

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, SEPTEMBER 23, 2010
8:30 A.M.**

Commissioners Present: Bernie Heier, Chair
Ray Stevens, Vice Chair
Deb Schorr

Commissioners Absent: Larry Hudkins
Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:30 a.m.

AGENDA ITEM

1 APPROVAL OF THE MINUTES OF THE THURSDAY, SEPTEMBER 16, 2010 STAFF MEETING

MOTION: Stevens moved and Schorr seconded approval of the September 16, 2010 Staff Meeting minutes. Schorr, Stevens and Heier voted aye. Motion carried 3-0.

2 ADDITIONS TO THE AGENDA

- A. Recent Lift on the Ban on Alcohol in State Parks
- B. Lincoln City Libraries' Bookmobile
- C. Juvenile Justice Review Committee (JJRC) Overview

MOTION: Stevens moved and Schorr seconded approval of the additions to the agenda. Stevens, Schorr and Heier voted aye. Motion carried 3-0.

ADDITIONS TO THE AGENDA

A. Recent Lift on the Ban on Alcohol in State Parks

Schorr noted the recent decision to lift the drinking ban at all state parks and recreation areas except Lake McConaughy. She said the state parks administrator will have the ability to ban alcohol in a particular state park if it appears to be a problem and asked Bill Jarrett, Chief Deputy Sheriff, who was in attendance, whether his office will monitor the amount of alcohol-related calls it receives.

Jarrett said they will.

Stevens said the State has indicated it will enforce the ban and asked whether the County could make that request of the Nebraska Game and Parks Commission.

Jarrett said the Game and Parks Commission is focusing on education and said the Sheriff's Office is statutorily required to enforce game laws.

3 A) COUNTY MOTOR VEHICLE FLEET; AND B) CRIME INSURANCE COVERAGE - Sue Eckley, County Risk Manager; Tom Champoux, UNICO Group, Inc.

A) County Motor Vehicle Fleet

Sue Eckley, County Risk Manager, presented a fleet schedule for the policy term of September 30, 2009 through September 30, 2010 (Exhibit A). **NOTE:** The County has 454 vehicles in its fleet, including trailers and motor graders.

The Board requested a breakdown of vehicles by department, including vehicle type.

Schorr suggested that department heads be asked to look at their fleet to see if any vehicles could be deleted to limit the County's exposure and insurance expenditures.

Eckley said she and Tom Champoux, UNICO Group, Inc., recently met with Doug Ahlberg, Emergency Management Director, to discuss concerns related to trailers assigned to his department but located in other counties and the practice of providing transportation in certain circumstances (the department provided transportation to medical personnel during severe weather and athletes participating in the Special Olympics in Lincoln).

B) Crime Insurance Coverage

Tom Champoux, UNICO Group, Inc., outlined the County's crime insurance coverage:

- Employee Theft - \$1,000,000 Per Loss (\$10,000 Deductible)
- Depositors Forgery or Alteration - \$50,000 (\$1,000 Deductible)
- Theft, Disappearance and Destruction (Money, Securities & Other Property) - \$250,000 to \$1,150,000 (For the Period of March 25th to April 25th) and \$250,000 to \$700,000 (For the Period of July 25th to August 25th) (\$5,000 Deductible)
- Computer and Funds Transfer Fraud - \$1,000,000 Per Loss (\$10,000 Deductible)

ADDITIONS TO THE AGENDA

B. Lincoln City Libraries' Bookmobile

Heier said Pat Leach, Lincoln City Libraries Director, has informed him of plans to hold a press conference next Thursday at 10:00 a.m. regarding the purchase of new Bookmobile. He said he requested mention of the County's contribution. **NOTE:** The County contributed \$25,000 towards the cost.

Stevens indicated interest in attending the press conference.

C. Juvenile Justice Review Committee (JJRC) Overview

Kerry Eagan, Chief Administrative Officer, said Kit Boesch, Human Services Administrator; Sara Hoyle, Juvenile Justice Coordinator; and Ann Hobbs, Evaluation Specialist at the University of Nebraska at Omaha (UNO), will give an overview of the Juvenile Justice Review Committee (JJRC) evaluation at the October 7th Staff Meeting.

ACTION ITEMS

- A. Authorize Submittal of Grant Application to Nebraska Department of Health and Human Services (HHS) Office of Refugee Resettlement (\$77,420), for Refugee Employment Alive in Lincoln (REAL) Program (Submitted September 20, 2010)

MOTION: Schorr moved and Stevens seconded to authorize the Chair to sign the grant application. Schorr, Stevens, and Heier voted aye. Motion carried 3-0.

ADMINISTRATIVE OFFICER REPORT

A. Pension Plan Investment Review

The Board tentatively scheduled the item on the November 18th Staff Meeting agenda.

B. Change Date for One and Six Year Road and Bridge Improvement Program (December 7 or 9, 2010)

Board consensus was to change the date to December 6th at 7:00 p.m.

C. 98th Street Right-of-Way Acquisition

Don Thomas, County Engineer, appeared and said his department has acquired the right-of-way on 98th Street between Van Dorn Street to Pioneers Boulevard. He said they are still in the process of acquiring right-of-way on the next section ("A" Street to Van Dorn Street).

D. Payment of Life Insurance Premiums from Participant Deferred Compensation Accounts

Eagan said Nationwide Retirement Solutions (NRS) had a program that allowed employees to pay their life insurance premiums out of their deferred compensation accounts. He said Prudential Retirement is willing to continue the practice but needs Board authorization to do so.

