

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, JANUARY 12, 2012
8:30 A.M.**

Commissioners Present: Deb Schorr, Chair
Bernie Heier, Vice Chair
Jane Raybould
Brent Smoyer

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:35 a.m.

AGENDA ITEM

1 APPROVAL OF THE MINUTES OF THE TUESDAY, DECEMBER 22, 2011 STAFF MEETING

MOTION: Heier moved and Raybould seconded approval of the minutes of the December 22, 2011 Staff Meeting. Raybould, Heier and Schorr voted aye. Smoyer and Hudkins were absent. Motion carried 3-0.

2 ADDITIONS TO THE AGENDA

a. Nebraska Association of County Officials (NACO) Legislative Conference

MOTION: Heier moved and Raybould seconded approval of the addition to the agenda. Heier, Raybould and Schorr voted aye. Smoyer and Hudkins were absent. Motion carried 3-0.

Smoyer arrived at 8:37 a.m.

3 LEGISLATIVE UPDATE - Gordon Kissel and Joe Kohout, Kissel E&S Associates

Kohout and Kissel provided an overview of the January 12, 2012 Legislative Report (**see Exhibit A**). Kohout pointed out that Governor Heineman will be giving his State of the State address today which will include repealing the inheritance tax. In response to Schorr's inquiry, Dennis Meyer, County Budget & Fiscal Officer, noted that Lancaster County received just over \$6,000,000 last year. Eagan said losing inheritance tax would shift the burden to property tax. He added Lancaster County is at the maximum levy and still can't cover mandated services. Kissel encouraged the County Board to contact State Senators about the issue.

Schorr indicated she would like to monitor the bill dealing with the renovation of Centennial Mall (one of the City's priorities).

Schorr said some member of the County Board have received e-mails regarding LB 239 (require presentation of government-issued photographic identification to vote in elections). With regard to the fiscal impact, Eagan indicated Dave Shively, Lancaster County Election Commissioner, estimated an approximate increase of \$20,000-\$30,000. In response to Raybould's inquiry on how that amount was derived, Eagan said he would forward her a copy of Shively's email. Schorr suggested the Election Commissioner attend next week's staff meeting to discuss the bill and its potential impact. Kohout said numerous amendments have been filed and felt it will take a long time for the bill to move off general file.

With regard to LB 465 (eliminate provisions relating to eligibility of non-United States citizens for public assistance), Eagan thought County General Assistance would be deluged with claims but, thus far, only one has come forward. He cautioned the County could still see more cases as many people could be impacted by this change.

Sheriff Terry Wagner appeared and said LB 919 deals with an increase in court fees, sheriff's fees and handgun certificate fees. Kohout said Senator McGill will likely also introduce a bill seeking a marriage license fee increase. He noted there is a "process" surrounding fee increases as they are often viewed as indirect tax increases.

In reference to LB867 (change employer contribution provisions under certain county retirement plans), Eagan felt the language was a bit vague. The bill says the match shall be "at least 1 to 1" whereas before it was worded "up to 1.5" - there is now no maximum. Kohout said the Committee was of the opinion that a minimum base be included so counties don't have to come back to the Legislature for adjustments.

4 NEBRASKA DEPARTMENT OF AGRICULTURE ANNUAL WEED REPORT - Brent Meyer, County Weed Control Authority Superintendent

Brent Meyer, County Weed Control Authority Superintendent, noted copies of the annual weed reports were previously emailed to the County Board for review. He gave a brief overview of the reports. With regard to the activity report, he noted there was a typo on the number of letters/brochures distributed. The number should have read 83,500. He provided information on the various noxious weed infestations in the County and how flyover technology is helping to detect weed locations.

Heier inquired whether inmates could assist the department in some capacity. Meyer said they would not have the necessary skills to be inspectors. Raybould questioned the use of UNL agricultural or horticultural interns. Meyer said he has contacted UNL in the past and has found some inspectors through that resource.

Meyer indicated the necessary documents are ready for signature today or he could attend the Tuesday, January 24th County Board meeting.

MOTION: Heier moved and Smoyer seconded to authorize the Chair to sign the annual weed report documents. Raybould, Heier, Smoyer and Schorr voted aye. Hudkins was absent. Motion carried 4-0.

NOTE: Copies of the reports are attached (**see Exhibit B**).

5 HAINES BRANCH PRAIRIE CORRIDOR - Lynn Johnson, Parks & Recreation Director; Terry Genrich, Parks and Recreation Natural Resources & Greenways Manager; Nicole Fleck-Tooze, Long Range Planning Manager; Glenn Johnson, Lower Platte South Natural Resources District (NRD) General Manager

Copies of Haines Branch Prairie Corridor maps were disseminated (**see Exhibit C**). Lynn Johnson said the intent today is to brief the County Board on a concept included in the Comprehensive Plan on an open space corridor between Spring Creek Prairie and Pioneers Park. Genrich added grant funding for a master plan, similar to what was done for Wilderness Park, is being sought. Fleck-Tooze said if the grants are received, planning would begin in March with an estimated 3-4 month timeline for completion. Lynn Johnson noted that while things are very preliminary at this point, the Village of Denton and area landowners will play key roles in the process. A partnership between the City, the County and the NRD will also be necessary to help manage easements.

Heier inquired what commitment is necessary from the County at this time. Fleck-Tooze said today's presentation is informational only. Heier clarified that he is not opposed to the County's involvement but would like to know more about the financial obligation. Genrich said the financial piece is not known at this time, hence, the reason for developing the master plan. Fleck-Tooze added there is definitely an economic development piece (tourism) related to the project.

With regard to land acquisition, Smoyer said it would be his preference to keep land on the tax rolls. Lynn Johnson said it makes sense for private ownership to continue to manage the land and that strategic planning will be necessary to identify which parcels to acquire for fee simple ownership. He added various options will be considered.

Glenn Johnson said the NRD can assist with floodplain and corridor protection. It was noted a similar approach to what was done in the Stevens Creek area with conservation easements could help preserve the land for agricultural use and keep it on the tax rolls yet still provide for trail access.

Bill Edwards, Denton Village Board, was in attendance and noted he is excited about a possible trail coming to Denton. He felt the project is definitely worthwhile.

ACTION ITEMS

b. TRIM License Maintenance Agreement Signature Authorization

Thorpe noted this document gives TRIM authorization to bill for annual maintenance. She indicated the fee is \$11,000 less than budgeted.

MOTION: Heier moved and Raybould seconded to authorize the Chair to sign the agreement. Raybould, Heier, Smoyer and Schorr voted aye. Hudkins was absent. Motion carried 4-0.

NOTE: A copy of the agreement is attached (**see Exhibit D**).

ADDITION TO THE AGENDA

a. Nebraska Association of County Officials (NACO) Legislative Conference

Heier said he would like to attend the NACO Legislative Conference on February 9-10, 2012 in Kearney. It was noted the County's Mid-Year Budget Retreat is scheduled for February 9th. Heier indicated we would leave for Kearney after the Retreat. Dennis Meyer said if Commissioner Heier plans to leave for Kearney as soon as possible on

that date, then he would need to schedule items through the lunch hour. Heier asked the Board to approve one night's lodging in Kearney.

MOTION: Smoyer moved and Heier seconded approval for Commissioner Heier to attend the NACO Legislative Conference on February 9-10, 2012 and to include one night's lodging. Raybould, Heier, Smoyer and Schorr voted aye. Hudkins was absent. Motion carried 4-0.

ADMINISTRATIVE OFFICER REPORT

a. County Board Committee Assignments

Smoyer asked to be removed from the Information Services Policy Committee (ISPC) as he has difficulty attending meetings on the second Thursday of the month at 1:00 p.m. Schorr said she would consider switching the Board of Health for the ISPC. She also verified with Heier that he would like to remain on the NACO Board.

Heier indicated he will need to be replaced on the following: Correctional Facility Joint Public Agency, Officials Committee, Vice Chair of the Board of Equalization and Monthly Meeting with the Mayor. Raybould indicated a desire to be Board of Corrections Chair. Heier said he was not quite ready to give up that assignment.

Further discussion of this item was delayed until the January 19th staff meeting with formal approval tentatively scheduled for Tuesday, January 24th.

b. County Board Officers

There was consensus to schedule this item on the Tuesday, January 17th Board of Commissioners' meeting.

c. Designate Web Site for Meeting Notices

Cori Beattie, Chief Deputy County Clerk, asked for direction regarding the methods the Board would like to use to advertise its meetings. Meeting notices are currently posted on the County-City Building bulletin board, the County's web site and emailed to the media. The consensus was to place this item on the January 17th agenda.

d. Intern Update

Raybould explained that the UNL Department of Political Science would have oversight of the intern and act as the liaison between the student and the County. She invited

Professor Tyler White to attend the January 19th staff meeting at 9:30 a.m., to discuss the intern program which would be available to all County departments.

- 6 IMPROVEMENT FUND GRANT RECOMMENDATIONS:**
- (1) Nebraska State Historical Society (\$9,755);**
 - (2) Lincoln Arts Council (\$10,000);**
 - (3) Lincoln USBC Bowling Association (\$9,500);**
 - (4) Special Olympics Nebraska (\$10,000);**
 - (5) Camp Creek Threshers Association (\$10,000);**
 - (6) Lincoln Area Model Railroad Society (\$10,000); and**
 - (7) Star City BMX (\$10,000) - Jeff Maul, Executive Director
Convention Visitors Bureau; Steve Hilton, Visitors Promotion
Committee (VPC) Chair**

Hilton and Maul provided a brief overview of each application (see agenda packet).

With regard to the application from the Lincoln Arts County, Hilton noted the VPC recommended approval contingent upon receipt of the additional funds for the project.

It was noted that the \$9,500 grant for the USBC Bowling Association would be used to purchase bleachers, a tent and platform staging. Hilton said other VPC tourist events would be permitted to use these items. It was clarified that the Bowling Association, as the non-profit, would own the items and Sun Valley Lanes would store them.

With regard to Camp Creek Threshers, Hilton said the VPC recommended denial of the application because it is a reimbursement request. The VPC encouraged the organization to continue to expand their facility and to come forward with future grant applications as there is a lot of potential at this location.

Hilton noted the application from Star City BMX included funding for erosion control. The VPC denied/tabled the application and encouraged the organization to come back with some different, more permanent, erosion control proposals.

Schorr clarified that the VPC recommended approval of the applications for the Nebraska State Historical Society, Lincoln Arts Council, Lincoln USBC Bowling Association, Special Olympics Nebraska and Lincoln Area Model Railroad Society.

