

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, JANUARY 31, 2012**  
**COMMISSIONERS HEARING ROOM, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**9:30 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 27, 2012.*

Commissioners present: Deb Schorr, Chair  
Larry Hudkins, Vice Chair  
Jane Raybould  
Brent Smoyer

Commissioners absent: Bernie Heier

Others present: Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:30 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 24, 2012.**

**MOTION:** Hudkins moved and Smoyer seconded approval of the minutes. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, January 31, 2012.**

**MOTION:** Smoyer moved and Raybould seconded approval of the claims. Raybould, Smoyer, Hudkins and Schorr voted aye. Heier was absent. Motion carried 4-0.

3) **SPECIAL PRESENTATIONS:**

A. **Commissioners' Award of Excellence to Gayla Anderson, Community Mental Health Center.**

Dean Settle, Community Mental Health Center Executive Director, introduced Gayla Anderson and Dr. Charlyn Shickell. The Clerk read the nomination for the record. Raybould presented a plaque to Anderson who expressed her appreciation.

## **SPECIAL PRESENTATIONS CONTINUED:**

### **B. County Treasurer's "Employee of the Year" Awards.**

Andy Stebbing, County Treasurer; Terry Adams, Deputy County Treasurer; and Susan Ross, Department of Motor Vehicles Manager, presented the awards. The Clerk read the nominations for the record as each recipient came forward to receive the award: Jared Higley (Exhibit A), Tina Schilz (Exhibit B) and Nancy Weber (Exhibit C).

### **4) PUBLIC HEARINGS:**

#### **A. Adopting the 2009 edition of the Uniform Plumbing Code and the new fee schedule.**

The Chair opened the public hearing.

Fred Hoke, Development Services Center Manager; Bob Siemsen, City of Lincoln Chief Plumbing Inspector; and Merl Scott, City of Lincoln Chief Mechanical Inspector were administered the oath. Hoke noted the codes have been approved by the City. Siemsen discussed a minimal fee change for the County, the adoption of Chapter 16 involving non-potable/recycled water and the approval of dual flush toilets.

The Chair closed the public hearing.

### **5) NEW BUSINESS:**

#### **A. A resolution in the matter of adopting the 2009 edition of the Uniform Plumbing Code and the new fee schedule for plumbing permits. (R-12-0008)**

**MOTION:** Raybould moved and Hudkins seconded approval of the resolution. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

### **RETURNING TO PUBLIC HEARINGS:**

#### **B. Adopting the 2009 edition of the International Mechanical Code and the new fee schedule.**

The Chair opened the public hearing.

Merl Scott discussed fee increases, a new requirement for carbon monoxide detectors and the use of a code study task force for code updates.

The Chair closed the public hearing.

### **RETURNING TO NEW BUSINESS:**

#### **B. A resolution in the matter of adopting the 2009 edition of the International Mechanical Code. (R-12-0009)**

**MOTION:** Raybould moved and Smoyer seconded approval of the resolution. Raybould, Smoyer, Hudkins and Schorr voted aye. Heier was absent. Motion carried 4-0.

## **RETURNING TO PUBLIC HEARINGS:**

### **C. Adopting the 2009 edition of the International Fuel Gas Code.**

The Chair opened the public hearing.

Merl Scott said fuel-burning appliances covering all general mechanical codes and any oil or solid fuel burning stayed in the International Mechanical Code. Fuel-burning appliances that cover natural gas furnaces and propane furnaces were added to the International Fuel Gas Code. This was adopted to include all installation practices for natural gas and propane; however, some sections were not adopted since they deal with fuel gas piping installation and a code is already in place specifically for this purpose.

The Chair closed the public hearing.

## **RETURNING TO NEW BUSINESS:**

### **C. A resolution in the matter of adopting the 2009 edition of the International Fuel Gas Code. (R-12-0010)**

**MOTION:** Hudkins moved and Smoyer seconded approval of the resolution. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

### **D. A special events permit application from Jim Craig with Angry Cow Adventures for the Panama Winter Adventure Race on Sunday, February 12, 2012.**

Jim Craig, Angry Cow Adventures, discussed the increase in events for his organization.

