

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, APRIL 1, 2010
8:30 A.M.**

Commissioners Present: Bernie Heier, Chair
Ray Stevens, Vice Chair
Larry Hudkins
Bob Workman
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:30 a.m.

AGENDA ITEM

**1 APPROVAL OF THE STAFF MEETING MINUTES, THURSDAY,
MARCH 25, 2010**

MOTION: Stevens moved and Schorr seconded approval of the March 25, 2010 Staff Meeting minutes. Hudkins, Workman, Stevens and Schorr voted aye. Heier abstained from voting. Motion carried 4-0, with one abstention.

2 ADDITIONS TO THE AGENDA

- A. BryanLGH Medical Center Contract Extension
- B. Letter from Wild Rose Woods, Inc. (Exhibit A)
- C. Report on Special Public Building Commission (PBC) Meeting
- D. Budget

MOTION: Schorr moved and Stevens seconded approval of the additions to the agenda. Schorr, Stevens, Workman, Hudkins and Heier voted aye. Motion carried 5-0.

3 LEGISLATIVE UPDATE - Gordon Kissel and Joe Kohout, Kissel/E&S Associates (Legislative Consultants)

Joe Kohout, Legislative Consultant, gave a legislative update (Exhibit B).

Schorr asked whether Sheli Schindler, Youth Services Center (YSC) Director, has concerns regarding the fiscal impact of Legislative Bill (LB) 800 (Provide methods of early intervention for children at risk).

Kerry Eagan, Chief Administrative Officer said he hasn't had a chance to discuss it with her but said he has concerns.

Kohout said the bill has a lot of support and is moving through the process without assessment of the fiscal impact. He said efforts to educate the Legislature on the fiscal impact of these types of decisions need to continue.

ACTION ITEMS

- A. Microcomputer Request C#61270, \$6,339.83 from Public Defender Budget for Eight (8) HP Mini Notebooks, Eight (8) Ghost Solution Suite 2.5 Licenses, Eight (8) 2008 Device CAL and Eight (8) Norton Anti-Virus Software Licenses

MOTION: Stevens moved and Hudkins seconded approval. Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried 5-0.

- B. Governmental Client Acknowledgment for Prudential Retirement Client Conference

Kerry Eagan, Chief Administrative Officer, said he and Doug Cyr, who are both members of the County's Pension Review Committee (PRC), have been invited to attend Prudential Retirement's 2010 Client Conference, May 5-7, 2010 in Phoenix, Arizona. He said Prudential has offered to make a contribution in the amount of \$1,400 (the total amount of the conference expenses) to the County's retirement plan and requires an acknowledgment that it would be viewed as an in-kind contribution, not a gift or benefit, to the County's representative(s). The County will be responsible for travel costs.

MOTION: Hudkins moved and Workman seconded approval of: 1) Kerry Eagan's and Doug Cyr's attendance at Prudential Retirement's 2010 Client Conference; and 2) The government client acknowledgment. Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried 5-0.

ADMINISTRATIVE OFFICER REPORT

D. Report on County Website

Gwen Thorpe, Deputy Chief Administrative Officer, said department representatives met and discussed development of the County's new website (see Exhibit C for the prototype of the new homepage). She said they have tried to make the website simple for users and said the pictures that will scroll across the top of the page and topics can be changed easily.

Hudkins said he wants the Lancaster Event Center included in the topic list and a picture of the facility included in the scrolling photographs.

Stevens suggested inclusion of pictures of the skylines of the County's cities and villages.

Ken Kuszak, Interim Information Services (IS) Manager, appeared and suggested formation of a committee that will make decisions regarding the website. He said it should be limited to five to seven members and said IS will serve in an advisory capacity.

Thorpe agreed to contact members of the Management Team and ask for committee nominations.

4 PRUDENTIAL RETIREMENT'S 2010 CLIENT CONFERENCE - Doug Cyr, Chief Administrative Deputy County Attorney

Doug Cyr, Chief Administrative Deputy County Attorney and a member of the County's Pension Review Committee (PRC), gave an overview of the workshop matrix (see agenda packet).