MOTION: Stevens moved and Schorr seconded to authorize Prudential Retirement to pay life insurance premiums for participating employees out of their deferred compensation accounts. Stevens, Schorr and Heier voted aye. Motion carried 3-0.

E. County Representatives for Supplemental Insurance Request for Proposals (RFP) Committee

Board consensus was to appoint Sue Eckley, County Risk Manager, and Tim Genuchi, Accounting Operations Manager, County Clerk's Office, to the committee.

F. Electronic Open Enrollment for PayFlex

Eagan said the Personnel Department would like to initiate electronic enrollment of PayFlex benefits this year for County employees.

There was no objection to the proposal.

4 HICKMAN VIADUCT DETOUR - Don Thomas, County Engineer; Terry Wagner, Lancaster County Sheriff; Bill Jarrett, Chief Deputy Sheriff; Captain Don Young; Paula Dicero, City of Hickman; Mark Whitehead, U-Stop Convenience Stores; Jolee Urbanowski, Urban Motors

Paula Dicero, City of Hickman, presented a letter from Jim Hrouda, Mayor of Hickman, asking the Board to consider modifying the detour route for the Hickman Viaduct to address concerns from Hickman business owners that the detour is hurting their businesses (Exhibit B). Hrouda's letter asks that detour signage on 68th Street and Roca Road be moved further south to the 68th Street and Hickman Road intersection (see aerial map in Exhibit C), while acknowledging that the modification may increase the traffic on Hickman Road to 82nd Street, expose businesses to more traffic and necessitate additional traffic and speed enforcement measures.

Jolee Urbanowski and Mark Whitehead, Hickman business owners, appeared and urged the Board to consider Hickman's request.

Terry Wagner, Lancaster County Sheriff, said he is agreeable provided Hickman allows the deputy on contract to conduct traffic enforcement along the detour route.

Don Thomas, County Engineer, said he cannot support moving the traffic to that intersection and said if the Board decides to approve the request, he would like the directive to be in writing.

Schorr express concern regarding the impact to residences along Hickman Road and suggested a six-week trial period.

Stevens suggested a "step-down" of speed limits on Hickman Road and South 68th Street.

Thomas said it would require a traffic study.

Board consensus was to schedule a resolution to revise the detour plan on the September 28th County Board of Commissioners Meeting agenda.

5 TEMPORARY CONTRACT WITH DR. MATTHEW GLENN - Mike Thurber, Corrections Director

Mike Thurber, Corrections Director, said Dr. James Fosnaugh (Wedgewood Legacy Medical Associates, PC) is ending his contract to provide medical services for individuals incarcerated at Lancaster County Corrections and said Dr. Matthew Glenn (West Lincoln Family Medicine) has agreed to enter into a short-term contract to provide the services until a permanent solution is found. **NOTE:** The Board will take action on the physician services agreement with West Lincoln Family Medicine at the September 28th County Board of Commissioners Meeting.

6 ACTION ITEMS

- A. Authorize Submittal of Grant Application to Nebraska Department of Health and Human Services (HHS) Office of Refugee Resettlement (\$77,420), for Refugee Employment Alive in Lincoln (REAL) Program (Submitted September 20, 2010)

Item was moved forward on the agenda.

7 CONSENT ITEMS

There were no consent items.

8 ADMINISTRATIVE OFFICER REPORT

- A. Pension Plan Investment Review
- B. Change Date for One and Six Year Road and Bridge Improvement Program (December 7 or 9, 2010)
- C. 98th Street Right-of-Way Acquisition
- D. Payment of Life Insurance Premiums from Participant Deferred Compensation Accounts
- E. County Representatives for Supplemental Insurance Request for Proposals (RFP) Committee
- F. Electronic Open Enrollment for PayFlex

Items A-F were moved forward on the agenda.

9 PENDING ITEMS

There were no pending items.

10 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Lincoln Metropolitan Planning Organization (MPO) - Heier, Stevens

Stevens said the MPO voted to amend the proposed Fiscal Year 2011-2014 Transportation Improvement Program to add four new Transportation Enhancement Projects and identify federal funding.

B. Joint Budget Committee (JBC) - Stevens, Schorr

Stevens said they discussed making changes to the guidelines. He said they also discussed how to address faith-based organizations.

Schorr said another area they are looking at is behavioral health and said further discussion will be scheduled with providers.

C. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee - Stevens

Stevens said Dr. Stephen Joel, Lincoln Public Schools (LPS) Superintendent of Schools, and Mark Shepard, Associate Superintendent for Business Affairs, discussed enrollment numbers and how loss of federal stimulus funding would impact the schools. Rob Schmidt, Lincoln Electric System (LES) discussed plans for a high-voltage power line that will run through the center of Lincoln. Stevens said he reported that the Board is looking at how to use proceeds from the sale of Lancaster Manor (County nursing home facility).

D. Community Mental Health Center (CMHC) Advisory Committee - Stevens

No report.

11 EMERGENCY ITEMS AND OTHER BUSINESS

Schorr said she attended the Lancaster County Firefighters Association (formerly known as Mutual Aid) Meeting on Monday and discussed how the Emergency Medical Services (EMS) Oversight Committee is looking at emergency medical oversight.

12 ADJOURNMENT

MOTION: Schorr moved and Stevens seconded to adjourn the meeting at 9:42 a.m. Stevens, Schorr and Heier voted aye. Motion carried 3-0.

/s/ Dan Nolte

Dan Nolte
Lancaster County Clerk