

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, JANUARY 27, 2000
8:15 A.M.**

Commissioners Present: Kathy Campbell, Chair
Bob Workman
Linda Steinman

Commissioners Absent: Larry Hudkins
Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer
Dave Johnson, Deputy County Attorney
Bruce Medcalf, Lancaster County Clerk
Gwen Thorpe, Deputy County Clerk
Ann Taylor, County Clerk's Office

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF TUESDAY, JANUARY 18, 2000

MOTION: Steinman moved and Workman seconded approval of the Staff Meeting Minutes dated January 18, 2000. On call Steinman, Workman and Campbell voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- a. Air Pollution Advisory Board
- b. Resource Conservation & Development Program
- c. Parks & Recreation Futures Committee
- d. Employee Recognition Program
- e. Fax Machine for Nebraska Health and Human Services System for Administration of Lancaster County General Assistance Program
- f. Antelope Valley Major Investment Study

MOTION: Steinman moved and Workman seconded approval of the additions to the agenda. On call Steinman, Workman and Campbell voted aye. Motion carried.

3 LEGISLATIVE UPDATE - Gordon Kissel, Legislative Consultant

Gordon Kissel, Legislative Consultant, gave a brief legislative update (Exhibit A), noting the following bills of interest:

- The Government Committee will hear two bills related to county zoning regulations - LB 1158, which requires zoning resolutions to be adopted by county boards and LB 289, which provides central filing for county zoning regulations
- LB 1190, which changes the county agricultural society tax levy provisions, is also scheduled for hearing by the Government Committee
- The Revenue Committee killed LB 945, which would have changed the way bonded indebtedness would have been calculated under the tax levy
- Senator Raikes has introduced LB 1365, which changes provisions relating to zoning and non-farm buildings, on Lancaster County's behalf

Eagan will testify in support of the LB 1365 at a Government Committee hearing on February 2nd.

The Board requested the County Assessor's Office to provide additional testimony or to submit a letter to the Government Committee indicating the amount of value lost.

Kissel reported that Senator Thompson plans to amend AM 1966 to LB 652, which provides for a juvenile correctional facilities master plan, in response to concerns expressed by Sarpy County Juvenile Court Judge Gendler that the current language may limit the juvenile court judges' flexibility (See Exhibit A).

Eagan will contact the Sarpy County Board to determine their position on the bill.

Eagan reported that Mike Thew, Chief Deputy County Attorney, has expressed concern regarding language in LB 1325, which changes custody and placement provisions for intoxicated and mentally ill dangerous persons. He added that Cornhusker Place and the Crisis Center would probably not meet the bill's definition of a medical facility.

Kissel said this bill has not been scheduled for hearing.

Dave Shively, Election Commissioner, appeared and reported on LB 1199, which changes the polling hours for certain elections. He said the bill will increase the cost of elections and indicated that he plans to testify in opposition to the bill.

MOTION: Steinman moved and Workman seconded to support legislative testimony by Dave Shively, Election Commissioner, in opposition to LB 1199. On call Steinman, Workman and Campbell voted aye. Motion carried.

Mark Essman, Lincoln Convention & Visitors Bureau Director, appeared and reported that the Nebraska Active Counties in Tourism (NACT) has requested support of LB1099, which provides for refunds of sales and use taxes paid relating to film production.

He also reported that the Nebraska Association of Convention and Visitors Bureaus (NACVB) is seeking support of LB1180, which creates a fund for tourism development purposes.

The Board declined support of the bills.

Dave Kroeker, Budget & Fiscal Officer, said Sarpy County is seeking support of LB 1301, which changes sanitary and improvement district road repair and maintenance provisions, and LB 1320, provides for highway fund distributions to sanitary and improvement districts. He agreed to seek input from Don Thomas, County Engineer.

NOTE: Legislative bill summaries were also presented (On file in the County Clerk's Office).

- 4 **(A) COUNTY FINAL PLAT NO. 98025, TIMBERLINE ESTATES AT SOUTHWEST 56TH STREET & DENTON ROAD; (B) COUNTY CHANGE OF ZONE NO. 197 (TEXT AMENDMENT); WIRELESS RESOLUTION; (C) COUNTY CHANGE OF ZONE NO. 198 (TEXT AMENDMENT), DELETE REFERENCE TO MEAN SEA LEVEL; AND (D) COUNTY CHANGE OF ZONE NO. 196 (TEXT AMENDMENT), INCLUSION OF RIGHT-OF-WAY IN LOT DENSITY - Mike DeKalb, Jennifer Dam and Rick Houck, Planning Department**

County Final Plat No. 98025

Mike DeKalb, Planning Department, briefly reviewed County Final Plat No. 98025, a request to create 12 lots on property located at Southwest 56th and West Denton Road, noting the final plat is in complete conformance (Exhibit B).

County Change of Zone No. 198

DeKalb briefly reviewed County Change of Zone No. 198, a proposal by the Planning Director, at the request of the County Surveyor and the Building and Safety Director, to revise Sections 11.007, 11.017, 13.001 and 18.003 of the Lancaster County Zoning Regulations to delete references to mean sea level and add references to North American Vertical Datum (NAVD) 1988 (Exhibit C).

