

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 113  
THURSDAY, FEBRUARY 4, 2010  
8:30 A.M.**

Commissioners Present: Ray Stevens, Vice Chair  
Larry Hudkins  
Bob Workman  
Deb Schorr

Commissioners Absent: Bernie Heier, Chair

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Ann Taylor, County Clerk's Office

The Vice Chair opened the meeting at 8:30 a.m.

**AGENDA ITEM**

**1 APPROVAL OF THE STAFF MEETING MINUTES, THURSDAY,  
JANUARY 28, 2010**

**MOTION:** Workman moved and Hudkins seconded approval of the January 28, 2010 Staff Meeting minutes. Hudkins, Workman and Stevens voted aye. Schorr was absent from voting. Motion carried.

**2 ADDITIONS TO THE AGENDA**

A. MidAmerica Geographic Information System (GIS) Symposium (Exhibit A)

**MOTION:** Workman moved and Hudkins seconded approval of the addition to the agenda. Workman, Stevens and Hudkins voted aye. Schorr was absent from voting. Motion carried.

**NOTE:** The invitation to attend the event was distributed to members of the Board following the meeting.

Schorr arrived at the meeting at 8:32 a.m.

**3 LEGISLATIVE UPDATE** - Gordon Kissel and Joe Kohout, Kissel/E&S Associates (Legislative Consultants)

Gordon Kissel, Legislative Consultant, gave a legislative update (Exhibit B). He indicated the need to assign someone to testify on Legislative Bill (LB) 970 (Change provisions relating to appeals from county planning commission decisions).

Kerry Eagan, Chief Administrative Officer, said Mike DeKalb, Planning Department, has agreed to testify on behalf of the County.

Hudkins inquired about the funding mechanism in LB 715 (Authorize projects in a specific portion of the Nebraska State Capitol Environs District). **NOTE:** The bill was brought by the City of Lincoln for the purpose of making improvements to Centennial Mall north of the State Capitol.

Kissel said the County will likely be asked to contribute to the project.

Hudkins questioned why someone did not testify on behalf of the County at the legislative hearing.

Kissel said he was monitoring the bill and said he would not be concerned that it will pass this session.

Joe Kohout, Legislative Consultant, reported on LB 800 (Provide methods of early intervention for children at risk). He said he believes some version of the bill will be merged with LB 923 (Change provisions relating to sealing of juvenile criminal justice records) and advanced. Kohout said they will continue to monitor the bill.

In response to a question from Schorr, Eagan said there are plans to negotiate with the hospitals regarding LB 953 (Provide a rate of payment for certain medical services in emergency protective custody situations).

Schorr also inquired about the status of LB 1024 (Create the Snow Removal Advisory Committee).

Kohout said he will check on the bill and report back.

Mike Thurber, Corrections Director, appeared and gave an overview of LB 988 (Change provisions relating to credit for imprisonment for fines and costs) and LB 990 (Change reduction of sentence provisions for a person sentenced to a city or county jail).

**MOTION:** Workman moved and Schorr seconded to oppose Legislative Bill (LB) 988. Schorr, Stevens, Workman and Hudkins voted aye. Motion carried.

Thurber agreed to testify on behalf of the County at the legislative hearing.

### **ACTION ITEMS**

B. Microcomputer Request: C#60316, \$15,925.80 from County Assessor's Budget for Eleven (11) PC's, Two (2) Laptop Computers, Etc.

Norm Agena, County Assessor/Register of Deeds, and Rob Ogden, Chief Field Deputy Assessor/Register of Deeds, appeared and gave an explanation of the request.

In response to a question from Workman, Ogden said his office plans to test a thin client computer to see if it will meet their needs. **NOTE:** A thin client computer is designed to be small and the bulk of the data processing occurs on the server.

**MOTION:** Workman moved and Schorr seconded approval of the request. Hudkins, Workman, Stevens and Schorr voted aye. Motion carried.

#### **4 BOARD OF CORRECTIONS QUARTERLY MEETING - Mike Thurber, Corrections Director**

Separate minutes.

### **ACTION ITEMS**

A. Year End Retirement Plan Reports for 2008 and 2009

**MOTION:** Schorr moved and Workman seconded to accept the reports and directed that they be filed with the Nebraska Public Employees Retirement Board. Hudkins, Workman, Stevens and Schorr voted aye. Motion carried.

C. Drug Free Communities Support Program Application for Renewal

**MOTION:** Schorr moved and Workman seconded to authorize submission of the grant request. Schorr, Stevens, Workman and Hudkins voted aye. Motion carried.

### **ADMINISTRATIVE OFFICER REPORT**

C. Lancaster Manor Mail Delivery and Records Requests

Gwen Thorpe, Deputy Chief Administrative Officer, suggested that medical records requests be forwarded to either her or Eagan. Medical records that are needed immediately will be picked up by Manor staff and those that are not needed immediately will be delivered as part of the Records Center's next delivery to the Manor. She said records may be returned in person or dropped off at Trabert Hall to be picked up, noting Records Center staff will only stop at Lancaster Manor if they have a delivery for them. Thorpe said she will type up these procedures and will provide copies to Lancaster Manor and the Records Center.

