

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
THURSDAY, JULY 13, 2006 - 8:30 A.M.  
COUNTY-CITY BUILDING, ROOM 113**

Commissioners Present: Deb Schorr, Chair  
Bob Workman, Vice Chair  
Larry Hudkins  
Ray Stevens

Commissioners Absent: Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer  
Dave Kroeker, Budget & Fiscal Officer  
Bruce Medcalf, County Clerk  
Patricia Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The staff meeting was called to order at 8:30 a.m..

**AGENDA ITEM**      **APPROVAL OF STAFF MEETING MINUTES OF TUESDAY,**  
**1**                      **JULY 11, 2006**

**MOTION:** Workman moved and Hudkins seconded approval of the staff meeting minutes dated July 11, 2006. Workman, Hudkins, Stevens and Schorr voted aye. Motion carried.

**2**                      **ADDITIONS TO AGENDA**

- A. Keno Application**
- B. Keno Board Appointments**

**MOTION:** Workman moved and Hudkins seconded approval of the additions to the agenda. Hudkins, Stevens, Workman and Schorr voted aye. Motion carried.

## AGENDA ITEM

- 3            (A) COUNTY CHANGE OF ZONE NO. 05080, AGRICULTURAL TO AGRICULTURAL RESIDENTIAL, NORTHEAST OF SOUTHWEST 29<sup>TH</sup> STREET AND WEST MARTELL ROAD; (B) COUNTY MISCELLANEOUS NO. 06006, FEE INCREASE FOR LAND SUBDIVISION APPLICATIONS; (C) COUNTY CHANGE OF ZONE NO. 06024, FEE INCREASE FOR COUNTY ZONING APPLICATIONS; (D) SPECIAL PERMIT NO. 06035, EAST SIDE OF NORTH 56<sup>TH</sup> STREET/HIGHWAY 77 BETWEEN BRANCHED OAK ROAD AND DAVEY ROAD; AND (E) COUNTY CHANGE OF ZONE NO. 06003, PRELIMINARY PLAT NO. 06001 AND WAIVER NO. 06004, THE PRESERVE AT CROSS CREEK 2<sup>ND</sup> ADDITION, NORTHWEST OF SOUTH 68<sup>TH</sup> STREET AND ROCA ROAD - Mike DeKalb, Planner

### Change of Zone No. 05080

Mike DeKalb, Planning Department, distributed documentation and gave a brief overview relating to County Change of Zone No. 05080 (Exhibit 1). He stated a portion of the parcel is within the Village of Sprague's jurisdiction and that their village board has recommended approval. Recommendation by the Planning Commission was approval. The proposal is scheduled for public hearing before the County Board on July 25, 2006. DeKalb noted that there is opposition from residents living in Martell.

### Special Permit No. 6035

DeKalb gave an overview of Special Permit No. 6035, requested by Mark Hunzeker on behalf of Greg Sanford, for authority to excavate soil on property generally located on the east side of North 56<sup>th</sup> Street/Highway 77 (Exhibit 2). Recommendation by the Planning Commission was conditional approval. County Board will hold a public hearing regarding the permit on July 18, 2006.

### Change of Zone No. 06003, Preliminary Plat No. 06001 and Waiver No. 06004

DeKalb gave an overview of Change of Zone No. 6003, Preliminary Plat No. 06001 and Waiver No. 06004, requested by Land II, L.L.C.. (Exhibit 3). Recommendation by the Planning Commission was approval on Change of Zone No. 06003, Preliminary Plat No. 06001 and Waiver No. 06004. County Board will hold public hearings on August 1, 2006.

Change of Zone No. 06024 and Miscellaneous No. 06006

Marvin Krout, Planning Director, stated they looked at increases in the five to ten percent range which would have an impact of approximately \$25.00 per lot with regard to preliminary plats. He added there would also be a slight increase with regarding to changes of zone.

DeKalb added they are requesting the increases for both the City and the County.

**AGENDA ITEM**

**4 BUDGET WORK SESSION - Dave Kroeker, Budget and Fiscal Officer**

Dave Kroeker, Budget and Fiscal Officer, disseminated documentation entitled: *Possible Adjustments in Taxes from July 11, 2006* (Exhibit 4) and *Lancaster County Assessor/Register of Deeds Expense Budget by Object* (Exhibit 5).

