

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, DECEMBER 17, 2013**  
**COUNTY-CITY BUILDING, ROOM 112**  
**10:30 A.M.**

**COMMISSIONERS: Larry Hudkins, Chair; Brent Smoyer, Vice Chair;  
Roma Amundson; Jane Raybould; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

**THOSE WISHING TO SPEAK ON ITEMS SPECIFIC TO TODAY'S AGENDA ARE ASKED TO DO SO WHEN THE ITEM IS CALLED BY THE COUNTY CLERK. EACH SPEAKER IS LIMITED TO FIVE (5) MINUTES.**

**THOSE WISHING TO SPEAK ON ITEMS RELATING TO OTHER COUNTY BUSINESS NOT ON THE AGENDA MAY SPEAK DURING THE PUBLIC COMMENT PORTION OF THE AGENDA. EACH SPEAKER IS LIMITED TO FIVE (5) MINUTES. THE PUBLIC COMMENT PERIOD WILL BE LIMITED TO ONE (1) HOUR. THESE TIME LIMITS MAY BE EXTENDED AT THE DISCRETION OF THE COUNTY BOARD CHAIR.**

**IF YOU ARE HERE TO PARTICIPATE ON AN ITEM AND NEED SPECIAL CONSIDERATION BECAUSE OF A SCHEDULE CONFLICT OR SOME OTHER REASON, PLEASE LET THE CLERK KNOW PRIOR TO THE MEETING SO WE MAY ACCOMMODATE YOUR NEEDS.**

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, December 10, 2013.
- 2) **CLAIMS:** Approval of all claims processed through Tuesday, December 17, 2013.
- 3) **SPECIAL PRESENTATION:**
  - A. Lancaster County Visitors Improvement Fund Grant to the City of Lincoln for the Airport Entry Corridor Project – Nicole Fleck Tooze, City Parks and Recreation Special Projects Coordinator; Julie Lattimer, Lincoln Visitors Promotion Committee Chair. (See 5A for correlating item.)
- 4) **OLD BUSINESS:**
  - A. Amendment #4 to County Contract C-11-0214, an intercompany IT services agreement, between Southeast Nebraska Behavioral Health Information Network, d/b/a the Electronic Behavioral Health Information Network (eBHIN), and Lancaster County, on behalf of the Community Mental Health Center and the Mental Health Crisis Center. The amendment provides for a 2% increase in maintenance fees to accommodate payment of State of Nebraska sales tax by eBHIN. Region V Systems is continuing their support of maintenance fees for all participants at the new rate. ([C-13-0596](#))

5) **NEW BUSINESS:**

- A. Lancaster County Visitors Improvement Fund grant contract in the amount of \$10,000 between Lancaster County (sponsor) and the City of Lincoln (grantee) for the Airport Entry Corridor Project. Term of the grant is January 1, 2014, to December 31, 2014. (C-13-0605)
- B. Request from the Personnel Department to create the classification of [Records Courier](#).
- C. Request from the Personnel Department to amend [Rule 18.1](#) of the Personnel Rules – Compensation for Absence on Holidays.
- D. Request from the Personnel Department to amend [Rule 19.2](#) of the Personnel Rules - Vacation Leave.
- E. Request from the Personnel Department to amend [Rule 19.3](#) of the Personnel Rules - Sick Leave.
- F. Request from the Personnel Department to amend [Rule 19.4](#) of the Personnel Rules - Injury Leave.
- G. Request from the Personnel Department to revise the [Workers Compensation Personnel Policy Bulletin](#).
- H. Resolution in the matter of designating banks as depositories for Lancaster County for 2014. (R-13-0077)
- I. Deposit place agreement and custodial agreement with First State Bank for certificate of deposit account registry services. (C-13-0606)
- J. Deposit place agreement and custodial agreement with First State Bank for insured cash sweep options. (C-13-0607)
- K. Amendment to Resolution [R-13-0075](#) to correct the resolution to replace Rhonda Most with Kristin Draper.
- L. Recommendation from the Purchasing Agent and the County Assessor to issue a purchase order to Anderson Ford Lincoln Mercury Mazda at an estimated cost of \$124,176 for eight 2014 Ford Focus vehicles from State of Nebraska Contract 13638OC. (B-13-0047)
- M. Agreement between Waste Connections of Nebraska, Inc., Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for the annual requirements of waste collection services. The County will pay for products and services according to the line item pricing as listed in the contractor's proposal. Term of the agreement is January 1, 2014, to December 31, 2017. (C-13-0602)
- N. Agreement between Vulcan Signs, Lancaster County and the City of Lincoln for the annual supply of aluminum sign blanks. Term of the agreement is December 1, 2013, to November 30, 2014. (C-13-0603)

