

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 14, 2008
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
9:30 A.M.

Commissioners Present: Bob Workman, Chair
Bernie Heier, Vice Chair
Larry Hudkins
Deb Schorr
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Tom Fox, Deputy County Attorney

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:30 a.m..

- 1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 7, 2008.**

MOTION: Stevens moved and Heier seconded approval of the minutes of the Board of Commissioners meeting held on October 7, 2008 with a correction on Page 13, Paragraph 3; the name should reflect Ari Kennedy instead of Harley Kennedy. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

- 2) **CLAIMS: Approval of all claims processed through Tuesday, October 14, 2008.**

MOTION: Heier moved and Schorr seconded approval of all claims processed through October 14, 2008. Schorr, Hudkins, Heier, Stevens and Workman voted aye. Motion carried.

3) **SPECIAL PRESENTATIONS:**

A. Acceptance and approval of the Lancaster County Juvenile Services Comprehensive Plan for the period of January 1, 2009 through December 31, 2011. (A copy of the Plan is on file in the County Clerk's Office for public inspection.)

Sara Hoyle, Juvenile Justice Coordinator, gave an overview regarding the Juvenile Services Comprehensive Plan. She stated the Juvenile Justice Review Committee (JJRC) identified five priorities for Lancaster County:

1. Increase cooperation between agencies by implementing a more coordinated system.
2. Increase and strengthen treatment opportunities and accessibility to resources for youth.
3. Reduce the over-representation of minorities in the juvenile justice system at every level of the system.
4. Decrease truancy and runaway incidents through a collaborative effort with the schools, service providers and law enforcement.
5. Evaluate the effectiveness of the juvenile justice system and all existing programs.

In response to a question asked by Schorr, Hoyle stated the Juvenile Justice Review Committee (JJRC) meets quarterly to discuss programming and grants and is comprised of individuals from the Public Defender's Office, the County Attorney's Office, the County Board, Probation, and Diversion, as well as many other agencies. She added there are also sub-committees which meet monthly to address specific areas of the Juvenile Services Comprehensive Plan.

B. Appointment of Brian Johnson to the EMS (Emergency Medical Services), Inc., Board of Directors for a three-year term beginning October 1, 2008.

Brian Johnson, appointee, gave a brief overview of his qualifications and stated he looks forward to serving on the EMS Board of Directors.

MOTION: Stevens moved and Hudkins seconded approval of the appointment of Brian Johnson to the EMS (Emergency Medical Services), Inc., Board of Directors for a three-year term beginning October 1, 2008. Schorr, Stevens, Hudkins, Heier and Workman voted aye. Motion carried.

4) **CLAIM FOR REVIEW:**

- A. Payment Voucher No. 187325, dated September 11, 2008 - Lancaster Manor has requested payment to Doug Johnson, in the total amount of \$67.85, relating to charges for a personal cell phone used while driving a work van.**

MOTION: Heier moved and Stevens seconded to deny Payment Voucher No. 187325, dated September 11, 2008 from Lancaster Manor requesting payment to Doug Johnson, in the total amount of \$67.85, relating to charges for a personal cell phone used while driving a work van. Stevens, Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

5) **OLD BUSINESS:**

- A. An agreement between Lancaster County and Theresa Whisler for the preparation of transcripts relating to 2008 greenbelt disqualifications hearings held on August 19, 2008 and August 26, 2008. Term of the agreement is September 25, 2008 to October 14, 2008. (C-08-0535)**

MOTION: Schorr moved and Stevens seconded approval of an agreement between Lancaster County and Theresa Whisler for the preparation of transcripts relating to 2008 greenbelt disqualifications hearings held on August 19, 2008 and August 26, 2008. Heier, Schorr, Hudkins, Stevens and Workman voted aye. Motion carried.

6) **NEW BUSINESS:**

- A. A resolution in the matter of relaxing the design loading standards for Lancaster County Bridge No. X-117, State Structure No. C005506450, Federal-Aid Project No. BR-3270(4), Hickman Southeast. (R-08-0088)**

Don Thomas, County Engineer, stated the new standards don't require as much steel to build a bridge. The resolution, he said, recognizes that the County does not want to redesign the bridge to the new standards.

