

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
MAYOR'S CONFERENCE ROOM  
TUESDAY, FEBRUARY 1, 2000  
9 A.M.**

Commissioners Present: Kathy Campbell, Chair  
Larry Hudkins  
Linda Steinman  
Bernie Heier  
Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer  
Dave Johnson, Deputy County Attorney  
Gwen Thorpe, Deputy County Clerk  
Ann Taylor, County Clerk's Office

**AGENDA ITEM**

**1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY,  
JANUARY 27, 2000**

**MOTION:** Workman moved and Steinman seconded to approve the Staff Meeting minutes dated January 27, 2000. Workman, Steinman and Campbell voted aye. Heier abstained. Hudkins was absent from voting. Motion carried.

**2 ADDITIONS TO THE AGENDA**

- a. Lincoln Partnership for Economic Development
- b. Transportation Plan Citizens Committee
- c. Greater Lincoln Workforce Investment Board

**MOTION:** Steinman moved and Heier seconded approval of the additions to the agenda. Steinman, Heier, Workman and Campbell voted aye. Hudkins was absent from voting. Motion carried.

Hudkins arrived at the meeting.

**3 FAMILIES FIRST AND FOREMOST UPDATE** - Sheryl Schrepf, Families First & Foremost Grant Director; Denise Bulling, Special Grants Administrator

Sheryl Schrepf, Families First & Foremost (F<sup>3</sup>) Grant Director, gave an update noting the following (Exhibit A):

- Ongoing meetings are being held with representatives of the County, Region V, State Department of Health and Human Services (HHS) and Uplift (parents group)
- Stakeholder Information Meetings will be held in February
- Stakeholders Group will be formed in March to design a system of care
- Interim funding is being sought for Crisis Response
- Family advocacy models are being explored
- Big Brothers/Big Sisters is working to develop a training program for volunteer mentors
- Case manager has been placed at Attention Center and screening efforts are taking place to identify those with mental health issues
- Professional Partners Program is being monitored to ensure compliance with grant provisions
- Macro (federal government) site visit is scheduled for February 15-17, 2000

Schrepf said a free seminar on the “Wraparound Process” will be held April 11<sup>th</sup> (Exhibit B). Members of the Board will attend Session Two.

Campbell suggested coordination of wraparound services with the Antelope Valley Major Investment Study.

Schrepf also reviewed the F<sup>3</sup> Grant Program Budget (Exhibits C & D), noting that funding in the third, fourth and fifth year can be refined to meet the needs of the community. She said a committee is being formed to look at sustainability of services and to research other funding sources.

Campbell noted that the Family Support (Uplift) and Evaluation components noted in the budget contract with the State Department of Health and Human Services (HHS), rather than the County.

Denise Bulling, Special Grants Administrator, noted there is a carryover of approximately \$600,000 from Region V’s administration of the grant. She recommended spending of these funds by the end of the third year to reduce the amount of the County’s match.

In response to a question from Heier, Schrepf said F<sup>3</sup> will be working with HHS to identify services needed to address the mental health issues of youth being returned to the community following confinement in state correctional facilities.

Schrepf also presented a handout on reimbursements (Exhibit E), noting the contract with Region V will be revised to reflect actual expenditures.

**4 ASSESSMENT CENTER** - Kit Boesch, Human Services Administrator; Dennis Banks, Lancaster County Juvenile Detention Center Director; Sheryl Schrepf, Families First & Foremost Grant Director; Denise Bulling, Special Grants Administrator

Dennis Banks, Lancaster County Juvenile Detention Center Director, said it is his recommendation that the County hire a full-time Assessment Center Manager/Coordinator to oversee the entire development process (Exhibit F). He noted that the Families First & Foremost (F<sup>3</sup>) Grant Program has funds available for this position.

Kit Boesch, Human Services Administrator, agreed with Bank's recommendation, stating there are multiple issues involved with no central focus. She cautioned that assigning these duties to an existing agency or program could affect the "flavor" of the Assessment Center's focus.

Sheryl Schrepf, Families First & Foremost (F<sup>3</sup>) Grant Director, suggested the position be located within F<sup>3</sup>, on an interim basis, as her program could provide necessary structure and resources.

Boesch said locating the Assessment Center in the Lancaster County Juvenile Detention Center is the most cost effective solution, however the addition of the F<sup>3</sup> community mental health project has a significant impact. She said the County must ultimately decide whether to own and operate the Assessment Center or to place it out for bid.

Campbell said a one-stop system may not be the best solution, although the criminal component may need to be located in the Lancaster County Juvenile Detention Center.

Steinman said the issue of whether entities that are outside the criminal justice system will be allowed to access the Assessment Center may also have an impact on its location. She also noted concern regarding development of the Management Information System (MIS); technology costs and location of the Mobile Crisis Team.