**MOTION:** Smoyer moved and Hudkins seconded approval of the special events permit application. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

### **E. Authorization for release of escrow funds to Lancaster Manor Real Estate, LLC. (C-12-0056)**

Brittany Behrens, Deputy County Attorney, clarified the amount is for \$186,376.08.

**MOTION:** Smoyer moved and Hudkins seconded approval of the release of escrow funds. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

### **F. A real estate purchase agreement between Alfred Benesch & Company and the Lincoln-Lancaster County Public Building Commission for property located at 825 J Street, Lincoln, Lancaster County Nebraska. The Lincoln-Lancaster County Public Building Commission will pay \$1,770,000.00 for the property. (C-12-0057)**

**MOTION:** Raybould moved and Hudkins seconded approval of the agreement.

Smoyer said he would be voting against the purchase since he did not feel it was the right time to spend the money.

**NEW BUSINESS CONTINUED:**

Hudkins said he understood everyone's concerns, but he felt the Board should move forward on the purchase. He discussed the positive factors involved, particularly the maintenance of the Benesch employees' jobs locally and keeping the property on the tax roll.

Schorr expressed concerns of purchasing the property when the budget is so tight.

**ROLL CALL:** Raybould and Hudkins voted aye. Smoyer and Schorr voted nay. Heier was absent. Motion failed 2-2.

Schorr said the item would be placed back on the agenda when all five commissioners are present.

- G. A lease agreement between Alfred Benesch & Company and the Lincoln-Lancaster County Public Building Commission for property located at 825 J Street, Lincoln, Lancaster County, Nebraska. Alfred Benesch & Company will pay \$16,722.00 per month for the leased premises. Term of the lease agreement is five years from the date of execution. (C-12-0058)**

Schorr said the item would be held as it relates to Item 5F.

- H. A recommendation from the Purchasing Agent and the County Engineer to award a contract to Huff Sealing Corporation in the amount of \$39,850 for crack sealing bituminous surfacing; Project 12-26. (B-12-0003)**

**MOTION:** Smoyer moved and Hudkins seconded approval of the recommendation. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

- I. A recommendation from the Purchasing Agent and the County Engineer to award a contract to Hartmann Construction Company in the amount of \$87,787 for grading construction; Project 12-27. (B-12-0004)**

**MOTION:** Smoyer moved and Hudkins seconded approval of the recommendation. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

- J. An agreement with Sky Copters, Inc., for aerial weed control of phragmites. The County will pay for services according to the line item pricing in the contractor's proposal. Term of the contract is one year from the date of execution. (C-12-0059)**

**MOTION:** Smoyer moved and Hudkins seconded approval of the agreement. Raybould, Smoyer, Hudkins and Schorr voted aye. Heier was absent. Motion carried 4-0.

- K. A contract between Lincoln Dodge, Inc., d/b/a Performance Dodge, Lancaster County and the City of Lincoln to provide passenger vehicles to the City and County. Pricing will be pursuant to State of Nebraska 2012 vehicle contracts. Term of the contract is January 1, 2012, to December 31, 2012. (C-12-0060)**

**MOTION:** Smoyer moved and Hudkins seconded approval of the contract. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

**NEW BUSINESS CONTINUED:**

- L. **A contract between AFL, LLC, d/b/a Anderson Ford Lincoln Mercury Mazda, Lancaster County and the City of Lincoln to provide passenger vehicles to the City and County. Pricing will be pursuant to State of Nebraska 2012 vehicle contracts. Term of the contract is January 1, 2012, to December 31, 2012. (C-12-0061)**

**MOTION:** Smoyer moved and Hudkins seconded approval of the contract. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

- M. **A contract between Sid Dillon Wahoo, Inc., d/b/a Sid Dillon Chevrolet Buick, Lancaster County and the City of Lincoln to provide passenger vehicles to the City and County. Pricing will be pursuant to State of Nebraska 2012 vehicle contracts. Term of the contract is January 1, 2012, to December 31, 2012. (C-12-0062)**

**MOTION:** Smoyer moved and Hudkins seconded approval of the contract. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

- N. **A contract between Sid Dillon Ford Mercury, Inc., Lancaster County and the City of Lincoln to provide passenger vehicles to the City and County. Pricing will be pursuant to State of Nebraska 2012 vehicle contracts. Term of the contract is January 1, 2012, to December 31, 2012. (C-12-0063)**

**MOTION:** Smoyer moved and Hudkins seconded approval of the contract. Raybould, Smoyer, Hudkins and Schorr voted aye. Heier was absent. Motion carried 4-0.

