

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, MARCH 12, 2013**  
**COMMISSIONERS HEARING ROOM, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**10:30 A.M.**

**COMMISSIONERS: Larry Hudkins, Chair; Brent Smoyer, Vice Chair;**  
**Roma Amundson; Jane Raybould; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

**THOSE WISHING TO SPEAK ON ITEMS SPECIFIC TO TODAY'S AGENDA ARE ASKED TO DO SO WHEN THE ITEM IS CALLED BY THE COUNTY CLERK. EACH SPEAKER IS LIMITED TO FIVE (5) MINUTES.**

**THOSE WISHING TO SPEAK ON ITEMS RELATING TO OTHER COUNTY BUSINESS NOT ON THE AGENDA MAY SPEAK DURING THE PUBLIC COMMENT PORTION OF THE AGENDA. EACH SPEAKER IS LIMITED TO FIVE (5) MINUTES. THE PUBLIC COMMENT PERIOD WILL BE LIMITED TO ONE (1) HOUR. THESE TIME LIMITS MAY BE EXTENDED AT THE DISCRETION OF THE COUNTY BOARD CHAIR.**

**IF YOU ARE HERE TO PARTICIPATE ON AN ITEM AND NEED SPECIAL CONSIDERATION BECAUSE OF A SCHEDULE CONFLICT OR SOME OTHER REASON, PLEASE LET THE CLERK KNOW PRIOR TO THE MEETING SO WE MAY ACCOMMODATE YOUR NEEDS.**

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, March 5, 2013.
- 2) **CLAIMS:** Approval of all claims processed through Tuesday, March 12, 2013.
- 3) **SPECIAL PRESENTATIONS:**
  - A. County Treasurer "[Employee of the Year](#)" awards.
- 4) **NEW BUSINESS:**
  - A. Adoption of the revised [Lancaster County General Assistance Guidelines](#).
  - B. Recommendation from the Purchasing Agent to exceed the estimated amount of County Contract C-10-0590 with Bob Barker Company, Inc., for the supply of inmate clothing at the new detention facility. Total cost to the county is \$6,580.72. ([B-13-0008](#))
  - C. Recommendation from the Purchasing Agent and the Corrections Director to award bids to East Bay Restaurant Supply, in the amount of \$20,795.25; Bakery Equipment Service, in the amount of \$2,472; Federal Supply USA, in the amount of \$726.52; and Cooks Direct, in the amount of \$1,049.16 for kitchen smallwares at the new detention facility. Total cost to the County is \$25,042.93. ([B-13-0012](#))

## **NEW BUSINESS CONTINUED:**

- D. Recommendation from the Purchasing Agent and the County Engineer to award a bid to Gana Trucking & Excavating in the amount of \$234,090.29 for erosion control at culverts and bridges. (B-13-0009)
- E. Recommendation from the Purchasing Agent and the County Engineer to award a bid to H.R. Bookstrom Construction, Inc., in the amount of \$139,673 for culvert maintenance and replacement. (B-13-0010)
- F. Recommendation from the Purchasing Agent and the County Engineer to award a bid to M.E. Collins Contracting Company, Inc., in the amount of \$126,235.18 for concrete box culverts. (B-13-0011)
- G. 2011 sub-recipient agreement for the Southeast Region in the amount of \$164,749 from the Nebraska Emergency Management Agency. Term of the agreement is September 23, 2011, to January 31, 2014. (C-13-0098)
- H. Lease agreement between the Airport Authority for the City of Lincoln and Lancaster County, on behalf of Emergency Management, the Southeast PTE Region, for storage of Emergency Management equipment and supplies in Building Number 2098, Lincoln Air Park West. The County will pay \$425 per month. Term of the agreement is March 1, 2013, to February 28, 2014. (C-13-0096)
- I. Agreement between the Nebraska Department of Insurance, Insurance Fraud Prevention Division, and Lancaster County, on behalf of the Lancaster County Sheriff, for use of the County Firearms Range for training and qualifications testing. Term of the agreement is one year from the date of execution. (C-13-0097)
- J. Addendum to County Contract C-11-0168 with Milliman, Inc., for actuarial review of the County's workers' compensation and general liability programs. The addendum renews the agreement for an additional one-year term from February 1, 2013, to January 31, 2014. (C-13-0099)
- K. Amendment to County Contract C-12-0114 with B&B Lawn Service for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0100)
- L. Amendment to County Contract C-12-0116 with Lee's Lawn Maintenance for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0101)
- M. Amendment to County Contract C-12-0117 with "All Care" Grounds Management for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0102)
- N. Amendment to County Contract C-12-0118 with Mr. Yards and More for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0103)