MOTION: Smoyer moved and Raybould seconded to forward the recommendations to a future Tuesday agenda. Raybould, Heier, Smoyer and Schorr voted aye. Hudkins was absent. Motion carried 4-0.

- 7 COMPREHENSIVE PLAN AMENDMENTS:**
(A) No. 11001 (20 Acre Rule);
(B) No. 11002 (Acreage Build-Through);
(C) No. 11003 (Bennet Corner Commercial/Industrial Designation);
(D) No. 11005 (Transportation Chapter); and
(E) No. 11006 (Prefatory Language) - Marvin Krout, Planning Director; Sara Hartzell, Planner; Nicole Fleck-Tooze, Long Range Planning Manager

(A) No. 11001 (20 Acre Rule) - Hartzell said this amendment changes a line in the Neighbor and Housing Section of the Comprehensive Plan addressing the density in the County. A line is being added that states, "However, consideration should be given to new ways that smaller lots within the County jurisdiction can be subdivided and sold, while still maintaining that overall density and maintaining good access management along the County's section line roads." Hartzell said the Planning Commission discussed the item in December and voted to deny the amendment by a vote of 5-4 vote while Planning staff recommended approval.

(B) No. 11002 (Acreage Build-Through) - Hartzell said this amendment would specify in the language that this was only to be within the three-mile extra territorial jurisdiction. The intent of the build-through is to prepare land for when the City annexes a development. She noted it is a requirement within the City's subdivision and zoning ordinances. The County Board originally proposed the following language:

"New acreage development is not encouraged in the "Map 1.3: Growth Tiers with Priority Areas" for Lincoln's three-mile extra territorial jurisdiction (ETJ), except for areas already platted, zoned, or designated for low density residential development. Development in the three-mile ETJ should only be permitted under the "build-through" model that has been established, and without use of Sanitary Improvement Districts (SIDs). The build-through model included in the City of Lincoln's subdivision and zoning ordinances is intended to facilitate a later transition to urban densities when city services are extended, including:"

Heier said he would like to take a closer look at build-throughs but the Planning Department needs to tell the County Board what associated costs would be. Hartzell did not know those costs at this time. Heier felt this was similar to an impact fee and, in his opinion, it does not make sense to pay for such things as sewer lines, water lines and fire hydrants 30 years in advance. Hartzell noted this is not how it is done now.

Hartzell indicated the Planning staff and Planning Commission both recommended denial of the proposed amendment. The following alternative language was proposed by Planning staff:

"New acreage development is not encouraged in the "Map 1.3: Growth Tiers with Priority Areas" for Lincoln's three-mile extra territorial jurisdiction (ETJ), except for areas already platted, zoned, or designated for low density residential development. Development in these tiers should only be permitted under the "build-through" model that has been established, and without use of Sanitary Improvement Districts (SIDs). For areas outside of the Lincoln three-mile jurisdiction but inside a future Lincoln growth tier, the County should consider applying "build-through" standards, on a case-by-case basis, when a proposed development is in a location that is more likely than others to have city services extended in the foreseeable future. The build-through model includes provisions that are intended to facilitate a later transition to urban densities when city services are extended, including:"

Heier said the Board previously voted on what language to include (see original version). Hartzell explained that version totally eliminated build-through language for the County. The alternate language gives the County the option of considering build-throughs on a case-by-case basis.

Raybould questioned which version would be before the County Board at its public hearing on January 24th as it appeared the Planning Commission did not discuss the alternative language. Brittany Behrens, Deputy County Attorney, said the statutory requirement is that once a recommendation is made to the Planning Department, they can take it to the Planning Commission which can have at least one public hearing before making a recommendation to the County Board. At that time, the Board would consider the recommendation, have at least one public hearing of its own and then, following that hearing, it may adopt or reject, in whole or in part, with or without modifications. Behrens added the County Board could take action on January 24th as long as the County Attorney's office has prior direction on what language to include in the resolution.

MOTION: Heier moved to approve the original language and incorporate it in the January 24th meeting.

Eagan confirmed this language already exists in the proposed amendment. If the Board wants to modify that language, the County Attorney's office would need to know in order to incorporate it in the resolution.

The maker withdrew his motion.

MOTION: Raybould moved and Heier seconded that the County Board consider the alternative language proposed by the Planning Department. Raybould, Smoyer and Schorr voted aye. Heier voted nay. Hudkins was absent. Motion carried 3-1.

(C) No. 11003 (Bennet Corner Commercial/Industrial Designation) - Hartzell said a map and text change are proposed. This includes 75 acres of additional commercial designation to the future land use maps surrounding the intersection of State Spur 43 and Nebraska Highway 2 (Bennet Corner) and an additional 120 acres of industrial. There was also language added to the Business and Economy Chapter of the Comprehensive Plan specifying the types of uses for that corner.

Heier thought the original motion included all land from 148th Street to 162nd Street, Hooper Road to Highway 2. Hartzell said a 300'-400' buffer was included between future industrial and residential areas. Heier said he received a call from a landowner who wondered why his property was not included. Krout said the Board could incorporate changes as part of its motion at the public hearing.

Raybould noted the Planning Department, Planning Commission and Bennet Planning Commission all recommended denial while the Bennet Village Board recommended approval.

MOTION: Heier moved and Smoyer seconded to approve the wording in the original motion that light industrial be indicated from Highway 2 to Hooper Road and 148th Street to 162nd Street and to remove the pond.

Hartzell asked for clarification regarding the buffer size near the pond. There was consensus to allow for a 300' buffer along lakes and streams. Krout said the Planning Department will work with the Board to develop new text and a new map.

ROLL CALL: Heier, Smoyer and Schorr voted aye. Raybould voted nay. Hudkins was absent. Motion carried 3-1.

(D) No. 11005 (Transportation Chapter) - Fleck-Tooze indicated this is clean-up language to clarify the relationship between the Transportation chapter and the Long Range Transportation Plan.

(E) No. 11006 (Prefatory Language) - Fleck-Tooze said this is proposed introductory language to the Comprehensive Plan regarding the Plan's purpose and authority.

Schorr noted the County Board will hold a public hearing on the proposed amendments on Tuesday, January 24th.

8 ELECTRONIC COUNTY BOARD PACKETS - Cori Beattie, Chief Deputy County Clerk

This item was previously discussed at the December 22, 2011, staff meeting whereby the Board agreed to experiment with paperless packets. Eagan said he and Thorpe had no problem reviewing the agenda items online. Beattie said she received a laptop quote of \$1,800 from Information Services and netbook quotes ranging from \$500-\$700. It was noted the City Council uses I-pads and Motorola Zooms. Schorr said it would be her preference to have a laptop on the dais for Commissioners to share. Heier inquired about monitors along the dais but it was noted they might be too difficult to read. Raybould suggested a lone laptop with two additional monitors along the dais. Schorr suggested situating one laptop at the dais for next week's meeting.

RETURNING TO ADMINISTRATIVE OFFICER REPORT

c. Designate Web Site for Meeting Notices

Beattie informed the Board that the Clerk's Office must now publish notice at least 10 days prior to a Board of Equalization (BOE) meeting whereby motor vehicle exemption applications are reviewed. Since this occurs weekly, changing Tuesday meeting dates/times within this 10-day time frame becomes problematic. Schorr questioned the budget impact. Beattie said there will be additional publication costs and possibly postage as applicants must also receive written notification at least 10 days prior to the meeting. (Note: The County Treasurer's Office was previously notifying applicants of the meeting date.) Raybould questioned whether the notification could be e-mailed. Brittany Behrens, Deputy County Attorney, said the notification and publication requirements are not defined in statute but rather included in the administrative regulations. She added the regulations are not specific on how the applicant is notified but the standard would be written (as opposed to electronic) notification. Schorr suggested future discussion with the County Treasurer's Office regarding this issue.

9 (A) JUVENILE JUSTICE PROGRAM MANAGER; AND (B) VIOLENCE AGAINST WOMEN ACT GRANT RENEWAL AND LETTER OF SUPPORT - Kit Boesch Human Services Director; Joe Kelly, Lancaster County Attorney; Alicia Henderson, Chief Deputy County Attorney/Juvenile Division

Boesch said the Assessment Specialist position is currently funded through Cedars by a Crime Commission grant which is going to expire at the end of this fiscal year. She felt

it is in the County's best interest to create a County position to retain this work as statistics show the number of juveniles cases has decreased, thus, saving the County money. While the position could be located in the County Attorney's Office or Human Services, Boesch said it may be better received by parents to have it be affiliated with the latter. She drafted a job description and asked the Board to consider this as a County position next fiscal year.

Henderson said this program was nominated to the OJJDP as a best practice so others across the country are recognizing its importance. Each case is reviewed to decide if it warrants a no charge, diversion or a court filing. She noted County filings are going down. Her preference was for the position to remain in Human Services. Kelly said the City does some juvenile law violations (roughly 500 per year) but is not utilizing this program and their filings continue to increase. He added the City has noted in the past that they do not want to be in the juvenile business, thus, there may be an opportunity to contract with the City. Kelly said he would contact City Attorney Rod Confer to see if the City would be interested in this program.

In response to Schorr's inquiry, Boesch said there has been enough savings over the last three years to cover the annual cost of the position.

MOTION: Heier moved and Smoyer seconded to proceed with the creation of a job description.

Dennis Meyer, Budget & Fiscal Officer, pointed out the County and City split the Human Services budget 50/50 which may make it even more attractive to the City Attorney to participate in this program.

In response to Raybould's inquiry, Kelly said something would need to be worked out financially with the City before the County would take on the additional workload. Raybould asked to see some statistics related to the position. Boesch said this information is being compiled. Eagan suggested this issue be further discussed at the Mid-Year Budget Retreat on February 9th.

ROLL CALL VOTE: Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 4-0.

Schorr exited the meeting. The Vice Chair asked for direction regarding the grant.

MOTION: Raybould moved and Smoyer seconded to approve submission of the Violence Against Women Act Grant and to authorize the Chair to sign the related documents and a letter of support. Raybould, Smoyer and Heier voted aye. Schorr and Hudkins were absent. Motion carried 3-0.

Note: A copy of the grant application is attached (**see Exhibit E**).

10 REQUEST FROM LANCASTER MANOR REAL ESTATE, LLC FOR ESCROW PAYMENT (\$146,993.45) - Dennis Meyer, Budget and Fiscal Officer

Schorr returned to the meeting.