- O. **An agreement with Lee Enterprises (Lincoln Journal Star) for advertising sample ballot and absentee ballot applications. Term of the agreement is March 1, 2012, to February 28, 2013. (C-12-0065)**

**MOTION:** Hudkins moved and Smoyer seconded approval of the agreement. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

- 6) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

A. **Leasehold contracts with the County Engineer and the following:**

1. **Melvin Deinert, in the amount of \$100, located on NW 98<sup>th</sup> Street and W. Holdrege Street; Project BRO-7055(102). (C-12-0066) (C-12-0067)**
2. **LeRoy Busboom, in the amount of \$25, located on NW 98<sup>th</sup> Street and W. Holdrege Street; Project BRO-7055(102). (C-12-0068)**

B. **Receive and place on file the following:**

1. **Lincoln Housing Authority 2011 Annual Report**
2. **City of Hickman Management's Discussion and Analysis, Financial Statements and Supplementary Information for the Year Ended September 30, 2011.**

**CONSENT ITEMS CONTINUED:**

**MOTION:** Raybould moved and Smoyer seconded approval of the consent items. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

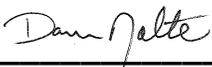
No one appeared for public comment.

8) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 2, 2012, at 8:30 a.m., in Room 113 on the first floor of the County-City Building.**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 7, 2012, at 5:00 p.m., in Room 112 on the first floor of the County-City Building.**
- C. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on Nebraska On Demand Time Warner Channel 411 and on the internet at [www.lancaster.ne.gov](http://www.lancaster.ne.gov). Click on 5 City-TV Video on Demand.**
- D. **The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).**

9) **ADJOURNMENT**

**MOTION:** Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:07 a.m. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

  
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**Dan Nolte**  
**Lancaster County Clerk**



**MINUTES  
LANCASTER COUNTY BOARD OF EQUALIZATION  
TUESDAY, JANUARY 31, 2012  
COMMISSIONERS HEARING ROOM, ROOM 112  
FIRST FLOOR, COUNTY-CITY BUILDING  
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY  
BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 27, 2012.*

Commissioners present: Deb Schorr, Chair  
Larry Hudkins, Vice Chair  
Jane Raybould  
Brent Smoyer

Commissioners absent: Bernie Heier

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds  
Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:07 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 24, 2012.**

**MOTION:** Smoyer moved and Raybould seconded approval of the minutes. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS (See attached additions and deductions)**

**MOTION:** Raybould moved and Smoyer seconded approval of the additions and deductions. Raybould, Smoyer, Hudkins and Schorr voted aye. Heier was absent. Motion carried 4-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

**Cathedral of the Risen Christ  
Cornhusker Place of Lincoln-Lancaster County  
Madonna Rehabilitation Hospital  
People's City Mission  
Sesostris Shrine  
Zion Church PCA**

**MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:**

**MOTION:** Raybould moved and Hudkins seconded approval of the motor vehicle tax exemption applications. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

4) **NOTICE OF TAXABLE STATUS**

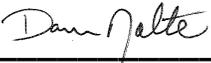
**City of Lincoln**

Scott Gaines, Deputy County Assessor/Register of Deeds, said the property was acquired by the City for redevelopment in late 2011. Since there is no public use of the property, the notice should be sent to show it would remain on the tax roll for 2011.

**MOTION:** Hudkins moved and Smoyer seconded approval to send the notice of taxable status. Smoyer, Hudkins, Raybould and Schorr voted aye. Heier was absent. Motion carried 4-0.

5) **ADJOURNMENT**

**MOTION:** Smoyer moved and Raybould seconded to adjourn the Board of Equalization meeting at 10:09 a.m. Hudkins, Raybould, Smoyer and Schorr voted aye. Heier was absent. Motion carried 4-0.

