

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 24, 2008
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
9:30 A.M.

Commissioners Present: Bob Workman, Chair
Bernie Heier, Chair
Larry Hudkins
Deb Schorr

Commissioners Absent: Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Tom Fox, Deputy County Attorney

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:30 a.m..

- 1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, June 17, 2008.**

MOTION: Hudkins moved and Schorr seconded approval of the minutes of the Board of Commissioners meeting held on June 17, 2008. Hudkins, Schorr and Heier voted aye. Workman abstained from voting. Motion carried.

- 2) **CLAIMS: Approval of all claims processed through Tuesday, June 24, 2008.**

MOTION: Schorr moved and Hudkins seconded approval of all claims processed through June 24, 2008. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

3) **NEW BUSINESS:**

A. A resolution in the matter of County maintenance of roads in Wilderness Park Estates First Addition. (R-08-0040)

MOTION: Heier moved and Hudkins seconded approval of Resolution No. R-08-0040 in the matter of County maintenance of roads in Wilderness Park Estates First Addition. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

B. A resolution in the matter of transferring appropriations from the General Fund Miscellaneous Budget to the Election Commissioner Budget within the General Fund. The amount to be transferred is \$5,250. (R-08-0041)

Dennis Meyer, Budget and Fiscal Officer, gave an overview regarding the transfer of appropriations.

MOTION: Heier moved and Hudkins seconded approval of Resolution No. R-08-0041 in the matter of transferring appropriations from the General Fund Miscellaneous Budget to the Election Commissioner Budget within the General Fund. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

C. A resolution in the matter of a transfer of appropriations from the General Fund Miscellaneous Budget to the Lancaster Manor Fund. The amount to be transferred is \$1, 200,000. (R-08-0042)

Meyer explained he has been waiting for the monthly payment from Medicaid, however, he has not received it. In order for the cash balance to not be negative a transfer of \$1,200,000 needs to be made. Meyer stated the Medicaid payment is generally between \$800,000 to \$900,000. Upon payment approximately two-thirds of the transfer will be put back into the General Fund Miscellaneous Budget.

MOTION: Heier moved and Schorr seconded approval of Resolution No. R-08-0042 in the matter of a transfer of appropriations from the General Fund Miscellaneous Budget to the Lancaster Manor Fund. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

3) **NEW BUSINESS CONTINUED:**

D. An agreement with Great Plains Appraisal, Inc. to provide referees to hear valuation protests and transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations. Great Plains Appraisal will provide the services of Richard Keith, Wayne Kubert, Cay Lacey, Thomas Kubert, Mickey Tuttle, Cody Gerdes, Shana Sprackling, Lori Johnson, Ty Fleck, Kevin James, Mona Kubert and Cathy Briley. The County will pay from \$30 per hour for clerical support to \$85 per hour for referees. (C-08-0262)

MOTION: Hudkins moved and Schorr seconded approval of an agreement with Great Plains Appraisal, Inc. to provide referees to hear valuation protests and transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

E. Referee agreements with the following individuals to hear valuation protests and transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations:

<u>Individual</u>	<u>Hourly Rate</u>
Steven L. Allen (C-08-0263)	\$85
Robert W. Anderson (C-08-0264)	\$70
Fred W. Briggs (C-08-0265)	\$70
Wayne L. Cole d/b/a Linsali, Inc. (C-08-0266)	\$70
Kathy J. Everman (C-08-0267)	\$65
Gregory A. Gustafson (C-08-0268)	\$75
Barbara Hoffman (C-08-0269)	\$65
Tim Johns (C-08-0270)	\$65
Bill Lange (C-08-0271)	\$60
John R. Layman (C-08-0272)	\$85
John E. McVay (C-08-0273)	\$65
Ryan J. Omel (C-08-0274)	\$55
Barbara J. Ramm (C-08-0275)	\$70
Larry G. Swanson (C-08-0276)	\$85
Marilyn Tabor (C-08-0277)	\$70
Joel Walker (C-08-0278)	\$55
Sally A. Webster (C-08-0279)	\$65
Larry K. Wrasse (C-08-0280)	\$65

3) **NEW BUSINESS CONTINUED:**

MOTION: Heier moved and Schorr seconded approval of referee agreements to hear valuation protests and transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

F. An amendment to a grant contract between Lancaster County and the Lincoln Council on Alcoholism and Drugs, Inc., under County Contract No. C-08-0028, for funding for the project management of the Federal Drug Free Communities Grant. The amendment changes the total amount of the grant from \$71,369 to \$86,369 and replaces Attachment A with a new Attachment A. (C-08-0281)

MOTION: Hudkins moved and Heier seconded approval of an amendment to a grant contract between Lancaster County and the Lincoln Council on Alcoholism and Drugs, Inc., under County Contract No. C-08-0028, for funding for the project management of the Federal Drug Free Communities Grant. Hudkins, Schorr, Heier and Workman voted aye. Motion carried.