County Change of Zone No. 196

DeKalb briefly reviewed County Change of Zone No. 196, a proposal by the Planning Director, at the request of the County Board, for a text amendment to Article 4.017 of the Lancaster County Zoning Resolution to include right-of-way in lot density (Exhibit D). He noted that similar language is proposed for City Ordinances.

County Change of Zone No. 197

Jennifer Dam, Planning Department, briefly reviewed County Change of Zone No. 197, a request from the Planning Director to add a chapter to the Lancaster County Zoning Resolution to provide for "Personal Wireless Facilities" (Exhibit E). She noted a recommendation of approval from Planning Staff and the Planning Commission.

Dam reported that the City Council has approved a Personal Wireless Facilities Ordinance. She said several changes to the ordinance language were proposed and are recommended for the County, as well (See *Article 10, Personal Wireless Telecommunications Facilities*, Exhibit F).

Brief discussion took place on location preferences. Eagan and Dave Johnson, Deputy County Attorney, agreed to develop substitute language for a requirement that the applicant "demonstrate a compelling need to locate a personal wireless facility at a sensitive site" (Section 10,008; Subsection c; Paragraph 2).

5 PROPOSED BOARD OF EQUALIZATION PROCEDURES FOR 2000 - Norm Agena, County Assessor; Bruce Medcalf, County Clerk; Gwen Thorpe, Deputy County Clerk; Tom Kubert, Great Plains Appraisal

The Board reviewed *Board of Equalization Proposed Process for 2000* (Exhibit G).

Norm Agena, County Assessor, said ten to fifteen thousand preliminary notice of valuation statements will be mailed to taxpayers in late April or early May, 2000.

MOTION: Workman moved and Steinman seconded to accept the recommendations of the Board of Equalization Procedure Committee. On call Workman, Steinman and Campbell voted aye. Motion carried.

The Board set July 19th as the first day of Board of Equalization hearings and eliminated July 24th as a hearing date.

6 VETERANS SERVICES QUARTERLY REPORT - Gary Chalupa,
Veterans Services Officer

Gary Chalupa, Veterans Services Officer, briefly reviewed the *Quarterly Report of County Veterans' Service Committee* (Exhibit H).

The Board asked Chalupa to develop a list of criteria for relocation of the Veterans Service Center.

NOTE: Copies of *Lancaster County Veteran's Aid Fund, Financial Statements and Independent Auditor's Reports for the Years Ended June 30, 1999 and 1998* (Exhibit I) were also distributed.

7 RAYMOND ROAD BRIDGE - Don Thomas, County Engineer

Don Thomas, County Engineer, said the Raymond Road Bridge is unusual because it is located in wetlands. He said the lack of channel capacity results in frequent flooding.

Thomas said that, although the bridge substructure is substantial and abutments are stable, three areas of correction have been identified:

1. Road overflow
2. Buckling of the fill in approaches in freezing temperatures
3. Bridge width

Thomas said a consultant has reviewed several options and recommends widening of the bridge from 24 to 30 feet. Fill material in the roadway approaches will also be replaced with gravel and drainage tile. The projected cost is \$150,000, which will be split as follows - Federal 80%, County 15% and State 5%.

ADDITIONS TO THE AGENDA

a. Air Pollution Advisory Board

Workman reported that the Air Pollution Advisory Board is scheduled to meet on Monday, January 31st to discuss the Asbestos Demolition Renovation Civil Penalty Calculation Policy. He noted concern that the Lincoln/Lancaster County Health Department has not briefed the County Board on the matter, as requested.

b. Resource Conservation & Development Program

Workman said Judy Adams, Lincoln Action Program Rural Coordinator, is attending meetings of the Resource Conservation & Development Program (RC&D) and will provide

updates to the Board.

c. Parks & Recreation Futures Committee

Workman said the Parks & Recreation Futures Committee accepted a recommendation from Kit Boesch, Human Services Administrator, that a resolution be adopted that would define Parks & Recreation's responsibility as provision of safe recreation areas, not human services. Boesch was asked to provide training seminars for staff on how to make referrals to human services agencies.

d. Employee Recognition Program

Eagan reported on a proposal to hold a "Design a County Logo" contest.

e. Fax Machine for Nebraska Health and Human Services System for Administration of Lancaster County General Assistance Program

Campbell said the General Assistance Monitoring Committee concurs with the request (Exhibit J). She added that the equipment will remain County property.

MOTION: Steinman moved and Workman seconded approval of the request. On call Workman, Steinman and Campbell voted aye. Motion carried.

f. Antelope Valley Major Investment Study

Eagan gave a brief progress report, noting a proposal to form a Joint Antelope Valley Authority to handle the technical and design aspects.

8 PENDING LITIGATION - Mike Thew, Deputy County Attorney

MOTION: Steinman moved and Workman seconded to enter Executive Session at 10:30 a.m. for discussion of pending litigation and labor negotiations. On call Workman, Steinman and Campbell voted aye. Motion carried.

MOTION: Workman moved and Steinman seconded to exit Executive Session at 10:54 a.m. On call Workman, Steinman and Campbell voted aye. Motion carried.

