

**STAFF MEETING AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, JULY 16, 2009
COUNTY-CITY BUILDING, ROOM 113
8:30 AM**

AGENDA ITEM

- 1** **APPROVAL OF STAFF MEETING MINUTES, THURSDAY, JULY 9, 2009**

- 2** **ADDITIONS TO AGENDA**

- 3** **8:30 am** **BUDGET REVIEW** - Dennis Meyer, Budget & Fiscal Officer; Don Thomas, County Engineer

- 4** **9:00 am** **SIX-MONTH SALARY REVIEW FOR ANNETTE THOMPSON, YOUTH SERVICES DEPUTY DIRECTOR** - Michelle Schindler, Youth Services Director

- 5** **9:15 am** **LANCASTER MANOR UPDATE** - Gwen Thorpe, Lancaster Manor Administrator
(A) POTENTIAL SALE (EXECUTIVE SESSION)

- 6** **9:45 am** **PART-TIME CLIENT ACCOUNTS CLERK** - Dean Settle, Community Mental Health Center Director

- 7** **10:00 am** **BUDGET REVIEW** - Dennis Meyer, Budget & Fiscal Officer; Dean Settle, Community Mental Health Center Director; Dennis Keefe, Public Defender; Don Thomas, County Engineer

- 8** **ACTION ITEMS**
 - a. Microcomputer Requests:
 - (1) C#55932, \$926.43 from Adult Probation Budget, for three (3) Adobe Acrobat 9.0 Software
 - (2) C#55934, \$1,474.76 from Corrections Budget, eleven (11) new licenses of WordPerfect
 - (3) C#55473, \$586.85 from Election Commission Budget, two (2) Adobe Acrobat 9.0 Software

- 9** **CONSENT ITEMS**

- 10 ADMINISTRATIVE OFFICER REPORT**
- a. Pension Update (Life Insurance Premiums)
 - b. Invoice from Segal Advisors (\$3,200)
 - c. Board of Equalization Final Action on Protests
 - d. Board of Health Appointment (Jane Snyder)
 - e. Jail Construction Update (If Necessary)
- 11 PENDING**
- 12 DISCUSSION OF BOARD MEMBER MEETINGS**
- a. **Information Services Policy Committee** - Stevens
 - b. **Parks and Rec** - Stevens
 - c. **Public Building Commission** - Hudkins/Workman
 - d. **Air Pollution Control Advisory Committee** - Hudkins
 - e. **Board of Health** - Schorr
- 13 SCHEDULE OF BOARD MEMBER MEETINGS**
- a. **LIBA** - Stevens
Tuesday, July 21, 2009 7:30 am
 - b. **PBC Mayor/Chair/Vice-Chair** - Hudkins
Tuesday, July 21, 2009 8:30 am (**cancelled**)
 - c. **Jim McGraw** - Hudkins/Heier
Tuesday, July 21, 2009 10:45 am
 - d. **Jim McGraw** - Stevens
Tuesday, July 21, 2009 11:30 am
 - e. **District Energy Corporation** - Hudkins/Heier
Tuesday, July 21, 2009, 11:30 am
 - f. **Community Mental Health Advisory Committee** - Stevens
Wednesday, July 22, 2009 12:00 noon
 - g. **Lancaster Manor Advisory Committee** - Schorr
Thursday, July 23, 2009 12:00 noon
 - h. **Meeting with the Mayor** - Heier/Stevens
Thursday, July 23, 2009 1:30 pm
- 14 INVITATIONS TO BOARD MEMBERS**
- 15 CORRESPONDENCE TO THE COUNTY BOARD**
- 16 CORRESPONDENCE FROM THE COUNTY BOARD**
- 17 AGENDA ITEMS FOR COUNTY BOARD MEETING OF TUESDAY JULY 21, 2009**
- 18 EMERGENCY ITEMS AND OTHER BUSINESS**