Campbell said Mark Martin, Office of Juvenile Services, has agreed to consider locating an evaluator in the community, which should help to speed up the juvenile detention process. She said it has been suggested that this may be an appropriate use of the Attention Center for Youth facility, which will be vacated once the new facility is completed.

**MOTION:** Steinman moved and Heier seconded to authorize Kit Boesch, Human Services Administrator; Sheryl Schrepf, Families First & Foremost Grant Director; Dennis Banks, Lancaster County Juvenile Detention Center Director, to develop a job description for Assessment Center Manager/Coordinator. Steinman, Heier, Workman, Hudkins and Campbell voted aye. Motion carried.

## **5 DISCUSSION OF BOARD MEMBER MEETINGS**

### a. Public Building Commission - Campbell

Report will be given at the Mid-Year Budget Review.

### b. Air Pollution Advisory Committee - Workman

Workman said the Air Pollution Advisory Committee approved a draft of the Asbestos Demolition Renovation Civil Penalty Calculation Policy. He said the committee plans to hold a public hearing on the proposed policy, which will then be forwarded to the Board of Health for approval.

Workman said he opposes portions of the proposed policy, such as the stepping up or stepping down of fines based on assets. He said he also disagrees with the Lincoln/Lancaster County Health Department's assertion that this is an internal policy and that a briefing of the County Board is not required.

**MOTION:** Workman moved and Steinman seconded to authorize Kerry Eagan, Chief Administrative Officer, to write a letter to the County Attorney's Office, with a carbon copy to the City Attorney's Office, requesting clarification of the County Board's responsibilities in setting fines, permits and penalties and defining the role of the Air Pollution Advisory Committee. Workman, Steinman, Heier, Hudkins and Campbell voted aye. Motion carried.

### c. Lancaster Manor Advisory Committee - Workman

Workman reported that Tim Timmons, Lincoln/Lancaster County Health Department, was the speaker at a luncheon.

d. Ecological Advisory Committee - Heier

Heier reported the following recommendations:

- Add the White Tail Jackrabbit, Black Tail Jackrabbit, Salt Creek Tiger Beetle, and Saltwort to the State Endangered Species List
- Add the Massasauga Rattlesnake and Small White Lady's-Slipper to the State Threatened Species List
- Preserve additional land around saline wetlands

Steinman added that prohibiting builders from using fresh water wetlands to mitigate saline wetlands was also recommended.

## **6 ADMINISTRATIVE OFFICER REPORT**

a. City-County Child Care Advisory Committee

Kit Boesch, Human Services Administrator, agreed to follow-up on a letter from Dan Navratil, City-County Child Care Advisory Committee Chair that expressed concern regarding development of a Lincoln Council for Quality Child Care and duplication of services (Commissioners' Information Packet).

Eagan said the committee is charged with investigating and making recommendations to the Mayor, City Council and County Board on the provision of affordable, quality child care, but has not been reporting to the County Board.

The Board requested that a representative of the City-County Child Care Advisory Committee appear at a County Board Staff Meeting.

## **ADDITIONS TO THE AGENDA**

a. Lincoln Partnership for Economic Development

Campbell said the Planning Department gave a power-point presentation on the Lincoln City-Lancaster County Comprehensive Plan. A video of Lincoln was presented by the Chamber of Commerce.

The Board requested that a viewing of the video be included with the next quarterly report of the Chamber of Commerce.

Brief discussion took place on efforts to persuade an out-state business interest to relocate in this area.

b. Transportation Plan Citizens Committee

Campbell said the deadline for recommendation of appointments to the Transportation Plan Citizens Committee is February 11th.

c. Greater Lincoln Workforce Investment Board

**MOTION:** Heier moved and Workman seconded to appoint Judy Adams, Lincoln Action Program Rural Coordinator, to serve as the County Board's representative on the Greater Lincoln Workforce Investment Board. Heier, Workman, Hudkins, Steinman and Campbell voted aye. Motion carried.

**7 EMERGENCY ITEMS AND OTHER BUSINESS**

Hudkins reported that Jack Mills, Nebraska Association of County Officials (NACO) Executive Director, has announced that he will retire at the end of the legislative session. Craig Nelson, Nebraska Association of County Officials (NACO) Legal Counsel, will assume this position and lobbying services will be contracted.

Hudkins requested that LB 1394, which authorizes natural resources districts to exercise eminent domain for acquisition of county roads, be added to the discussion of legislative issues at the Mid-Year Budget Review agenda.

**8 ADJOURNMENT**

By direction of the Chair, the meeting was adjourned.

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Bruce Medcalf  
Lancaster County Clerk