9 LABOR NEGOTIATIONS - Diane Staab, Deputy County Attorney

See Item 8.

10 ACTION ITEMS

- a. Letter from Lincoln/Lancaster County Health Department Regarding Animal Control

Campbell will respond to the letter, indicating that the County contracts with the Capital Humane Society for services.

- b. Moving Costs for Relocating County Attorney's Child Support Division Within the Old Federal Building

Eagan said a cost estimate of \$3,500 has been received (Exhibit K).

MOTION: Steinman moved and Workman seconded to authorize the expense, out of the Building Fund. On call Steinman, Workman and Campbell voted aye. Motion carried.

11 CONSENT ITEMS

- a. Microcomputer Requests:
 1. C#2000-018, Juvenile Court for \$227.45 from Microcomputer Fund for a Jet Direct Print Server
 2. C#2000-024, County Board for \$428.77 from the Microcomputer Fund for Three (3) WordPerfect 2000 Suite Upgrades (Licenses)
 3. C#2000-028, District Court Clerk for \$751.49 from District Court Clerk Budget for Software
 4. C#2000-031 from Community Mental Health Center for \$3,841.40 for Three (3) Laser Jet Printers (Donated Funds)

MOTION: Steinman moved and Workman seconded approval of the Consent Items. On call Steinman, Workman and Campbell voted aye. Motion carried.

12 ADMINISTRATIVE OFFICER REPORT

- a. County Board Comments on Workforce Investment Draft Plan

No comments were offered.

b. Mid-Year Budget Review Agenda

The Board reviewed the agenda for the Mid-Year Budget Review (Commissioners' Information Packet) and requested that Item 5 be amended to read as follows:
Planning Commission - LB 367 & Interlocal Agreement with the City.

The Board directed agendas to be sent to members of the Budget Monitoring Committee.

c. Labor Negotiations Team

Item covered in Executive Session.

d. Next Management Team Meeting

This meeting is scheduled for February 17th at 7:30 a.m.

e. Request to Purchase Scanner for Kit Boesch, Human Services Administrator

Eagan said this request has been forwarded to Brian Pillard, Records & Information Manager.

f. Wilderness Park Discussion (Park Future and Bicycle Bridge)

Campbell proposed that the matter of the bicycle bridge be handled under the County's contract with Parks & Recreation for administration of Wilderness Park. The County will be responsible for the cost of the bridge, up to \$100,000.

Eagan noted that construction of the bridge will be let for bid, in accordance with State Statutes.

MOTION: Steinman moved and Workman seconded to authorize the Parks & Recreation Department to administer the process for the bicycle bridge in Wilderness Park. On call Steinman, Workman and Campbell voted aye. Motion carried.

NOTE: Park future will be covered at the Mid-Year Budget Review.

g. Hall of Justice (Gun Locker, Courtroom)

Don Killeen, County Property Manager, appeared and explained that a gun locker has been requested for storage of law enforcement officers' firearms during court appearances in the Justice and Law Enforcement Center. The cost of the gun locker is \$1,700.

Killeen also reported on a request from District Court Judge Burns to move a counsel table in his courtroom that is located too close to the jury. This will necessitate moving an electrical outlet, at an estimated cost of \$300 to \$400.

MOTION: Workman moved and Steinman seconded to approve a gun locker for the Justice and Law Enforcement Center and to relocate an electrical outlet in Judge Burns' courtroom. On call Workman, Steinman and Campbell voted aye. Motion carried.

h. Staff Meeting on Tuesday, February 1, 2000

The Board scheduled discussion of the Families First & Foremost Grant and Assessment Center on the agenda.

i. Creation of County Position of Technical and Training Coordinator under Families First & Foremost Grant

Item deferred until the Tuesday, February 1st County Board Staff Meeting.

13 DISCUSSION OF BOARD MEMBER MEETINGS

a. Human Services Needs Assessment - Campbell, Steinman

Steinman reported on a special meeting of the Joint Budget Committee that was held to discuss the Human Needs Assessment and priorities. She said it was decided that use of JBC money must fit within the priorities and meet the Tier One activities of the Human Services Needs Assessment and Comprehensive Plan.

Campbell added it must also augment the priorities of the City and County agencies.

b. Joint Budget Committee - Campbell, Steinman

See Item 13a.

c. Community Mental Health Center Advisory Committee - Steinman

Steinman reported that the Community Mental Health Center is seeking a Bureau of Justice Grant that will provide funding for case managers who will work with Corrections at the point of discharge to assist adults and juveniles with identified mental health problems to become established in the community.

Steinman also reported that the Community Mental Health Center has applied for Community Health Endowment funding and is working on collaborative health/mental health provision of services. Legislation is also being sought that would raise the rates for mental health services.

14 EMERGENCY ITEMS AND OTHER BUSINESS

The Board requested copies of the Pre-Council Meeting agendas and minutes.

The Board also directed that copies of the County Board Staff Meeting agendas and minutes be sent to the Mayor's Office and City Council Office.

15 ADJOURNMENT

By direction of the Chair, the meeting was adjourned.

Bruce Medcalf
Lancaster County Clerk