

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 113  
THURSDAY, AUGUST 5, 2010  
8:30 A.M.**

Commissioners Present: Ray Stevens, Vice Chair  
Bob Workman  
Deb Schorr

Commissioners Absent: Bernie Heier, Chair  
Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Ann Taylor, County Clerk's Office

The Vice Chair opened the meeting at 8:30 a.m.

**AGENDA ITEM**

**1 APPROVAL OF THE MINUTES OF THE THURSDAY, JULY 29, 2010  
STAFF MEETING**

**MOTION:** Workman moved and Schorr seconded approval of the July 29, 2010 Staff Meeting minutes. Schorr, Stevens and Workman voted aye. Motion carried 3-0.

**2 ADDITIONS TO THE AGENDA**

A. City-County Common Meeting

**MOTION:** Workman moved and Schorr seconded approval of the addition to the agenda. Workman, Schorr and Stevens voted aye. Motion carried 3-0.

**3 A) 15 CENT RURAL LEVY; B) AUDIT ENGAGEMENT LETTER; AND  
C) BUDGET UPDATE - Dennis Meyer, Budget & Fiscal Officer**

## **A) 15 Cent Rural Levy**

Dennis Meyer, Budget & Fiscal Officer, presented Lancaster County, Fiscal Year 2010-11 Allocation of Levy (Exhibit A), explaining the numbers will change once valuations come out. He said the Malcolm and Raymond Rural Fire Districts are both at the maximum levy. The Malcolm Rural Fire District is currently \$5,000 over the maximum levy and the Raymond Rural Fire District is \$2,000 over.

Workman said he would like to see justification for why they are at the maximum.

Meyer said he can provide their fund balances and total expenditures.

Meyer also reported on a request from the Al Larson Road Improvement District to levy the properties that fall within the District to pay off the remainder of their bonds and said it's possible the one-year levy could be excluded from the 15 cent levy limit.

Schorr asked whether the Board needs to provide notification to the property owners.

Meyer said no, the District will provide notification and hold a budget hearing.

## **B) Audit Engagement Letter**

Meyer said he received an audit engagement letter from Bland & Associates which requires a signed acknowledgment.

**MOTION:** Schorr moved and Workman seconded to authorize signature by the Chair. Workman, Stevens and Schorr voted aye. Motion carried 3-0.

## **C) Budget Update**

Meyer said he has filed the proposed budget with the County Clerk's Office. He noted there will be a change to the Election Commissioner's numbers because the Village of Malcolm has called for a special election. Meyer also recommended that the Board approve an additional 1% to the lid on restricted funds which will allow the base amount to grow.

Board consensus was to schedule an item on the August 10, 2010 County Board of Commissioners Meeting agenda to set a date for the public hearing on the budget.

## **ADDITIONS TO THE AGENDA**

A. City-County Common Meeting

The following agenda items were suggested: 1) Introduction of Dr. Stephen Joel, the new Lincoln Public Schools (LPS) Superintendent of Schools; 2) Discussion of bar closing times; and 3) A presentation on private on-site health clinics for government and business entities.

**4 TRUANCY DIVERSION GRANT** - Sara Hoyle, Juvenile Justice Coordinator

Sara Hoyle, Juvenile Justice Coordinator, requested authorization to apply for a two-year Federal American Recovery and Reinvestment Act of 2009 (ARRA) (stimulus funds) Byrne/Justice Assistance Grant (JAG) through the Nebraska Crime Commission to: 1) Implement a Truancy Diversion Program for youth at Park Middle School in an effort to reduce the number of truancy filings in Juvenile Court; and 2) Provide equipment and cabling for a video conferencing system for Juvenile Court (Exhibit B). She noted the grant has a 50% step down in the second year. The total amount of the grant is \$344,263 (\$21,546 is in-kind match).

**MOTION:** Schorr moved and Workman seconded to authorize the Acting Chair to sign the grant application and a letter of support for the grant. Schorr, Workman and Stevens voted aye. Motion carried 3-0.

**ADMINISTRATIVE OFFICER REPORT**

A. Bar Closing Time (Draft Resolution)

**MOTION:** Workman moved and Schorr seconded to move the resolution supporting a 1:00 a.m. bar closing time for jurisdictions in Lancaster County to the August 10, 2010 County Board of Commissioners Meeting agenda. Workman, Schorr and Stevens voted aye. Motion carried 3-0.

B. New Adult Detention Facility Tour (August 12, 2010)

Gwen Thorpe, Deputy Chief Administrative Officer, said Corrections needs a count on how many plan to attend a tour of the new jail on August 12<sup>th</sup>. She noted members of the City Council and Lancaster County Correctional Facility Joint Public Agency (JPA) have been invited to attend.

Board consensus was to schedule the tour for 10:30 a.m. and to contact the City Council and JPA and ask for an indication of whether their members plan to attend.

