

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 2, 2013
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
10:30 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 29, 2013.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould
Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:32 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 26, 2013.**

MOTION: Schorr moved and Smoyer seconded approval of the minutes. Schorr, Amundson, Smoyer, Raybould and Hudkins voted aye. Motion carried 5-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, April 2, 2013.**

MOTION: Smoyer moved and Raybould seconded approval of the claims. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **PUBLIC HEARINGS:**

A. **Automatic renewal of retail liquor licenses issued in Lancaster County and outside the corporate limits of any city, for which the County Clerk has received no protests.**

Branched Oak Marina	Hillcrest Country Club	Prime Country Winery
Branched Oak Marina Sandbar & Grill	Himark Golf Course	Raymono's Pizza Plus
Casey's General Store 2721	James Arthur Vineyard	Shoemaker's South Truck Stop
Casey's General Store 2967	Kramer Bar & Grill	Silver Spoke Saloon
Deer Springs Winery	Lincoln Izaak Walton League	Toni's Corner

PUBLIC HEARINGS CONTINUED:

**Emerald Mini Mart
Firethorn Golf Club
Hidden Valley Golf Course**

**Merle's Food & Drink
MJ Catering
Pla Mor Ballroom**

**Veterans FW 3606
West Nine & Learning Center
Windcrest Winery
Wunderrosa Winery**

The Chair opened the public hearing. Since no one came forward, the Chair closed the public hearing.

MOTION: Schorr moved and Smoyer seconded approval of the liquor license renewals. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

B. Street Name Change No. 13005, to rename the extension of Avon Lane south into Waterford Estates as "Linwood Lane". (See 4A for correlating item.)

The Chair opened the public hearing.

Brian Will, Lincoln-Lancaster County Planning, was administered the oath. He said the street is located at approximately N. 93rd Street between O Street and Holdrege Street. The property to the east and the south is being developed as part of Waterford Estates, which would extend Avon Lane to the south. This creates an addressing problem, as Avon Lane proper is an east-west tending street. Since north-south tending streets are referenced to O Street, this section of Avon Lane would have 800-numbered addresses. The request has been reviewed and approved by the Street Name Committee, including 911 Emergency Responders, Building & Safety and Planning. Currently there are no dwellings or structures along the section to be changed, so there will not be any address changes. In response to Schorr's question, Will said the surrounding neighbors and neighborhood association were notified of the change.

The Chair closed the public hearing.

4) NEW BUSINESS:

A. Resolution in the matter of Street Name Change No. 13005 to rename Avon Lane as Linwood Lane as it extends south from Sunrise Estates into Waterford Estates. (R-13-0018)

MOTION: Smoyer moved and Amundson seconded approval of the resolution. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

B. Request from Lancaster County Corrections to use \$16,000 from the Inmate Benefit Fund for the Good News Jail and Prison Ministries of Fairfax, Virginia to provide counseling and religious activities for Lancaster County inmates.

Mike Thurber, Corrections Director, explained that the Inmate Benefit Fund is derived from commissary proceeds and commissions for phone revenue.

Sheldon Crapo, Good News Jail and Prison Ministries Chaplain, said they have served inmates at the jail since 1995. He said funds not covered by the Inmate Benefit Fund are raised in the community.

NEW BUSINESS CONTINUED:

MOTION: Schorr moved and Smoyer seconded approval of the request. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

**C. Resolution proclaiming April 2013 as "National County Government Month."
(R-13-0019)**

The Clerk read the resolution for the record.

Hudkins noted that the Commissioners would make themselves available to schools and civic groups during the month of April.

Schorr noted that Chris Rodgers, President of the National Association of County Officials and Douglas County Commissioner, selected community justice programs as one of his initiatives. She encouraged residents to take advantage of the opportunity to tour the new jail, which can be set up through kfor.com or through Three Eagles Communications.

MOTION: Smoyer moved and Raybould seconded approval of the resolution. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

**D. Resolution in the matter of extending the deadline for hearing protests regarding real property in Lancaster County from July 25, 2013, to August 10, 2013.
(R-13-0017)**

MOTION: Schorr moved and Raybould seconded approval of the resolution. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

E. Resolution in the matter of witness fees paid by Lancaster County which have remained unclaimed for six months or more. (R-13-0020)

MOTION: Amundson moved and Raybould seconded approval of the resolution. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

F. Agreement with Layman & Associates for appraisal services. The County will pay Layman & Associates \$2,500 to perform an appraisal of Midtown Center, 2966 O Street, Lincoln, Nebraska. (C-13-0139)