MOTION: Hudkins moved and Stevens seconded approval of Resolution No. R-08-0088 in the matter of relaxing the design loading standards for Lancaster County Bridge No. X-117, State Structure No. C005506450, Federal-Aid Project No. BR-3270(4), Hickman Southeast. Schorr, Hudkins, Stevens, Heier and Workman voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

B. A grant contract with Legal Aid of Nebraska to provide funding to assist with meeting basic legal needs, in the amount of \$30,000. Term of the grant contract is July 1, 2008 through June 30, 2009. The contract will automatically renew for an additional one-year term. (C-08-0536)

MOTION: Stevens moved and Heier seconded approval of a grant contract with Legal Aid of Nebraska to provide funding to assist with meeting basic legal needs, in the amount of \$30,000. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

C. A contract between Lancaster County, the City of Lincoln and All Makes Office Equipment Co. of Lincoln for annual requirements for office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is one-year from the date of execution. (C-08-0537)

MOTION: Heier moved and Stevens seconded approval of a contract between Lancaster County, the City of Lincoln and All Makes Office Equipment Co. of Lincoln for annual requirements for office seating. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

D. A contract between Lancaster County, the City of Lincoln and AOI Corporation for annual requirements for office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is one-year from the date of execution. (C-08-0538)

MOTION: Hudkins moved and Stevens seconded approval of a contract between Lancaster County, the City of Lincoln and AOI Corporation for annual requirements for office seating. Schorr, Hudkins, Heier, Stevens and Workman voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

E. A contract between Lancaster County, the City of Lincoln and Office Interiors and Design, Inc. for annual requirements for office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is one-year from the date of execution. (C-08-0539)

MOTION: Stevens moved and Schorr seconded approval of a contract between Lancaster County, the City of Lincoln and Office Interiors and Design, Inc. for annual requirements for office seating. Heier, Schorr, Stevens, Hudkins and Workman voted aye. Motion carried.

F. A contract between Lancaster County, the City of Lincoln and Sheppard's Business Interiors for annual requirements for office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is one year from the date of execution. (C-08-0540)

MOTION: Hudkins moved and Stevens seconded approval of a contract between Lancaster County, the City of Lincoln and Sheppard's Business Interiors for annual requirements for office seating. Schorr, Stevens, Hudkins, Heier and Workman voted aye. Motion carried.

G. A contract between Lancaster County, the City of Lincoln and Space, Inc. for annual requirements for office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is one-year from the date of execution. (C-08-0541)

MOTION: Stevens moved and Hudkins seconded approval of a contract between Lancaster County, the City of Lincoln and Space, Inc. for annual requirements for office seating. Stevens, Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

H. Recertification of an agreement with Social Security Administration under County Contract No. C-07-0249, for the Lancaster County General Assistance Office with electronic access to Social Security Administration (SSA) information through the Nebraska Health and Human Services System. The amendment extends the agreement through December 31, 2009. (C-08-0542)

MOTION: Heier moved and Hudkins seconded approval of the recertification of an agreement with Social Security Administration under County Contract No. C-07-0249, for the Lancaster County General Assistance Office with electronic access to Social Security Administration (SSA) information through the Nebraska Health and Human Services System. Heier, Schorr, Hudkins, Stevens and Workman voted aye. Motion carried.

I. An addendum to a contract between Lancaster County and Uniform Manufacturing Inc., found at County Contract No. C-07-0370, for the purchase of Corrections' staff clothing, inmate clothing, and accessories on an as-needed basis by the Lancaster County Corrections Department, Youth Services Center and the Community Mental Health Center. The addendum renews the contract for an additional term beginning September 18, 2008 and ending September 17, 2009 and provides for price increases for line items listed in Attachment A. (C-08-0543)

MOTION: Stevens moved and Heier seconded approval of an addendum to a contract between Lancaster County and Uniform Manufacturing Inc., found at County Contract No. C-07-0370, for the purchase of Corrections' staff clothing, inmate clothing, and accessories on an as-needed basis by the Lancaster County Corrections Department, Youth Services Center and the Community Mental Health Center. Schorr, Hudkins, Stevens, Heier and Workman voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

