

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, JULY 6, 2006
8:30 A.M.**

Commissioners Present: Deb Schorr, Chair
Bob Workman, Vice Chair
Larry Hudkins
Bernie Heier
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Bruce Medcalf, County Clerk
Trish Owen, Chief Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:32 a.m.

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, JUNE 29, 2006

MOTION: Stevens moved and Workman seconded approval of the Staff Meeting minutes dated June 29, 2006. Hudkins, Stevens, Workman, Heier and Schorr voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Letter to the Juvenile Court Judges Asking Them to Submit Information on Private Assigned Counsel Appointments to the Public Defender's Office for Tracking Purposes (Action Taken at the June 22, 2006 Staff Meeting)
- B. Update on Lakewood Hills Final Plat
- C. Appointments to the Lincoln Area Agency Advisory Council (Exhibit A)

MOTION: Stevens moved and Hudkins seconded approval of the additions to the agenda. Workman, Hudkins, Heier, Stevens and Schorr voted aye. Motion carried.

3 BUDGET WORK SESSION - Dave Kroeker, Budget & Fiscal Officer

Dave Kroeker, Budget & Fiscal Officer, gave an overview of the following (Exhibits B, C & D):

- ▶ Lancaster County, Comparison to FY07 to FY08 Expense Budget
- ▶ Lancaster County, Comparison to FY06 to FY05 Revenue Budget
- ▶ Computation of Treasurer's Net Fund Balance
- ▶ FY07 Budget Workers' Compensation Loss Fund
- ▶ Budget Worksheet, Workers' Compensation Loss
- ▶ FY07 Budget Summary Other Self Insurance Loss Fund
- ▶ Fund 13, General Liability
- ▶ Professional Liability Self Insurance, Lancaster Manor
- ▶ Professional Liability Self Insurance, County Attorney
- ▶ Budget Worksheet, General Liability
- ▶ FY07 Budget Summary, Group Insurance Self Insurance Fund
- ▶ FY07 Budget Summary County Visitors Promotion Fund
- ▶ Lodging Tax Collected
- ▶ FY07 Budget Summary Veterans Aid Fund
- ▶ Veterans Aid Fund, 5 Year History
- ▶ FY07 Budget Summary Keno Fund
- ▶ Lancaster County, Keno Collections
- ▶ Lancaster County, Keno Fund, FY06 Keno Fund Budget
- ▶ Lancaster County, Keno Fund, FY07 Proposed Keno Fund Budget
- ▶ Cost Estimate for Improvements to Arbor Road East of North 70th Street
- ▶ Correspondence from the Nebraska Department of Revenue Regarding State Aid to Counties
- ▶ Lancaster County, Inheritance Tax Collections
- ▶ Lancaster County, Building Fund Budget Fund 051
- ▶ FY07 Budget, Adjustments to Agency Budgets

4 SOUTHWEST WASTEWATER TREATMENT FACILITY - Brian Kramer, Superintendent of Wastewater Collection; Steve Masters, Public Utilities Administrator

Brian Kramer, Superintendent of Wastewater Collection, gave an update on the following (Exhibits E, F, G & H):

- ▶ Upper Southeast Salt Creek Trunk Sewer Project
- ▶ Salt Valley & Beal Slough Trunk Sewers
- ▶ Southwest Wastewater Facility Siting Study

5 BOARD OF EQUALIZATION UPDATE - Trish Owen, Chief Deputy County Clerk

Trish Owen, Chief Deputy County Clerk, said her office is still entering property valuation protests into the computer system and said she will have a final count next week. She predicted that the number of protests will be a record, more than the 10,528 filed in 1987.

Owen agreed to provide the Board with a listing of referee value appeals in the form of a spreadsheet.

ADDITIONS TO THE AGENDA

B. Update on Lakewood Hills Final Plat

Discussion was held with Robert E. Lookabaugh, applicant, and Lyle Loth of ESP, regarding a revision to a final plat based on Lakewood Hills preliminary plat, including realignment of the driveway access to avoid crossing the drainage way (Exhibits I & J). It was noted that the realignment is subject to Lookabaugh reaching an agreement with John Tvrdy, the neighbor to the east, and an administrative subdivision permit (see Exhibit I). It was noted that the site distance profile and roadway profile will be submitted to the County Engineer for review.

Stevens said he considers this a substantial change to the original request and believes it should be sent back through the Planning Department and Planning Commission.

MOTION: Hudkins moved and Heier seconded to delay action until the Tuesday, July 18, 2006 Board of Commissioners Meeting. Heier, Workman, Hudkins and Schorr voted aye. Stevens voted no. Motion carried.

The Board asked that a written update be submitted by Thursday, July 13, 2006.

