

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JULY 19, 2016**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on July 15, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

Amundson expressed appreciation on behalf of the Board to the law enforcement officers of Lancaster County, the City of Lincoln and State of Nebraska.

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, July 12, 2016.**

**MOTION:** Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

**2) CLAIMS: Approval of all claims process through July 19, 2016.**

**MOTION:** Wiltgen moved and Avery seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

**3) SPECIAL PRESENTATIONS:**

**A. Commissioners' Award of Excellence – June Winners – Ryan Lowe, Debra Johnson and Gideon Gillispie, Corrections, in the category of Safety.**

The Clerk read the nomination for the record.

Brad Johnson, Interim Corrections Director, stated the actions taken by the staff members were both appropriate and honorable as well as demonstrated a great deal of professionalism.

Wiltgen, Hudkins and Avery presented the awards and expressed appreciation to the team for their dedicated service to Lancaster County.

Ryan Lowe, Debra Johnson and Gideon Gillispie thanked their families, coworkers and Brad Johnson for their support. They also thanked the Board for recognizing their efforts.

**B. Lancaster County Visitors Improvement Fund Grant in the amount of \$2,100,000 to the Lincoln Children's Zoo for Zoo Master Plan Expansion – John Chapo, Lincoln Children's Zoo President/CEO. (See correlating item 6A)**

Jeff Maul, Lincoln Convention & Visitors Bureau Executive Director, informed the Board of two events being held in Lincoln. He stated the USA Rollersports National Championship is currently being held at Speedway Village and the World Youth Bowling Championship will be held next week. Maul introduced Lynne Ireland as the incoming Visitors Promotion Committee Chair.

Maul stated that on June 29, 2016 the Visitors Promotion Committee approved \$2,100,000 specifically for a pedestrian bridge for the Lincoln Children's Zoo.

John Chapo, Lincoln Children's Zoo President/CEO, stated solid community partnerships promoting tourism have created a strong economic impact in the City of Lincoln and Lancaster County. He thanked the Board for investing in the future of the Lincoln Children's Zoo.

Nick Cusick, former Zoo Board Member, said the funding is a result of great public and private partnerships with Lincoln Public Schools (LPS), Lancaster County, the City of Lincoln and private donations.

Avery stated the money from the Visitors Improvement Fund is not property tax or sales tax dollars, but a lodging tax specifically designated for projects such as this.

Cusick said the expansion will also include the availability of year round activities as well as the Zoo School project.

The Board took action on item 6A.

**C. Recognition of Gwen Thorpe for 17 years of dedicated service to Lancaster County.**

Kerry Eagan, Chief Administrative Officer, thanked Thorpe for her years of service to Lancaster County. The Board also expressed their gratitude for her dedication to the County.

**4) PUBLIC HEARINGS:**

**A. Manager application for Craig Keaschall in connection with a Class I liquor license for Lincoln Izaak Walton League Chapter 65, 10801 South 134<sup>th</sup> Street, Bennet, Nebraska.**

The Chair opened the public hearing.

No one appeared in support, opposition or in a neutral position.

The Chair recessed the public hearing.

- B. Amusement license application from Patti McArdle to hold the Nebraska Land Improvement Contractors Association Construction and Expo Field Day on July 28, 2016 at 18060 Old Cheney Road, Walton, Nebraska. (See correlating item 6B)**

The Chair opened the public hearing.

Matt Pruss was administered the oath. He appeared in support of the amusement license. Pruss is the Vice-President of Nebraska Land Improvement Contractors Association (LICA). He told the Board about 400 contractors will be attending the event. Pruss added that there will not be any heavy equipment on the road that would impede traffic.

No one appeared in opposition or in a neutral position.

The Chair closed the public hearing.

The Board took action on item 6B.

**5) UNFINISHED BUSINESS:**

- A. Adoption of Whistleblower Protection Policy for Lancaster County, Nebraska. As a sub-recipient of several federal awards, Lancaster County is required to comply with the provisions of 41 U.S.C. 4712 and inform its employees that it is subject to whistleblower rights and remedies.**

**MOTION:** Schorr moved and Avery seconded approval of the policy. Schorr, Hudkins, Avery and Amundson voted aye. Wiltgen abstained. Motion carried 4-0 with one abstention.

