

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 113  
THURSDAY, SEPTEMBER 16, 2010  
9:00 A.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Deb Schorr

Commissioners Absent: Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The Chair opened the meeting at 8:33 a.m.

**AGENDA ITEM**

**1 APPROVAL OF THE MINUTES OF THE THURSDAY, SEPTEMBER 9, 2010, STAFF MEETING**

**MOTION:** Schorr moved approval of the September 9, 2010, staff meeting minutes. Stevens seconded with a correction, noting he was not present at the adjournment of the meeting. Hudkins, Stevens, Schorr and Heier voted aye. Motion carried 4-0.

**2 ADDITIONS TO THE AGENDA**

A. Abbott Motocross Update

**MOTION:** Hudkins moved and Stevens seconded approval of the addition to the agenda. Hudkins, Stevens, Schorr and Heier voted aye. Motion carried 4-0.

**3 CLAIM FOR REVIEW (PV#280252 FOR \$2,244) - Kit Boesch, Human Services Director; Vince Mejer, Purchasing Agent**

Kit Boesch said a new program director has taken over The Odds Are gambling program; he used Kinko's for printing without knowing Kinko's was not contracted for County business. She asked for the bill to be paid since the printing service was already complete. Vince Mejer confirmed that any money coming to the County, including grant money, should be treated as County money; therefore, only contracted businesses should be used.

**MOTION:** Stevens moved and Hudkins seconded to place the item on the next County Board meeting agenda as a regular claim. Schorr, Stevens, Hudkins and Heier voted aye. Motion carried 4-0.

Schorr asked Mejer if Purchasing could make a protocol summary for this matter. Mejer said they have a brochure available and their website lists the businesses with which the County is contracted.

### **ADDITIONS TO THE AGENDA**

- B. Good News Jail & Prison Ministry
- C. American Institute of Architecture Award for New Jail Design

**MOTION:** Hudkins moved and Stevens seconded approval of the additions to the agenda. Hudkins, Stevens, Schorr and Heier voted aye. Motion carried 4-0.

- 4 YOUTH SERVICES CENTER PER DIEM** - Sheli Schindler, Youth Services Director; Melissa Hood, Youth Services Business Office; Tom Fox, Deputy County Attorney

Sheli Schindler stated she would like to keep the per diem at \$236. She said contract County beds have increased and care days have decreased the past three months. Schindler said she would work with Human Services to evaluate the change. Dennis Meyer, Budget & Fiscal Director, said \$236 is an appropriate per diem, but the number should be monitored. Stevens questioned the revenue and expenses for the last fiscal year. Schindler said her department was over on revenue by around \$2,000, and expenditures were under budget.

- 5 COMMUNITY CORRECTIONS DATA BASE** - Kim Etherton, Community Corrections Director; Steve Henderson, Information Services Director

Kim Etherton discussed updating the Community Corrections database. Steve Henderson said short term exploration could be done under the current flat fee rate and could occur in the coming weeks. He said the larger expansion cost is unknown at this time and could begin early in 2011. Schorr asked about allocation of funds for the project. Dennis Meyer said the project funds could be part of the midyear allocation. Stevens questioned if short term exploration has impact on other projects. Henderson said the short term process is relatively minor. Heier felt a weekly report on additions and a total synopsis monthly report would be sufficient.

### **ACTION ITEMS**

- A. Authorize Payment of Segal Advisors Invoice (\$25,000)

Kerry Eagan, Chief Administrative Officer, explained Segal helped revise the investment policy and is asking for the final payment of \$25,000.

**MOTION:** Hudkins moved and Stevens seconded approval of the \$25,000 payment.

Heier asked if the work was completed. Eagan said he is waiting on the final version and would make some minor revisions. Schorr asked which account would pay for this. Eagan said payment comes from the employee trust account, not taxpayer money.

**ROLL CALL:** Hudkins, Stevens, Schorr and Heier voted aye. Motion carried 4-0.

## **ADMINISTRATIVE OFFICER REPORT**

### A. County Board Web Page

Gwen Thorpe, Deputy Chief Administrative Officer, distributed a handout showing the County Board web page layout (Exhibit A). She discussed removal of the Lancaster Manor and Motorsports Task Force links. Eagan suggested retaining the Motorsports link since he was recently questioned on motorsports surveys. Other possible additions were discussed, including school district and precinct maps, website policies and video links to meetings. Thorpe discussed with the Board possible ways to reduce the number of links showing on the web page.

### B. Lancaster Manor Proceeds Committee

Stevens discussed establishing the committee and its goals. Hudkins said he felt the committee should be small with each commissioner appointing one committee member. Stevens said seven to nine members would be more adequate; he preferred the Board select the members as a group. Heier suggested each Commissioner pick two members and he would pick one member.

