

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113  
TUESDAY, JANUARY 18, 2000  
9 A.M.**

Commissioners Present: Kathy Campbell, Chair  
Bob Workman  
Larry Hudkins  
Linda Steinman

Commissioners Absent: Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy County Clerk  
Ann Taylor, County Clerk's Office

**AGENDA ITEM**

**1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY,  
JANUARY 13, 2000**

**MOTION:** Workman moved and Steinman seconded approval of the Staff Meeting Minutes dated January 13, 2000. On call Workman, Steinman and Campbell voted aye. Hudkins was absent from voting.

**2 ADDITIONS TO THE AGENDA**

- a. StarTran Bus Passes for County Employees
- b. Emergency Heating Repair for County Extension Office in the Amount of \$1,841
- c. Lincoln Airport Authority
- d. Response from County Attorney on Farmstead Definition
- e. LB 367
- f. Resource Conservation & Development Program Representation

**MOTION:** Steinman moved and Workman seconded approval of the additions to the agenda. On call Steinman, Workman and Campbell voted aye. Hudkins was absent from voting. Motion carried.

**3 LANCASTER COUNTY JUVENILE DETENTION CENTER  
AUTOMATION PROJECT** - Ron Brooks, Information Services Systems  
Development Coordinator; Dennis Banks, Lancaster County Juvenile  
Detention Center Director

Ron Brooks, Information Services Systems Development Coordinator, reviewed a project plan and modules for the Lancaster County Juvenile Detention Center automation project (Exhibit A). He requested authorization to proceed with the Phase II Requirements, which will develop an overall plan, identify modules suitable for automation and develop cost estimates for Phase II Implementation, Phase III Requirements and Phase III Implementation.

Hudkins arrived at the meeting.

Dennis Banks, Lancaster County Juvenile Detention Center Director, explained that the VAX computer operating system was tailored to the needs of the adult correctional system and some adjustments are necessary for the juvenile process.

In response to a question from Dave Kroeker, Budget & Fiscal Officer, Brooks said a number of the modules were included in the conversion of PRIME to VAX.

Eagan suggested that Griffin Grant Writing seek a Telecommunications Infrastructure and Information Program (TIAP) grant for a comprehensive juvenile data system.

Steinman suggested that a wider network that includes human service agencies, public schools and the mental health system be included in the Phase II Requirements study.

Campbell added this would probably be appropriate in the Phase II Programs Module, suggesting input from the Families First & Foremost Grant Program.

**MOTION:** Steinman moved and Hudkins seconded to approve the Phase II Requirements, at a cost of \$19,550. On call Steinman, Hudkins, Workman and Campbell voted aye. Motion carried.

Also in attendance were Judy Foote, Administrative Services Officer, and Tina Dingman, Intake/Records Coordinator, from the Lancaster County Juvenile Detention Center; and Mark Wieting, Information Services.

**4 STREET VACATION NO. 99014, LIBERTY LANE FROM CROMWELL DRIVE TO DAWN AVENUE; AND VACATION OF HACKBERRY LANE -**  
Mike DeKalb, Planning Department; Larry Worrell, County Surveyor

Street Vacation No. 99014

Mike DeKalb, Planning Department, reviewed Street Vacation No. 99014, a petition to vacate Liberty Lane (an unopened county road right-of-way) between Dawn Ave and Cromwell Drive, noting a history of promises and waivers relating to the road (See Exhibit B). He said almost all of the property owners in the Highlands, Silver Springs and Breezy Acres Subdivisions support the vacation, noting traffic concerns. DeKalb said the Planning Staff recommends denial, based on subdivision standards and recommendations from the City Public Works and Utilities Department and the County Engineer that the street vacation request be denied and the road constructed.

DeKalb said the applicant also submitted a plat for the Silver Springs 4<sup>th</sup> Addition, which includes a cul-de-sac and adjusted lot lines that would make Outlot A in the Breezy Acres 1<sup>st</sup> Addition buildable.

Larry Worrell, County Surveyor, reported on a 1986 agreement between Alonzo and MariJane Athey, owners of property at the intersection of Dawn Avenue and Liberty Lane, and the City of Lincoln in which the Atheys agreed to finish the incomplete portion of Liberty Lane in Breezy Acres 1<sup>st</sup> Addition once the north half of Liberty Lane was dedicated to the west. He also said there are \$50,000 in bonds set aside by the developer for future road improvements remaining that could be used for construction of western half of the road.

**NOTE:** Copies of the minutes of the Planning Commission public hearing and action on Street Vacation No. 99014 were also distributed (Exhibit C).

Vacation of Hackberry Lane

Worrell reported that the four parcels on Hackberry Lane have been appraised at \$2,355 each.

Campbell noted there is concern that Hillcrest Country Club could still develop the area. Worrell said the Lincoln Public Schools could also sell or trade land holdings to the east.

Campbell said Mayor Wesely has indicated that he will veto vacation of Hackberry Lane, if approved by the City Council and County Board.

