendment to County Contract C-12-0059 with Sky Copters, Inc., for the annual requirements of aerial weed control of phragmites. The amendment extends the agreement for an additional one-year term from January 31, 2014, to January 30, 2015. (C-14-0059)**

MOTION: Schorr moved and Smoyer seconded approval of the amendment. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- G. **Amendment to County Contract C-13-0040 with Metzger's Auto Service for preventative maintenance services for auto and light trucks. The amendment extends the agreement for an additional one-year term from February 7, 2014, to February 6, 2015. (C-14-0060)**

MOTION: Amundson moved and Smoyer seconded approval of the amendment. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- H. **Amendment to County Contract C-13-0041 with Walker Tire Company for preventative maintenance services for auto and light trucks. The amendment extends the agreement for an additional one-year term from February 7, 2014, to February 6, 2015. (C-14-0061)**

MOTION: Amundson moved and Raybould seconded approval of the amendment. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- I. **Amendment to County Contract C-13-0343 with CleanMax for carpet and upholstery cleaning. The amendment renews the agreement for an additional one-year term from July 23, 2013, to July 22, 2014. (C-14-0062)**

MOTION: Smoyer moved and Amundson seconded approval of the amendment. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- J. **Business associate agreement related to County Contract C-14-0045 with Office Interiors & Design for moving services on an as-needed basis. (C-14-0071)**

MOTION: Amundson moved and Smoyer seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- K. **Business associate agreement related to County Contract C-14-0046 with Flat Rate Movers, LLC, for moving services on an as-needed basis. (C-14-0072)**

MOTION: Schorr moved and Raybould seconded approval of the agreement. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- L. **Business associate agreement related to County Contract C-14-0047 with Select Van & Storage – Mayflower Transit for moving services on an as-needed basis. (C-14-0073)**

MOTION: Smoyer moved and Raybould seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- M. **Agreement with Lee Enterprises (Lincoln Journal Star) for advertising sample ballot and absentee ballot applications. Term of the agreement is January 1, 2014, to December 31, 2014. (C-14-0063)**

MOTION: Amundson moved and Raybould seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- N. **Interlocal agreement with the City of Lincoln for asphalt crack sealing maintenance on S. 70th Street from Rokeby Road to Pine Lake Road. (C-14-0064)**

MOTION: Amundson moved and Raybould seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- O. **Maintenance agreement with Kardex in the amount of \$2,160 (\$720 each) for three power files located in the Clerk of the District Court's Office. Term of the agreement is February 1, 2014, to January 31, 2015. (C-14-0065)**

MOTION: Raybould moved and Amundson seconded approval of the agreement. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- P. **License application with the Nebraska Department of Health and Human Services in connection with the Mental Health Crisis Center. The County will pay \$250 for the license. (C-14-0066)**

MOTION: Schorr moved and Smoyer seconded approval of the license application. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- Q. **Banquet contract with Green Gateau Reception Center at Windsor Stables for the Lancaster County Employee Recognition Breakfast on May 20, 2014. The County will pay a \$200 room charge. (C-14-0067)**

MOTION: Amundson moved and Smoyer seconded approval of the contract. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- R. **Rejection of terrorism insurance coverage with RLI Insurance Company related to the Lancaster County Emergency Management portable hospital unit.**

MOTION: Raybould moved and Smoyer seconded to reject the terrorism insurance coverage. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- S. **Political subdivision tort claim filed against Lancaster County Corrections by Anisha Evans in the amount of \$2.50.**

MOTION: Smoyer moved and Schorr seconded denial of the tort claim based on the Corrections Director's recommendation. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- T. **Political subdivision tort claim filed against Lancaster County Corrections by Miguel Castillo for lost property in the amount of \$19.11.**

MOTION: Smoyer moved and Amundson seconded denial of the tort claim based on the Corrections Director's recommendation. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- U. **Political subdivision tort claim filed against Lancaster County Corrections by Julius Phillips in the amount of \$33.95.**

MOTION: Smoyer moved and Schorr seconded denial of the tort claim based on the Corrections Director's recommendation. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- 4) **CONSENT ITEMS: *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:***

CONSENT ITEMS CONTINUED:

- A. **Right-of-way contracts between the County Engineer and the following:**
1. **Hally Sullivan, SW 27th Street and W. Cardwell Road, in the amount of \$550. (C-14-0068)**
 2. **Kurt Kechely, S. 110th Street and Stagecoach Road, in the amount of \$1,695. (C-14-0069)**
 3. **Daryl Meyer, S. 96th Street and Wagon Train Road, in the amount of \$1,027. (C-14-0070)**
- B. **Receive and place on file the following:**
1. **Notice of termination of agreement with Vest Psychiatric Services, Inc.**
 2. **Notice of termination of lease agreement with the Lincoln-Lancaster Mental Health Foundation.**

MOTION: Schorr moved and Smoyer seconded approval of the consent items. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- 5) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Tuesday, February 4, 2014, immediately following the Board of Equalization meeting, in the Bill Luxford Studio of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **There will not be a staff meeting on Thursday, February 6, 2014, due to the County Board's attendance at the NACO (Nebraska Association of County Officials) workshop in Kearney.**
- C. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 11, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- D. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- E. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

7) **ADJOURNMENT**

MOTION: Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:45 a.m. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, FEBRUARY 4, 2014
COUNTY-CITY BUILDING, ROOM 112
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 31, 2014.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould
Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
Rob Ogden, Deputy County Assessor/Register of Deeds
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:45 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 28, 2014.**

MOTION: Smoyer moved and Schorr seconded approval of the minutes. Schorr, Amundson, Smoyer and Hudkins voted aye. Raybould abstained. Motion carried 4-0 with one abstention.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

MOTION: Amundson moved and Schorr seconded approval of the additions and deductions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**Plains Baptist Church
Saint Elizabeth Regional Medical Center
Trinity Lutheran Church and School**

MOTION: Raybould moved and Amundson seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Schorr moved and Smoyer seconded to adjourn the Board of Equalization meeting at 10:47 a.m. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