**MOTION:** Schorr moved and Heier seconded that each Commissioner bring two names to the staff meeting on September 30 with the agreement that Commissioner Heier will supply one name, for a total of nine members on the committee. Schorr and Heier voted aye. Hudkins and Stevens voted no. Motion tied 2-2.

### C. Tour of Penguin Exhibit at Lincoln Children's Zoo

The Board agreed to tour the penguin exhibit on Tuesday, October 5, at 10:30 a.m. They discussed the release of the grant money to the zoo.

### D. Union Plaza Recognition

The payment of the \$25,000 pledge was discussed. It was agreed the recognition would be listed as 2010 Lancaster County Board of Commissioners.

## **ADDITIONS TO AGENDA**

### A. Abbott Motocross Update

Kerry Eagan said the completion date is projected to be November 19. Use and operation of the track was discussed.

### B. Good News Jail & Prison Ministry

Heier said the Good News Jail & Prison Ministry asked him to put together a table of five people for their Dessert Banquet on October 18. He said he planned to go and invited the other Commissioners to attend.

C. American Institute of Architecture Award for New Jail Design

Heier said he felt it was not necessary for him to attend the award presentation in Boston since Clark Enersen would be present to receive recognition for the new jail.

**6 REBID FOR JAIL LANDSCAPING SERVICES** - Bob Walla, Assistant Purchasing Agent; Chuck Richter, Sampson Construction

Chuck Richter said the landscaping was rebid since pods were added and some plant, seed and sod types changed. Greg Newport, Clark Enersen Partners, said they should finish the design with 112 beds and reissue for bids. Richter said Lanaha Nursery had the lowest bid of \$374,501; the allowance was \$495,000. Vince Mejer noted some bidders did not qualify since they would not provide a two-year warranty as required by the County and City.

**DISCUSSION OF BOARD MEMBER MEETINGS**

A. Information Services Policy Committee - Stevens

Stevens said Steve Henderson, Information Services Director, is meeting with the various departments.

B. Region V Governing Board - Workman

No report.

C. Meeting with Steve Henderson - Workman/Hudkins

Hudkins said the feeling from the directors was the County was not a full partner; Steve Henderson said he would work on correcting that issue.

D. Lancaster Fairgrounds JPA - Heier/Workman

Heier said the budget is around \$670,000 if approved.

E. Juvenile Justice Review Committee - Heier

Heier said the City Attorney has made an arrangement to mail notices of court hearings rather than hand delivering them. He expressed interested in doing this at the County level to save money. Eagan said mail delivery of subpoenas is allowed by State statute. The Board discussed bringing in Alicia Henderson, Deputy County Attorney, to further discuss subpoena delivery. Schorr said she would like to discuss with the Juvenile Justice Review Committee reasons the numbers are reduced in Youth Services. The Board discussed the use of a similar committee for adults and decided to bring in Kit Boesch, Human Services, and Anne Hobbs, Juvenile Justice Consultant, for further discussion.

**APPLICATION FOR EARLY RETIREMENT REINSURANCE PROGRAM** - Bill Kostner, City Risk Manager

Bill Kostner and Paula Stutheit, City-County Personnel Department, attended. Kostner discussed the early retirement reinsurance program (ERRP), explaining the County could receive an estimated reimbursement of \$93,157 from BlueCross BlueShield. A 14-page application must be completed to receive the money; the cost of having Aon do the application is \$2,500. Kostner said the reimbursement could be used to reduce the cost of the plan for all employees.

**MOTION:** Schorr moved and Hudkins seconded to authorize Personnel to request Aon to complete the paperwork for \$2,500. Schorr, Stevens, Hudkins and Heier voted aye. Motion carried 4-0.

Schorr asked Kostner about changes in federal healthcare, including a new list of over-the-counter drugs no longer covered by the prepaid medical account and a reduction in the amount set aside in the prepaid medical account. Kostner said these things will be discussed more in open enrollment. Stevens questioned medical benefits being taxable. Kerry Eagan said only premium plans would be taxed.

### **ACTION ITEMS**

A. Authorize Payment of Segal Advisors Invoice (\$25,000)

Item 9A moved forward on the agenda.

### **DISCUSSION OF BOARD MEMBER MEETINGS**

F. General Assistance Monitoring Committee - Stevens/Workman

Stevens said the Nebraska Department of Health and Human Services appointed a new member to the committee. He explained 60-70% of applications are denied, mostly for failure to comply with requirements. Kerry Eagan discussed Medicaid not reimbursing for dental work unless pre-approved.

**7 LABOR NEGOTIATIONS AND PENDING LITIGATION** - Mark Koller, Personnel Director; John Cripe, Classification & Compensation Manager; Mike Thurber, Corrections Director; Tom Fox, Deputy County Attorney

**MOTION:** Schorr moved and Hudkins seconded to enter executive session at 9:50 a.m. for the purpose of protecting the public interest with regards to labor negotiations and pending litigation. Schorr, Stevens, Hudkins and Heier voted aye. Motion carried 4-0.

