

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
TUESDAY, SEPTEMBER 11, 2007
10:30 A.M.
OR IMMEDIATELY FOLLOWING COMPLETION OF THE REGULAR MEETING**

Commissioners Present: Bob Workman, Chair
Bernie Heier, Vice Chair
Larry Hudkins
Ray Stevens
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 11:00 a.m.

AGENDA ITEM

1 APPROVAL OF MINUTES OF THE STAFF MEETING MINUTES OF THURSDAY, SEPTEMBER 6, 2007

MOTION: Stevens moved and Heier seconded approval of the Staff Meeting minutes dated September 6, 2007. Schorr, Stevens, Workman and Heier voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Invitation to Attend a Celebration of the Signing of the Bryan LGH Health System - Lancaster County Emergency Protective Custody (EPC) and Parking Lot Agreement (Exhibit A)
- B. Holiday Schedule
- C. Administrative Secretary to the County Board

MOTION: Stevens moved and Schorr seconded approval of the additions to the agenda. Schorr, Stevens, Workman, Heier and Hudkins voted aye. Motion carried.

3 COUNTY SPECIAL PERMIT NO. 07033, MINING/SOIL EXTRACTION, HIGHWAY 77 BETWEEN BRANCHED OAK ROAD AND DAVEY ROAD - Mike DeKalb, Planner

Mike DeKalb, Planner, gave an overview of County Special Permit No. 07033, a request from Greg Sanford to allow mining and extraction of soil on approximately 159 acres located on the east side of North 56th Street/Highway 77, between Branched Oak Road and Davey Road (Exhibit B). He said there was testimony in opposition at the Planning Commission's public hearing and letters of opposition submitted. DeKalb said Planning staff and the Planning Commission have recommended conditional approval, noting the Planning Commission added the following conditions:

- * The approval permits mining for a soil and gravel excavation operation, 9:00 a.m. to 4:00 p.m., Monday through Friday, for a period of three (3) years from the date of approval of this special permit, but shall be required to be renewed administratively on an annual basis during the three-year time period
- * Access to the site shall be limited to Highway 77
- * The operating area shall not exceed 20 acres at any given time and shall be reclaimed after no more than 10 months of operation
- * A sign shall be posted on the site with contact information for questions and inquiries about the special permit
- * The permittee shall post a \$5,000 performance bond

Schorr inquired about an application for a community unit plan on adjoining property.

DeKalb said the application has been withdrawn.

Stevens asked whose number will be listed as a contact on the sign that will be posted in the area.

DeKalb said the numbers for the owner/operator and the Building and Safety Department. He said the local number for the Nebraska Department of Roads could also be listed as a contact.

4 POTENTIAL LITIGATION - Tom Fox, Deputy County Attorney; Jim Shotkoski, Right-of-Way Division Head

MOTION: Schorr moved and Heier seconded to enter Executive Session at 11:17 a.m. for discussion of potential litigation. Schorr, Stevens, Workman, Heier and Hudkins voted aye. Motion carried.

Hudkins exited the meeting.

MOTION: Heier moved and Stevens seconded to exit Executive Session at 11:25 a.m. Schorr, Stevens, Workman and Heier voted aye. Hudkins was absent from voting. Motion carried.

5 JUVENILE COORDINATOR - Kit Boesch, Human Services Administrator

Kit Boesch, Human Services Administrator, reported that Corey Steele, Juvenile Justice Coordinator, has resigned to accept a position with State Probation, effective October 1, 2007. She requested authorization to contract with Steele, or allow him to remain a part-time employee, for approximately 19 hours of employment after October 1, 2007, at a cost not to exceed \$500. The additional employment would enable Lancaster County to: 1) Complete quarterly reports for six grants that are due to the Nebraska Crime Commission on October 15th; 2) Complete reporting requirements for Juvenile Accountability Incentive Block Grant (JAIBG) and Legislative Bill 193 grants that are due to the Nebraska Crime Commission on October 15, 2007; and 3) Provide an implementation outline to the Juvenile Justice Review Committee (JJRC) for the strategic plan.