G. A contract with American Sanitary Inc. d/b/a AmSan Nebraska, using cooperative purchasing with the University of Nebraska (Contract No. 9966), to provide and deliver custodial supplies and hard goods to various department of the County and the City of Lincoln. Term of the contract is from July 1, 2008 to October 12, 2008. (C-08-0282)

MOTION: Heier moved and Hudkins seconded approval of a contract with American Sanitary Inc. d/b/a AmSan Nebraska, using cooperative purchasing with the University of Nebraska (Contract No. 9966), to provide and deliver custodial supplies and hard goods to various department of the County and the City of Lincoln. Hudkins, Schorr, Heier and Workman voted aye. Motion carried.

H. A contract between Lancaster County and Theisen Construction Inc. for repair of County Bridge No. T-171 located on Southwest 14th Street between West Sprague and West Stagecoach Roads; Project No. 08-02. The cost for repairing the bridge will be \$59,636.40 and the work will take place between June 30, 2008 and September 26, 2008. (C-08-0283)

3) **NEW BUSINESS CONTINUED:**

MOTION: Heier moved and Hudkins seconded approval of a contract between Lancaster County and Theisen Construction Inc. for repair of County Bridge No. T-171 located on Southwest 14th Street between West Sprague and West Stagecoach Roads; Project No. 08-02. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

I. Supplemental Agreement No. 1 between Lancaster County and the State of Nebraska, Department of Roads to replace a deficient bridge on Panama Road between South 68th and South 82nd Streets; Project No. BR-3270(4), Hickman Southeast. The County's estimated share of the cost is \$122,273.83. (C-08-0284)

MOTION: Hudkins moved and Schorr seconded approval of Supplemental Agreement No. 1 between Lancaster County and the State of Nebraska, Department of Roads to replace a deficient bridge on Panama Road between South 68th and South 82nd Streets; Project No. BR-3270(4), Hickman Southeast. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

J. A subscriber agreement, bridge amendment to the subscriber agreement and order form between Lancaster County, the City of Lincoln and Thompson-West for Westlaw computerized legal research. Term of the agreement is 36 months from the date of execution. The total monthly charge for the services is \$2,687.25. The monthly rate will not increase more than three percent per year of the contract. (C-08-0286)

Tom Fox, Deputy County Attorney, gave an overview of the agreement noting that it provides for computerized legal research for the County Attorney's Office, the Correctional facility and the City Attorney's Office.

MOTION: Heier moved and Schorr seconded approval of a subscriber agreement, bridge amendment to the subscriber agreement and order form between Lancaster County, the City of Lincoln and Thompson-West for Westlaw computerized legal research.

Schorr clarified that the County is required by law to provide legal research material to inmates.

Fox concurred.

ROLL CALL: Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

3) **NEW BUSINESS CONTINUED:**

K. An agreement with Lyp Schtick Productions to create and present an informative artistic drama presentation about the challenges new Americans experience when learning English. The County will pay \$2,500 for the services. Term of the agreement is from April 1, 2008 to December 31, 2008. (C-08-0287)

Heier stated funding for the presentation is from a grant and there will be no cost to the taxpayers or the County.

MOTION: Hudkins moved and Schorr seconded approval of an agreement with Lyp Schtick Productions to create and present an informative artistic drama presentation about the challenges new Americans experience when learning English. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

L. A 2006 grant adjustment notice to Lancaster County from the Nebraska Emergency Management Agency (NEMA) extending the performance period for the 2006 State Homeland Security Program, Federal Grant Award No. 2006-GE-T6-0016 from July 1, 2006 to June 30, 2009. The total award amount of this grant is \$487,250.

MOTION: Hudkins moved and Schorr seconded approval of a 2006 grant adjustment notice to Lancaster County from the Nebraska Emergency Management Agency (NEMA) extending the performance period for the 2006 State Homeland Security Program, Federal Grant Award No. 2006-GE-T6-0016 from July 1, 2006 to June 30, 2009. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

M. Approval of Lancaster County Board of Equalization guidelines for 2008.

MOTION: Heier moved and Schorr seconded approval of Lancaster County Board of Equalization guidelines for 2008. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

N. Recommendation from the Purchasing Agent to award a bid to Sapp Bros. Petroleum, Inc. for fuel on an as-needed basis. (B-08-0033)

MOTION: Schorr moved and Hudkins seconded approval to award a bid to Sapp Bros. Petroleum, Inc. for fuel on an as-needed basis as recommended by the Purchasing Agent.

3) **NEW BUSINESS CONTINUED:**

Hudkins asked if the County pays state or federal fuel tax.

Bob Walla, Assistant Purchasing Agent, responded he didn't believe the County paid either state or federal tax.

In response to a question asked by Hudkins regarding the per gallon price of the fuel, Walla stated the fuel contract is based on daily pricing from the distributors. He added that the bid was for the transport of the fuel.

ROLL CALL: Hudkins, Schorr, Heier and Workman voted aye. Motion carried.