Cyr also discussed the City's employee retirement match. He said the City has negotiated a contract with the "M" class union, which represents approximately 100 managers and professionals, that would lower the city retirement contribution for new hires from \$2.00 to \$1.29 for every \$1.00 the employee contributes, or 9 percent. The employee match will increase to 7 percent. Currently, employees contribute 6.3 percent and the City 12 percent. Cyr noted the County's retirement is capped at 13 percent. He said the City will also provide a .5 percent match for employee contributions to the voluntary deferred compensation program. Currently, the City does not provide a match. Cyr said the City's retirement match is still substantially more, for both current employees and new hires, than the County or State.

5 GRANT APPLICATION TO COOPER FOUNDATION, WOODS CHARITABLE FUND AND NEBRASKA HUMANITIES COUNCIL FOR COMMUNITY MENTAL HEALTH CENTER (CMHC) OPEN STUDIO - Dean Settle, Community Mental Health Center (CMHC) Director

Dean Settle, Community Mental Health Center (CMHC) Director, presented information regarding the Community Open Studio and the Writer's Wordshop (Exhibit D).

Schorr exited the meeting at 9:12 a.m.

Settle requested authorization to apply for three grants to fund the program (Exhibits E, F and G):

- Woods Charitable Fund - \$15,300
- Cooper Foundation - \$6,400
- Nebraska Humanities Council - \$4,600

MOTION: Hudkins moved and Workman seconded to authorize the Community Mental Health Center (CMHC) to apply for the grants, with signature by the Chair on the Cooper Foundation grant application form.

NOTE: The other two grant applications will be submitted electronically.

Schorr returned to the meeting at 9:15 a.m.

ROLL CALL: Schorr, Stevens, Workman, Hudkins and Heier voted aye. Motion carried 5-0.

6 USE OF COMPENSATORY TIME TO PAY OVERTIME TO CLASSIFIED, NON-REPRESENTED EMPLOYEES - Mark Koller, Personnel Director; Terry Wagner, County Sheriff; Tom Fox, Deputy County Attorney

Tom Fox, Deputy County Attorney, said if the County Sheriff wants to use compensatory time to pay overtime to classified, non-represented employees in his department the County will need to have a separate agreement with each employee, defining the parameters of the program, in order to comply with the Fair Labor Standards Act. He said he is still looking at the issue of whether the County can require them to use their compensatory time once they have accrued 20 hours.

Terry Wagner, County Sheriff, said he won't proceed with the program if implementation becomes too complicated.

ADDITIONS TO THE AGENDA

A. BryanLGH Medical Center Contract Extension

Eagan said there has been no further contact from BryanLGH Medical Center regarding extension of their contract that allows the County to pay the Medicaid payment rate for services rendered to the County's Emergency Protective Custody (EPC) and Corrections patients and General Assistance (GA) recipients. He added the Board needs to decide whether to participate in the Legislature's interim study that will examine the issues of payment responsibility and payment rates for medical care of county inmates and those in emergency protective custody.

B. Letter from Wild Rose Woods, Inc. (Exhibit A)

The Board discussed the letter from Wild Rose Woods, Inc., seeking assistance in locating 20-30 acres of rough, wooded ground within 25 miles of Lincoln. The letter indicates their intent to provide children with nature-based education. Board consensus was to refer the letter to the Lincoln-Lancaster County Ecological Advisory Committee.

ADMINISTRATIVE OFFICER REPORT

A. Management Team Meeting (April 8, 2010)

The following agenda items were suggested: 1) New County website; 2) Hispanic liaison; and 3) Severe weather plan.

7 COMPREHENSIVE PLAN MEETING WITH THE MAYOR - Bernie Heier, County Board Chair; Ray Stevens, County Board Vice Chair

Stevens said he, Heier, and City Councilmen John Spatz and Gene Carroll were recently briefed by the Mayor on the process for the 2040 Comprehensive Plan/Long-Range Transportation Plan (LRTP) update (see agenda packet for proposed timeline). He said it was proposed that a committee of nine to eleven concerned citizens look at the Comprehensive Plan, in conjunction with the Planning Commission and Planning Department, and make recommendations on how the Plan should be modified.

Heier said the Mayor has a list of names he is considering for appointment to the committee and has indicated he would be receptive to additional suggestions.