J. A grant contract with Saint Monica's for funding for the Adolescent Girl's Program, in the amount of \$20,000, and the Behavioral Health for Women Program, in the amount of \$50,000. Total amount of the grant contract is \$70,000 and the term of the grant contract is July 1, 2008 to June 30, 2009. The contract will automatically renew for an additional one-year term. (C-08-0550)

MOTION: Hudkins moved and Stevens seconded approval of a grant contract with Saint Monica's for funding for the Adolescent Girl's Program, in the amount of \$20,000, and the Behavioral Health for Women Program, in the amount of \$50,000. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

K. A grant contract with Houses of Hope for funding for the Transitional Living Services Program, in the amount of \$47,824. Term of the grant contract is July 1, 2008 to June 30, 2009. The contract will automatically renew for an additional one-year term. (C-08-0551)

MOTION: Heier moved and Hudkins seconded approval of a grant contract with Houses of Hope for funding for the Transitional Living Services Program, in the amount of \$47,824. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

L. An agreement between the Lancaster County Community Mental Health Center and Southeast Community College to present a diversity training workshop on October 23, 2008. The County will pay up to \$1,500 for the services. (C-08-0552)

MOTION: Stevens moved and Schorr seconded approval of an agreement between the Lancaster County Community Mental Health Center and Southeast Community College to present a diversity training workshop on October 23, 2008. Schorr, Hudkins, Heier, Stevens and Workman voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

- M. A facility rental agreement between the Nebraska School Activities Association and Lancaster County for the rental of conference rooms on November 6, 2008, at the Nebraska School Activities Association building located at 500 Charleston, Lincoln, Nebraska. The cost to the County is \$100. (C-08-0553)**

MOTION: Heier moved and Stevens seconded approval of a facility rental agreement between the Nebraska School Activities Association and Lancaster County for the rental of conference rooms on November 6, 2008, at the Nebraska School Activities Association building located at 500 Charleston, Lincoln, Nebraska. Heier, Schorr, Stevens, Hudkins and Workman voted aye. Motion carried.

- N. Recommendation from the Purchasing Agent to award a bid to Enserv Midwest for infectious waste pickup and disposal for various County and City departments. (B-08-0049)**

MOTION: Hudkins moved and Stevens seconded to accept the recommendation from the Purchasing Agent to award a bid to Enserv Midwest for infectious waste pickup and disposal for various County and City departments. Schorr, Stevens, Hudkins, Heier and Workman voted aye. Motion carried.

- O. Recommendation from the Purchasing and Michelle Schindler, Youth Services Center Director, to terminate County Contract No. C-02-0550 for pickup and disposal of biohazard waste from Stericycle Inc. The contract expires November 5, 2008.**

MOTION: Stevens moved and Heier seconded to accept the recommendation from the Purchasing and Michelle Schindler, Youth Services Center Director, to terminate County Contract No. C-02-0550 for pickup and disposal of biohazard waste from Stericycle Inc.. Stevens, Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

P. A political subdivision tort claim filed against the Lancaster County Corrections Department by James T. Hansen for lost property, in the amount of \$5.

MOTION: Heier moved and Stevens seconded to accept the recommendation from the Corrections Director and deny the political subdivision tort claim filed against the Lancaster County Corrections Department by James T. Hansen for lost property, in the amount of \$5. Heier, Schorr, Hudkins, Stevens and Workman voted aye. Motion carried.

Q. Appointment of Sheryl Jordan, Corrine Simon, Martha Brown and Leola Bullock to the Lincoln Area Agency on Aging Advisory Council for three-year terms to expire July 1, 2011.

MOTION: Schorr moved and Stevens seconded approval of the appointment of Sheryl Jordan, Corrine Simon, Martha Brown and Leola Bullock to the Lincoln Area Agency on Aging Advisory Council for three-year terms to expire July 1, 2011. Schorr, Hudkins, Stevens, Heier and Workman voted aye. Motion carried.

R. Appointment of Brian K. Block and Iris Winkelhake to the Lancaster Manor Advisory Committee for three-year terms beginning July 1, 2008 and ending June 30, 2011.