Meyer indicated this is the first request from Lancaster Manor to withdraw escrow funds. The amount requested is \$146,993.85 and would be used to cover such things as architect costs, construction costs and lighting. Raybould asked for verification of the escrow language related to capital improvements. Meyer said the language is somewhat broad and added if the Board has concerns regarding specific items then he needs to bring those to Lancaster Manor's attention immediately. The Board asked Behrens and Meyer to verify that the expenditures listed meet the escrow agreement terms prior to placing the item on a Tuesday agenda.

11 OLD JAIL REMODEL STEERING COMMITTEE - Don Killeen, County Property Manager; Bob Walla, Assistant Purchasing Agent

Walla distributed a space planning services process and schedule (**see Exhibit F**). He said the RFP committee selected Bahr, Vermeer, Haecker Architects (BVH) and Sinclair Hille for the project. Thirteen departments were listed on the RFP (Juvenile Probation, County Attorney-Child Support, Mental Health, Adult Probation, Sheriff, Records Storage, Evidence Storage, District Court, County Court, Juvenile Court, Corrections, Community Corrections and Wellness Committee). Walla noted if the Board would like other departments to be included, it would increase the cost. Schorr suggested an email be sent to all County Departments informing them of this project.

With regard to the advisory committee membership, Walla asked which County Commissioners to include. Raybould and Smoyer indicated an interest to serve on the committee. It was also mentioned that Commissioner Hudkins may be interested. Walla said the first committee meeting is scheduled for February 15th with the final report scheduled before the County Board on March 15th. Eagan said he would place this item on the January 26th staff meeting agenda for further discussion.

12 ACTION ITEMS

- a. Violence Against Women Act Support Letter (**see Item 9**)
- b. TRIM License Maintenance Agreement Signature Authorization

Items 12 a-b were moved forward on the agenda.

13 CONSENT ITEMS

There were no consent items.

14 ADMINISTRATIVE OFFICER REPORT

- a. County Board Committee Assignments
- b. County Board Officers
- c. Designate Website for Meeting Notices
- d. Intern Update

Items 14 a-d were moved forward on the agenda.

- e. Chamber of Commerce Annual Luncheon (February 9, 2012)

Schorr asked Minette Genuchi, County Board Administrative Assistant, to notify the Chamber of Commerce that the County Board cannot attend their luncheon on February 9th due to the Mid-Year Budget Retreat.

- f. 2012 NACO Institute of Excellence (February 20th deadline)

Smoyer said he may be interested in participating. Eagan said he would place the item on next week's agenda to allow Smoyer time to review his schedule. The Institute of Excellence information would also be forwarded to County Treasurer Andy Stebbing.

- g. 4th Quarter Review for Retirement and Deferred Compensation Programs (March 1, 2012)

Schorr and Raybould indicated they will be gone on March 1st. The consensus was to schedule the review of the Retirement and Deferred Compensation Programs on this date as, according to the calendar, all other Commissioners would be present.

- h. Request From Human Services to be on the Common Meeting Agenda Monthly

Schorr indicated that Kit Boesch, Human Services Director, has requested time at each Common meeting to discuss various issues. In discussing the 2012 Common schedule, the Board suggested Boesch provide an overview of the entire joint budget process on the next available meeting date (April) and be allotted 30 minutes for the discussion.

- i. Appointment of County Board Representative to the Commissioners' Award of Excellence Program

The Board recommended that Minette Genuchi be reappointed to the Commissioners' Award of Excellence Committee.

- j. Community Mental Health Center Planning Committee Update

Eagan said he has begun drafting a report and hoped to have the Committee's final recommendation to the County Board by the Mid-Year Budget Retreat on February 9th. With regard to the HMA report, Eagan said the County Board will receive a copy upon its release.

- k. Legal Opinion Request on Deviation from Comprehensive Plan

The item was withdrawn from the agenda.

15 PENDING

There were no pending items.

16 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Lincoln Independent Business Association (LIBA) Monthly Meeting - Heier

Heier noted he did attend.

- B. Chamber Coffee - Smoyer

Smoyer said the Lincoln Public Schools' District Office and Senator Ben Nelson's decision to not seek re-election were discussed.

- C. Information Services Policy Committee (ISPC) - Smoyer

Smoyer said he was unable to attend due to a scheduling conflict.

- D. Human Services Joint Budget Committee (JBC) - Schorr

Schorr said the following items were discussed: non-profit board training, Keno Fund Round 35, YWCA (new director), United Way campaign, Region V Systems innovation grant and Urban Development projects.

E. Meeting with the Mayor - Schorr, Heier

Schorr said they discussed the ½-cent sales tax bill, Centennial Mall renovation, prairie corridor, the build-through amendment and city juvenile cases.

F. Public Building Commission (PBC) Meeting with the Mayor - Hudkins

There was no report.

G. Public Building Commission (PBC) - Hudkins, Raybould

Raybould said no one appeared to testify at the public hearing on the recommendation to purchase the Benesch building.

H. Board of Health - Schorr

Schorr said the following items were discussed: budget, wellness program kick-off, prohibiting smoking in parks, the HMA study, web site update, dangerous dog licensing, the 10 essential public health services, health promotion and outreach and local health priorities (top three were diabetes, obesity and smoking).

RETURNING TO ITEM 3

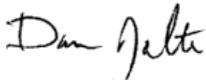
Schorr said she, Kerry Eagan and Dennis Meyer will meet with the Journal Star Editorial Board regarding the Governor's recommendation to repeal inheritance tax.

17 EMERGENCY ITEMS AND OTHER BUSINESS

There were no emergency items or other business.

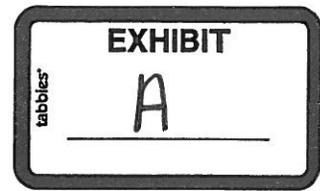
18 ADJOURNMENT

MOTION: Heier moved and Raybould seconded to adjourn the meeting at 11:45 a.m. Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk





Lancaster County Board of Commissioners

January 12, 2012

Today is the seventh day of the Nebraska Legislature.

Today the Governor will deliver his State of the State message to the Legislature. We anticipate the Governor will include a repeal of the inheritance tax.

Debate began yesterday when the Legislature addressed LB 66. The bill would change provisions relation to the collection of DNA samples from individuals convicted of a felony or other specified offenses. The bill allows for probation officers to administer DNA samples from convicted felons who are placed on probation and would not enter into a prison, jail, or detention facility. The bill specifies that in counties outside of Omaha, an individual not placed on probation who receives a fine or penalty of time served would have a DNA sample collected by the county sheriff. In addition, a county jail or other detention facility that collects the sample would not be held financially responsible for the cost of the DNA sample kit if the court waives the cost.

Senator Bill Avery raised concerns of the fiscal note and the ability of the Fiscal Office. That attack had Senator Lavon Heidemann defending the fiscal office. Let the games begin.

Lancaster County Priorities:

LB 867 (Karpisek)-Change Employer contribution for retirement plans.

LB 722 (Coash)-Authorize fines or costs to be deducted from a defendants cash bond.

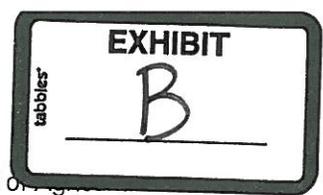
LB 787 (McGill)-Authorize inspection and regulation of staff secure facilities by Jail Standard Boards.

LB 865 (McGill)-Authorize the voluntary waiver of compensation by jurors.

We are working with NACO on extension of LB 465 to include General Assistance and to increase the funding for Sex Offender Treatment and to see if county fees (McGill and marriage licenses)are raised.

Noxious Weed Control Plan
(Due January 31 of each year)
Revised November, 2004

Nebraska Department of Agriculture
Animal & Plant Health Protection
P.O. Box 94756
Lincoln, NE 68509-4756
(402) 471-2394



RECEIVED

JAN 12 2012

LANCASTER COUNTY
CLERK

For: Lancaster County

For the year 2012

Statement of Finding

The failure to control noxious weeds on lands in this state is a serious problem which is detrimental to the production of crops and livestock and to the welfare of residents of this state and which may devalue land and reduce tax revenue (Neb. Rev. Stat. 2-945.02(1)).

Section 2-954 of the Nebraska Noxious Weed Control Act requires each weed control authority to establish a coordinated program for the control of noxious weeds within the county.

Goals

List three goals outlining how your county plans to reduce the number of noxious weed infested acres in your county. Also, explain how your county plans on achieving each goal. Be specific and provide as much detail as possible. If more space is needed, you may attach additional sheets. (You may use a computer generated plan that follows the same format.)

Goal 1: Prevent the development of new weed infestations

Prevention is the least expensive and most effective way to halt the spread of noxious and invasive weeds. Integrated weed management includes preventing encroachment into land that is not infested, detecting and eradicating new weed introductions, containing large-scale infestations using an integrated approach and often re-vegetation.

The elements of new weed prevention include:

- Limit the introduction of weed seeds into an area.
- Early detection and eradication of small patches of noxious weeds or plant species with noxious weed potential. *Examples: Japanese and Bohemian knotweed, Sericea lespedeza, and Spotted and Diffuse Knapweeds.*
- Minimize disturbance of desirable vegetation along roadsides, trails, and waterways.
- Educate landowners on how to manage land to build and maintain healthy communities of native and desirable plants to compete with weeds.
- Train inspectors to identify and monitor presence of these weeds.
- Alert and encourage others to report any findings of these weeds.
- Careful monitoring of high-risk areas such as human and animal transportation corridors and disturbed or bare ground.
- Spread the word not the weed! Clean equipment prevents the spread of noxious weeds.
- Re-vegetate disturbed sites with desirable plants.
- Use of article inspection and quarantines as needed to control dissemination.
- Provide weed free forage inspections.
- Annual evaluations of the effectiveness of the prevention plan so appropriate actions can be implemented the following year.

Goal 2: Provide education and public outreach on noxious and invasive weed control.

The public is generally not aware of the economic and environmental impacts of noxious weeds. There is a need to improve awareness of noxious weeds and to provide educational information to cooperators, land managers, and the public. Pamphlets, bulletins, and brochures are useful at meetings, for follow-up consultations, and educational purposes. As people become more aware of noxious weeds, the probability of detecting them is greatly increased, which allows for more effective and timely control. Education and awareness assist weed identification, reporting new infestations, prevention and control, and fosters cooperation and partnerships.