The County Board reviewed documentation and made the following adjustments:

- ▶ General Assistance (Agency 801): Reduce by \$516,228 and place \$100,000 into the Contingency Fund
- ▶ Emergency Management: Reduce by \$3,250
- ▶ Election Commission/Jury Commissioner (Agency 607): Reduce by \$16,541
- ▶ County Court (Agency 622): Reduce by \$71,505 with review at Mid-Year and place \$20,000 into the Contingency Fund
- ▶ County Attorney (Agency 652): Add \$100,000 for an attorney position and legal secretary
- ▶ District Court (Agency 624): Reduce by \$51,000
- ▶ Jury Commissioner (Agency 627): Increase \$17,831
- ▶ Cooperative Extension (Agency 645): Reduce by \$15,900
- ▶ Records & Information Management (Agency 648): Reduce by \$24,909 with review at Mid-Year
- ▶ Sheriff (Agency 651): Reduce by \$96,206
- ▶ Corrections (Agency 671): Reduce by \$36,000 and increase revenue by \$100,000
- ▶ Juvenile Detention (Agency 678): Reduce by \$23,875 and increase revenue to \$121,527
- ▶ Community Mental Health Center (Agency 063): Reduce by \$64,110
- ▶ Juvenile Court (Agency 623): Kroeker and Stevens to speak with judges

**AGENDA ITEM**

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**ACTION ITEMS**

- a. Request from County Clerk for additional temporary workers to assist with property valuation protests.

Patricia Owen, Chief Deputy County Clerk, stated that the Clerk's Office would like two additional temporary workers due to the number of valuation protests filed. She said the office is working on four processes at once and is overwhelmed. Owen stated she would like two temps for approximately one week (possibly a week and a half) to assist with producing packets.

**MOTION:** Hudkins moved and Stevens seconded approval of two additional temporary workers for the County Clerk's Office to assist with property valuation protests. Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

(Break in meeting at 11:20 a.m..)

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Bruce Medcalf  
County Clerk

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Ann Taylor, County Clerk's Office

**AGENDA ITEM**

**BUDGET WORK SESSION CONTINUED**

Brief discussion took place regarding the Information Services Budget with consensus to have Commissioner Stevens research the status of projects, particularly the Community Mental Health Center's rewrite and the County Attorney/Public Defender Case Management System, and report back.

Dave Kroeker, Budget and Fiscal Officer, said Cathy Behrns, County Grants Coordinator, is working to correct negative balances in the Grants Funds. He said it is difficult to reconcile and it may be necessary to transfer \$60,000 to \$70,000 in General Fund monies to make the Grants Fund whole. Kroeker said Emergency Management has also had difficulty determining grant balances, but said he doesn't anticipate that additional funding will be necessary.

Linda Sanchez-Masi, Chief Deputy Clerk of the District Court, appeared and presented \$10,000 in budget reductions.

Brief discussion took place regarding whether to reduce the budget further.

There was general consensus to schedule budget discussion from 11:00 a.m., or immediately following the Board of Commissioners Meeting, to 1:00 p.m. on Tuesday, July 18, 2006 and to resume the meeting at 3:00 p.m.

## **6 ADMINISTRATIVE OFFICER REPORT**

- A. Claims for Review from Public Defender:
  - 1. Payment Voucher No. 78698, \$3,000 to Joseph Citron for DRE Research
  - 2. Payment Voucher No. 78697, \$3,225 to Jeffrey S. Janofsky for Nebraska DRE/Professional Services

Board consensus was to hold the items one week for additional information.

- B. County Board Meeting Time (August 1, 2006)

**MOTION:** Stevens moved and Workman seconded to continue to hold the Tuesday, Board of Commissioners Meetings at 9:30 a.m. through the month of August. Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

### **ADDITIONS TO THE AGENDA**

- A. Keno Application (Exhibit A)

Kerry Eagan, Chief Administrative Officer, said he will visit with Mark Leikam, Keno Auditor, regarding the application.

- B. Keno Board Appointments (Exhibit B)

The Board schedules the item on the Tuesday, July 18, 2006 Board of Commissioners Meeting agenda.

## **7 DISCUSSION OF BOARD MEMBER MEETINGS**

- A. Monthly Meeting of County Board Chair, Vice Chair and Mayor - Schorr, Workman

Schorr said the Mayor would like a Commissioner to serve on the Mayor's Bond Advisory Committee.

Board consensus was to decline participation, but request updates.

- B. Monthly Meeting of Public Building Commission Chair/Vice Chair and Mayor - Hudkins

Hudkins reported on a new food service contract for the City-County Building.

C. Board of Health - Hudkins

Hudkins said there may be additional reductions in the Lincoln-Lancaster County Health Department Budget.

**8 ADJOURNMENT**

**MOTION:** Workman moved and Stevens seconded to adjourn the meeting at 12:28 p.m. Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

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Bruce Medcalf  
Lancaster County Clerk