

**STAFF MEETING AGENDA  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
THURSDAY, OCTOBER 4, 2007  
COUNTY-CITY BUILDING  
ROOM 113, 9:00 A.M.**

**AGENDA ITEM**

- 1**                    **APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, SEPTEMBER 27, 2007**
  
- 2**                    **ADDITIONS TO AGENDA**
  
- 3**      **9:00 AM**      **MENTAL HEALTH JAIL DIVERSION UPDATE** - Travis Parker, Jail Diversion Project Manager
  
- 4**      **9:30 AM**      **(A) LANCASTER MANOR REQUEST FOR INFORMATION; (B) ESTATE OF ARLE HENKE; AND (C) MEDICARE BILLING** - Ron Fetters, Lancaster Manor Administrator; Vince Mejer, Purchasing Agent
  
- 5**      **10:00 AM**     **FLEXIBLE SPENDING AND VOLUNTARY BENEFITS REQUEST FOR PROPOSALS** - Bill Kostner, City Risk Manager; Vince Mejer, Purchasing Agent; Dennis Meyer, Budget and Fiscal Officer; Sue Eckley, County Risk Manager; Don Taute, Personnel Director; Bill Thoreson, Benefits Specialist; Paula Stutheit, Personnel Clerk
  
- 6**      **10:15 AM**     **RECORDS RETENTION REQUESTS FROM PLANNING DEPARTMENT** - Brian Pillard, Records and Information Manager
  
- 7**      **10:30 AM**     **ELECTRONIC MONITORING UNITS** - Kim Etherton, Community Corrections Director
  
- 8**      **10:45 AM**     **(A) JUVENILE DETENTION CONTRACT WITH STATE; AND (B) HEALTH AND HUMAN SERVICES TOUR OF YOUTH DETENTION FACILITY (FRIDAY, OCT. 5, 2007 AT 1:15 PM)** - Michelle Schindler, Youth Services Director; Tom Fox, Deputy County Attorney
  
- 9**      **11:15 AM**     **UPDATE ON SPECIAL PERMIT NO. 07033, SOIL EXTRACTION AT N. 56<sup>TH</sup> AND HIGHWAY 77 BETWEEN BRANCHED OAK AND DAVEY ROADS** - Tom Fox, Deputy County Attorney
  
- 10**     **11:45 AM**     **POTENTIAL LITIGATION** - Tom Fox, Deputy County Attorney
  
- 11**                    **ACTION ITEMS**
  - a.      Agreement with Schemmer Associates, Inc for Engineering Services for Regrading Alvo Road from N. 1<sup>st</sup> to N. 14<sup>th</sup> Streets (C# 07-0374)

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## CONSENT ITEMS

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### ADMINISTRATIVE OFFICER REPORT

- a. Leave Adjustment (Ron Feters)
- b. Letter from Nebraska Department of Economic Development (CDBG02ED011) Lancaster County Contract Termination
- c. Probation Reporting Center Tour (October 18 or 25, 2007)
- d. Blood Chemistry Profile Update
- e. Dr. Bohart Salary Update
- f. Proposal for Phase I Environmental Site Assessment from GSI (SW 40<sup>th</sup> and "O" Streets)
- g. Proposed Date for Meeting with Douglas and Sarpy Counties (Thursday, November 8, 2007)
- h. Update on Waverly School District #145 Annexation and Property Valuation Issue
- i. E-Discovery Seminar (November 28, 2007)
- j. Fairgrounds Joint Public Agency Meeting on October 18, 2007 (Alternate for Bob Workman)
- k. Heier's Attendance of NACO Legislative Conference
- l. Management Retreat Agenda (October 11, 2007)

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## PENDING

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### DISCUSSION OF BOARD MEMBER MEETINGS

- a. **Lancaster Manor Advisory Board Meeting** - Hudkins
- b. **Juvenile Justice Review Committee Meeting** - Heier
- c. **Ecological Advisory Committee Meeting** - Heier
- d. **Chamber Coffee** - Stevens

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### SCHEDULE OF BOARD MEMBER MEETINGS

- a. **Parks and Rec Advisory Board Meeting** - Thursday, October 4, 2007 at 4:00 pm at the Auld Center - Stevens
- b. **NIZC Meeting** - Thursday, October 4, 2007 at 7:00 pm at Camp Ashland, in the Main Facility - Heier
- c. **Monthly Meeting of Mayor, Chair and Vice Chair** - Tuesday, October 9, 2007 at 11:00 am at the County-City Building, in the Mayor's Office - Workman, Heier
- d. **Public Building Commission Meeting** - Tuesday, October 9, 2007 at 1:00 pm at the County-City Building in the Chambers - Hudkins, Workman
- e. **County Management Fall Retreat** - Thursday, October 11, 2007 at 8:30 am at Wyuka, 3600 "O" Street, in the Conference Room - All Commissioners
- f. **Information Services Policy Committee Meeting** - Thursday, October 11, 2007 at 1:00 pm at the County-City Building, Room 106 - Stevens

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**INVITATIONS TO THE COUNTY BOARD**

- a. **Chamber Ribbon Cutting for Sylvan Learning Center** - Thursday, October 4, 2007 at 3:00 pm at 5715 So. 34<sup>th</sup> Street, Suite 300
- b. **Mutual Aid Meeting (County Ambulance Service)** - Monday, October 15, 2007 at 8:00 pm at the Health Department, 3140 "N" Street, Lower Level
- c. **Chamber Ribbon Cutting for JTK Restaurant** - Wednesday, October 17, 2007 at 3:00 pm at 201 No. 7<sup>th</sup> Street
- d. **Malone Community Center's Annual Membership Meeting** - Wednesday, October 17, 2007 at 6:00 pm at the Clyde Malone Community Center, 2032 "U" Street
- e. **Chamber Business After Hours Sponsored by Windstream Communications** - Thursday, October 25, 2007 at 4:30 pm at Windstream Downtown Center, 1140 "M" Street

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**CORRESPONDENCE TO THE COUNTY BOARD**

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**CORRESPONDENCE FROM THE COUNTY BOARD**

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**AGENDA ITEMS FOR COUNTY BOARD MEETING OF TUESDAY, OCTOBER 9, 2007**

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**EMERGENCY ITEMS AND OTHER BUSINESS**