In response to a question from Stevens, Thorpe said personnel files have been transferred to the new owner.

Hudkins suggested the Board revisit this issue after the transfer of ownership is completed.

**5 MILLIMAN USA ACTUARIAL STUDY FOR WORKERS' COMPENSATION AND GENERAL LIABILITY** - Tom Fox, Deputy County Attorney

Tom Fox, Deputy County Attorney, said Sue Eckley, County Risk Manager, would like Milliman USA to perform another actuarial study of the County's workers' compensation and general liability coverage. He said it will require an addendum to their contract, noting Milliman has typically charged the County \$12,000 for the service.

Schorr asked whether the contract amount could be reduced since there has been a large reduction in the number of county employees.

Fox said Eckley would probably know whether Milliman's pricing is based on the number of employees.

Board consensus was to hold the item and to seek clarification from Eckley.

**6 TRAINING SEMINAR ON REHABILITATION AND RECOVERY IN BEHAVIORAL HEALTH** - Dean Settle, Community Mental Health Center (CMHC) Director; Wendy Andorf, Community Support Services Program Manager

Dean Settle, Community Mental Health Center (CMHC) Director, reported on plans to hold a two-day training seminar on the topic of rehabilitation and recovery in behavioral health (Exhibits C, D and E). The total cost is estimated at \$10,616. Co-sponsors are Region V, which is paying approximately half of the event's cost, and the University of Nebraska, which is providing a room at a reduced rate.

Wendy Andorf, Community Support Services Program Manager, said CMHC plans to use funds budgeted for continuing education to pay for its share of costs. She said the event is open to others beyond CMHC and Region V providers, for a fee, so there will be an opportunity to recoup some costs.

The Board was invited to attend the seminar and a breakfast that will be arranged with policy makers and state officials.

## **7 ACTION ITEMS**

- A. Year End Retirement Plan Reports for 2008 and 2009
- B. Microcomputer Request: C#60316, \$15,925.80 from County Assessor's Budget for Eleven (11) PC's, Two (2) Laptop Computers, Etc.
- C. Drug Free Communities Support Program Application for Renewal

Items A-C were moved forward on the agenda.

## **8 CONSENT ITEMS**

There were no consent items.

## **9 ADMINISTRATIVE OFFICER REPORT**

- A. Invitation to Lincoln Saltdogs Baseball Game

Item was held.

- B. Mid-Year Budget Review (February 18, 2010 at BryanLGH West)

Informational only.

- C. Lancaster Manor Mail Delivery and Records Requests

Item was moved forward on the agenda.

- D. Voice over Internet Protocol (VoIP) Meeting (February 19, 2010)

Workman and Thorpe indicated they will attend the meeting.

- E. County Representatives for Employee Benefits Consultant Request for Proposals (RFP)

Eagan said Bill Kostner, City Risk Manager, has recommended that Dennis Meyer, Budget and Fiscal Officer, and Tim Genuchi, Accounting Operations Manager, County Clerk's Office, serve on the committee that will review responses to the Employee Benefits Consultant Request for Proposals (RFP). He suggested that Sue Eckley, County Risk Manager, may be a more appropriate choice than Meyer.

Board members concurred.

Eagan said he does not believe a review of the pension program should be included in the scope of services and will express that concern to Kostner.

F. Arena Presentation by Dan Marvin, Arena Coordinator

There was general consensus to schedule the presentation at a County Board of Commissioners Meeting on one of the following dates: February 9<sup>th</sup> or 16<sup>th</sup> or March 16<sup>th</sup>. The March 11<sup>th</sup> or 18<sup>th</sup> Staff Meetings were also mentioned as alternate dates for the presentation.

G. Management Team Meeting (February 11, 2010)

Eagan said Dave Merrill, Region V Services Executive Director, has agreed to attend and discuss his management philosophy.

**10 PENDING**

There were no pending items.

**11 DISCUSSION OF BOARD MEMBER MEETINGS**

A. City-County Common Meeting

The meeting was cancelled.

B. Lincoln Partnership for Economic Development (LPED) Investors -  
Hudkins, Schorr

Schorr said Governor Heineman was the featured speaker and said he discussed budget issues and Nebraska's P-16 Initiative (a program aimed at improving success for students from pre-school through college).

Hudkins said the Governor also discussed economic development and education efforts.

Schorr noted there was also a presentation on the proposed arena.

C. Chamber Coffee - Stevens, Schorr

Schorr said legislative issues were discussed.

**12 EMERGENCY ITEMS AND OTHER BUSINESS**

Schorr reported that she attended the Lancaster Manor Employee Recognition Dinner and said Hope Gress was recognized as the Lancaster Manor Employee of the Year for 2009.

**13 ADJOURNMENT**

**MOTION:** Schorr moved and Workman seconded to adjourn the meeting at 10:06 a.m. Hudkins, Workman, Stevens and Schorr voted aye. Motion carried.

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Dan Nolte  
Lancaster County Clerk