**6) NEW BUSINESS:**

- A. Lancaster County Visitors Improvement Fund Grant contract in the amount of \$2,100,000 to the Lincoln Children's Zoo for the Zoo's Master Plan Expansion. The grant term is January 1, 2018 through December 31, 2024. (C-16-0368)**

**MOTION:** Hudkins moved and Avery seconded approval of the grant contract. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

- B. Amusement license application from Patti McArdle to hold the Nebraska Land Improvement Contractors Association Construction and Expo Field Day on July 28, 2016 at 18060 Old Cheney Road, Walton, Nebraska.**

**MOTION:** Schorr moved and Hudkins seconded approval of the amusement license application. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

- C. Special designated license application from Meier's Wine, Inc. d/b/a Meier's Cork N' Bottle for a reception on August 5, 2016 at 11401 Van Dorn Street, Lincoln, Nebraska.**

Amundson read an email from Kevin Meier, Meier's Wine, Inc., outlining the event (Exhibit A).

**MOTION:** Wiltgen moved and Schorr seconded approval of the special designated license. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

- D. Resolution adopting certain amendments to the Lancaster County HIPAA Security Policies. (R-16-0041)**

**MOTION:** Schorr moved and Hudkins seconded approval of the resolution. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

- E. Resolution authorizing the installation of the following sign in Lancaster County: Install a "Stop" sign (R1-1) on Southwest 12<sup>th</sup> Street at the intersection of Southwest 12<sup>th</sup> Street and West Pioneers Boulevard for southbound traffic. (R-16-0042)**

Ken Schroeder, Chief Deputy County Surveyor, stated a stop sign for traffic control and safety will be installed. He said some maintenance work will also be done to create more of a 90 degree angle at the corner.

**MOTION:** Schorr moved and Hudkins seconded approval of the resolution. Avery, Schorr, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- F. Approval of the Lancaster County Facilities and Properties Director class description, effective July 19, 2016.**

**MOTION:** Schorr moved and Wiltgen seconded approval of the class description. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- G. Agreement between Kasseburg Canine Training Center, Phil Durst and Lancaster County on behalf of the Lancaster County Sheriff's Office, to purchase one canine for law enforcement purposes. There is no cost to the County. (C-16-0369)**

Terry Wagner, County Sheriff, said Phil Durst has graciously offered to purchase a law enforcement canine for the Lancaster County Sheriff's Office. He stated that Durst will pay the vendor directly and two deputies will travel to Alabama to select a dog that will suit the needs of the Sheriff's Office. Wagner noted the canine program is funded largely by private sector donations and has a great deal of community support.

**MOTION:** Wiltgen moved and Schorr seconded approval of the agreement. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- H. An interagency agreement between the State of Nebraska, Department of Motor Vehicles (DMV) and Lancaster County, on behalf of the Lancaster County General Assistance Office. The agreement provides access to the DMV database for personal information on individuals. The Lancaster County General Assistance Office intends to use the personal information to verify information provided by persons requesting assistance in the course of evaluating an applicant's eligibility for assistance. The County shall be responsible for all fees associated with use of the database. (C-16-0370)**

Sara Hoyle, Human Services Director, said the agreement provides one employee access to the DMV database to verify the applicant meets the eligibility requirement of owning only one vehicle.

**MOTION:** Hudkins moved and Avery seconded approval of the agreement. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- I. Interlocal agreement with Educational Services Unit (ESU) No. 18 for educational services to youth detained at the Youth Services Center. The County will reimburse the ESU up to \$919,920 for services provided. Term of the agreement is August 1, 2016 to July 31, 2017. (C-16-0371)**

**MOTION:** Wiltgen moved and Hudkins seconded approval of the agreement. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- J. Amendment to County Contract C-13-0495 between Datashield Corporation and Lancaster County using the State of Nebraska Contract No. 56939 04 for on-site secure document shredding. The amendment renews the contract from July 15, 2016 through July 14, 2017. The estimated cost for the service to the County and Public Building Commission is not to exceed \$5,000. (C-16-0365)**

**MOTION:** Avery moved and Hudkins seconded approval of the amendment. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

- K. Amendment to County Contract C-12-0373 between American Fence of Lincoln, the City of Lincoln, Lincoln-Lancaster County Building Commission and Lancaster County for unit price fencing (Bid No. 12-150). The amendment extends the contract from August 15, 2016 through February 28, 2017. The estimated cost to the County is not to exceed \$1,000. (C-16-0366)**

**MOTION:** Hudkins moved and Avery seconded approval of the amendment. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