MOTION: Schorr moved and Stevens seconded to authorize Kit Boesch, Human Services Administrator, to proceed with hiring Corey Steele as a part-time employee for approximately 19 hours, at a cost not to exceed \$500. Schorr, Stevens, Heier and Workman voted aye. Hudkins was absent from voting. Motion carried.

Boesch also reported receipt of a two-year, \$250,000 Sex Offender Management Grant.

In response to a question from Workman, Boesch said \$83,000 in match is required and said most of it will involve in-kind match from the Community Mental Health Center.

ADDITIONS TO THE AGENDA

- A. Invitation to Attend a Celebration of the Signing of the Bryan LGH Health System - Lancaster County Emergency Protective Custody (EPC) and Parking Lot Agreement (Exhibit A)

Informational only.

- B. Holiday Schedule

Item was held.

C. Administrative Secretary to the County Board

Kerry Eagan, Chief Administrative Officer, said Cori Beattie, County Board Administrative Secretary, has resigned her position, effective September 26, 2007, to accept the position of Deputy County Clerk (Exhibit C).

Brief discussion took place regarding posting of the position, with a suggestion to change the title to more accurately reflect the duties.

Eagan recommended that the Board accept the resignation, subject to Rule 19.9 of the Lancaster Personnel Rules: Leave of Absence Without Pay to Accept Appointment in the Unclassified Service:

A status employee shall be granted leave without pay from his position to accept appointment to a position in the unclassified service. The employee shall return to a comparable position to that which was formerly held in the classified service at any time and will have his rate of pay established in accordance with Rule 17.5.

Board consensus was to seek a legal opinion in the matter.

MOTION: Schorr moved and Heier seconded to authorize Kerry Eagan, Chief Administrative Officer, to hire a temporary employee, in consultation with the Chair and Vice Chair.

Schorr indicated that she would like to sit in on the interviews. Eagan suggested that Beattie also be permitted to sit in on the interviews.

ROLL CALL: Heier, Stevens, Schorr and Workman voted aye. Hudkins was absent from voting. Motion carried.

6 ADMINISTRATIVE OFFICER REPORT

A. Building Master Plan Working Session with Public Building Commission (Tuesday, September 25, 2007 at 1:30 p.m.)

Informational only.

B. October 4, 2007 Staff Meeting (Start at 9:00 a.m.)

Informational only.

7 DISCUSSION OF BOARD MEMBER MEETINGS

A. Lancaster County Fairgrounds Joint Public Agency (JPA) - Heier, Workman

Heier reported approval of the following: 1) A resolution authorizing tax facility bonds; and 2) Expenditure of \$791,800 annually to pay off the bonds.

B. Public Building Commission (PBC) - Hudkins, Workman

Workman said the PBC agreed to update the County Board on the Master Plan.

C. Park and Recreation Advisory Board - Stevens

Stevens reported plans to expand a mini park at 46th and "O" Street and a proposal to purchase a metal sculpture for Hazel Abel Park to replace topiaries that have suffered damage.

D. Nebraska Innovation Zone Commission (NIZC) - Heier

Heier said discussion focused on how to approach development along the Interstate 80 Corridor.

E. Region V Governing Board - Schorr

Schorr reported the following: 1) Opening of a new day center for individuals with developmental disabilities in conjunction with the Center for People in Need; 2) Approval of funding (\$190,000) for The Heather (a community transition program); and 3) The State has placed more families with high need levels with the Integrated Care Coordination Unit (ICCU) with no increase in the case rate, which has placed a financial strain on Region V. Several people have been let go and there may be more cuts, if not complete termination of the ICCU contract with the State.

F. Railroad Transportation Safety District (RTSD) - Workman, Stevens, Schorr

Workman said the RTSD approved a \$300,000 project to establish a "quiet zone" between "A" Street and Saltillo Road (involves six railroad crossings) .

8 ADJOURNMENT

MOTION: Heier moved and Schorr seconded to adjourn the meeting a 12:02 p.m. Schorr, Stevens, Workman and Heier voted aye. Hudkins was absent from voting. Motion carried.

Dan Nolte
Lancaster County Clerk