O. Recommendation from the Purchasing Agent to award a bid in connection with a unit price contract to Cleanmax for carpet/upholstery cleaning services on an as-needed basis for all agencies. (B-08-0034)

MOTION: Schorr moved and Heier seconded approval to award a bid in connection with a unit price contract to Cleanmax for carpet/upholstery cleaning services on an as-needed basis for all agencies as recommended by the Purchasing Agent. Hudkins, Schorr, Heier and Workman voted aye. Motion carried.

P. Recommendation from the Purchasing Agent to award a bid and issue unit price contracts with Mid Nebraska Grading and Demolition, K2 Construction and Brandt Excavating, for demolition services on an as-needed basis by all agencies. (B-08-0035)

MOTION: Heier moved and Hudkins seconded approval to award a bid and issue unit price contracts with Mid Nebraska Grading and Demolition, K2 Construction and Brandt Excavating, for demolition services on an as-needed basis by all agencies as recommended by the Purchasing Agent. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

3) **NEW BUSINESS CONTINUED:**

Q. Recommendation from the Purchasing Agent to award a bid and issue unit price contracts with Benes Heating and Air, Capitol Heating and Air Conditioning, John Henry's Plumbing, Heating and Air and Johnson Controls for HVAC services on as-needed basis by all agencies. (B-08-0036)

MOTION: Schorr moved and Hudkins seconded to award a bid and issue unit price contracts with Benes Heating and Air, Capitol Heating and Air Conditioning, John Henry's Plumbing, Heating and Air and Johnson Controls for HVAC services on an as-needed basis by all agencies. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

R. Recommendation from the Purchasing Agent to award a bid and issue unit price contracts to Bob and Don's Plumbing and John Henry's Plumbing for plumbing services on pipes larger than two inches on an as-needed basis by all agencies. (B-08-0037)

MOTION: Heier moved and Hudkins seconded approval to award a bid and issue unit price contracts to Bob and Don's Plumbing and John Henry's Plumbing for plumbing services on pipes larger than two inches on an as-needed basis by all agencies as recommended by the Purchasing Agent. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

S. Recommendation from the Purchasing Agent to award a bid and issue unit price contracts with Bob and Don's Plumbing and John Henry's Plumbing for plumbing services on pipes less than two inches on an as-needed basis by all agencies. (B-08-0038)

MOTION: Hudkins moved and Heier seconded approval to award a bid and issue unit price contracts with Bob and Don's Plumbing and John Henry's Plumbing for plumbing services on pipes less than two inches on an as-needed basis by all agencies as recommended by the Purchasing Agent. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

4) **CONSENT ITEMS:** *These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

A. A right-of-way contract relating to road improvements between the Lancaster County Engineering Department and Vernice Gilbert 2,193 feet south of West Little Salt Road; Project CP-C-157. This is a donation. (C-08-0285)

MOTION: Schorr moved and Hudkins seconded approval of the Consent Item. Heier, Schorr, Hudkins and Workman voted aye. Motion carried.

5) **ADJOURNMENT:**

MOTION: Schorr moved and Heier seconded adjournment of the Board of Commissioners meeting at 9:54 a.m.. Hudkins, Schorr, Heier and Workman voted aye. Motion carried.

Dan Nolte
County Clerk

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, JUNE 24, 2008
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

Commissioners Present: Bob Workman, Chair
Bernie Heier, Chair
Larry Hudkins
Deb Schorr

Commissioners Absent: Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Tom Fox, Deputy County Attorney
Scott Gaines, Deputy County Assessor/Register of Deeds

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:54 a.m..

- 1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, June 17, 2008.**

MOTION: Schorr moved and Heier seconded approval of the minutes of the Board of Equalization meeting held on June 17, 2008. Hudkins, Schorr and Heier voted aye. Workman abstained from voting. Motion carried.

- 2) **ADDITIONS AND DEDUCTIONS:**

Approval of 8 additions and deductions to the tax assessment rolls per Attachments "A" and "B".

MOTION: Heier moved and Schorr seconded approval of the additions and deductions to tax assessment rolls. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

3) **MOTOR VEHICLE TAX EXEMPTIONS:**

**Lincoln Lancaster Child Guidance Center
People's City Mission
Sacred Heart Catholic Church of Lincoln
Saint Paul United Methodist Church
Second Baptist Church
Tabitha, Inc.**

MOTION: Heier moved and Schorr seconded approval of motor vehicle tax exemptions for Lincoln Lancaster Child Guidance Center, People's City Mission, Sacred Heart Catholic Church of Lincoln, Saint Paul United Methodist Church, Second Baptist Church and Tabitha, Inc.. Heier, Schorr, HUdkins and Workman voted aye. Motion carried.

4) **ADJOURNMENT:**

MOTION: Schorr moved and Heier seconded adjournment of the Board of Equalization meeting at 9:56 a.m.. Schorr, Hudkins, Heier and Workman voted aye. Motion carried.

Dan Nolte
County Clerk