MOTION: Smoyer moved and Amundson seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

G. Construction Contract with M.E. Collins Contracting Company, Inc., in the amount of \$126,235.18 for concrete box culvert replacement; Project 13-18. (C-13-0140)

MOTION: Raybould moved and Schorr seconded approval of the contract. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- H. **Agreement with Dinkel Implement Company for the annual supply of heavy duty tractors. The County will pay for products and services according to State of Nebraska Contract 12900 OC. The agreement is effective upon execution and will continue through December 13, 2013. (C-13-0141)**

MOTION: Amundson moved and Smoyer seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- I. **Contract with BMI Janitorial Group for cleaning services at the Cherrycreek Road facilities. The County will pay for products and services pursuant to the line item pricing listed in the contractor's proposal. Term of the contract is one year from the date of execution. (C-13-0142)**

MOTION: Raybould moved and Amundson seconded approval of the contract. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- J. **Amendment to County Contract C-10-0022 with Osburn Associates, Inc., for the annual supply of aluminum sign blanks. The amendment provides for additional products and pricing as listed in Attachment A. (C-13-0143)**

MOTION: Raybould moved and Smoyer seconded approval of the amendment. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- K. **Amendment to County Contract C-12-0177 with Allan Enterprises for the annual supply of microfilming supplies. The amendment renews the agreement for an additional one-year term from April 17, 2013, to April 16, 2014, and provides for the price increases as listed on Attachment A. (C-13-0144)**

MOTION: Schorr moved and Raybould seconded approval of the amendment. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- L. **Amendment to County Contract C-12-0176 with Decision One for the annual supply of microfilming supplies. The amendment renews the agreement for an additional one-year term from April 17, 2013, to April 16, 2014, and provides for the price increase as listed on Attachment A. (C-13-0145)**

MOTION: Amundson moved and Raybould seconded approval of the amendment. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- M. **Banquet contract with Green Gateau Reception Center at Windsor Stables for the Lancaster County Employee Recognition Breakfast on May 21, 2013. The County will pay a \$200 room charge. (C-13-0146)**

MOTION: Raybould moved and Amundson seconded approval of the contract. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

5) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

- A. **Right-of-way contracts between the County Engineer and the following:**
 - 1. Carol Wendelin, SW 42nd Street and Nebraska Highway 33, in the amount of \$908. (C-13-0147) (C-13-0148)
 - 2. Mike and Luann Bohmont, SW 42nd Street and Nebraska Highway 33, in the amount of \$18. (C-13-0149)

- B. **Setting of a public hearing for Tuesday, April 9, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln), regarding County Text Amendment No. 13005 (Lancaster County Zoning Resolution to update floodplain information).**

MOTION: Raybould moved and Smoyer seconded approval of the consent items. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

6) **PUBLIC COMMENT:** **Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

7) **ANNOUNCEMENTS:**

Schorr thanked the County Clerk's Office for setting up a fact of the day posting on their web site through April in honor of National County Government Month. She read the current fact of the day.

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 4, 2013, at 8:30 a.m., in Room 113 of the County-City Building (555 S. 10th Street, Lincoln).**

- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, April 9, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**

- C. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**

- D. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov. Click on 5 City-TV Video on Demand.**

8) **ADJOURNMENT**

MOTION: Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:56 a.m. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, APRIL 2, 2013
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 29, 2013.

Commissioners present: Larry Hudkins, Chair
 Brent Smoyer, Vice Chair
 Roma Amundson
 Jane Raybould
 Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
 Kerry Eagan, Chief Administrative Officer
 Gwen Thorpe, Deputy Chief Administrative Officer
 Brittany Behrens, Deputy County Attorney
 Dan Nolte, County Clerk
 Cori Beattie, Deputy County Clerk
 Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:56 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, March 26, 2013.**

MOTION: Smoyer moved and Raybould seconded approval of the minutes. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS (See attached additions and deductions)**

MOTION: Schorr moved and Smoyer seconded approval of the additions and deductions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**Church of Jesus Christ of Latter-Day Saints
Developmental Services of Nebraska
First Baptist Church
Lincoln Baptist Church
Mid-America Union Conference of Seventh-Day Adventists
Nebraska United Methodist Foundation**

MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

**Priestly Fraternity of St. Peter
Tabitha, Inc.**

MOTION: Schorr moved and Smoyer seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Raybould moved and Smoyer seconded to adjourn the Board of Equalization meeting at 10:57 a.m. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.



**Dan Nolte
Lancaster County Clerk**