  
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**Dan Nolte**  
**Lancaster County Clerk**



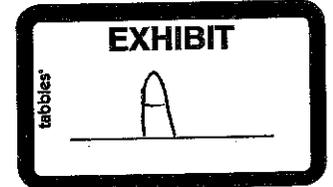
ANDY STEBBING  
*Treasurer*



TERRY ADAMS  
*Chief Deputy*

## LANCASTER COUNTY TREASURER'S OFFICE

555 South 10th Street, Ste. 102 / Lincoln, Nebraska 68508 / Phone (402) 441-7425 / Fax (402) 441-8841



### EMPLOYEE OF THE YEAR 2011

Jared Higley has been chosen for Employee of the Year for 2011 for his outstanding work ethic. Jared has been employed with the Lancaster County Treasurer's Motor Vehicle Division since June 5<sup>th</sup> 2008 when he transferred from County Corrections. Jared is a dedicated employee and is highly respected by his fellow co-workers. Jared has an extraordinary work ethic and takes pride in his duties. Jared is considered to be one of our most reliable employees as he has used little sick leave since being employed with the County Treasurer.

Jared provides excellent customer service to everyone that he helps. Jared is often complimented by citizens for being helpful and knowledgeable. He displays great patience and exhibits a natural ability to neutralize difficult situations.

Jared is always willing to take on extra responsibilities. As all Nebraskans are aware, 2011 was a new plate year for motor vehicles. With this large undertaking, Jared willingly took responsibility of monitoring the plate deliveries. He checked in the thousands of plates for the 2011 plate series, organized and distributed plates throughout the building for all of the various workstations. Whenever a plate couldn't be found or someone needed a particular set of letters, Jared would know right where to go. He was a great asset in resolving "missing" plate issues. Jared's meticulous attention to detail made the plate year much easier on fellow staff members.

Jared has brought new and innovative ideas to management to better assist the office and the citizens he serves. His self initiative and outstanding work performance is easily noticed and appreciated. It is because of Jared's positive attitude, dedication, and extraordinary work ethic that we are proud to nominate him for the 2011 "Employee of the Year".

ANDY STEBBING  
*Treasurer*

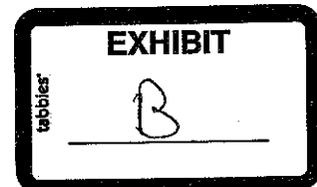


TERRY ADAMS  
*Chief Deputy*

## LANCASTER COUNTY TREASURER'S OFFICE

555 South 10th Street, Ste. 102 / Lincoln, Nebraska 68508 / Phone (402) 441-7425 / Fax (402) 441-8841

### 2011 County Treasurer Employees of the Year



Tina Schilz has been selected as one of the County Treasurer's Employees of the Year for 2011. Tina works in the real estate and accounting division and has been employed with the County Treasurer since August of 2005. One of our top priorities is to provide exceptional customer relations for the citizens of Lancaster County. With that in consideration, Tina has been nominated for her outstanding customer service skills. Over the course of her employment with the County, management has received numerous compliments about Tina from citizens as well as mortgage and title companies around the United States. One loan officer emailed "I was impressed with her professionalism and willingness to research this issue". Tina has a positive attitude and a great working relationship with her co workers. She has proven to be a valuable asset to this department and is greatly appreciated.

ANDY STEBBING  
*Treasurer*



TERRY ADAMS  
*Chief Deputy*

## LANCASTER COUNTY TREASURER'S OFFICE

555 South 10th Street, Ste. 102 / Lincoln, Nebraska 68508 / Phone (402) 441-7425 / Fax (402) 441-8841

### 2011 County Treasurer Employees of the Year



Nancy Weber has been selected as one of the County Treasurer's Employees of the Year for 2011. Nancy works in the real estate and accounting division and has been employed with the County Treasurer since May 1991. One of the Treasurer's main responsibilities is the collection of property taxes. Therefore, Nancy was nominated because of her extensive contributions to aid in the accurate completion of the real estate tax roll and the statements that are sent to 150,000 homes and business owners of Lancaster County. Nancy's knowledge of the real estate tax system has proven to be an essential key to the success of the preparation of the tax roll. Also, the annual tax sale is the final step in achieving 100% collection of real estate taxes. Nancy has been the primary player in the annual tax sale. Only through her complete attention to detail, the tax sale has been conducted legally and efficiently year after year. Her vast knowledge of real estate taxes along with her pleasant demeanor has made Nancy an essential employee to the Treasurer's office.