The elements of education and awareness include:

- Develop and introduce a new **Weed Watcher** program in 2012.
- Weed Awareness special insert to the Lancaster County Cooperative Extension Service NEline in February. This insert has a circulation of around 12,000.
- Maintaining and updating the Weed Control Authority Web site at www.lancaster.ne.gov/weeds
- Special mailings:
 - Pre-season letters to multiple violators
 - Musk thistle fall control mailers
 - Leafy spurge control mailers
 - Homeowner Associations
 - Public land managers
 - Adopt-a-clean road volunteers

Goal 3: Provide for ongoing management of State of Nebraska mandated noxious weeds and City of Lincoln weed abatement

Noxious weed management is the systematic approach to minimize noxious weed impacts and optimize intended land use. It is very important for all infested areas to be treated with effective methods. Integrated management is a program of noxious weed control that properly implements a variety of coordinated control methods. Types of control methods include mechanical, cultural, chemical, and biological. Integrated management greatly improves the success rate for your weed control plan. All noxious weed management must be applied and evaluated over an extended period of time to be successful.

The elements of noxious weed management include:

- Prepare advance work orders on sites that are deemed to require inspection and notification to obtain control.
- Work orders prepared for 2012
 - Musk thistle – 337
 - Leafy spurge – 347
 - Phragmites – 332
 - Purple loosestrife – 13
 - Saltcedar - 3
 - Canada thistle – 5
 - Knotweeds – 22
- Follow up on 83 inspections of Union Pacific and BNSF railroads and prepare map for contractors.
- Follow up on 28 inspections of the Bluff Road and 48th Street landfills and prepare map for control contractors.
- Follow up on 222 violations of the City Weed Abatement program and make an anticipated 4,500 to 5,500 inspections.
- Issue contracts in a timely manner to provide control of uncontrolled noxious weed violations.
- Issue contracts in a timely manner for control of noxious weeds at both landfills
- Issue 10-day legal notices on uncontrolled noxious weed violations.
- Issue mowing contracts on City weed abatement violations.

General

In this section, list how your county achieved last season's goals and were they successful? Explain.

Early Detection and Rapid Response was one of the goals of Lancaster County in 2011 and I feel it has been successful with an aggressive eradication program on Phragmites and Saltcedar, as well as on the Knotweed family, which were put on the noxious weed list in the spring of 2011.

Noxious Weed Enforcement

1. Which legal notice(s) will be utilized by the county weed control authority?

_____ XXX _____ 10 day _____ 15 day _____ Both

2. List the procedure that the control authority has adopted for the weed superintendent to follow when notifying landowners of uncontrolled noxious weed infestations.

- Take action on all uncontrolled infestations
- Notification by other than legal notices to those with good control history or trace infestations.
- Make informal contact with those that have a good control program.
- Send reminder letters to those that have a good control history and those that cannot be reached with an informal contact.
- Send a card to those that have only a trace infestation.
- Issue individual 10-day notices to all other landowners.
- Send copies of letters and notices to tenants (if known) with return card to report control taken.
- Send copies of letters and notices to real estate agents on property with for-sale signs.
- Make follow-up inspections and send follow-up control card if control is not complete.
- Arrange for contracted forced control if landowner compliance is not obtained.
- Conducts final inspection to assure that contracted forced control is completed.
- Complete final disposition reports.

3. List the guidelines or policy that the control authority has established for the weed superintendent to follow when **issuing and enforcing an individual notice**. (Include information regarding inspections, evidence, officials to be notified, etc.)

- Make an initial inspection.
- Determine the correct landowner and tenant, if known.
- Notify the landowner regarding infestation and request compliance.
- Notice may be issued anytime after refusal to comply.
- Individual notice must be in writing as prescribed by the Noxious Weed Act.
- Delivery of the notice shall be in the same manner of service as a summons in a civil action in the district court or by certified mail to the last known address.
- Begin disposition report when a notice is issued. (*keep current during the entire process*)
- Re-inspect the property to determine compliance when notice expires.
- Implement proper and approved control measures.
- Document all control work accurately and completely.
- Notify the landowner of cost incurred.
- Immediately file notice of possible unpaid weed assessment with Register of Deeds.
- If unpaid for two months, certify to the County Treasurer.

Public Awareness

Explain the type of public relations activities that your county will use in the upcoming year to increase public awareness (newspaper articles, interviews, presentations given, weed tours, landowner contacts, etc.). **Do not include the required general notice in this section.**

- Weed Awareness Special insert to the February Lancaster County Cooperative Extension Service Nebline with a circulation of around 12,000.
- Over 70,000 inserts with Knotweed information sent along with the June / July water bill for the residents of Lincoln
- Maintaining and updating Internet Homepage at www.lancaster.ne.gov/weeds with 44,696 hits in 2011.
 - 2011 noxious weed locations
 - Current Weed Violation Search
 - 2012 work order information
- Special mailings to
 - Pre-season letters to multiple violators
 - Owners of problem infestations
 - Homeowner associations
 - Public land managers
 - Adopt-a-Clean Road volunteers
 - Introduction of the Weed Watcher program

Cooperative Efforts

Does your county actively support and participate in a weed management cooperative group?

NO _____ YES XXX Explain

Lancaster County is a partner in the Lower Platte Weed Management Area. This organization brings together all parties that have an interest in noxious weed management and thereby strengthens the resulting effort.

How does being part of a weed management cooperative group benefit your county?

As a result of belonging to the PVWMA the group has been able to bring in grants to help fund the cost of controlling noxious weeds within the area.

- Lancaster County received grant money in 2011 to survey Salt Creek by helicopter from Hickman to the eastern county line. (Approximately 1,900)
- We are currently working on remote sensing for Phragmites in Lancaster County with grant money provided by Ducks Unlimited. (Approximately 2,000)

Contact List

Agency	Contact Person	Phone Number
Nebraska Game and Parks Commission	Patrick D. Molini	402-471-5434
Nebraska Department of Roads	Roger Kalkwarf	402-471-0850
BELF	Robert Schwartzkopf	308-346-5057
LPSNRD	Jeff Hegy or Rich Wagner	402-476-2729
UNL-Extension, Lincoln	Tom Dorn	402-441-7180
FSA	Gregory D. Chewakin	402-423-9683
NRCS	Dennis Schroeder	402-423-0800
Lincoln Public Works	Andrew Edwards	402-441-7088
Nebraska Dept of Agriculture	Mitch Coffin	402-471-6844
Railroads Union Pacific	Jonathan Parker	402-544-8007
Railroads BNSF	Gary Nyberg	817-740-2644
UNL East Campus	T. J. McAndrew	402-450-6360
Parks and Recreation	Jerry Shorney	402-441-8259
Sanitary Landfill	Karla Welding	402-441-7867
Lincoln Electric System	Ken Rittgarn	402-467-7561
Lincoln Airport Authority	Bob McNalley	402-458-2423

If more space is needed, you may attach additional sheets.

1. How many total hours does the control authority anticipate will be dedicated to the county noxious weed program? For the coming year? (Hours per quarter)

1560 January - March
4000 April - June
2100 July - September
1560 October - December

2. Has your county's noxious weed infestations increased or decreased in the past year?
Increased Explain.

The noxious weed infestations have increased within the county. With the addition of 22 newly found infestations of Knotweed and over 50 additional new infestations of Phragmites found in 2011 our inspection numbers indicate that overall noxious weeds increased in 2011. While Musk thistle, Purple loosestrife and Saltcedar all saw decreases our overall work order load for 2012 has increased from 994 to 1,059 advanced work orders.

Landowners continue to be very cooperative with their voluntary compliance. Annual inspections are made on all properties that have had problems in the past. Lancaster County uses an aggressive inspection program to gain compliance followed by using contractors to do the control work of violations of the Noxious Weed Act.

3. Provide any other information or policy that the control authority has determined to be relevant to the noxious weed control program.

Lancaster County along with managing the Noxious Weed Program also manages the Weed Abatement program for the City of Lincoln.

4. Does your county have a resolution giving your county weed superintendent the authority to issue individual notices?

NO XX YES

How often is this resolution presented and approved by the County Weed Control Authority?

No resolution, therefore it is not presented.

Lancaster has never had a problem with the superintendent issuing the notices and only uses 10-day notices therefore avoiding going to court and relying on a Judges decision.

Submitted, reviewed, and approved by the county noxious weed control authority at a regular board meeting

Dated January 12 20 12

 January 12, 2012
Date

 Brent R. Meyer
County Weed Superintendent

 January 12, 2012
Date

 D. Schor
Control Authority Chairperson

NW18.doc

Nebraska Department of Agriculture
 Animal & Plant Health Protection
 P.O. Box 94756
 Lincoln, NE 68509
 (402) 471-2394

WEED CONTROL AUTHORITY BOARD ROSTER

(Due January 31st of each year.)

Lancaster County, 2012

NOTE: (1) Roster should reflect current or upcoming members only; and (2) Ex-officio or weed liaison commissioners or supervisors designated to receive correspondence in lieu of the chairperson should be indicated as such.

Section 2-953 of the Noxious Weed Control Act defines the control authority as the county weed district board, or the county board.

This control authority is: County board Weed board

Name	Mailing Address	City/State/Zip	Telephone <i>(including area code)</i>	Board Type*	Date Current Term Ends	Years of Service
Deb Schorr District 3 Chairperson	555 S 10 th ST	Lincoln, NE. 68508	402-441-7447	B	2014	9
Bernie Heier District 4 Vice Chairperson	555 S 10 th ST	Lincoln, NE. 68508	402-441-7447	B	2012	13
Jane Raybould District 1	555 S 10 th ST	Lincoln, NE. 68508	402-441-7447	B	2014	1
Larry Hudkins District 2	555 S 10 th ST	Lincoln, NE. 68508	402-441-7447	B	2012	24
Brent Smoyer District 5	555 S 10 th ST	Lincoln, NE. 68508	402-441-7447	B	2014	1
Superintendent: Brent Meyer	444 Cherry Creek RD. Bldg B	Lincoln, NE 68528	402-441-7817			1
*Board types: C = City representative, weed board R = Rural representative, weed board B = Board member, county commissioner/supervisor						

Brent D. Meyer
 County Weed Superintendent Signature

January 12, 2012
 Date

Deb Schorr
 Control Authority Chairperson Signature

January 12, 2012
 Date

ACTIVITY REPORT

(DUE January 31 of each year.)