**MOTION:** Stevens moved and Hudkins seconded to exit executive session at 10:31 a.m. Schorr, Stevens, Hudkins and Heier voted aye. Motion carried 4-0.

### **DISCUSSION OF BOARD MEMBER MEETINGS**

G. Board of Health - Schorr

Schorr said Board of Health members were reassigned to different divisions. She discussed the Minority Health Grant, which targets high risk health issues in minorities.

H. EMS Oversight Committee - Schorr

Schorr discussed the nine members of the governing board. She said the medical oversight committee has two mutual aid representatives and will meet monthly to deal with hands on issues. She said she would attend the mutual aid meeting on Monday, September 20, to discuss accomplishments and structure of the organization.

**8 APPLICATION FOR EARLY RETIREMENT REINSURANCE PROGRAM - Bill Kostner, City Risk Manager**

Item 8 moved forward on the agenda.

**9 ACTION ITEMS**

- A. Authorize Payment of Segal Advisors Invoice (\$25,000)

Item 9A moved forward on the agenda.

**10 CONSENT ITEMS**

There were no consent items.

**11 ADMINISTRATIVE OFFICER REPORT**

- A. County Board Web Page
- B. Lancaster Manor Proceeds Committee
- C. Tour of Penguin Exhibit at Lincoln Children's Zoo
- D. Union Plaza Recognition

Items 11A-11D moved forward on the agenda.

**12 PENDING**

There were no pending items.

**13 DISCUSSION OF BOARD MEMBER MEETINGS**

- A. Information Services Policy Committee - Stevens
- B. Region V Governing Board - Workman
- C. Meeting with Steve Henderson - Workman/Hudkins
- D. Lancaster Fairgrounds JPA - Heier/Workman
- E. Juvenile Justice Review Committee - Heier
- F. General Assistance Monitoring Committee - Stevens/Workman
- G. Board of Health - Schorr
- H. EMS Oversight Committee - Schorr

Items 13A-13H moved forward on the agenda.

**14 EMERGENCY ITEMS AND OTHER BUSINESS**

There were no emergency items or other business.

**15 ADJOURNMENT**

**MOTION:** Schorr moved and Stevens seconded to adjourn the meeting at 10:37 a.m. Schorr, Stevens, Hudkins and Heier voted aye. Motion carried 4-0.

/s/Cori Beattie for

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**Dan Nolte**  
**Lancaster County Clerk**

InterLinc

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### Lancaster County Board of Commissioners

Bob Workman, Commissioner  
Bernie Heier, Chair  
Larry Hudkins, Commissioner  
Deb Schorr, Commissioner  
Ray Stevens, Vice Chair

### Lancaster County Commissioners

County-City Building  
555 South 10th Street, Room 110  
Lincoln, Nebraska 68508

Office: (402) 441-7447  
Fax: (402) 441-6301  
E-mail: [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov)

#### Mission and Goals

#### Frequently Asked Questions

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- [Guidelines for Public Participation](#)
- [Board Bank Application Form](#)
- [County Organizational Chart](#)
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#### Prescription Discount Card

- [General Information](#)
- [Frequently Asked Questions](#)
- [Sample Card](#)
- [Card Locations](#)
- [Locate a Participating Pharmacy](#)

#### New Resolutions

- [Resolution #10-0024: Lancaster County Title VI Plan; Designating a Title VI Coordinator and Title VI Specialist](#) (2 MB)
- [Resolution #10-0026: Adopting the Lancaster County Americans with Disabilities Act/Section 504](#) (600 KB)

#### Lancaster Manor

- [Fact Sheet](#)
- [Qualifications 4th Update](#)

#### Proposed Jail Information

- [New County Adult Detention Facility](#)
- [Jail Pre-architectural Study \(5M\)](#)
- [Jail Presentation](#)
- [Community Corrections Report](#)

#### Motorsports Task Force

- [General Information](#)
- [Task Force Members](#)
- [Meeting Agendas & Minutes](#)
- [Maps](#)
- [Final Report \(3M\)](#)

#### County Board Meetings

- [2010 Regular \(Tuesday\) Meetings](#)
- [2010 Staff Meetings](#)
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- [Budget Meetings](#)
- [City-County Common Meetings](#)
- [LPS, City, County Meetings](#)
- [County Village Meetings](#)
- [Lancaster, Douglas, Sarpy Meetings](#)

#### County Budget Information

- [Audits](#)
- [Budgets](#)

#### Links to Other Sites:

- [Nebraska Governor](#)
- [Nebraska Legislature](#)
- [NE Association of County Officials](#)
- [Lincoln Convention and Visitors Bureau](#)