## **NEW BUSINESS CONTINUED:**

- O. Amendment to County Contract C-12-0155 with VSA, Inc., for the annual supply of cassette tapes. The amendment renews the agreement for an additional one-year term from March 27, 2013, to March 26, 2014. (C-13-0104)
- P. Grant contract with Cedars Youth Services, Inc., in an amount up to \$50,000 to provide funding for residential shelter and/or foster home placement services for youth currently involved in the juvenile justice system. Term of the contract is January 1, 2013, to December 31, 2013. (C-13-0105)
- Q. Grant contract with the Lincoln Community Foundation in the amount of \$1,500 to provide funding for the development of a community index and companion web site. Term of the contract is February 1, 2013, to January 31, 2014. (C-13-0106)

5) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

- A. Right-of-way contract between the County Engineer and Joe and Pat Strong, S. 82<sup>nd</sup> Street and Bennet Road, in the amount of \$1,308. (C-13-0107)
- B. Leasehold contract between the County Engineer and Dean Otto, S. 82<sup>nd</sup> Street and Bennet Road, in the amount of \$10. (C-13-0108)
- C. Receive and place on file the following:
  - 1. [County Assessor/Register of Deeds](#) February 2013 report
  - 2. [Clerk of the District Court](#) February 2013 report
  - 3. [County Records & Information Management](#) 2013 report
  - 4. [Village of Roca](#) Management's Discussion and Analysis, Financial Statements and Supplementary Information for the year ended September 30, 2012

6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

**PER COUNTY BOARD RESOLUTION NO. 5465 (AMENDED SEPTEMBER 22, 2009), THE PUBLIC COMMENT PERIOD IS LIMITED TO SIXTY (60) MINUTES IN DURATION AND EACH SPEAKER IS LIMITED TO FIVE (5) MINUTES. THESE TIME LIMITS MAY BE EXTENDED AT THE DISCRETION OF THE COUNTY BOARD CHAIR.**

## 7) **ANNOUNCEMENTS:**

- A. A staff meeting will not be held on Thursday, March 14, 2013, due to the County Board's attendance at the Nebraska Association of County Officials (NACO) Southeast District meeting. The next staff meeting will tentatively be held on Thursday, March 21, 2013, at 8:30 a.m., in Room 113 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).

## **ANNOUNCEMENTS CONTINUED:**

- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 19, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. A public hearing will be held on Tuesday, March 19, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln), regarding the amendment of the Lincoln-Lancaster County Air Pollution Regulations and Standards, Article 1, Section 6, to increase the fee for emission of air pollutants and to change the fee structure.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov). Click on 5 City-TV Video on Demand.

## **8) ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. The Board of Commissioners meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance. Telex Sound Masters are also available for audio enhancement during the meeting.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

**AGENDA**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**TUESDAY, MARCH 12, 2013**  
**COMMISSIONERS HEARING ROOM, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

**COMMISSIONERS: Larry Hudkins, Chair; Brent Smoyer, Vice Chair;**  
**Roma Amundson; Jane Raybould; and Deb Schorr**

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- 1) **MINUTES**: Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, March 5, 2013.
- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS** (See [attached](#) additions and deductions)
- 3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

[CenterPointe](#)  
[Lutheran Family Services](#)  
[Madonna Rehabilitation Hospital](#)  
[Northern Lighthouse](#)

4) **ADJOURNMENT**

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