Lancaster County, 2011

Month and year weed superintendent started in this position: November 2010

For the **preceding** year, indicate the following:

1. Control authority employees:

- a. Number of weeks weed superintendent was employed full-time as a weed superintendent..... 52
- b. Number of part-time or seasonal personnel employed annually. 5
- c. Number of full-time personnel..... 3
- d. Percent of time weed superintendent spent on required noxious weed activities. 60%

2. County noxious weed budget:

- a. Actual total weed budget spent for the previous fiscal year. \$360,278
- b. Total weed budget most recently adopted and approved (*total requirements*) \$337,239
- c. Tax dollars required for weed control for last fiscal year..... \$154,773

3. Public relations and education:

- a. Number of public education and informational meetings presented by the control authority 1
- b. Number of noxious weed articles published based on information provided by the control authority 12
- c. Number of radio interviews conducted by the control authority regarding noxious weeds..... 0
- d. Number of informational letters or brochures distributed by the control authority regarding noxious weeds..... 83,500
- e. Number of events that informational noxious weed displays were presented by the control authority..... 2

4. Number of inspections completed and documented with appropriate inspection reports (Spring) (Fall)

- | | | |
|---|-------------|----------|
| a. Annual noxious weed inspection..... | <u>1228</u> | <u>7</u> |
| b. Special noxious weed inspection..... | <u>0</u> | <u>0</u> |
| c. Complaint noxious weed inspection..... | <u>44</u> | <u>0</u> |
| d. Follow-up noxious weed inspection..... | <u>619</u> | <u>7</u> |
| e. Crop inspections..... | <u>9</u> | <u>0</u> |
| f. Article inspections..... | <u>0</u> | <u>0</u> |

5. Noxious weed notification and enforcement:

- a. Number of reports received concerning uncontrolled noxious weed infestations (*includes landowner complaints and Nebraska Department of Agriculture (NDA) reports*) 44
- b. Number of requests made to individuals or other entities to control noxious weeds (*excluding official notices*). 1115

6. Official 15-day notice results:

- a. Number of 15-day notices issued..... 0
- b. Number of 15-day notices which achieved acceptable compliance prior to notice expiration..... 0
- c. Number of notices prosecuted..... 0
- d. Dollar value of fine notices collected..... 0
- e. Number of 15-day notice disposition reports completed..... 0

7. Official 10-day notice results:

- a. Number of 10-day notices issued..... 115
- b. Number of 10-day notices which achieved acceptable compliance prior to expiration..... 108
- c. Number of parcels force controlled by the county..... 0
- d. Number of parcels force controlled by contractors..... 7
- e. Total number of acres force controlled..... 109
- f. Total number of liens filed for nonpayment..... 2
- g. Total number of 10-day notice disposition reports completed..... 115

8. Weed Superintendent Education and Training:

- a. Number of regional Nebraska Weed Control Association (NWCA) meetings attended..... 8
- b. Number of state NWCA meetings, workshops, or seminars attended..... 4
- c. Number of university, state, or federal information or training sessions attended..... 8
- d. Number of private industry training sessions attended..... 1
- e. Other (list number of sessions attended)..... 0

9. Number of meetings weed superintendent held or attended with (other than those listed above):

- a. Control authority..... 14
- b. County attorney..... 3
- c. District NDA inspector..... 8
- d. Railroad officials..... 4
- e. Road departments..... 4
- f. Municipalities..... 6
- g. Federal officials..... 3
- h. Other or miscellaneous..... 0

Bruce K Meyer
County Weed Superintendent Signature

January 12, 2012
Date

Deborah
Control Authority Chairperson/President Signature

January 12, 2012
Date

Nebraska Department of Agriculture
Animal & Plant Health Protection
P.O. Box 94756
Lincoln, NE 68509
(402) 471-2394

BUDGET REPORT
(DUE January 31 of each year)

Lancaster County, 2011 / 2012

Current Year Budget:

Available Funds: 337,239

Expenses: 141,611

Prior Year Actual:

Revenues: 205,505

Expenses: 360,278

Superintendent Salary: 62,000

Brent A. Meyer
County Weed Superintendent Signature

January 12, 2012
Date

Deborah
Control Authority Chairperson/President Signature

January 12, 2012
Date

NOXIOUS WEED INFESTATION REPORT

(Due January 31st of each year)

Lancaster County, 2011

Record acres infested and severity for each noxious weed and land use for the *preceding* year.

		Musk Thistle Acres	Plumeless Thistle Acres	Canada Thistle Acres	Leafy Spurge Acres	Knapweed Acres	Loosestrife Acres	Saltcedar Acres	Phragmites Acres	Knotweed Acres
RAILROAD	None	845	924	925	804	925	925	925	917	925
	Trace	1	1	0	1	0	0	0	1	0
	Light	41	0	0	9	0	0	0	4	0
	Moderate	32	0	0	33	0	0	0	1	0
	Severe	6	0	0	78	0	0	0	2	0
	Total Acres	925	925	925	925	925	925	925	925	925
ROADS	None	13947	13948	13948	13894	13948	13947	13948	13937	13947
	Trace	1	0	0	34	0	0	0	1	0
	Light	0	0	0	17	0	1	0	1	0
	Moderate	0	0	0	3	0	0	0	2	0
	Severe	0	0	0	0	0	0	0	7	1
	Total Acres	13948	13948	13948	13948	13948	13948	13948	13948	13948
NONAGRI-CULTURAL	None	110817	111315	111313	111085	111315	111286	111312	111105	111311
	Trace	8	0	0	29	0	1	1	5	1
	Light	272	0	1	122	0	8	1	23	1
	Moderate	123	0	1	3	0	20	1	81	1
	Severe	95	0	0	76	0	0	0	101	1
	Total Acres	111315	111315	111315	111315	111315	111315	111315	111315	111315
PASTURE/RANGE/IDLE	None	107393	108017	108017	107898	108017	108017	108017	108008	108017
	Trace	4	0	0	6	0	0	0	1	0
	Light	50	0	0	11	0	0	0	2	0
	Moderate	474	0	0	25	0	0	0	1	0
	Severe	96	0	0	77	0	0	0	5	0
	Total Acres	108017	108017	108017	108017	108017	108017	108017	108017	108017
CROPLAND/CRP	None	302772	302829	302829	302827	302829	302829	302829	302819	302829
	Trace	11	0	0	1	0	0	0	1	0
	Light	28	0	0	0	0	0	0	8	0
	Moderate	13	0	0	1	0	0	0	1	0
	Severe	5	0	0	0	0	0	0	0	0
	Total Acres	302829	302829	302829	302829	302829	302829	302829	302829	302829
COUNTY TOTALS	None	535774	537033	537032	536508	537034	537004	537031	536786	537029
	Trace	25	1	0	71	0	1	1	9	1
	Light	391	0	1	159	0	9	1	38	1
	Moderate	642	0	1	65	0	20	1	86	1
	Severe	202	0	0	231	0	0	0	115	2
	Total Co. Ac.	537034	537034	537034	537034	537034	537034	537034	537034	537034
Total Acres Infested		1260	1	2	526	0	30	3	248	5

Noxious weed(s) petitioned by county: None

Total Acres: 0

Brent L. Meyer
County Weed Superintendent Signature

Jan 12, 2012
Date

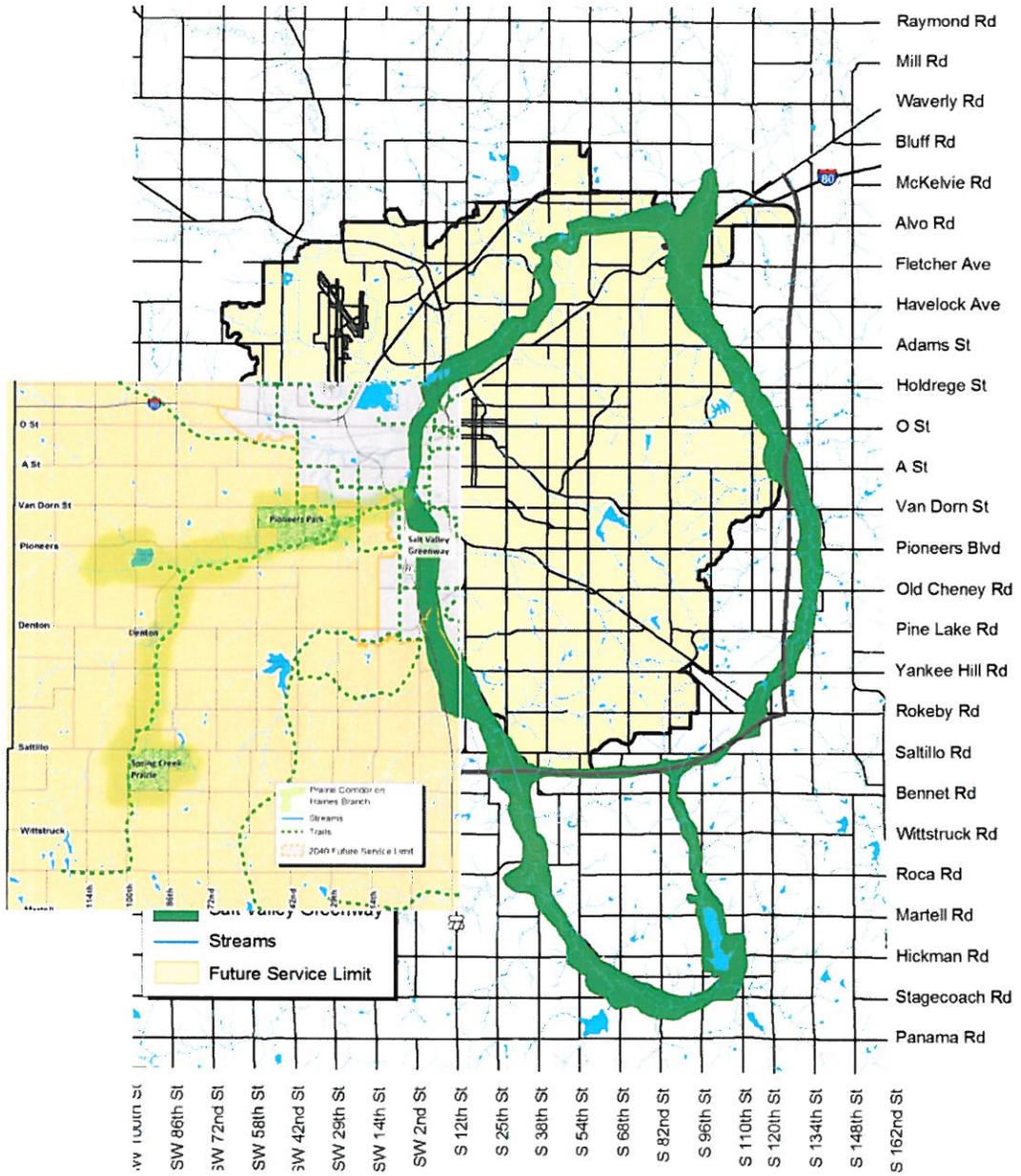
Deb Schor
Control Authority Chairperson/President Signature