6 HEALTH AND DENTAL INSURANCE RATES - Daryl Bell, Milliman USA; Bill Kostner, City Risk Manager; Don Taute, Personnel Director; Paula Stutheit, Assistant Benefits Specialist

Daryl Bell, Milliman USA, presented the following (Exhibits K, L, M & N):

- ▶ 2007 Medical and Dental Insurance Premiums and Reserves, Lancaster County
- ▶ Health Care Coverage Renewal Proposal for Lancaster County from BlueCross BlueShield of Nebraska

- ▶ Correspondence from Milliman Consultants and Actuaries Regarding the Medical and Dental Premiums and Incurred But Not Reported (IBNR) Reserves Calculation

Bell reported favorable claim experience over the past 24 months and utilization of excess reserves and recommended decreasing the medical premiums by 10 percent.

MOTION: Workman moved and Hudkins seconded to allow a 10 percent reduction in the medical premium. Workman, Stevens, Hudkins, Heier and Schorr voted aye. Motion carried.

Bell said Ameritas has not asked for an increase in its administrative services fees for 2007. Given the level of excess reserves, Milliman recommends that the County hold the 2007 dental premiums at the 2006 level.

MOTION: Hudkins moved and Heier seconded to keep the dental premium at the current rate. Stevens, Heier, Workman, Hudkins and Schorr voted aye. Motion carried.

7 BUDGET WORK SESSION (ECONOMIC DEVELOPMENT BUDGET) -
Dave Kroeker, Budget and Fiscal Officer; Troy Gagner, Economic
Development Coordinator

Troy Gagner, Economic Development Coordinator, discussed the following (see Exhibit B).

- ▶ Proposed Budget, Economic Development, 2006-2007

Gagner said the Novartis project involves a loan and a grant.

There was general consensus to include the Novartis project in the budget as shown.

Gagner was asked to check whether the County's portion of the salary for Darl Naumann, Administrative Assistant to the Mayor/Economic Development, and the County's Lincoln Partnership for Economic Development (LPED) membership can be considered committed funds in the Economic Development Budget.

The Board asked that discussion of LPED funding be scheduled on August 3, 2006, following the scheduled discussion with Richard Baier, Nebraska Department of Economic Development Director.

- ▶ Estimated Collections Economic Development

Gagner reported that Weaver Potato Chip Company is the process of negotiating a new payment plan.

Gagner was also asked to check on repayment of loans to Kinco Manufacturing of Waverly and Banner House Fabrics of Panama.

8 ADMINISTRATIVE OFFICER REPORT

A. Meeting Date for Joint Meeting of the Lincoln Public Schools (LPS) Board, City Council and County Board

The Board recommended that the meeting be cancelled, as there are no agenda items.

B. Work Release Bailiffs

Kerry Eagan, Chief Administrative Officer, said Mike Thurber, Corrections Director, is willing to supervise the work release bailiffs, but it may involve moving them into classified positions. He said District Court Judge Steven Burns has asked that a decision be delayed until he has a chance to discuss the matter with the other judges.

C. Pension Review Committee Report

The Board scheduled adoption of an attendance policy for the Pension Review Committee on the Tuesday, July 11, 2006 Board of Commissioners Meeting agenda.

Eagan reported the following recommendation from the Pension Review Committee (Exhibit O):

Lancaster County should retain the services of Patrick T. Higgins and Jeff Johnson to perform a limited review of the investments available under the Lancaster County Employee's Pension Plan, including a review of the fixed account, and then offer their recommendations on appropriate investments for the Plan. This review should be done in conjunction with the annual Investment Performance Report prepared by Curt Morrow of Nationwide Retirement Solutions.

MOTION: Workman moved and Heier seconded to not retain the services of Patrick T. Higgins and Jeff Johnson to perform a limited review of the investments available under the Lancaster County Employee's Pension Plan. Heier, Workman, Hudkins, Stevens and Schorr voted aye. Motion carried.

D. Keno Prevention Fund Advisory Board

The Chair and Vice Chair will discuss the appointment with the Mayor at their monthly meeting.

Schorr said she favors appointment of Ann Ames.

MOTION: Stevens moved and Workman seconded to schedule the appointment on the Tuesday, July 11, 2006, pending any change that results from the discussion with the Mayor. Heier, Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

ADDITIONS TO THE AGENDA

- A. Letter to the Juvenile Court Judges Asking Them to Submit Information on Private Assigned Counsel Appointments to the Public Defender's Office for Tracking Purposes (Action Taken at the June 22, 2006 Staff Meeting)

Heier said he has asked Michelle Schindler, Youth Services Center Director, to keep track of how often the private assigned counsel are seeing the juveniles they are assigned to that are in custody at the Youth Services Center.

- C. Appointments to the Lincoln Area Agency Advisory Council (Exhibit A)

The Board scheduled the item on the Tuesday, July 11, 2006 Board of Commissioners Meeting agenda.

9 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Jail Steering Committee - Heier

Heier said the committee members were surveyed regarding where a new facility should be located and said he expressed concern that the current site was left out of the survey.

- B. Parks and Recreation Advisory Board Park Tour - Stevens

Stevens said the group toured various sites.

- C. Chamber of Commerce City Council/County Board Coffee - Stevens

Stevens said discussion focused on the City budget.

10 ADJOURNMENT

MOTION: Heier moved and Stevens seconded to adjourn the meeting at 11:24 a.m. Stevens, Hudkins, Heier, Workman and Schorr voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk