

**STAFF MEETING AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, DECEMBER 12, 2002 - 8:15 A.M.
COUNTY-CITY BUILDING - ROOM 113**

AGENDA ITEM

- 1** **APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, NOVEMBER 21, 2002 AND TUESDAY, NOVEMBER 26, 2002**

- 2** **ADDITIONS TO AGENDA**

- 3** **8:15 am** **COMMISSIONER MEETING REPORTS** - See Item No. 13

- 4** **8:30 am** **HICKMAN LIBRARY** - Carol Connor, Library Director

- 5** **9:00 am** **HIPAA CONSULTANT REQUEST FOR PROPOSALS** - Diane Staab, Deputy County Attorney; Gwen Thorpe, Deputy Chief Administrative Officer

- 6** **9:15 am** **PENDING & POTENTIAL LITIGATION** - Mike Thew, Chief Deputy County Attorney; Diane Staab, Deputy County Attorney; Georgia Glass, Personnel Director; Doug Cyr, Deputy County Attorney

- 7** **10:00 am** **REDUCTION IN FORCE POLICY** - Georgia Glass, Personnel Director; Diane Staab, Deputy County Attorney

- 8** **10:30 am** **BUDGET UPDATE** - Dave Kroeker, Budget & Fiscal Officer

- 9** **ACTION ITEMS**
 - a. Set Date for Mid-Year Budget Retreat
 - b. Hiring Requests:
 1. Building Cleaner and Cook I at Lancaster Manor
 2. Clerk Typist I at Corrections
 - c. Temporary Closure of 112th Street Just North of "A" Street on the Night of January 25, 2003 During the Move of the Old Leavitt Farmhouse
 - d. County Board Comments for Final Report, Women's Voices
 - e. Microcomputer Requests:
 1. C#2002-387, \$2,270.29 from Drug Court Grant for Pentium IV and Related Hardware/Software
 2. C#2002-395, \$5,592.18 from F3 Budget for Three Pentium IV's, 17" Monitors, Software, Etc.

- 10** **CONSENT ITEMS**

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ADMINISTRATIVE OFFICER REPORT

- a. 2003 Legislative Priorities
- b. Pension Consultant Contract
- c. Professional Development Luncheon
- d. Chief Deputies Salaries
- e. Health Insurance Consultant
- f. Ceremony and Reception for Newly Elected Officials
- g. Public Officials Bonds
- h. City Luncheon for Lincoln Legislative Delegation (Thursday, December 12, 2002, noon, at Embassy Suites)
- i. LES Surplus Real Property
- j. County Board Staffing and Office Remodel
- k. Request from Kit Boesch for County to Pay Food Expenses for Meeting with Warren Cook, Adult Offender Coordinator (December 12, 2002)

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PENDING

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DISCUSSION OF BOARD MEMBER MEETINGS

- a. **Community Mental Health Center Advisory Committee** (11/20) - Stevens
- b. **Lancaster Manor Advisory Committee** (11/21) - Hudkins
- c. **Board of Health** (11/12 and 12/10) - Hudkins
- d. **Joint Budget Committee** (11/22) - Campbell, Stevens
- e. **F³ Conveners** (11/25) - Heier
- f. **LIBA Monthly Meeting** (11/26) - Campbell, Hudkins
- g. **Ecological Advisory Committee** (12/3) - Campbell
- h. **NACO Board of Directors** (12/3) - Workman
- i. **Parks & Recreation Advisory Board** (12/5) - Campbell
- j. **RTSD** (12/9) - Hudkins, Stevens and Workman
- k. **Public Building Commission** (12/10) - Campbell, Hudkins
- l. **Monthly Meeting with Mayor Wesely** (12/10) - Heier, Stevens

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SCHEDULE OF BOARD MEMBER MEETINGS

- a. **Region V Governing Board** - Monday, December 16, 2002 at 9:30 a.m., at the County Extension Office, 444 Cherrycreek Road - Heier
- b. **F³ Conveners** - Monday, December 16, 2002 at 10:30 a.m., at F3, 315 S. 9th Street, Suite 200 - Heier
- c. **Visitors Promotion Advisory Committee** - Monday, December 16, 2002 at 2:00 p.m., at the Chamber of Commerce, Lincoln Room - Workman
- d. **Floodplain Task Force** - Tuesday, December 17, 2002 at 7:30 a.m., at the Wastewater Treatment Facility, 2400 Theresa Street - Heier
- e. **LIBA Budget Monitoring Meeting** -Tuesday, December 17, 2002 at 7:30 a.m., at Terrace Grille - Hudkins, Stevens
- f. **Air Pollution Control Advisory Board** - Tuesday, December 17, 2002 at 3:00 p.m., at 3140 "N" Street, Room 236 - Hudkins

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INVITATIONS TO BOARD MEMBERS

- a. **Chamber of Commerce's "Business After Hours"** - Thursday, December 12, 2002 from 4:30 to 6:30 p.m., at The Lincoln Country Club, 3200 S. 24th Street
- b. **2nd Annual DLA Holiday Party** - Thursday, December 19, 2002 from 4:00 to 6:00 p.m., at the Rococo Theatre, 13th & "P" Streets
- c. **Women's Commission Reception Honoring Kathy Campbell** - Monday, January 6, 2003 from 4:00 to 6:00 p.m., at the YWCA of Lincoln, 1432 "N" Street
- d. **Legislative Breakfast Sponsored by the Teenage Pregnancy Prevention Coalition** - Tuesday, January 14, 2003 from 7:00 to 9:00 a.m., at the State Capitol, Room 1023
- e. **Lincoln Chamber of Commerce/Lincoln Partnership for Economic Development Annual Meeting** - Tuesday, January 21, 2003 at 12:00 p.m., at the Cornhusker Hotel, Grand Ballroom
- f. **National Association of Counties (NACo) 2003 Legislative Conference** - Friday, February 28 through Tuesday, March 4, 2003 at the Marriott Wardman Park, Washington, D.C.

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CORRESPONDENCE TO THE COUNTY BOARD

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CORRESPONDENCE FROM THE COUNTY BOARD

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PUBLIC RELATIONS

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**AGENDA ITEMS FOR COUNTY BOARD MEETING OF
TUESDAY, DECEMBER 17, 2002**

- a. County Extension Board Appointments
- b. Lincoln-Lancaster Women's Commission Appointments
- c. Government Access & Information Committee Appointments

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EMERGENCY ITEMS AND OTHER BUSINESS