Jan 12, 2012
Date



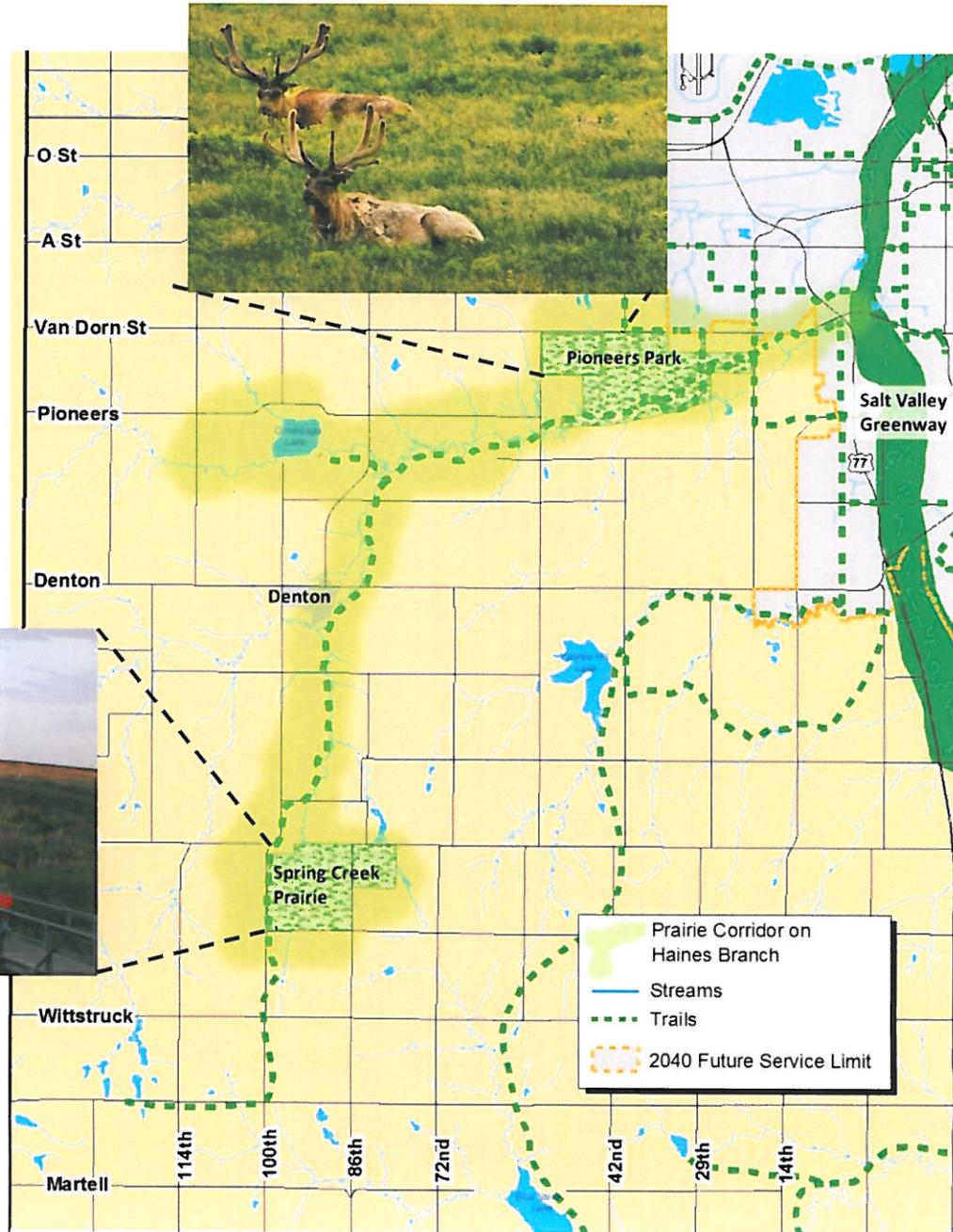
Salt Valley Greenway

Haines Branch Prairie Corridor





Haines Branch Prairie Corridor

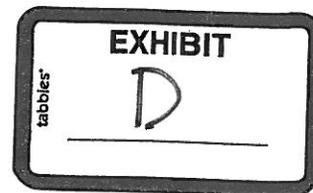


Carolina Quiros
HEWLETT-PACKARD COMPANY
8000 Foothills Blvd
ROSEVILLE CA 95747-5211

RECEIVED

JAN 12 2012

LANCASTER COUNTY
CLERK



11/17/2011

Gwen Thorpe
Deputy Chief Administrators Office
Lancaster County Board of Directors
555 S 10th St
Lincoln NE 68508

Support Account Reference: TWRLANCASTERCOUNT
HP Reference Number: 44167816

Dear Gwen Thorpe:

Enclosed you will find a Hewlett-Packard support service quote for your products. Review the services, support items, coverage dates, addresses, and company contacts for accuracy. Please advise HP of any changes prior to submitting your purchase order.

To order support services detailed in this package, please return billing authorization by choosing one of the following convenient options. Subject to HP Single Order Terms for Support or purchase agreement with HP and if applicable, Exhibit E24.

Option 1: Provide an open-ended purchase order. An open-ended purchase order allows HP to add products to your agreement as necessary, as well as renew your support from year to year. Cancellation of the support service agreement requires a 30-day written notice.

Option 2: Provide a purchase order for the coverage dates specified in the enclosed referenced proposal.

Option 3: Sign and return the attached Signature Authorization Method (SAM) form.

Purchase orders must reference the HP Reference Number and the Support Account Reference. Applicable tax will be added to all products. If your organization is tax-exempt, please send a copy of the tax exemption certificate.

Hewlett-Packard values your business and looks forward to providing you with continued support. If you have any questions or require further assistance, please contact your Contract Admin. at 1-800-386-1115 5566319 FAX 1-800-307-0361

Sincerely,

Carolina Quiros
Contract Admin.



SIGNATURE AUTHORIZATION METHOD (SAM)

The Signature Authorization Method (SAM) may be used to order Hewlett-Packard Company (HP) Support Services **ONLY IF A PURCHASE ORDER IS NOT REQUIRED TO AUTHORIZE SERVICE DELIVERY AND REMIT PAYMENT**. This Signature Authorization Method form, including the quotation(s) and governing terms referenced herein shall be referred to collectively as the "Support Agreement."

(1) Customer Information

Company Name Deputy Chief Administrators Office Lancaster County Board of Directors Equipment Location Address 555 S 10th St
Lincoln NE 68508-2872

(2) Contract Information - Check the HP Reference number to accept one quote, or the AMP ID to accept all quotes attached:

HP Reference Number: 44167816 ** AMP ID: TWR 127004
Support Account Reference: TWRLANCASTERCOUNT Coverage Period: 04/01/2012 - 03/31/2013

****The enclosed Support Account Overview dated 11/17/2011 summarizes the quotes contained within the above AMP ID.**

Please check if applicable:

- This Support Agreement is accepted with no revisions. If revisions are required, please contact your Contract Administrator. A quote will be re-issued to reflect your changes and associated pricing, if any. A new SAM form will be provided for your authorization.
- Authorization is open-ended. This Support Agreement is for the period stated on HP's quote. It will be extended without modification by consecutive terms of 12 months unless one of the parties gives written notice in accordance with the Support Agreement prior to the end of the 12 month term. If HP requires modification of this Support Agreement, HP will notify Customer in writing 60 days before the modifications are effective. Within 30 days' of Customer receipt of such notice, Customer may terminate this Support Agreement by written notice to HP, and such termination shall be effective on the effective date of the proposed modifications. Absent such notice by Customer, the Support Agreement will continue to the end of the current term with the modifications, and extended by consecutive 12-month terms. Re-pricing will occur automatically without further authorization. Any other termination of this Support Agreement by Customer shall be subject to the Support Agreement.

(3) Tax Information

Taxable Tax Exempt Exemption # _____ (Attach copy of exemption certificate)

(4) Payment Method: Do not enclose Payment. Please select one of the following:

Use my signature below as billing authorization. Purchase Order attached
 Charge my credit card. Check one: Visa Mastercard American Express

For your protection, please call your Contract Admin with the credit card number.

Cardholder Name (Print) _____ Cardholder's Signature _____
Credit Card Invoice-To Address _____

(5) Billing Frequency:

Annually* Quarterly (must exceed \$2400 annually*) Semi-Annually (must exceed \$2400 annually*) Monthly (must exceed \$2400 annually*) * Annual billing not available for Federal Government customers.

(6) Service Authorization and Terms and Conditions

Customer's signature on this form authorizes HP to invoice Customer for the HP Support Services represented in this Support Agreement. This Support Agreement will be governed by the following: i) the purchase agreement currently in effect between Customer and HP that includes the delivery of Support Services, or if none, the HP Single Order Terms Support; and ii) any applicable Transaction Documents

Deb Schorr 1-12-12
Authorized Signature _____ Date _____ Invoice-To Address (if different from Equipment Location) _____

Deb Schorr, Chair commish@lancaster.ne.gov 402-441-7447 (p)
Printed Name Lancaster County Board of Commissioners E-mail Address _____ Phone/Fax 402-441-6301 (fax)

(7) Completed form should be returned to:

Hewlett-Packard Company
Carolina Quiros
8000 Foothills Blvd
ROSEVILLE, CA 95747-5211

1-800-386-1115 5566319
1-800-307-0361 (FAX)

Revised : 4/2/2009

Support Account Overview



AMP ID: TWR 127004

Special Terms and Conditions No: S

Customer Address:

Deputy Chief Administrators Office
Lancaster County Board of Directors
555 S 10th St
Lincoln NE 68508

Hewlett-Packard Address:

HEWLETT-PACKARD COMPANY
8000 Foothills Blvd
ROSEVILLE CA 95747-5211

Customer Contact:

Gwen Thorpe
Tel: (402) 441-7496
Fax:
E-mail gthorpe@lancaster.ne.gov

HP Contact:

Carolina Quiros
Tel: 1-800-386-1115 5566319
Fax: 1-800-307-0361
E-mail caro.quiros@hp.com

This quote is valid until 03/31/2012

Order acceptance is subject to HP Single Order Terms for Support or purchase agreement with HP, which is referenced as "S" above in "Special Terms and Conditions". Multi-year support renewals are also governed by the Exhibit E24. Additional terms and conditions for HP Software support are available at http://support.openview.hp.com/support_options.jsp.

