

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, NOVEMBER 6, 2008
7:30 A.M.**

Commissioners Present: Bob Workman, Chair
Bernie Heier, Vice Chair
Ray Stevens
Deb Schorr

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 7:30 a.m.

AGENDA ITEM

- 1 DECLARATION OF EMERGENCY FOR PURPOSES OF REPAIRING DAMAGED ELECTRICAL SYSTEM AT LANCASTER MANOR AND WAIVING BIDDING REQUIREMENTS OF THE COUNTY PURCHASING ACT** - Vince Mejer, Purchasing Agent; Bob Walla, Assistant Purchasing Agent; Tom Fox, Deputy County Attorney; Sue Eckley, County Risk Manager; Gerald Allen, Facilities Manager, Lancaster Manor

Tom Fox, Deputy County Attorney, said the electrical system at Lancaster Manor was recently damaged when a water main broke and flooded Lancaster Manor's basement, forcing the facility to switch to an emergency generator.

Schorr arrived at the meeting at 7:33 a.m.

Gerald Allen, Facilities Manager, Lancaster Manor, said the facility is no longer running on the emergency generator. He said the bus bars (electrical components) have been cleaned up but there is still danger of corrosion from moisture in the breakers and wiring.

In response to a question from Workman, Allen said the main wiring from the master breaker will need to be replaced because it had been underwater.

Bob Walla, Assistant Purchasing Agent, said the conduit to the outside will be replaced as well.

Heier suggested the master breaker be placed up higher.

Fox explained the process for waiving the County Purchasing Act requirements and presented a draft resolution for Board signature.

Walla noted quotes are due later in the day.

Vince Mejer, Purchasing Agent, said the work probably won't be done until January because of the long lead time to get the electrical parts in.

MOTION: Heier moved and Stevens seconded to approve the resolution declaring the repairing of the damaged electrical system at Lancaster Manor an emergency and waiving bidding requirements of the County Purchasing Act. Stevens, Heier, Workman and Schorr voted aye. Motion carried.

2 ADJOURNMENT

MOTION: Stevens moved and Schorr seconded to adjourn the meeting at 7:38 a.m. Stevens, Heier, Workman and Schorr voted aye. Motion carried.

Dan Nolte
Lancaster County Clerk