8 ACTION ITEMS

- A. Microcomputer Request C#61270, \$6,339.83 from Public Defender Budget for Eight (8) HP Mini Notebooks, Eight (8) Ghost Solution Suite 2.5 Licenses, Eight (8) 2008 Device CAL and Eight (8) Norton Anti-Virus Software Licenses
- B. Governmental Client Acknowledgment for Prudential Retirement Client Conference

Items A and B were moved forward on the agenda.

9 CONSENT ITEMS

There were no consent items.

10 ADMINISTRATIVE OFFICER REPORT

- A. Management Team Meeting (April 8, 2010)

Item was moved forward on the agenda.

- B. Special Olympics - Volunteer Application

Minette Genuchi, Administrative Assistant, appeared and said the Commissioners will each need to go to the Special Olympics website to complete their volunteer registration. **NOTE:** The County Board has volunteered, as a team, for the 2010 Special Olympics CESSNA Airlift on July 17, 2010.

- C. Employee Recognition Breakfast (May 18, 2010)

Informational only.

- D. Report on County Website

Item was moved forward on the agenda.

- E. Right-of-Way Donation Letter Regarding Northwest 12th Street and Alvo Road

Eagan noted the Board took action at the January 14, 2010 Staff Meeting to authorize a letter to be sent to property owners at Northwest 12th Street and Alvo Road requesting a right-of-way donation for improvement of the intersection as a tie-in to the Alvo Road improvements. He said the motion also directed the Chair and Vice Chair to ask the Mayor if the City has any interest in having the road improved over to the intersection. Eagan said he is not sure if they have had that conversation and asked the Board whether he should proceed with the letter to the landowners.

The Chair said he and the Vice Chair will talk to the Mayor about the City's intentions.

NOTE: The County Engineer has estimated it will cost \$300,000 to improve the intersection. The potential land donation is estimated to exceed \$30,000.

ADDITIONS TO THE AGENDA

C. Report on Special Public Building Commission (PBC) Meeting

Schorr said there are problems with some of the counters in the Development Services Center (DSC) but said John Kay, Sinclair Hille & Associates Inc., has advised against making changes to address the individual needs of employees. She also reported that: 1) \$34,000 was spent for additional furniture and fixtures in the renovation of the former Mayor's Office for Public Works/Utilities Administration; and 2) There are plans to install a paging system in Juvenile Court.

11 PENDING

There were no pending items.

12 DISCUSSION OF BOARD MEMBER MEETINGS

A. Waverly Library Meeting - Workman

Workman said he attended another meeting of the group of Waverly citizens who would like to establish a library in Waverly. He said Pat Leach, Lincoln City Libraries Director, attended the meeting and agreed to look into the possibility of an interlocal agreement for extended services. Workman said he would ask the Board whether the County's Keno Fund could be used to assist with start-up costs.

In response to a question from Stevens, Workman said the City of Waverly has not made a funding commitment but would be required to sustain the library once it is established.

Stevens suggested a reading room may be more appropriate with books supplied through the Lincoln City Libraries' Bookmobile.

Schorr expressed concern it would set a precedent, noting the City of Hickman would like to build a swimming pool. She said if the Board allocates Keno funds for the betterment of one community it should be prepared to assist the other communities on an equal basis.

Hudkins said the Village of Malcolm is also looking for funds to purchase right-of-way for a trail and a park. He said the City of Waverly has its own Keno game and suggested the group try to access those funds.

B. Lincoln Independent Business Association (LIBA) Monthly Meeting - Stevens

Stevens said they discussed budgets and levies.

Heier said they were also asked about the Manor proceeds.

Stevens said he asked the group for feedback, but did not receive any.

C. Lancaster County Correctional Facility Joint Public Agency (JPA) - Heier, Stevens

Stevens said they approved claims totaling \$3,859,283.30. The largest claim was reimbursement to the County for architect fees (\$3,162,665.83)

ADDITIONS TO THE AGENDA

D. Budget

Heier asked the Commissioners to talk to those departments to which they serve as liaison about their budgets.

13 EMERGENCY ITEMS AND OTHER BUSINESS

There were no emergency items or other business.

14 ADJOURNMENT

MOTION: Schorr moved and Stevens seconded to adjourn the meeting at 10:12 a.m. Hudkins, Workman, Heier, Stevens and Schorr voted aye. Motion carried.

Dan Nolte, Lancaster County Clerk