For more information on the format of this document HP Terms and Conditions, and Service Data Sheets, visit www.hp.com/services/custdocs

For additional HP Software Terms and Conditions and Service Data Sheets, visit http://support.openview.hp.com/support_options.jsp.

Your Support Access Options for Service Agreement Customers:

- **Support Contract Assistant (SCA)** - manage your service agreement online, visit www.esca.hp.com
- **HP Software Support Online** - <http://support.openview.hp.com/>
- Please have your Service Agreement ID and Product#/Serial# available to expedite your support experience.

Support Account Reference	Service Agreement ID	Coverage Period From: To:	Description	Contract Total/USD
TWRLANCASTERCOUNT	1034 9952 0091	04/01/2012 03/31/2013	127004	36,081.60
Total Excluding Taxes Lancaster County, Nebraska				36,081.60
Summary of Charges				
Software Support-Labor				18,040.80
Software Support-Materials				18,040.80
Total Excluding Taxes				36,081.60

Total excludes all taxes. If applicable, taxes will be added at the time of invoicing at the current tax rate.
Total price includes all additions, deletions, warranties, discounts and adjustments if applicable.
Refer to the detail document for any applicable state & local tax

Support Account Detail



Special Terms and Conditions No: S
 Your PO Reference:
 CCRN Number: 0349952004

Support Account Reference:
TWRLANCASTERCOUNT

HP Reference Number: 44167816

Equipment Address:
 DEPUTY CHIEF ADMINISTRATORS OFFICE
 LANCASTER COUNTY BOARD OF DIRECTORS
 555 S 10th St
 Lincoln NE 68508-2872

Software Update Address:
 DEPUTY CHIEF ADMINISTRATORS OFFICE
 LANCASTER COUNTY BOARD OF DIRECTORS
 555 S 10th St
 Lincoln NE 68508-2872

Hardware Contact:
 Gwen Thorpe
 Tel: (402) 441-7496
 Fax:

Software Contact:
 Gwen Thorpe
 Tel: (402) 441-7496
 Fax:

This quote is valid until 03/31/2012
Coverage from: 04/01/2012 to: 03/31/2013

Service Agreement ID: 1034 9952 0091 For Support, please call: 800-633-3600

Product No.	Description	Serial No.	Coverage Period		Qty	Price/USD
			from:	to:		

Comment: The following product(s) will be Automatically REPLACED:

T9626AAE HP TRIM 6.22 SW E-Media with system -> T9626EA HP TRIM 7.10 English SW Media

HA106AC HP Software Support

*** Software Support ***

HP Software Technical Unlimited Support

- SW Technical Support
- SW Electronic Support
- Std Office Hrs Std Office Days
- Standard Response

T9627AAE	HP TRIM Pkg 1 NmdUsr SW E-LTU		50	281.50
T9628AAE	HP TRIM Pkg 5 NmdUsr SW E-LTU		80	1,136.80
T9651AAE	HP TRIM Space Mgmt 1 NmdUsr SW E-LTU		50	39.50
T9652AAE	HP TRIM Space Mgmt 5 NmdUsr SW E-LTU		80	45.60

HP Software Updates Service

- License to Use & SW Updates
- HP Recommended SW Upd Method
- HP Recommended Doc Upd Method

T9627AAE	HP TRIM Pkg 1 NmdUsr SW E-LTU		50	281.50
T9628AAE	HP TRIM Pkg 5 NmdUsr SW E-LTU		80	1,136.80
T9651AAE	HP TRIM Space Mgmt 1 NmdUsr SW E-LTU		50	39.50
T9652AAE	HP TRIM Space Mgmt 5 NmdUsr SW E-LTU		80	45.60
T9626EA	HP TRIM 7.10 English SW Media		1	0.00



Special Terms and Conditions No: S
Your PO Reference:
CCRN Number: 0349952004

Product No.	Description	Serial No.	Coverage Period from: to:	Qty	Price/USD
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Summary of Charges

Software Support-Labor	1,503.40
Software Support-Labor Tax NE	0.00
Software Support-Materials	1,503.40
Software Support-Materials Tax NE	0.00
TOTAL INCLUDING TAX	3,006.80

Taxes have been added at current rate, however, tax rates will be those in effect at the time of invoicing.
Total price includes all additions, deletions, warranties, discounts and adjustments if applicable.

Payment Schedule as of 11/17/2011

AMP ID: TWR 127004

Settlement Period from: From: 04/01/2012 to: 03/31/2013

Support Account Reference	04/01/2012
	03/31/2013
TWRLANCASTERCOUNT	36,081.60
Total for the period	
Lancaster County, Nebraska	36,081.60
Applicable tax to be added to the invoice.	

Print Date 11/17/2011

Page 4 / 4

Price in USD.

Nebraska Resale or Exempt Sale Certificate

for Sales Tax Exemption

• Read instructions on reverse side/see note below

NAME AND MAILING ADDRESS OF PURCHASER			NAME AND MAILING ADDRESS OF SELLER		
Name Lancaster County			Name Hewlett-Packard Company		
Street or Other Mailing Address 555 South 10th Street			Street or Other Mailing Address 8000 Foothills Blvd.		
City Lincoln	State NE	Zip Code 68508	City Roseville, CA	State CA	Zip Code 95747-5211

Check Type of Certificate
 Single Purchase Blanket If blanket is checked, this certificate is valid until revoked in writing by the purchaser.

I hereby certify that the purchase, lease, or rental by the above purchaser is exempt from the Nebraska sales tax for the following reason:
Check One Purchase for Resale (Complete Section A) Exempt Purchase (Complete Section B) Contractor (Complete Section C)

SECTION A—Nebraska Resale Certificate

Description of Item or Service Purchased

I hereby certify that the purchase, lease, or rental of from the above seller is exempt from the Nebraska sales tax as a purchase for resale, rental, or lease in the normal course of our business, either in the form or condition in which purchased, or as an ingredient or component part of other property to be resold.

I further certify that we are engaged in business as a: Wholesaler Retailer Manufacturer Lessor
of Description of Product Sold, Leased, or Rented

and hold Nebraska Sales Tax Permit Number 01- If None, State Reason
or Foreign State Sales Tax Number State

SECTION B—Nebraska Exempt Sale Certificate

The basis for this exemption is exemption category 1 (Insert appropriate category as described on reverse of this form.)

If exemption category 2 or 5 is claimed, enter the following information:

Description of Item(s) Purchased	Intended Use of Item(s) Purchased

If exemption categories 3 or 4 are claimed, enter the Nebraska Exemption Certificate number. 05-

If exemption category 6 is claimed, seller must enter the following information and sign this form below:

Description of Item(s) Sold	Date of Seller's Original Purchase	Was Tax Paid when Purchased by Seller?	Was Item Depreciable?
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

SECTION C—For Contractors Only

Purchases of Building Materials or Fixtures:

As an Option 1 or Option 3 contractor, I hereby certify that purchases of building materials and fixtures from the above seller are exempt from Nebraska sales tax. My Nebraska Sales or Consumer's Use Tax Permit Number is: 01-

Purchases Made Under Purchasing Agent Appointment on behalf of _____: (exempt entity)

Pursuant to an attached Purchasing Agent Appointment and Delegation of Authority for Sales and Use Tax, Form 17, I hereby certify that purchases of building materials, and fixtures are exempt from Nebraska sales tax.

Any purchaser, or their agent, or other person who completes this certificate for any purchase which is other than for resale, lease, or rental in the regular course of the purchaser's business, or is not otherwise exempted from the sales and use tax under Neb. Rev. Stat. §§77-2701 through 77-27,135, shall in addition to any tax, interest, or penalty otherwise imposed, be subject to a penalty of \$100 or ten times the tax, whichever amount is larger, for each instance of presentation and misuse. With regard to a blanket certificate, this penalty shall apply to each purchase made during the period the blanket certificate is in effect. Under penalties of law, I declare that I am authorized to sign this certificate, and to the best of my knowledge and belief, it is correct and complete.

Sign here:  Asst. Purchasing Agent 2-22-10
Authorized Signature Title Date

NOTE: Sellers must keep this certificate as part of their records. DO NOT SEND TO THE NEBRASKA DEPARTMENT OF REVENUE. Incomplete certificates cannot be accepted.

www.revenue.ne.gov, (800) 742-7474 (toll free in NE and IA), (402) 471-5729

NOTE: This form cannot be used to purchase materials used for WATER services. Material used for WATER services are taxable per Reg. 066.14A.

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EXHIBIT

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JAN 12 2012

LANCASTER COUNTY
CLERKLANCASTER COUNTY GRANT FORMSubmitted by: Lancaster County Today's date: January 12, 2012(On behalf of: The Family Violence Council)

1. Funding source: Nebraska Crime Commission
2. Grant due date: Jan. 23, 2012
3. Amount requested: \$211,758
4. Other sources of funding anticipated:

Funding Source	In-kind	Cash	Committed	Pending
a. City of Lincoln (LPD)		\$12,583		
b. Lancaster County (LSO)		\$11,262		
c. Lancaster County (Co.Attny Office)		\$40,000		
d. City of Lincoln (Fam.Viol.Cncl)		\$5,000		

5. Project Contact: Bob Moyer, Family Violence Council
Phone Number: 402-489-9292
6. Number of years grant will run if funded: One Year
7. This grant is: Continuation (annually since 1996)
8. General purpose for grant: (2-3 sentences)

To continue Lancaster County's coordinated response to stop domestic abuse and adult sexual violence. Supports specialists in LSO, LPD and LCA offices; advocates with VOH, cultural outreach to Asian Center and funds project coordinator (FVC).

9. Attach a one page summary of grant.
10. Attach a one page budget of grant.

	Current	Requested	Match	Total
County Attorney Office	\$ 51,700	\$ 53,252	\$ 40,000	\$93,252
Voices of Hope	\$ 37,842	\$ 58,934	\$ -	\$58,934
Family Violence Council	\$ 14,464	\$ 15,000	\$ 5,000	\$20,000
Sheriff's Office	\$ 32,803	\$ 33,787	\$ 11,262	\$45,049
Lincoln Police Dept.	\$ 36,649	\$ 37,748	\$ 12,583	\$50,331
Asian Project with VOH	\$ 12,485	\$ 13,037	\$ -	\$13,037
Total	\$ 185,943	\$ 211,758	\$ 68,845	280,603
		75%	25%	

Note: Grant requires \$1 match for every \$3 federal award. VOH and Asian Project exempt from match requirement

To address the identified problems, this grant application seeks to maintain VAWA STOP grant funding for a fulltime prosecutor and paralegal for the County Attorney's office, officers to specialize in domestic violence investigations in the Lincoln Police Department and Lancaster County Sheriff's Office, two enhanced advocates with Voices of Hope, and the coordinated response coordinator position through the Family Violence Council. These positions provide the core of our coordinated responses to domestic abuse and sexual violence. Without any of them, our coordinated responses would be seriously hampered..

