

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, APRIL 16, 2013**  
**COMMISSIONERS HEARING ROOM, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**10:30 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 12, 2013.*

Commissioners present: Larry Hudkins, Chair  
Brent Smoyer, Vice Chair  
Roma Amundson  
Jane Raybould

Commissioners absent: Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:32 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 9, 2013.**

**MOTION:** Smoyer moved and Amundson seconded approval of the minutes. Amundson, Smoyer and Hudkins voted aye. Raybould abstained. Schorr was absent. Motion carried 3-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, April 16, 2013.**

**MOTION:** Raybould moved and Smoyer seconded approval of the claims. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

3) **NEW BUSINESS:**

A. **Reappointment of Dr. Karla K. Lester and Dr. Heidi Stark and appointment of Dr. Nathan Haecker to the Lincoln-Lancaster County Board of Health, for terms ending April 15, 2016.**

**MOTION:** Smoyer moved and Raybould seconded approval of the reappointments and appointment. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

**NEW BUSINESS CONTINUED:**

- B. Mini-grant contract application and award with the Nebraska Office of Highway Safety in the amount of \$9,608.25 for selective overtime enforcement by the Lancaster County Sheriff in the "Click It or Ticket" mobilization. (C-13-0160)**

**MOTION:** Smoyer moved and Raybould seconded approval of the contract application and award. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- C. 2011 grant adjustment notice to the sub-recipient agreement for 2011 Department of Homeland Security Grant 2011-SS-00017, Citizen Corps Program, with the Nebraska Emergency Management Agency as the grantee and the Southeast Region as the sub-recipient. (C-13-0161)**

Doug Ahlberg, Emergency Management Director, said a portion of the money would go back to the State for IED (Improvised Explosive Device) responses for the Nebraska State Patrol and Bureau of Fire Prevention.

**MOTION:** Smoyer moved and Raybould seconded approval of the grant adjustment notice. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- D. 2011 grant adjustment notice to the sub-recipient agreement for 2011 Department of Homeland Security Grant 2011-SS-00017, Homeland Security Program, with the Nebraska Emergency Management Agency as the grantee and the Southeast Region as the sub-recipient. (C-13-0162)**

Doug Ahlberg noted that the Citizen Corps grants are being managed through the County's Emergency Management Department.

**MOTION:** Amundson moved and Raybould seconded approval of the grant adjustment notice. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- E. Political subdivision tort claim filed against the Lancaster County Engineer by Gary Hruska for damaged property in the amount of \$150.**

Ken Schroeder, County Surveyor, said a letter and bill were received from Gary Hruska on the claim. He stated that the invoice for the repair was dated a day before the accident occurred.

**MOTION:** Smoyer moved and Amundson seconded denial of the claim based on discussion at the staff meeting and recommendation of the County Attorney. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- F. Recommendation from the County Engineer to award contracts to Lyman-Richey, Gana Trucking and Western Sand in the total amount of \$124,349.30 for spring gravel hauling to County stockpiles. (B-13-0015)**

**MOTION:** Amundson moved and Raybould seconded approval of the recommendation. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

**NEW BUSINESS CONTINUED:**

- G. **Recommendation from the Purchasing Agent and the County Treasurer to award a contract to Crouse Homes, Inc., at a total cost of \$21,238 for carpet, tile and installation at the Department of Motor Vehicles on West O Street. (B-13-0016)**

**MOTION:** Amundson moved and Smoyer seconded approval of the recommendation. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- H. **Recommendation from the Purchasing Agent and the Corrections Director to award a contract to Inmate Calling Solutions for inmate telephone services at the Lancaster County Adult Detention Facility. (B-13-0017)**

**MOTION:** Raybould moved and Amundson seconded approval of the recommendation. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- I. **Recommendation from the Purchasing Agent and the Corrections Director to award a contract to Keefe Commissary Network for inmate commissary services at the Lancaster County Adult Detention Facility. (B-13-0018)**

**MOTION:** Amundson moved and Smoyer seconded approval of the recommendation. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- J. **Certificate of Substantial Completion for general construction of the Lancaster County Adult Detention Facility. (C-13-0163)**

**MOTION:** Smoyer moved and Amundson seconded approval of the certificate. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- K. **Addendum #2 to a lease agreement with the Department of Administrative Services, State Building Division, acting on behalf of the Department of Corrections, for approximately 6,675 square feet of office space in Trabert Hall. The addendum renews the lease agreement for a one-year term from May 1, 2013, to April 30, 2014. (C-13-0164)**

**MOTION:** Smoyer moved and Raybould seconded approval of the addendum. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- L. **Amendment to County Contract C-13-0001 with Awards Unlimited, Inc., for signage at the Lancaster County Adult Detention Center. The amendment provides for \$356.90 in additional signage. (C-13-0165)**

**MOTION:** Amundson moved and Raybould seconded approval of the amendment. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- M. **Amendment to County Contract C-12-0288 with Nebraska Occupational Health for the annual requirements of influenza vaccines. The amendment renews the agreement for an additional one-year term from June 14, 2013, to June 13, 2014, and establishes the dates for administering the vaccine. (C-13-0166)**

**NEW BUSINESS CONTINUED:**

**MOTION:** Raybould moved and Amundson seconded approval of the amendment. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- N. **Agreement with Lincoln Tree Service for the trimming, removal and general maintenance of trees at the abandoned and neglected Lancaster County cemeteries as listed in Attachment A. There is no cost to the County. (C-13-0167)**

Raybould thanked Lincoln Tree Service for offering their services to the County.

**MOTION:** Raybould moved and Amundson seconded approval of the agreement. Smoyer, Raybould Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- 4) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

- A. **Receive and place on file the following:**
1. **County Sheriff monthly report for March 2013.**
  2. **County Attorney quarterly report for January to March 2013.**

**MOTION:** Raybould moved and Smoyer seconded approval of the consent items. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

- 5) **PUBLIC COMMENT:** **Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

- 6) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 18, 2013, at 8:30 a.m., in Room 113 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, April 23, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.**
- C. **The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).**
- D. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov). Click on 5 City-TV Video on Demand.**

7) **ADJOURNMENT**

**MOTION:** Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:47 a.m. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

*Dan Nolte*

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**Dan Nolte**  
**Lancaster County Clerk**



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**TUESDAY, APRIL 16, 2013**  
**COMMISSIONERS HEARING ROOM, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 12, 2013.*

Commissioners present: Larry Hudkins, Chair  
Brent Smoyer, Vice Chair  
Roma Amundson  
Jane Raybould

Commissioners absent: Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds  
Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:47 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, April 9, 2013.**

**MOTION:** Smoyer moved and Amundson seconded approval of the minutes. Amundson, Smoyer and Hudkins voted aye. Raybould abstained. Schorr was absent. Motion carried 3-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS (See attached additions and deductions)**

**MOTION:** Smoyer moved and Amundson seconded approval of the additions and deductions. Raybould, Amundson, Smoyer and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**Catholic Bishop of Lincoln**  
**Church of Jesus Christ of Latter-Day Saints**  
**Lincoln Literacy Council**  
**People's City Mission**  
**St. Monica's Home**  
**Tabitha**

**MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**MOTION:** Smoyer moved and Raybould seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Raybould and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

4) **ADJOURNMENT**

**MOTION:** Smoyer moved and Raybould seconded to adjourn the Board of Equalization meeting at 10:48 a.m. Smoyer, Raybould, Amundson and Hudkins voted aye. Schorr was absent. Motion carried 4-0.

*Dan Nolte*

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**Dan Nolte  
Lancaster County Clerk**