MOTION: Hudkins moved and Heier seconded approval of the appointment of Brian K. Block and Iris Winkelhake to the Lancaster Manor Advisory Committee for three-year terms beginning July 1, 2008 and ending June 30, 2011. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

7) **CONSENT ITEMS:** *These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

A. Receive and Place on File:

- 1. Records and Information Management's Monthly Report for September, 2008.**
- 2. County Assessor/Register of Deeds Monthly Report for September, 2008.**

B. Setting of a public hearing for Thursday, November 20, 2008 at 7 p.m. in the County Commissioners Hearing Room, Room 112, on the first floor of the County-City Building regarding Lancaster County's proposed One and Six-Year Road and Bridge Improvement Program for the fiscal years beginning July 1, 2009 through June 30, 2014.

C. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following:

- * Richard and Luann Finke, in the amount of \$450, on South 98th Street from Old Cheney Road to "A" Street; Project C55-KP-412(1). (C-08-0544)**
- * Stone Bridge Creek, L.L.C. on Alvo Road from North 1st to North 14th Streets; Project C55-F-406(1). These are donations. (2 contracts) (C-08-0545) (C-08-0546)**
- * Richard and Kelly Duncan, in the total amount of \$3,145, on South 82nd Street from Hickman Road to Roca Road; C55-S-404(3). (3 contracts) (C-08-0547) (C-08-0548) (C-08-0549)**

MOTION: Stevens moved and Hudkins seconded approval of the Consent Items. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

8) **ADJOURNMENT:**

MOTION: Stevens moved and Heier seconded adjournment of the Board of Commissioners meeting at 10:03 a.m.. Schorr, Hudkins, Heier, Stevens and Workman voted aye. Motion carried.

Dan Nolte
County Clerk

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, OCTOBER 14, 2008
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

Commissioners Present: Bob Workman, Chair
Bernie Heier, Vice Chair
Larry Hudkins
Deb Schorr
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Tom Fox, Deputy County Attorney
Scott Gaines, Deputy County Assessor/Register of Deeds

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:03 a.m..

- 1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 7, 2008.**

MOTION: Schorr moved and Stevens seconded approval of the minutes of the Board of Equalization meeting held on October 7, 2008. Hudkins, Stevens, Schorr, Heier and Workman voted aye. Motion carried.

- 2) **ADDITIONS AND DEDUCTIONS:**

Approval of 7 additions and deductions to the tax assessment rolls per Attachments "A" and "B".

MOTION: Heier moved and Stevens seconded approval of the additions and deductions to the tax assessment rolls. Schorr, Hudkins, Heier, Stevens and Workman voted aye. Motion carried.

3) **MOTOR VEHICLE TAX EXEMPTIONS:**

**Blessed Sacrament
BryanLGH Medical Center
Glad Tidings Assembly of God
Lincoln Medical Education Partnership
St. Mark's United Methodist Church
Saint Paul United Methodist Church
Sisters of Mary, Queen of Mercy**

MOTION: Hudkins moved and Stevens seconded approval of motor vehicle tax exemptions for Blessed Sacrament, BryanLGH Medical Center, Glad Tidings Assembly of God, Lincoln Medical Education Partnership, St. Mark's United Methodist Church, Saint Paul United Methodist Church and Sisters of Mary, Queen of Mercy. Heier, Schorr, Stevens, Hudkins and Workman voted aye. Motion carried.

4) **CERTIFICATION OF TAX LEVIES:**

Certification of 2008-2009 tax levies for Lancaster County, Nebraska.

Tim Genuchi, Accounting Operations Manager for the County Clerk's Office, gave a brief overview and disseminated documents regarding the 2008-2009 tax levies (Exhibit 1).

MOTION: Schorr moved and Stevens seconded to approve to certify the 2008-2009 tax levies for Lancaster County, Nebraska. Schorr, Stevens, Hudkins, Heier and Workman voted aye. Motion carried.

5) **ADJOURNMENT:**

MOTION: Schorr moved and Stevens seconded adjournment of the Board of Equalization meeting at 10:10 a.m.. Stevens, Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

Dan Nolte
County Clerk