**NEW BUSINESS CONTINUED:**

- O. Amendment to County Contract C-07-0553 with PharMerica for pharmacy and related services. The amendment extends the contract for an additional 62-day term from December 16, 2013, to February 15, 2014. (C-13-0608)
  - P. Amendment to County Contract C-13-0477 with the Regional Behavioral Health Authority (Region V) for the provision of certain behavioral mental health services at the Community Mental Health Center (CMHC). The amendment revises the reimbursement schedule to reflect the transition of day rehabilitation and emergency-24 hour clinician services from CMHC to CenterPointe. (C-13-0604)
  - Q. Appointment of Gwen Thorpe as the administrator of the Lancaster County Community Mental Health Center at an annual salary of \$94,676, effective December 12, 2013.
  - R. Second amendment of the [Lancaster County, Nebraska Employees Retirement Plan](#), amending Section 3.2 (Participant Contributions) and Section 6.2 (Amount and Allocation of Employer Contributions) to provide that participant contributions and the amount and allocation of employer contributions shall be made in accordance with Nebraska Revised Statute §23-1118 (Reissue 2012).
  - S. Amendment of the Summary Plan Description of the [Lancaster County, Nebraska Employees Retirement Plan](#) to include the second amendment of the Plan, which amends Sections 3.2 and 6.2.
  - T. Special events permit application from the [Lincoln Track Club](#) to hold the State Farm Run For Your Life Road Race on March 29, 2014.
  - U. Political subdivision tort claim filed against Lancaster County Corrections by [Jay Schultz](#) in the amount of \$12.50.
  - V. Political subdivision tort claim filed against Lancaster County Corrections by [Marvin Snyder](#) for lost property in the amount of \$36.10.
  - W. Political subdivision tort claim filed against Lancaster County Corrections by [Davin Bivens](#) for lost property in an undisclosed amount.
  - X. Withdrawal of the following Lancaster County Board of Commissioners agenda items that have been previously placed on hold:
    - 1. Agreement with Trans-Alarm for security system monitoring services at the Lancaster County Department of Motor Vehicles. (C-13-0320)
    - 2. Recommendation from Personnel to create an [Oral Interview Personnel Policy Bulletin](#).
- 6) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

**CONSENT ITEMS CONTINUED:**

A. Receive and place on file the [Lincoln Housing Authority](#) 2013 annual report.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

PER COUNTY BOARD RESOLUTION NO. 5465 (AMENDED SEPTEMBER 22, 2009), THE PUBLIC COMMENT PERIOD IS LIMITED TO SIXTY (60) MINUTES IN DURATION AND EACH SPEAKER IS LIMITED TO FIVE (5) MINUTES. THESE TIME LIMITS MAY BE EXTENDED AT THE DISCRETION OF THE COUNTY BOARD CHAIR.

8) **ANNOUNCEMENTS:**

A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 19, 2013, at 8:30 a.m., in Room 113 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).

B. The Lancaster County Board of Commissioners will not hold meetings on Tuesday, December 24, 2013, or Tuesday, December 31, 2013, due to the holidays. The next regular meeting will be held on Tuesday, January 7, 2014, at 10:30 a.m., in Room 112 on the first floor of the County-City Building with the Board of Equalization immediately following.

C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).

D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

THIS AGENDA, WHICH IS KEPT CONTINUALLY CURRENT, IS AVAILABLE FOR INSPECTION DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE LANCASTER COUNTY CLERK, LOCATED AT 555 S. 10<sup>TH</sup> STREET, ROOM 108, LINCOLN, NEBRASKA. THE BOARD OF EQUALIZATION MEETING AGENDAS AND MINUTES ARE ALSO AVAILABLE ON THE COUNTY'S WEB SITE AT [LANCASTER.NE.GOV](http://LANCASTER.NE.GOV).

INTERPRETERS FOR THE HEARING IMPAIRED ARE AVAILABLE UPON REQUEST. PLEASE CONTACT THE COUNTY CLERK'S OFFICE AT 402-441-7481 AT LEAST 48 HOURS PRIOR TO THE MEETING IF THIS ACCOMMODATION IS REQUIRED, OR IF YOU HAVE ANY OTHER SPECIAL COMMUNICATION NEEDS REQUIRING ASSISTANCE. TELEX SOUND MASTERS ARE ALSO AVAILABLE FOR AUDIO ENHANCEMENT DURING THE MEETING.

SI NECESITA AYUDA CON EL IDIOMA ESPAÑOL, POR FAVOR HAGA ARREGLOS CON EL SECRETARIO DEL CONDADO DE LANCASTER EN UN PLAZO DE DOS DÍAS ANTES DE LA REUNIÓN PÚBLICA. EL NÚMERO DE TELÉFONO DEL SECRETARIO DEL CONDADO DE LANCASTER ES 402-441-7481. (IF YOU NEED SPANISH LANGUAGE ASSISTANCE, PLEASE MAKE ARRANGEMENTS WITH THE LANCASTER COUNTY CLERK WITHIN TWO DAYS OF THE PUBLIC MEETING. THE PHONE NUMBER FOR THE LANCASTER COUNTY CLERK IS 402-441-7481.)

**AGENDA**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**TUESDAY, DECEMBER 17, 2013**  
**COUNTY-CITY BUILDING, ROOM 112**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

**COMMISSIONERS: Larry Hudkins, Chair; Brent Smoyer, Vice Chair;**  
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- 1) **MINUTES**: Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, December 10, 2013.
- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**: (See [attached](#) additions and deductions)
- 3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**:

[Christian Heritage Children's Homes](#)  
[Immanuel Retirement Communities](#)  
[Nebraska Annual Conference of the United Methodist Church](#)  
[Priestly Fraternity of St. Peter](#)  
[Sheridan Lutheran Church](#)  
[St. Joseph Catholic Church and School](#)  
[St. Mark's United Methodist Church](#)  
[St. Monica's Home](#)

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