Stevens said he informed those in attendance at the Chamber Coffee yesterday of the tour plans and indicated it is a public meeting. He said it is possible others may want to attend.

It was noted hard hats will be required and those attending are encouraged to bring a hard hat, if they have one.

**5 INTIMATE PARTNER/SEXUAL VIOLENCE VICTIM SAFETY GRANT**

- Dean Settle, Community Mental Health Center Director; Kit Boesch, Human Services Administrator

Dean Settle, Community Mental Health Center Director, requested authorization to apply for a two-year Federal American Recovery and Reinvestment Act of 2009 (ARRA) (stimulus funds) Byrne/Justice Assistance Grant (JAG) through the Nebraska Crime Commission. He said there are currently 685 registered sex offenders in Lancaster County and said management and treatment of offenders has decreased as federal grant support has fallen away. The grant will focus on evaluation and treatment of sex offenders and victim support and assistance. Settle said there is a 50% step down in the second year of the grant. The total request is for \$497,364 - \$331,755 in Year One and \$165,609 in Year 2. No county match is required. **NOTE:** There is a 5% match which will be provided by Voices of Hope, Friendship Home and the Family Violence Council, which will received funding to coordinate the project.

**MOTION:** Schorr moved and Workman seconded to authorize the Acting Chair to sign the grant application. Workman, Stevens and Schorr voted aye. Motion carried 3-0.

**6 COUNTY SPECIAL PERMIT NO. 07024B, EXTENSION OF TIME FOR MOBILE HOME AT SOUTHWEST 14<sup>TH</sup> STREET AND WEST OLIVE CREEK ROAD - Mike DeKalb, Planner**

Mike DeKalb, Planner, gave an overview of County Special Permit No. 07024B, a request from Gregory and Heidi Rettlee for additional time to complete construction of a permanent residence (Exhibit C). The applicants were granted a two-year special permit for a temporary residence in 2007 and were granted a one-year extension in 2009. DeKalb said they have indicated weather delays and difficulty selling their home have slowed their progress and that they need additional time to complete the project. He said Planning staff and the Planning Commission have recommended conditional approval.

**7 COMPENSATORY TIME FOR COURT SECURITY - Terry Wagner, Lancaster County Sheriff; Mark Koller, Personnel Director; Tom Fox, Deputy County Attorney**

Tom Fox, Deputy County Attorney, asked whether the Board wants to allow compensatory time for court security officers to be counted as hours worked when computing overtime hours.

Terry Wagner, Lancaster County Sheriff, said the American Federation of State, County & Municipal Employees (AFSCME) and Lancaster County Deputy Sheriff's Association, Fraternal Order of Police (FOP) Lodge 29 contracts only exclude sick leave in the computation of overtime.

Fox said the labor contracts and Personnel Rules count paid leave time as hours worked when computing overtime hours. He said the question is whether to count compensatory time as paid leave.

There was general consensus to allow the compensatory time to be counted as paid leave.

## **8 ACTION ITEMS**

There were no action items.

## **9 CONSENT ITEMS**

There were no consent items.

## **10 ADMINISTRATIVE OFFICER REPORT**

- A. Bar Closing Time (Draft Resolution)
- B. New Adult Detention Facility Tour (August 12, 2010)

Items A and B were moved forward on the agenda.

- C. Management Team Meeting (August 12, 2010 at 7:30 a.m.)

Informational only.

## **11 PENDING ITEMS**

There were no pending items.

## **12 DISCUSSION OF BOARD MEMBER MEETINGS**

- A. Nebraska Innovation Zone Commission (NIZC) - Hudkins

No report.

B. Lincoln-Lancaster County Ecological Advisory Committee (EAC) - Heier

The meeting was cancelled.

C. Lincoln Partnership for Economic Development (LPED) Investors - Schorr

Schorr said David Conrad, Executive Director of NUtech Ventures (a nonprofit affiliate of the University of Nebraska) was the main speaker. She said there was a report on business conditions and indicators in Lincoln. It was also reported the Lincoln Public Schools (LPS) are looking to develop a new manufacturing focus program to target students that want to pursue technical careers or work in the manufacturing industry.

D. Emergency Medical Services (EMS) Oversight Committee - Schorr

Schorr said the Committee is looking at a different model for medical oversight of ambulance service. The EMS Board currently provides that oversight through a contract with the Lancaster County Medical Society (LCMS).

E. Chamber Coffee - Stevens

Stevens said he reported on the budget and the Board of Equalization (BOE) hearings on property valuation protests.

**13 EMERGENCY ITEMS AND OTHER BUSINESS**

There were no emergency items or other business.

**14 ADJOURNMENT**

**MOTION:** Schorr moved and Workman seconded to adjourn the meeting at 9:54 a.m. Workman, Schorr and Stevens voted aye. Motion carried 3-0.

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Dan Nolte  
Lancaster County Clerk