

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, JULY 5, 2012
8:30 A.M.**

Commissioners Present: Deb Schorr, Chair
Larry Hudkins, Vice Chair
Bernie Heier
Jane Raybould

Commissioners Absent: Brent Smoyer

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and provided to the media on July 3, 2012.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:31 a.m.

AGENDA ITEM

1 APPROVAL OF THE MINUTES OF THE THURSDAY, JUNE 28, 2012

MOTION: Heier moved and Raybould seconded approval of the minutes of the June 28, 2012 Staff Meeting. Raybould, Heier and Hudkins voted aye. Schorr abstained from voting. Smoyer was absent from voting. Motion carried 3-0, with one abstention.

2 ADDITIONS TO THE AGENDA

A. Prudential Mailing to Pension Plan Participants (Exhibit A)

MOTION: Heier moved and Raybould seconded approval of the addition to the agenda. Hudkins, Heier, Raybould and Schorr voted aye. Smoyer was absent from voting. Motion carried 4-0.

3 BUDGET UPDATE - Dennis Meyer, Budget and Fiscal Officer

Gary Chalupa, Veterans Service Officer/General Assistance Director, appeared and recommended that plans for a Request for Proposal (RFP) for primary care services for GA clients be tabled, due to the recent Supreme Court decision to uphold the Affordable Care Act and uncertainties regarding how the State will implement health care reform. He said he plans to meet with Judy Halstead, Lincoln-Lancaster County Health Department (LLCHD) Director, to see if there are ways to cut costs. Chalupa said they will also address the issue of Medicaid reimbursements. He said the County had counted on LLCHD's ability to bill Medicaid but it did not receive any reimbursements for health care services last year. Chalupa explained that LLCHD was not able to get the bills submitted, due to personnel changes. He said Medicaid rules allow back billing of services, for up to 12 months, so the County is not out anything yet. Chalupa felt he would be able to increase revenues next year, with the unknown amount that should come in from LLCHD and \$400,000 that is due from providers. He increased his revenue projection from \$670,000 to \$725,000.

Chalupa also discussed a temporary intake case worker position that was eliminated from the budget to meet the Board's request for a 3% reduction in the budget. He said elimination of the position will mean staff in the Accounting Division will have to help pick up those functions. Chalupa said that will take them away from their collection duties which could impact revenues. He noted the temporary intake case worker position was originally budgeted for \$24,000 (6 hours per day). Chalupa said that amount could be reduced to \$18,000 if hours were cut to 5 hours per day. The Health Hub had been assisting the department with case management but is no longer doing so because of staff reductions, which makes the position more crucial. He noted they receive over 100 applications for assistance per month. Raybould felt it would be more cost effective to find someone to assist with collections, perhaps a University of Nebraska - Lincoln (UNL) intern or someone performing community service through Community Corrections. Chalupa said he is willing to explore that option but said liability concerns would need to be addressed.

MOTION: Heier moved and Hudkins seconded to approve the temporary intake case worker position at a salary of \$18,000. Heier, Hudkins, Raybould and Schorr voted aye. Smoyer was absent from voting. Motion carried 4-0.

Dennis Meyer, Budget and Fiscal Officer, disseminated copies of Capital Outlay (Budget Year 2012-13) (Exhibit B). The requests total \$718,674. He said the request from Emergency Services will likely be reduced because they have received a grant to help cover the cost of sirens. Meyer said the largest request is related to County Engineering (right-of-way, engineers/architects, and appraisers) and said Don Thomas, County Engineer, will be coming to a future Staff Meeting to discuss his budget request. Hudkins asked whether the purchase of new computer workstations for

Corrections can be phased. Meyer said he will check. Raybould felt the Sheriff's Department should explore having deputies share patrol vehicles to reduce fuel costs and extend the life of the vehicles.

Meyer noted Commissioner Heier had inquired about the Lancaster Manor Fund balance at the June 28th Staff Meeting. He said it is currently \$2,156,000, but said \$220,000 needs to be set aside to pay workers' compensation claims. Heier asked Meyer whether he anticipates any other expenses being paid out of the Manor Fund. Meyer said he does not. Hudkins inquired about the statute of limitations for workers' compensation filings. Board consensus was to schedule further discussion of workers' compensation issues with Sue Eckley, County Risk Manager.

Meyer said another item that will have to be built into the budget is insurance increases. He noted the Board has subsidized premium increases the last few years with reserves and said AON Risk Services, the County's insurance consultant, will likely recommend the County discontinue that practice.

Meyer also noted he was also asked to project the cost of a 1% salary increase for unrepresented employees and said it will be approximately \$150,000.

4 BALLOT LANGUAGE FOR LANCASTER COUNTY AGRICULTURAL SOCIETY BOND ISSUE - Lauren Wismer, Gilmore & Bell P.C. (Bond Counsel)

NOTE: The Lancaster County Agricultural Society has asked the Board to issue bonds in the amount of approximately \$44,000,000 to construct Phase 3 of the Lancaster Event Center. The Board is considering the possibility of submitting the question to the voters of Lancaster County.

Discussion took place with Lauren Wismer, Gilmore & Bell P.C. (Bond Counsel), regarding the ballot language. Wismer noted there is no legal requirement for the Lancaster County Fairgrounds Joint Public Agency's (JPA's) financings to be submitted for a vote but the County's consent is required before the JPA can issue indebtedness. Hudkins noted the Ag Society has asked for an indication of whether the Board will approve it or not and said he has encouraged them not to bring forth that type of a vote at this time. He felt the Ag Society should try to negotiate a credit with the City for sales tax that has been generated by the Event Center's operations and activities. The credit could be used for street improvements at the Event Center and reduce the request for \$44,000,000. Hudkins said once those discussions are completed and a reduced amount is determined, the Board should vote on whether to grant the Ag Society's request.