**L. Political Subdivision Tort Claims filed against Lancaster County Corrections by the following:**

- 1. James Aaron Bethel in the amount of \$30.**
- 2. James Aaron Bethel in the amount of \$100,000.**
- 3. James Jones in the amount of \$120,000.**
- 4. Presha Allen in the amount of \$200.**
- 5. Termaine Williams in the amount of \$2,500,000.**

**MOTION:** Schorr moved and Wiltgen seconded to deny the tort claims based on the recommendations of County Corrections. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

**M. Political Subdivision Tort Claim filed against Lancaster County by Tony Kuligowski in the amount of \$177.32.**

**MOTION:** Schorr moved and Wiltgen seconded to deny the tort claim. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

7) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Receive and place on file the following reports:**

- 1. County Attorney quarterly report for April 1, 2016 to June 30, 2016.**
- 2. County Engineer quarterly report for April to June, 2016.**
- 3. County Sheriff – June 2016**

**MOTION:** Wiltgen moved and Hudkins seconded approval of the consent items. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

8) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

John Juricek, Chair of Village of Denton Board, appeared and clarified that the Village of Denton was not opposed to the Hillside Event Center as was stated in a recent public hearing. He said the Village of Denton has taken a neutral stance regarding the event venue. Juricek noted the venue has provided an increase in business for the village restaurant and gas station.

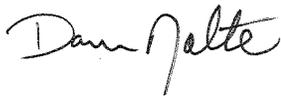
Gary Aldridge, 7112 South 45<sup>th</sup> Street, Lincoln, Nebraska appeared and provided an update on his son's deployment to Afghanistan. He commented on his grandson's American Legion baseball tournament.

9) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, July 21, 2016 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, July 26, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

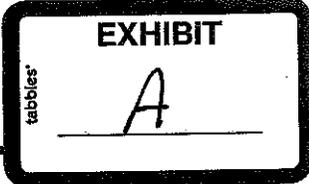
10) **ADJOURNMENT**

**MOTION:** Wiltgen moved and Hudkins seconded to adjourn the Lancaster County Board of Commissioners meeting at 10:03 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.



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Dan Nolte, County Clerk





**Kelly S. Lundgren**

**From:** wineguys@windstream.net  
**Sent:** Friday, July 15, 2016 1:03 PM  
**To:** Kelly S. Lundgren  
**Subject:** Re: SDL

Hi Kelly! This is an annual event held by the Home Builders Assn. for their members and families. We have provided beverage service for this event the past several years. It is not open to the public and is a very family friendly event. Please let me know if you need any additional information. Thank you!

Kevin Meier  
Meier's Cork 'n Bottle  
1244 South St.  
Lincoln, NE 68502  
402-476-1518

On Friday, July 15, 2016 8:48 AM, Kelly S. Lundgren <[KLundgren@lancaster.ne.gov](mailto:KLundgren@lancaster.ne.gov)> wrote:  
>

Kevin - Please find attached the recommendations. The SDL will be on the agenda Tuesday at 9 a.m. If you can't make it please send me an email explaining the event.

Thanks!

Kelly Lundgren, Records Specialist  
Lancaster County Clerk  
555 S. 10<sup>th</sup> Street, Room 108  
Lincoln, NE 68508  
Direct: 402-441-7485  
Main: 402-441-7484

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**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JULY 19, 2016**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on July 15, 2016.*

Commissioners present: Roma Amundson, Chair; Todd Wiltgen Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Scott Gaines, County Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 10:03 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, July 12, 2016.**

**MOTION:** Avery moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)**

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

**3) NOTICE OF ASSESSED VALUATION CHANGE FOR PROPERTY TAXATION PURPOSES:**

Gary & Mary Boyer  
Robert & Connie Deschaine  
Edward & Zola Hestermann  
James Mowbray & Dorothy Walker

Scott Gaines, Deputy Assessor/Register of Deeds, stated the Greenbelt applications were approved by the Assessor/Register of Deeds Office and the notice includes the valuation change with the Greenbelt in effect.

**MOTION:** Hudkins moved and Wiltgen seconded approval of the notices. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

**4) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications**

**Community Action Partnership of Lancaster and Saunders Counties  
North American Martyrs Church and School  
Tabitha, Inc.**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

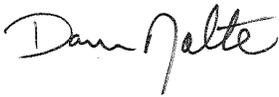
**MOTION:** Wiltgen moved and Schorr seconded approval of the exemptions. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

**5) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

**6) ADJOURNMENT**

**MOTION:** Schorr moved and Avery seconded to adjourn the Lancaster County Board of Equalization meeting at 10:05 a.m. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.



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Dan Nolte, County Clerk