We also seek to expand the Culturally Specific Project begun in our 2009 application. For this project we seek to sustain momentum gained with populations through Stimulus dollars. These populations include Sudanese, Vietnamese and Arabic victims as well as the Chinese women experiencing abuse that we began with. We will expand the project through the joint, complementary work of Voices of Hope and the Asian Community and Cultural Center and the Fusion Project.

Our coordinated response attempts to address victim safety and perpetrator accountability all through the criminal justice system. The Family Violence Council Executive Director facilitates monthly meetings of CRT (coordinated response team) members called the Case Management Team, for domestic abuse, and SART (Sexual Assault Response Team) where any department/program on the team may request a review of a specific case or policy or procedure needing clarification. This review may be to evaluate the response, strategize what else can be done to assist a specific victim or response to a perpetrator or increase communication and clarify roles between CRT partners. Policies and procedures as well as partner and community referrals are also reviewed.

Members of the CRTs include from Voices of Hope, the Lancaster County Sheriff's Office, the Lincoln Police Department, and the Lancaster County Attorney's Office. Other representatives include Adult Probation, Friendship Home and the UNL Police Department. Representatives from the Nebraska State Patrol, Nebraska National Guard and the Nebraska Domestic Violence Sexual Assault Coalition also attend. These state representatives requested attending our CRT to share policies, procedures and problems and solutions that arise at the meetings.

The Family Violence Council coordinates this community response through partner communications, facilitating meetings, collecting data, creating reports, monitoring and evaluating the community plan, providing training and completed a variety of activities resulting from agreed upon community goals that seek to improve victim safety, perpetrator accountability and changing attitudes to not tolerate violence.

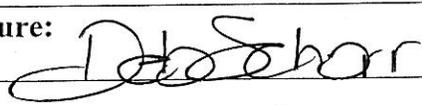
We seek to continually improve our project, however, not just maintain it. Two major activities in the upcoming period will be a Safety and Accountability Audit regarding intimate partner sexual violence and to actively work to improve our threat assessment capability, especially in law enforcement investigations.

To sustain this project, we seek increases in the funds for 6 positions the grant funds: two enhanced advocates at Voices of Hope, a prosecutor and paralegal/advocate in the Lancaster County Attorney's Office, and 2 law enforcement domestic violence specialists, one with the Lancaster County Sheriff's Office, the other with the Lincoln Police Department. In addition, VOH seeks to restore full funding for its two enhanced advocates. While VOH can fund the remaining 0.5 FTE enhanced advocate through other funding streams, VAWA funds to maintain the 1.5 FTE costs for these two positions are critical. The staff members in these positions have been with the CRT for more than 5 years and are critical to victim safety as our CRT expands.

**NEBRASKA CRIME COMMISSION
BUDGET SUMMARY**

Category	Requested Amount	Match Share	Total Project
A. Personnel			
B. Consultants/Contracts	211,758	68,845	280,603
C. Travel			
D. Supplies/Operating Expenses			
E. Equipment			
F. Other Costs			
TOTAL AMOUNT			
% Contribution	75	25	100

CERTIFICATION: I hereby certify the information in this application is accurate and, as the authorized official for the project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws.

Name of Authorized Official:
Title: Chairman, Lancaster County Board of Commissioners
Address: 555 S. 10th Street, Suite 110
City, State, Zip: Lincoln NE 68508-2803
Telephone: (402) 441-7449
Signature: 
Date: 1-12-12

(* NOTE: The authorized official would include: county board chair, mayor, city administrator, state agency director, chair or vice-chair of non-profit agency.)

CERTIFIED ASSURANCES

1. The applicant assures that federal block grant funds made available under the Violence Against Women Act (VAWA) Grant Program will not be used to supplant existing funds.
2. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Nebraska Commission on Law Enforcement and Criminal Justice shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under the Act.
3. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Nebraska Commission on Law Enforcement and Criminal Justice may require.
4. The applicant certifies that the proposed project fulfills all program requirements; that all the information is correct; that there has been and will be throughout the life of the grant, appropriate coordination with affected agencies; and, that the applicant will comply with all provisions of the Violence Against Women Act Grant Program as well as all other applicable federal laws.
5. The applicant assures that it will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G; and, Executive Order 11246, as amended by Executive Order 11375, and their implementing regulations.
6. The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.
7. The applicant assures that, if required, it will formulate an equal employment opportunity program (EEOP) in accordance with 28 CFR 42.301 et. seq., and submit a certification to the state that it has a current EEOP on file which meets the requirements therein.
8. The subgrantee assures that it and its contractors will comply with the provisions of the Office of Justice Programs "Financial and Administrative Guide for Grants," M 7100.01.
9. Pursuant to the Office of Management and Budget Circular A-133, non-Federal entities, which expend less than \$500,000 a year in Federal dollars from all sources, are exempt from Federal audit requirements. However, financial records must be maintained in an acceptable accounting system and be available for review or audit by appropriate officials of Federal, state or local agencies.
10. The applicant agrees to attend training as required by the Nebraska Crime Commission.

CERTIFIED ASSURANCES – Continued

11. The applicant agrees to submit required reports to the Crime Commission in a timely manner.
12. The applicant agrees to establish and maintain a Drug Free Workplace Policy.
13. The purpose of the VAWA program is to improve the response of the criminal justice system to women who are victims of violent crime through collaboration. Collaboration is defined as several agencies and/or organizations that make a formal, sustained commitment to work together to develop a comprehensive and coordinated approach. The subgrantee agrees to develop and sustain a collaborative approach between the various criminal justice and victim service entities in addressing victims of domestic violence.
14. Applicant assures there is written documentation of how domestic violence cases are processed through the criminal justice system including what assistance is provided during each step of the criminal justice process.
15. Subgrantee will maintain copies of current Policies and Procedures for addressing victims of domestic violence for law enforcement agencies, prosecutorial agencies, victim service agencies and any other criminal justice agencies that are part of the Coordinated Response Team.
16. The subgrantee shall contact the Nebraska Domestic Violence Coalition regarding any training to be presented by the subgrantee prior to finalizing any plans for such training.
17. Confidentiality - The subgrantee assures all members of the Coordinated Response Team/Effort not covered under federal or state statute have written confidentiality policies in place that prohibit the disclosure of a victim's name, address, telephone, number, or any other identifying information without the prior voluntary written consent of the victim.

CERTIFICATION

I certify that I have read and reviewed the above assurances, that the applicant will comply with all provisions of the Violence Against Women Act and all other applicable federal laws and state laws, and the applicant will implement the project as written if approved by the Crime Commission.

Deb Schorr

(SIGNATURE OF AUTHORIZED OFFICIAL)

1-12-12

(DATE)

555 S 10 St, Suite 110 Lincoln, NE 68508

(ADDRESS)

Deb Schorr

(TYPED NAME)

Deb Schorr

County Board Chairperson

(TITLE)

402-441-7449

(TELEPHONE NUMBER)

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State of Federal court, or voluntarily excluded from covered transactions by any Federal department of agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in

this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

The applicant certifies that it will or will continue to provide a drug-free workplace by:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

B. Establishing an on-going drug-free awareness program to inform employees about—

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C. Notifying the employee in the statement that the employee will:

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

- A. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- B. Requiring such employee to participate satisfactorily in a drug abuse assistance of rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

Organization Name and Address:

County Federal Champion

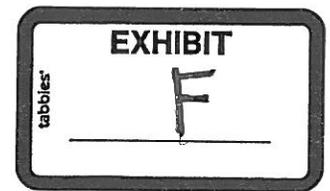
Typed Name and Title of Authorized Representative

John Scharr 402-441-7419

Signature

Date

1-12-12



**LANCASTER COUNTY ADULT DETENTION FACILITY
ARCHITECTURAL/ENGINEERING SPACE PLANNING SERVICES
PROCESS AND SCHEDULE**

- 1) Jan 10 Award contract to BVH Architects
- 2) Jan 12 Notify BVH of the contact person and contact information for each of the Advisory Committee members.
Advisory Committee to consist of the following:
1 person from each of the 13 departments listed in the RFP
2 County Commissioners -
PBC - Don Killeen
County Purchasing - Bob Walla
- 3) Jan 24 Execute contract with BVH.
- 4) Jan 25 Project Meeting with County Advisory Committee (Distribute Data Collection Sheets).
- 5) Jan 26 - Feb. 1 Conduct space planning meetings with each of the 13 agencies listed in the RFP.
- 6) Feb. 2 - Feb. 6 Building Evaluation including Architectural, HVAC, Electrical, Structural and Site Utility Service
- 7) Feb. 6 - Feb. 15 Space Planning Analysis and Draft Cost Estimates - Includes contact with each of the 13 Departments.
- 8) Feb. 15 Provide initial block diagrams to each Advisory Committee member for review.
- 9) Feb. 17 Meet with Advisory Committee to review block diagrams and estimates. Accept critical input from Committee members for further analysis and changes.
- 10) Feb. 18 - Feb. 29 Refine space plan to incorporate critical input from Committee. Revise block diagrams. Revise space tabulation sheets. Refine cost estimates.
- 11) March 1 Provide revised block diagrams, cost estimates and space tabulation sheets to each Advisory Committee members for review.
- 12) March 5 Meet with Advisory Committee to review final block diagrams, space tabulation sheets and estimates.
- 13) March 6-12 Compile final space planning documents. Provide summary narrative on agency needs. Provide space planning tabulation sheets. Provide color floor plan block diagrams. Provide planning opinion of cost. 25 copies of this final report will be given to the County Purchasing Agent on or before March 15.
- 14) March 15 Provide final report to County Commissioners at Staff Meeting. Presentation by Don Killeen and Bob Walla with Advisory Committee and BVH present.

*** Additional work requested by County may result in additional time and compensation to BVH.**

*** Minimum changes following the 2/17 Advisory Committee meeting may result in less time & compensation to BVH.**