It was noted that the deadline to submit ballot language to the Election Commissioner for placement on the November ballot is September 4th.

Schorr inquired about language that would make the vote advisory in nature to the County Board. Wismer said advisory elections are rare and said it would have to be carefully phrased.

Raybould said it is her understanding that the Ag Society is looking at alternative financing and other revenue streams to lessen the bond asking or to prioritize and divide the project into more phases. She said she would rather wait and see what they come up with. Raybould also suggested that the Lancaster County Super Fair would be an opportune place to poll citizens regarding their opinion on the issue.

Wismer agreed to draft ballot language, after seeking clarification from Alan Wood, Ag Society Counsel, and to bring it back in two weeks for the Board's consideration.

5 AMENDMENT OF CITY ZONING ORDINANCE (ONE-TIME CONDITIONAL USE WITH APPROVED COUNTY AMUSEMENT LICENSE) - Marvin Krout, Planning Director

Marvin Krout, Planning Director, noted the County Board approved an amusement license on July 3rd for a swap meet that will be held on property that is within the City's three-mile zoning jurisdiction. A swap meet (retail sales) is not an allowed use on Agricultural (AG) District zoned property. He said it is allowed as a conditional use under the County's Zoning Regulations. Krout said an amendment of the City's Zoning Ordinance has been initiated to mirror the County's language.

6 ACTION ITEMS

There were no action items.

7 CONSENT ITEMS

There were no consent items.

ADDITIONS TO THE AGENDA

A. Prudential Mailing to Pension Plan Participants

There was general support for the letter.

8 ADMINISTRATIVE OFFICER REPORT

- A. Visitors Promotion Committee (VPC) Appointments (Roland Morgan and Becky Perett)

The Board scheduled the appointments on the July 10th County Board of Commissioners Meeting agenda.

- B. Claim for Review: Payment Voucher No. 362278, for Sarah Newell, Public Defender's Office in the Amount of \$61.61 (Claim is Beyond the 90-Day Time Period)

MOTION: Heier moved and Raybould seconded to handle the claim through the regular claims process. Raybould, Hudkins, Heier and Schorr voted aye. Smoyer was absent from voting. Motion carried.

- C. July Management Team Agenda (July 12, 2012)

Board consensus was to cancel the meeting.

- D. Abbott Motocross Signage

Heier said there is no signage for the Abbott Motocross Track on Arbor Road.

Schorr suggested that the facility apply for a Visitors Improvement Fund grant to pay for signage. It was also suggested that the County Engineering Shop might be able to assist with signage.

Kerry Eagan, Chief Administrative Officer, noted the Recreational Trails Program Grant that was used to help fund construction of the motocross facility has not been closed out because the match that Dr. David Samani, an advocate of the track, had promised has not been received. A follow-up meeting was suggested.

9 PENDING ITEMS

There were no pending items.

10 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Lincoln Metropolitan Planning Organization (MPO) Officials Committee
- Schorr, Hudkins

Schorr said the meeting was routine in nature.

B. Emergency Medical System Oversight Agency (EMSOA) - Schorr

Schorr reported on changes to several major medical protocols.

C. Lincoln Independent Business Association (LIBA) Monthly Meeting - Schorr

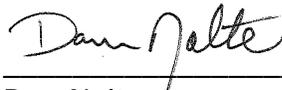
Schorr said concerns were expressed regarding a Natural Resources District (NRD) project. There was also budget discussion.

11 EMERGENCY ITEMS AND OTHER BUSINESS

There were no emergency items or other business.

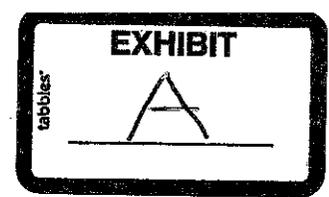
12 ADJOURNMENT

MOTION: Heier moved and Raybould seconded to adjourn the meeting at 9:50 a.m. Heier, Raybould, Hudkins and Schorr voted aye. Smoyer was absent from voting. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk





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Investors should consider the fund’s investment objectives, risks, charges and expenses before investing. The prospectus, and if available the summary prospectus, contain complete

information about the investment options available through your plan. Please call 1-877-778-

2100 for a free prospectus and if available, a summary prospectus that contain this and other information about our mutual funds. You should read the prospectus and the summary prospectus, if available carefully before investing. It is possible to lose money when investing in securities.

¹ “Stock investing: Studies show need to diversify,” CBS MoneyWatch, May 2012

Capital Outlay (Budget Year 2012-13)

County Board	-	Sheriff -	
County Clerk	200	6 vehicles	168,000
County Treasurer	-	1 4x4 SUV	<u>30,000</u>
County Assessor / ROD	11,500		198,000
Election Commissioner	2,000		
Budget & Fiscal	-	Corrections -	
General Govt	-	Computers - 30 new	
Administrative Services	-	workstations	40,000
GIS	10,400		
BOE	-	Emergency Services-	
Clerk of the District Court	150	Sirens	60,000
County Court	5,965		
Juvenile Court	3,250	County Engineer -	
District Court	15,506	Right of way	232,000
Public Defender	-	Engineers/Architects	24,000
Jury Commissioner	-	Appraisers	<u>9,800</u>
Justice Misc	-		265,800
Extension Service	6,817		
Records Management	10,736		
County Sheriff	222,550		
County Attorney	-		
Corrections	79,550		
Juvenile Probation	500		
Adult Probation	1,500		
Community Corrections	11,500		
Youth Services Center	550		
Emergency Services	63,400		
County Engineer	272,600		
Mental Health Board	-		
General Assistance	-		
Veterans Service	-		
Human Services Misc	-		
Human Services	-		
	<u>718,674</u>		