Eagan said Sections 39-1722 and 39-1725 of the Nebraska Revised Statutes stipulate that the County Board may not approve a vacation that is within the zoning jurisdiction of

the City, without the prior approval of the City's governing body.

DeKalb agreed to forward Street Vacation No. 99014 (Liberty Lane) and the petition for vacation of Hackberry Lane to the City Clerk for scheduling on the City Council's agenda.

### Application Fees

Worrell said County Resolution 3049 requires submission of a \$200 deposit with a street vacation petition. He recommended this amount be raised to \$1,000 to cover appraisal costs.

## **5 PROPOSAL FROM MARSH, INC., TO PREPARE HEALTH INSURANCE REQUEST FOR PROPOSALS (RFP) - Bill Kostner, City Risk Manager; Dave Kroeker, Budget & Fiscal Officer; Tim Genuchi, Accounting Operations Manager, County Clerk's Office**

Bill Kostner, City Risk Manager, reviewed a proposal from Marsh Inc., insurance consultant, to prepare a joint Request for Proposals (RFP) for health insurance for City of Lincoln and Lancaster County employees (Exhibit D). He said the cost will be apportioned between the City and County on a two-thirds/one-third basis, with the County responsible for \$8,333.

Kostner said the RFP will include the following alternative plan designs and funding options:

- Preferred Provider Option (PPO)
- Point of Service Option (POS)
- Health Maintenance Organization (HMO)
- Funding mechanisms including fully insured, retention accounting, self-funding
- One year and multi-year rate guarantees
- Wellness program comparable to United HealthCare
- Provider network comparisons
- Combined risk pool

Workman suggested that a variety of deductibles be added as an option for comparison. He also suggested that the County consider self-insuring the lowest deductible.

## **6 ACTION ITEMS**

- a. Request from Juvenile Court Judges for Three (3) Microcomputers, etc.,

from the Microcomputer Fund

**MOTION:** Steinman moved and Workman seconded approval of the microcomputer request, pending a review of the costs. On call Steinman, Hudkins, Workman and Campbell voted aye. Motion carried.

### **ADDITIONS TO THE AGENDA**

#### a. StarTran Bus Passes for County Employees

Eagan said the City of Lincoln plans to retain its policy of paying half the cost of a StarTran bus pass for any City employee, and will pay the full amount if the employee surrenders their parking permit.

Campbell said a process is already in place that will provide a one-day parking permit to any employee that rides the bus and has an appointment that requires use of a personal vehicle.

Board consensus to restrict its bus pass policy to those employees that elect to surrender their parking permit, with a 100 percent subsidy. This policy will also apply to State of Nebraska employees working in the County and District Courts.

Tim Genuchi, Accounting Operations Manager, County Clerk's Office, asked whether employees electing to pay the full amount for a StarTran bus pass may have expense deducted from their paychecks.

The Board authorized the deduction.

#### b. Emergency Heating Repair for County Extension Office in the Amount of \$1,841

Board consensus to deduct the expense from the County Extension Budget, with the understanding that the Board will supplement the budget at year end, if necessary.

#### c. Lincoln Airport Authority

Campbell said John Wood, Lincoln Airport Authority, and Mayor Wesely plan to meet with Senators Kerrey and Hagel on January 26<sup>th</sup> to discuss Lincoln Municipal Airport carrier service.

Campbell said the Mid-Year Budget Retreat will be held in the Board Room of the Lincoln Municipal Airport on February 3<sup>rd</sup>, beginning at 8:30 a.m.

d. Response from County Attorney on Farmstead Definition

Eagan said the County Attorney's definition of a farmstead has been forwarded to Gordon Kissel, Legislative Consultant. It will be relayed to Senator Raikes, who has agreed to sponsor legislation that addresses the lack of notice of new non-farm buildings on farmsteads.

e. LB 367

Steinman reported that Senator Schimek has introduced LB 367, which provides for appointment of a nonvoting member to the City Council, in response to concerns that there is lack of representation for those residing within the City's three-mile zoning jurisdiction. This bill was amended in committee to provide appointment to the Planning Commission, rather than the City Council. She said Schimek is seeking the County Board's support of the bill.

Brief discussion followed with consensus to seek a solution on the local, rather than legislative level. The Board also requested a review of the interlocal agreement with the City.

f. Resource Conservation & Development Program Representation

Workman suggested that Judy Adams, Lincoln Action Program Rural Coordinator, serve as the alternate for Lancaster County at Resource Conservation & Development (RC & D) Program meetings.

The Board concurred.

## **7 ADMINISTRATIVE OFFICER REPORT**

a. Committee Assignments

Eagan distributed a list of Lancaster County Board 1999 Committee Assignments (Exhibit E).

Steinman said a representative is no longer needed on the Government Access & Information Committee.

The Board will make new committee appointments at the Mid-Year Budget Review.

## **8 ADJOURNMENT**

**MOTION:** Hudkins moved and Steinman seconded to adjourn the meeting. On call

Hudkins, Steinman, Workman and Campbell voted aye. Motion carried.

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Bruce Medcalf  
Lancaster County Clerk